

ANOKA COUNTY BOARD AGENDA

FOR THE JANUARY 3, 2023, COUNTY BOARD MEETING

9:30 A.M.

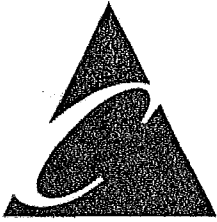
County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Jeff Reinert
District #4	Scott Schulte
District #5	Mike Gamache
District #6	Julie Jeppson
District #7	Mandy Meisner
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending December 16, 2022. **See attached** action item worksheet.
6. Approval of minutes from the December 13, 2022, county board meeting.
7. Chair's remarks.
8. Committee reports.
 - A. Management Committee report.
 - B. Internal Audit Committee report.
9. Consider approving Contract C0009728, Employment Agreement with Paul Ireland, and appointing Paul as the Anoka County Chief Deputy Sheriff, effective January 3, 2023. **See attached** action item worksheet.
10. Committee appointments:
 - A. Consider appointing Sara Fillbrandt to the Library Board for a term expiring December 31, 2025, representing District #7, as recommended by Commissioner Meisner. **See attached** committee application.
 - B. Consider approving, due to a recent court ruling after the appointment of Jess Robertson at the December 13, 2022, county board meeting, the following additional language as part of her appointment process:

As part of this appointment, we believe Jess Robertson can fairly represent all hydrologic areas within the district.



ANOKA COUNTY BOARD

ACTION ITEM

01/03/2023

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 12/16/22 and purchase-card claims paid for the period ending 12/16/22.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE JANUARY 3, 2023, COUNTY BOARD MEETING

The Management Committee meeting was held on December 13, 2022, at 8:45 a.m. in County Board Room #705 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Jeff Reinert, and Commissioner Scott Schulte

Others – Commissioner Mike Gamache; County Attorney-Elect Brad Johnson; Steph Beito-Ziemer, Chief Human Resources Officer; Rhonda Sivarajah, County Administrator; Bryan Frantz, Interim Chief Deputy County Attorney; Cory Kampf, Chief Financial Officer; and Teresa Swoyer, County Board Coordinator

All items were approved by all committee members unless otherwise noted.

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See **attached** consent items.
2. The Management Committee recommended approving the elimination of the unfunded positions listed by PC# below.

1998001883	2002002204
1992000309	2020003368
1993001572	

This matter was referred directly to the county board for action at their meeting of December 13, 2022.

3. The Management Committee considered, for informational purposes, Appointment of and Employment Agreement with Dr. Angelique Quinn Piper for Services as the Anoka County Medical Examiner effective January 1, 2023, through December 31, 2026.
4. The Management Committee considered, for informational purposes, the legal publication bids for 2023.
5. The Management Committee discussed rotating the county board chair position each year based on seniority.

ANOKA COUNTY

CONSENT ITEMS

FROM THE DECEMBER 13, 2022, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. County Commissioners Matt Look, Mike Gamache, Mandy Meisner, and Jeff Reinert; and Commissioner-elect Julie Jeppson - Administration - to attend 2023 NACo Legislative Conference - Washington D.C. - 6 days, February 2023 - costs for each to include \$520 registration, \$41 mileage, \$1,515 lodging, \$435 per diem, \$352 air fare, \$150 parking, and \$100 ground transportation.
 - B. Cory Kampf, Chief Financial Officer - Finance & Central Services - to attend GFOA Treasury & Investment Management Committee Meeting - Washington D.C. - 3 days, January 2023 - costs to include \$38 mileage, \$590 lodging, \$198 per diem, \$400 airfare, \$100 ground transportation, \$60 parking.

**ANOKA COUNTY
INTERNAL AUDIT COMMITTEE REPORT**

FOR THE JANUARY 3, 2023 COUNTY BOARD MEETING

The Internal Audit Committee meeting was held on Friday, December 16, 2022, in Room #772, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Matt Look, Chair; Commissioner Scott Schulte; Rhonda Sivarajah, County Administrator; Brian Page, Citizen Member; Ryan Hardin, Citizen Member

Others Present – Juli Mader, Director, Office of the State Auditor; Felicia Tii, Office of the State Auditor; Pam LeBlanc, Chief Officer, Property Records & Taxation; Cory Kampf, Chief Financial Officer; Brenda Pavelich-Beck, Deputy Director, Accounting Operations; Kristie Olson, Deputy Director, Property Records & Taxation; Wolid Ahmed, Lead Elections Specialist; Chuck Denninger, Internal Auditor

All items were approved by all committee members unless otherwise noted.

The report of the September 12, 2022 committee meeting was approved as written.

