

ANOKA COUNTY BOARD AGENDA

FOR THE JANUARY 4, 2022, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

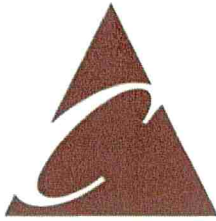
District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Tax claims and abatements.
5. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending December 17, 2021. **See attached** action item worksheet.
6. Approval of minutes from the December 14, 2021, county board meeting.
7. Chair's remarks.
8. Committee reports.
 - A. Management Committee report.
 - B. Internal Audit Committee report.
9. Consider Resolution #2022-9, Resolution Related to the Establishment of Minimum Salaries for County Sheriff and County Attorney. **See attached** resolution.
10. Consider Resolution #2022-10, Resolution Establishing Expense Amounts for County Commissioners For 2022. **See attached** resolution.
11. Committee appointments:
 - A. Consider reappointing Cori Duffy to the Personnel Board of Appeals for a three-year term expiring December 31, 2024. **See attached** committee application.

B. Consider reappointing the following individuals to the Library Board for terms expiring December 31, 2024:

- (1) Virginia Kost, representing District #2, as recommended by Commissioner Braastad.
- (2) Belinda Lawrence, representing District #5, as recommended by Commissioner Gamache.

See attached committee applications.

12. Consider, for informational purposes, a summary of the December 14, 2021, performance evaluation of the County Administrator.



ANOKA COUNTY BOARD

ACTION ITEM

January 4, 2022

FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 12/17/2021 and purchase-card claims paid for the period ending 12/17/2021.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

ANOKA COUNTY

MANAGEMENT COMMITTEE REPORT

FOR THE JANUARY 4, 2022, COUNTY BOARD MEETING

The Management Committee meeting was held on December 14, 2021, at 8:45 a.m. in County Board Room #705 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Julie Braastad, Commissioner Jeff Reinert, and Commissioner Scott Schulte

Others - Steph Beito-Ziemer, Employee Relations Director; Rhonda Sivarajah, County Administrator; Marcy Crain, Chief Deputy County Attorney; Cory Kampf, Finance and Central Services Division Manager; Cindy Cesare, Human Services Division Manager; Pam LeBlanc, Property Records and Taxation Division Manager; Alex Guggenberger, Assessor; Tony Palumbo, County Attorney, Dee Guthman, Deputy County Administrator; Amy Honer, Highway Operations Manager; Joe MacPherson, Transportation Division Manager; Jeff Perry, Parks Director; Colleen Haubner, Library Director; and Teresa Swoyer, County Board Coordinator

Information Items

1. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. See **attached** consent items.
2. The Management Committee recommended approving the following personnel transactions:
 - A. **New** position - Administration/Library - contingent on Minnesota Arts and Cultural Heritage Legacy grant funding - effective January 1, 2022. PC#2022003438

.5 FTE Library Associate - Grade B010, range \$19.67 to \$29.80 per hour.

This matter was referred directly to the county board for action at their meeting of December 14, 2021.

3. The Management Committee recommended approving career ladder updates for the following areas effective December 14, 2021:
 - A. Transportation Division
 - Highway Engineering
 - Highway Fleet
 - Highway Maintenance
 - Highway Sign Technician
 - Highway Signal Technician
 - Surveyor
 - GIS

- B. Property Records & Taxation
 - Appraiser
- C. Human Resources
- D. License & Passport Services
- E. Human Services
 - Economic Assistance
 - Community Social Services and Behavioral Health
 - Corrections
- F. Parks
 - Parks Maintenance & Natural Resources

This matter was referred directly to the county board for action at their meeting of December 14, 2021.

4. The Management Committee recommended approving the elimination of the unfunded positions listed by PC# below.

1992000016	2017003181	1992000775
2017003166	2017003188	1992000778
2017003180	2017003189	

This matter was referred directly to the county board for action at their meeting of December 14, 2021.