Information Items

1. Juli Mader and Felicia Tii from the Office of the State Auditor (OSA) conducted the entrance meeting for the County's annual audit for the year ended December 31, 2022. The audit report will be completed by June 2023.
2. Summary Report - Property Records and Taxation Division - Limited Audit of Cash Handling - A review was conducted of two distinct areas within Property Records and Taxation. In one area, clients can walk up to a counter in the Government Center to make property tax payments by check, cash, or credit card. In another area, checks are received in the mail for payment and are processed within the "phone/mail group."

Key financial internal control effectiveness was tested throughout the audit without exception. The Internal Auditor observed and tested the close-out and balancing of the cash drawers after the cash counters were closed. This included the final roll-up to the grand totals, balancing within the Tyler cashiering system, and final tally to the preparation of the bank deposit. In all cases reviewed, the cash, credit card, and check totals balanced. Opportunities were identified to streamline the check payment processing in the "phone/mail" group.

3. Summary Report - Property Records and Taxation Division – Limited Review of Election Processes - The audit focused on the handling and counting of absentee ballots at the Anoka County government center for both the primary and general elections. Processes surrounding the handling, sorting, validating, tracking, and counting of mailed absentee ballots for both elections were observed by the Internal Auditor.

Public accuracy tests of the absentee ballot counting machine resulted in no errors. The Internal Auditor determined the absentee ballot handling processes followed by the elections department staff and election judges were consistent and methodical. Key internal controls that were identified during the course of the audit were deemed to be well-designed and functioning as management intended. Internal Audit did not make any recommendations.

4. A draft of the 2023 Audit Plan was presented by the Internal Auditor. Motion was made, seconded and approved to accept the draft of the 2023 Audit Plan. The Plan, as stipulated in the Internal Audit Charter Statement, will be submitted to the county commissioners for comment. Subsequent to the comment period, the committee will consider approval of the final Audit Plan at the next meeting.
5. The Internal Auditor provided a verbal report on other areas of audit work; there were no major concerns raised.
6. The next meeting of the Internal Audit Committee will be in March 2023. The meeting was adjourned at 9:40 a.m.



ANOKA COUNTY BOARD ACTION ITEM

JANUARY 3, 2023

SHERIFF'S OFFICE

ACTION REQUESTED	Consider approving Employment Agreement with Paul Ireland, and appointing Paul as the Anoka County Chief Deputy Sheriff, effective January 3, 2023.
BACKGROUND	Paul Ireland is appointed Chief Deputy Sheriff by Anoka County Sheriff-Elect Brad Wise effective January 3, 2023. Paul Ireland spent 31 years rising through the ranks at the Coon Rapids Police Department, with his final position as Deputy Chief working under the direction of Police Chief Brad Wise. Chief Deputy Ireland's education, training, and experience earned the trust and respect of police department members of all ranks, and also of the City Manager and City Council. Accordingly, his executive leadership acumen is indispensable for Sheriff Wise.
SOLUTIONS	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	Sheriff's Office Budget
CONCLUSION	

Anoka County Committee Appointments Application

****information on this application may become public****

First Name Sara

Last Name Fillbrandt

Date Submitted 9/23/2022

Address

Phone

Fax

E-mail

Business Name

Business Address

Business Phone

Business Fax

Business E-mail *field not completed.*

Board/Commission applying for: Library Board

Your county commissioner: District 4 - Mandy Meisner

Find your commissioner here: [MN Pollfinder](#)

Personal background: I grew up in New Brighton and moved to Fridley in 2015. I have two master's degrees: one in library and information science and the other in education. I enjoy facilitating discovery and stewarding engagement of the different communities I serve in both my personal and professional life. My professional interests lie in providing information and access to previously inaccessible records of human thought and ingenuity, while my personal interests include adventuring with my young child, reading, gardening, swimming, and spending time with family. I started volunteering in libraries in college, served on the library

advisory board as a sophomore at Cottey College in Missouri, worked at the Minnesota Historical Society during grad school, became an active member of the Minnesota Library Association in the early 2010s, and have working in an academic library since 2012. I enjoy doing research, teaching information literacy, and learning new skills as they pertain to my work and to life in general.

Experience relating to position:

I started volunteering in libraries in college, served on the library advisory board as a sophomore at Cottey College in Missouri, worked at the Minnesota Historical Society for two years during grad school, became an active member of the Minnesota Library Association (MLA) in the early 2010s, and have working in an academic library since 2012. I have a master's degree in library and information science from St. Catherine University (2012) and a master's in education from Hamline University (2016). I have experience working with born-digital and analog collections, creation and maintenance of policies and procedures, as well as teaching information literacy. I have served on executive boards for the past 17 years across different organizations and have fulfilled a variety of roles - most recently as the secretary to the Minnesota Library Association Executive Board.

Describe why you are interested in the position:

I enjoy facilitating discovery and stewarding engagement of the different communities I serve in both my personal and professional life. I was made aware through my work with the Minnesota Library Association that this position on the Anoka County Library Board was open and I feel called to serve. I have a deep passion for engaging with my community through my work as a librarian, and I have a strong knowledge base to draw from. I keep up-to-date on current practices in the library world, and I am, as I always have been, a passionate advocate for the benefits that libraries bring to their communities. As R. David Lankes said, "Bad libraries build collections, good libraries build services, great libraries build communities."

For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us

Email not displaying correctly? [View it in your browser.](#)

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

January 3, 2023

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Classification			
<u>City of Lino Lakes</u>			
AI PROPERTIES LLC	R133122410003		
221 CHERRY ST WEST	7306 24TH AVE	2022	6th
STILLWATER MN 55082-	Lino Lakes MN 55038		Reinert
Clerical error of classification. Going from class 201/2110 to 101/1103. No change in tax capacity or value. Total tax reduced from 5,839.76 to 5,465.46.			
Application For Homestead			
<u>City of Blaine</u>			
AMANY AND MOHAMED SAKALL	R043123330026		
12583 ISANTI ST NE	12583 ISANTI ST NE	2022	2nd
BLAINE MN 55449-	Blaine MN 55449		Braastad
Failed to file. Tax capacity reduced from 3800 to 3770. No change in value. Total tax amount reduced from 4,146.24 to 4,120.47.			
SHAWN HISE AND MEGAN STURM	R173123420268		
11265 BALTIMORE ST NE	11265 BALTIMORE ST NE	2022	3rd
BLAINE MN 55449-	Blaine MN 55449		West
FAILURE TO FILE. TAX CAPACITY REDUCED FROM 2692 TO 2562. NO CHANGE IN VALUE. TOTAL TAX AMOUNT REDUCED FROM 2,935.92 TO 2,824.42.			
JESSE POOR THUNDER	R303123410033		
9637 TYLER ST NE	9637 TYLER ST NE	2021	3rd
BLAINE MN 55434-	Blaine MN 55434		West
Filed on behalf. Tax capacity changed from 2823 to 2705. No change in value or tax amount.			
JESSE POOR THUNDER	R303123410033		
9637 TYLER ST NE	9637 TYLER ST NE	2022	3rd
BLAINE MN 55434-	Blaine MN 55434		West
Filed on behalf. Tax capacity changed from 2965 to 2859. No change in value or tax amount.			

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Columbia Heights</u>			
CLAIRE DUNLAP	R253024330070		
4540 POLK ST NE	4540 POLK ST NE	2022	4th
COLUMBIA HEI MN 55421-	Columbia Heights MN 55421		Meisner

Failed to file. Tax capacity reduced from 1944 to 1747. No change in value. Total tax amount reduced from 2,692.04 to 2,442.17.

ABDIHAKIN MOHAMED AND FAR	R363024240149		
1210 42 1/2 AVE NE	1210 42 1/2 AVE NE	2022	4th
COLUMBIA HEI MN 55421-	Columbia Heights MN 55421		Meisner

Failed to file. Tax capacity reduced from 2967 to 2862. No change in value. Total tax amount reduced from 4,096 to 3,962.81.

<u>City of Coon Rapids</u>			
ROBERT PAULNO	R033124340094		
2060 125TH LANE NW	2060 125TH LANE NW	2022	7th
COON RAPIDS MN 55448-	Coon Rapids MN 55448		Schulte

Failed to file. Tax capacity reduced from 3578 to 3528. No change in value. Total tax amount reduced from 4,030.04 to 3,985.42.

<u>City of Fridley</u>			
JAMES RING	R133024440114		
1500 RICE CREEK RD NE	1500 RICE CREEK RD NE	2022	4th
FRIDLEY MN 55432-	Fridley MN 55432		Meisner

Clerical error. Tax capacity reduced from 2635 to 2500. No change in value. Total tax amount reduced from 3,868.26 to 3,700.21.

<u>City of Oak Grove</u>			
RACHEL RIGO	R093324330006		
21409 OLD LAKE GEORGE BLVD NW	21409 OLD LAKE GEORGE BLVD NW	2022	1st
OAK GROVE MN 55303-	Oak Grove MN 55303		Look

Failed to file. Tax capacity reduced from 2578 to 2438. No change in value. Total tax amount reduced from 2,286.42 to 2,184.59.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Ramsey</u>			
EMIL ZANTER	R143225140047		
5731 162ND LANE NW	5731 162ND LANE NW	2022	1st
RAMSEY MN 55303-	Ramsey MN 55303		Look

FAILED TO FILE. TAX CAPACITY REDUCED FROM 3582 TO 3532. NO CHANGE IN VALUE. TOTAL TAX AMOUNT REDUCED FROM 4142.98 TO 4096.81.

<u>City of St. Francis</u>			
SUSAN MAKE	M99951001155		
4172 234TH LANE NW	4172 234TH LANE NW	2022	1st
ST FRANCIS MN 55070-	St. Francis MN 55070		Look

Failed to file. Tax capacity reduced from 1072 to 796. No change in value. Total tax amount reduced from 1,176.58 to 893.74.

Application For Value Reduction

<u>City of Blaine</u>			
KEITH AND TRACY GERALDS	R083123410077		
1740 CLOUD DR NE	1740 CLOUD DR NE	2020	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical error. Total basement area doubled. Tax capacity reduced from 5638 to 4934. Value reduced from 551,000 to 493,400. Total tax amount reduced from 6,516.46 to 5,734.00.

KEITH AND TRACY GERALDS	R083123410077		
1740 CLOUD DR NE	1740 CLOUD DR NE	2021	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical error. Total basement area was doubled. Tax capacity reduced from 5653 to 4919. Value reduced from 552,200 to 491,900. Total tax amount reduced from 6,277.62 to 5,468.60.

KEITH AND TRACY GERALDS	R083123410077		
1740 CLOUD DR NE	1740 CLOUD DR NE	2022	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical error. Total basement area was doubled. Tax capacity lowered from 5999 to 5200. Value reduced from 579,900 to 516,000. Total tax reduced from 6,486.16 to 5,655.77.

KEVIN AND JANA E BETTMAN	R083123430025		
1514 CLOUD DR NE	1514 CLOUD DR NE	2020	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical Error. Tax capacity reduced from 4086 to 3993. Value reduced from 409,000 to 400,500. Total tax reduced from 4,752.84 to 4,647.12.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
KEVIN AND JANA E BETTMAN	R083123430025		
1514 CLOUD DR NE	1514 CLOUD DR NE	2021	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical Error. Tax capacity reduced from 4285 to 4151. Value reduced from 428,500 to 415,000. Total tax reduced from 4,787.82 to 4,637.70.

KEVIN AND JANA E BETTMAN	R083123430025		
1514 CLOUD DR NE	1514 CLOUD DR NE	2022	3rd
BLAINE MN 55449-	Blaine MN 55449		West

Clerical Error. Tax capacity reduced from 4473 to 4343. Value reduced from 447,300 to 434,300. Total tax reduced from 4,876.26 to 4,735.22.

City of Centerville

BAYVIEW VILLAS HOA	R15 31 22 43 0034		
7265 MAIN ST	UNASSIGNED SITUS	2022	6th
CENTERVILLE MN 55038-	Centerville MN 55038		Reinert

Clerical error. Common element as of 2019. Tax capacity reduced from 1859 to 0. Value reduced from 129300 to 0. Total tax reduced from 1735.10 to 0.

BAYVIEW VILLAS HOA	R15 31 22 44 0076		
7265 MAIN ST	UNASSIGNED SITUS	2021	6th
CENTERVILLE MN 55038-	Centerville MN 55038		Reinert

Clerical error. Common element as of 2019. Tax capacity reduced from 61 to 0. Value reduced from 5000 to 0. Total tax reduced from 36.48 to 0.

BAYVIEW VILLAS HOA	R15 31 22 44 0076		
7265 MAIN ST	UNASSIGNED SITUS	2022	6th
CENTERVILLE MN 55038-	Centerville MN 55038		Reinert

Clerical error. Common element as of 2019. Tax capacity reduced from 1859 to 0. Value reduced from 129300 to 0. Total tax reduced from 1735.10 to 0.

BAYVIEW VILLAS HOA	R153122430034		
7265 MAIN ST	7265 MAIN ST	2021	6th
CENTERVILLE MN 55038-	Centerville MN 55038		Reinert

Clerical error. Common element as of 2019. Tax capacity reduced from 1859 to 0. Value reduced from 140,500 to 0. Total tax reduced from 1,089.34 to 0.

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Ramsey</u>			
RIVERSTONE DEVELOPMENT	R20 32 25 32 0052		
14015 SUNFISH LAKE BLVD NW SUITE	UNASSIGNED SITUS	2021	1st
RAMSEY MN 55303-	Ramsey MN 55303		Look

Clerical error. Property valued as a buildable lot vs common element. Tax capacity reduced from 1375 to 1. Value reduced from 110000 to 100. Total tax reduced from 1514.78 to 1.15.

RIVERSTONE HOMEOWNERS ASS	R20 32 25 32 0052		
6901 E FISH LAKE RD SUITE 100	UNASSIGNED SITUS	2022	1st
MAPLE GROVE MN 55369-	Ramsey MN		Look

Clerical error. Common element as shown in doc 2281904.003. Tax capacity reduced from 675 to 0. Value reduced from 54000 to 0. Total tax reduced from 745.50 to 0.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

December 13, 2022

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, other governmental officials, and citizens

Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending December 2, 2022, and purchase-card claims paid for the period ending December 2, 2022. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Meisner made motion approving the minutes from the December 1, 2022, and December 2, 2022, county board meetings. Commissioner Gamache seconded the motion. Motion carried unanimously.

The Anoka County Health and Human Services employees were recognized as part of the Health and Human Services Worker Day, which is December 14, 2022. These employees dedicate their lives to improving health, protecting vulnerable people, and providing outstanding services to residents.

Commissioner West presented the Management Committee report from the meeting of December 2, 2022. All items were of informational nature and required no board action.

The following item came forward on an additional agenda, as recommended by the Management Committee.

1. Commissioner Braastad made motion approving the elimination of the unfunded positions listed by PC# below.

1998001883	2002002204
1992000309	2020003368
1993001572	

Commissioner Reinert seconded the motion. Motion carried unanimously.

Commissioner Schulte presented the Transportation Committee report from the meeting of November 30, 2022.

HIGHWAY

1. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2022-154

**RESOLUTION FOR AUTHORIZATION TO ACQUIRE
PROPERTY FOR FUTURE HIGHWAY PROJECT**

WHEREAS, the Anoka County Transportation Division is continually planning for the improvement of the County Highway System to provide for the safety of the traveling public; and,

WHEREAS, occasionally certain lands which are deemed necessary for future projects, to prevent future acquisition problems, or to correct difficult areas in existing projects become available for direct purchase; and,

WHEREAS, the necessary lands, as more particularly described in Exhibit A, identified as meeting one or more of the above-mentioned criteria, are currently being offered for sale by the owner (“Subject Property”); and,

WHEREAS, the Subject Property is necessary for a future road project to improve the intersection of CSAH 32/CSAH 1 (Ash Street/County Road J) and CR 84 (Otter Lake Road), in a project to be collectively undertaken by MnDOT, Anoka County, Ramsey County, City of North Oaks, City of Lino Lakes, and White Bear Township; and,

WHEREAS, Anoka County Transportation Division will obtain a market value appraisal of the Subject Property, including all improvements, to assist with its acquisition of the Subject Property:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the county engineer to negotiate the terms of a purchase agreement to acquire the Subject Property through direct negotiation with the landowner, subject to future cost share agreements and reimbursements from participating jurisdictions, to be set forth in a joint powers agreement.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Reinert made motion approving Contract #C0006562A, Local Road Improvement Program (LRIP) Agreement Amendment #1 with MnDOT for Project SAP 002-596-023, the engineering design services associated with the Hornsby Street realignment project in the city of Columbus; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

COMMUTE SOLUTIONS

3. Commissioner Meisner made motion approving Contract #C0009668, Subrecipient Grant Agreement (SG-2022-022) with the Metropolitan Council to receive Congestion Mitigation and Air Quality (CMAQ) funds for Anoka County’s Transportation Management Organization (TMO), known as Commute Solutions; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of December 8, 2022.

1. Commissioner Gamache made motion approving Contract #C0009682 with Frattalone Companies, 3205 Spruce Street, St. Paul, MN 55117, for Jackson Street Properties Demolition, in an amount not to exceed \$270,400, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Reinert presented the Human Services Committee report from the meeting of December 8, 2022, which also acts as the Local Social Services Agency and Health Board.

CONSENT

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Ratifying Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$312,930.51 as identified in the Economic Assistance Client Payments Report for November 2022 on file in Human Services Administration.

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

COMMUNITY CORRECTIONS

2. Commissioner Reinert made motion approving entering into Contract #C0009664 (renewal) between the Minnesota Department of Corrections Correctional Facility Lino Lakes and the Anoka County Juvenile Center in Lino Lakes for campus services and utilities in an amount not to exceed \$320,000 from January 1, 2023, through December 31, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

3. Commissioner Gamache made motion approving entering into Contract #C0009672 with the Minnesota Pollution Control Agency for operation of a Household Hazardous Waste Program in Anoka County from January 1, 2023, through December 31, 2027, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Look made motion approving entering into an IntraCounty MOU, Contract #C0009661, between Anoka County Recycling and Resource Solutions and Anoka County Parks for Rice Creek Park restoration from January 1, 2023, through December 31, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of December 2, 2022. All items were of informational nature and required no board action.

* * * * *

Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of December 8, 2022.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2022-155

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE CITY OF RAMSEY (PIN 10-32-25-33-0026)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 10-32-25-33-0026, and legally described in Exhibit A, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the Anoka County Board of Commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the City of Ramsey (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved, and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby favorably recommend the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

(Exhibit A is on file in the County Administration Office.)

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Meisner made motion approving the following:

A. Application for Repurchase of Forfeited Lands by Camie Bloomer, heir of Lloyd L McAninch and Darleen McAninch – PIN 25-31-23-21-0015, city of Circle Pines.

Commissioner Reinert seconded the motion. Motion carried unanimously.

3. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2022-156

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE
IN THE TOWNSHIP OF LINWOOD (PIN 27-34-22-13-0024)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 27-34-22-13-0024, and legally described as LOT 1 BLOCK 3 PARADISE POINT UNIT 8, has forfeited to the State of Minnesota, in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, Subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a Governmental Subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the Anoka County Board of Commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, Subd. 1a, par. (e), an application for conveyance of forfeit property has been made by Linwood Township (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved, and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby favorably recommend the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

Motion carried unanimously. Resolution declared adopted.

Commissioner Braastad presented the Public Safety Committee chair report.

Sheriff

1. Commissioner Braastad made motion approving and executing Contract #C0009432, the 2023 Law Enforcement Contract with the City of Columbus for a term of January 1, 2023, through December 31, 2023, in the amount of \$428,496, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. (Contract is on file in the Sheriff's Office.) Upon roll call vote, Commissioners Schulte, Meisner, Gamache, Reinert, Braastad, and West voted "yes." Commissioner Look voted "no." Motion carried.
2. Commissioner Braastad made motion approving and executing Contract #C0009430, the Law Enforcement Contract with the City of East Bethel for a term of January 1, 2023, through December 31, 2023, in the amount of \$1,268,038, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. (Contract is on file in the Sheriff's Office.) Upon roll call vote, Commissioners Meisner, Gamache, Reinert, Braastad, West, and Schulte voted "yes." Commissioner Look voted "no." Motion carried.
3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2022-157

**ACCEPTING DEDICATED DONATION
FROM AKC REUNITE**

WHEREAS, the Anoka County Sheriff's Office received a donation from AKC Reunite; and,

WHEREAS, AKC Reunite has donated funds in the amount of \$7,500 to assist in the training of one of our new K9 teams; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described funds from AKC Reunite and extends its grateful appreciation.

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2022-158

**ACCEPTING DEDICATED DONATION
FROM SAINT PAUL & MINNESOTA FOUNDATION**

WHEREAS, the Anoka County Sheriff's Office received a donation from Saint Paul & Minnesota Foundation; and,

WHEREAS, Saint Paul & Minnesota Foundation donated funds in the amount of \$20,000 for support of the K9 Program: training, equipment, purchase, or maintenance; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby accepts the above-described funds from Saint Paul & Minnesota Foundation and extends its grateful appreciation.

Motion carried unanimously. Resolution declared adopted.

* * * * *

The following items came forward on an additional agenda:

Commissioner Schulte presented the Transportation Committee chair report.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2022-159

**A RESOLUTION SUPPORTING THE CITY OF COLUMBIA HEIGHTS'
ACTIVE TRANSPORTATION INFRASTRUCTURE PROGRAM
GRANT APPLICATION FOR SHARED USE PATH
IMPROVEMENTS ON 44TH AVENUE**

WHEREAS, 44th Avenue is a city street that provides an important west-east transportation connection in and through the city of Columbia Heights and Anoka County; and,

WHEREAS, the City of Columbia Heights is submitting an application through the 2022 Active Transportation (AT) Infrastructure Program to construct a shared use path on 44th Avenue from CSAH 102 (Main Street) to TH 65 (Central Avenue); and,

WHEREAS, the proposed shared use path will provide non-motorized transportation infrastructure to encourage walking and biking within the community and provide safe connections to other destinations and regional trails outside of the city; and,

WHEREAS, Main Street is a County State Aid Highway (CSAH) and Anoka County is committed to being a partner with the City of Columbia Heights to ensure all necessary steps are taken to ensure a successful project; and,

WHEREAS, Anoka County is anticipating the award of federal funds through the Metropolitan Council's 2022 Regional Solicitation to improve the existing pedestrian and bicyclists facilities on the 44th Avenue bridge, which matches up with the proposed western project limits of the City of Columbia Heights' proposed project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, supports the City of Columbia Heights' 2022 Active Transportation (AT) Infrastructure Program grant application to construct a shared use path on 44th Avenue from Main Street to Central Avenue.

Commissioner Braastad, West, Schulte, Meisner, Gamache, and Reinert voted "yes." Commissioner Look voted "no." Motion carried. Resolution declared adopted.

2. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2022-160

**A RESOLUTION SUPPORTING THE CITY OF RAMSEY'S
ACTIVE TRANSPORTATION INFRASTRUCTURE PROGRAM
GRANT APPLICATION FOR SHARED USE PATH
IMPROVEMENTS ON 161ST AVENUE AND 167TH AVENUE**

WHEREAS, 161st Avenue and 167th Avenue are city streets that provides an important west-east transportation connections in and through the city of Ramsey and Anoka County; and,

WHEREAS, the City of Ramsey is submitting an application through the 2022 Active Transportation (AT) Infrastructure Program to construct a shared use path on 161st Street from CSAH 83 (Armstrong Boulevard) to Variolite Street, and on 167th Avenue from CSAH 5 (Nowthen Boulevard) to Quicksilver Street; and,

WHEREAS, the proposed shared use paths will provide non-motorized transportation infrastructure to encourage walking and biking within the community and provide safe connections to other destinations and regional trails; and,

WHEREAS, Main Street is a County State Aid Highway (CSAH) and Anoka County is committed to being a partner with the City of Ramsey to ensure all necessary steps are taken to ensure a successful project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, supports the City of Ramsey's 2022 Active Transportation (AT) Infrastructure Program grant application to construct a shared use path on 161st Street from Armstrong Boulevard to Variolite Street, and on 167th Avenue from Nowthen Boulevard to Quicksilver Street.

Commissioner Braastad, West, Schulte, Meisner, Gamache, and Reinert voted "yes." Commissioner Look voted "no." Motion carried. Resolution declared adopted.

* *

Commissioner Gamache presented the Information Technology Committee meeting from the December 8, 2022, meeting.

1. Commissioner Gamache made motion approving a purchase from Insight Public Sector, Inc., 13755 Sunrise Valley Drive, Suite 750, Herndon, VA, 20171 for the Digital Network Architecture (DNA) including the hardware expansion and professional services in the amount of \$80,541.07, and the 5-year DNA Enterprise Agreement in the amount of \$527,726.00 for a total amount of \$608,267.07. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion approving Contract #C0005772 with Axon Enterprise, Inc., a Delaware corporation with its principal place of business at 17800 N. 85th St., Scottsdale, AZ, 85255, for a 5-year agreement in the amount of \$198,900.00 with a change order of \$19,890.00 for a total not to exceed \$218,790.00 for upgrading and enhancement of law enforcement equipment, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* *

Commissioner Gamache presented the Parks Committee report from the December 9, 2022, meeting.

1. Commissioner Look made motion approving Contract #C0009707, License Agreement with Rapids Archery Club for use of the Bunker Hills Archery Complex, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Reinert seconded the motion. Motion carried unanimously.
2. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2022-161

**RESOLUTION OF SUPPORT FOR
AQUATIC INVASIVE SPECIES PREVENTION AID**

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention; and,

WHEREAS, the amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county; and,

WHEREAS, Anoka County is being allocated approximately 1.35 percent of the total, which equates to \$134,182 for 2023; and,

WHEREAS, the legislation requires that Anoka County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds that are intended to reduce or limit the spread of AIS at all access sites within the county; and,

WHEREAS, the county may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county; and,

WHEREAS, any money appropriated by the county to a different entity or political subdivision must be used as required under this section; and,

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby designate oversight of Anoka County's AIS prevention efforts to the Anoka County Parks Department.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners delegates to the Anoka County Parks Department the responsibility to prepare, implement, and report annually a plan to allocate the funding in accordance with the above legislation.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2022-162

ACCEPTING A DONATION FROM CONNEXUS ENERGY

WHEREAS, Connexus Energy has donated a gift of \$25,000 to the Anoka County Parks Department; and,

WHEREAS, the donation will be used to fund natural and cultural history programming for youth in the Anoka County Park System; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby accepts the gift of \$25,000 from Connexus Energy to the Anoka County Parks Department.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Connexus Energy for their generous and valued donation towards natural and cultural history programming in Anoka County.

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache made motion approving Contract #C0009690, Lease Agreement for Golf Carts at Chomonix Golf Course in the amount of \$40,600 per year for a four-year term, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

5. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2022-163

**RESOLUTION AUTHORIZING COOPERATIVE AGREEMENT
BETWEEN THE STATE OF MINNESOTA AND COUNTY OF ANOKA
FOR CENTERVILLE LAKE PUBLIC WATER ACCESS
(CONTRACT# C0009663)**

WHEREAS, the Commissioner of Natural Resources has the authority, duty, and responsibility under Minnesota Statutes Section 97A.141 to provide public water access on lakes and rivers, where access is inadequate; and,

WHEREAS, the state and the county are authorized under Minnesota Statutes Section 471.59, to enter into agreements to jointly or cooperatively exercise common powers; and,

WHEREAS, the state and the county have determined that the public water access on Centerville Lake is of high priority under the state public water access program; and,

WHEREAS, the state and the county desire to cooperate in the replacement of the boat ramp at the public water access on Centerville Lake, as more specifically described in the Cooperative Agreement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the County of Anoka and its Parks Department, to enter into the above-referenced Cooperative Agreement with the state.

BE IT FURTHER RESOLVED that the board chair and county administrator, or their designees, are hereby authorized to execute and deliver on behalf of the county, the Cooperative Agreement for Centerville Lake Public Access, and further delegates authority to Jeff Perry, Parks Director, or his designees, to authorize and execute any permits, declarations, or any other legal or contractual documents necessary to carry out the terms of the Cooperative Agreement.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners hereby adopts this resolution, a copy of which is on file in the office of the Anoka County Administrator, and directs that a copy of this resolution be forwarded to the State of Minnesota, Commissioner of Natural Resources.

(Contract is on file in the Parks Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

- 6. Commissioner Reinert made motion approving Contract #C0009692, contract with Veit & Company Inc. for the Wargo Nature Center Improvement Project in the amount of \$109,160, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* *

Commissioner Braastad presented the Public Safety Committee chair report #2.

- 1. Commissioner Braastad made motion approving the purchase of Technology Solutions from Axon Enterprise, Inc., a Delaware corporation with its principal place of business at 17800 North 85th Street Scottsdale, AZ 85255 in the amount of \$2,890,700 with a change order of 10% of \$289,070 for a total of \$3,179,770. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

* *

Commissioner Gamache made motion approving Contract #C0009701 for the renewal of Cyber Liability Insurance for a policy term of January 1, 2023, to January 1, 2024, from Coalition, Inc., through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, as recommended by the responsible commissioner for insurance, subject to review by the county attorney as to form and legality. (Contract is on file in the Risk Management Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion approving Contract #C0009699, Employment Agreement Between Dr. Angelique Quinn Piper and the County of Anoka for Medical Examiner Services effective January 1, 2023, through December 31, 2026, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Resources Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2022-164

REAPPOINTING DR. ANGELIQUE QUINN PIPER AS ANOKA COUNTY MEDICAL EXAMINER

WHEREAS, the Anoka County Board of Commissioners intends to fill the office of Medical Examiner by appointment in accordance with Minn. Stat. Section 390.005, subd. 2, and provide funds to support the Medical Examiner’s Office; and,

WHEREAS, Dr. Angelique Quinn Piper has ably served Anoka County citizens as Anoka County Medical Examiner since January 1, 2010, with her current term expiring December 31, 2022:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby reappoint Dr. Angelique Quinn Piper to the office of the Anoka County Medical Examiner for a four-year term commencing on January 1, 2023, and ending on December 31, 2026.

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the county attorney, county administrator, Human Services chief officer, medical examiner, chief financial officer, Central Services department director, and Human Resources chief officer.

Motion carried unanimously. Resolution declared adopted.

Committee appointments:

1. Commissioner Reinert made motion appointing Dave Povolny to the Board of Adjustment for a term ending December 31, 2024. Commissioner Gamache seconded the motion. Motion carried unanimously.
2. Commissioner Schulte made motion reappointing Alan Hamel and appointing Margaret Andersen as an alternate to the Personnel Board of Appeals for three-year terms ending December 31, 2025. Commissioner Braastad seconded the motion. Motion carried unanimously.
3. Commissioner Gamache made motion appointing Jess Robertson to the Rice Creek Watershed District Board of Managers for a 3-year term ending January 17, 2026. Commissioner Reinert seconded the motion. Motion carried unanimously.
4. Commissioner Braastad made motion reappointing Ann Rantanen-Lee and Paulette Kostick to the Minnesota Extension Committee for three-year terms ending January 2026. Commissioner Look seconded the motion. Motion carried unanimously.
5. Commissioner Schulte made motion appointing Tracy Strombeck to the Library Board for a term ending December 31, 2025, representing District #4, as recommended by Commissioner Schulte. Commissioner West seconded the motion. Upon roll call vote, Commissioners Reinert, Look, Braastad, West, and Schulte votes "yes." Commissioner Meisner voted "no." Commissioner Gamache abstained. Motion carried.

The commissioners recognized and thanked the following individuals who are retiring from their current elected office. Chair Schulte shared many of their accomplishments, awards, recognitions, and community involvement.

- Sheriff James Stuart
- County Attorney Tony Palumbo
- County Commissioner Robyn West

The county board meeting was adjourned at 11:14 a.m.

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.