5. The Management Committee recommended adopting Resolution #2021-M14, A Resolution Approving the Arbitration Award Covering the Collective Bargaining Agreement Between the County of Anoka and the American Federation of State, County and Municipal Employees Representing the Probation Officer/Aide Unit for The Calendar Year 2021 (Contract #C0009017).

This matter was referred directly to the county board for action at their meeting of December 14, 2021.

6. The Management Committee recommended adopting Resolution #2021-M15, Resolution Relating to Authorizing Settlement Documents in Opioid Litigation, and Other Related Matters.

This matter was referred directly to the county board for action at their meeting of December 14, 2021.

7. The Management Committee discussed, for informational purposes, the legal publication bids for 2022.
8. The Management Committee discussed, for informational purposes, resolution appointing and Employment Agreement with David M. Zieglmeier For Services as County Surveyor effective December 14, 2021.

ANOKA COUNTY

CONSENT ITEMS

FROM THE DECEMBER 14, 2021, MANAGEMENT COMMITTEE MEETING

1. Reclassifications as recommended by the Employee Relations director. **See attached** dated December 14, 2021.
2. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
 - A. County Commissioners - Administration - to attend 2022 NACo Legislative Conference - Washington D.C. - 7 days, February 2022 - costs for each to include \$520 registration, \$36 mileage, \$1,554 lodging, \$514 per diem, \$300 air fare, \$182 parking, and \$75 ground transportation.
 - B. Rhonda Sivarajah, County Administrator - Administration - to attend 2022 NACo Legislative Conference - Washington D.C. - 6 days, February 2022 - costs for each to include \$520 registration, \$36 mileage, \$1,295 lodging, \$435 per diem, \$300 air fare, \$130 parking, and \$75 ground transportation.
 - C. Craig Nekola, Infrastructure Services Manager - Administration/Information Technology - to attend NACo Enterprise Cybersecurity Leadership - Online Training - January - April 2022 - costs to include \$2,495 registration less a \$950 discount.
 - D. Cory Kampf, Division Manager - Finance & Central Services - to attend Government Finance Officers Association (GFOA) Treasury and Investment Management Committee Meeting - Washington, DC - 3 days, January 2022 - costs to include \$34 mileage, \$550 lodging, \$198 per diem, \$300 air fare, \$100 ground transportation, and \$60 parking.

**Employee Relations Department
Recommendations for Reclassification**

Incumbent	Present Title	Proposed Title	Present Grade Level	Approved Grade Level	Department	Effective Date	PCN
Lane, Jessica	Division Administrative Supervisor	Supervisor, Legal Administration	C012	C013	ACAO	12/18/2021	2013003028
Epping, Melissa	Division Administrative Supervisor	Supervisor, Legal Administration	C012	C013	ACAO	12/18/2021	1993001505
Freeland, Carrie	Division Administrative Supervisor	Supervisor, Legal Administration	C012	C013	ACAO	12/18/2021	1992000114
VACANT	Division Administrative Supervisor	Supervisor, Legal Administration	C012	C013	ACAO	12/18/2021	1999001919
Usher, Amanda	Administrative Services Manager	Manager, Administrative Services	D014	D015	ACAO	12/18/2021	1992000090
Hodel, Jojean	Principle Accounting Clerk	Associate Accountant	B009	B010	Finance	12/18/2021	1992001371
Morrissey, Kari	PSAP COORDINATOR	Assistant Director, Emergency Communication	D014	D016	Emergency Communications	12/18/2021	1992000736
Wagner, Lisa	Employee Relations Consultant II	Manager, Human Resources	C013	D014	Human Resources	12/18/2021	1992000285
Ewanika, Cristin	Employee Relations Consultant II	Manager, Human Resources	C013	D014	Human Resources	12/18/2021	2021003381
Will, Megan	Employee Relations Consultant II	Manager, Human Resources	C013	D014	Human Resources	12/18/2021	2021003382
Barr, Kathryn	Employee Relations Consultant I	Senior Human Resources Business Partner	C012	C013	Human Resources	12/18/2021	2021003384
Howard, Caitlin	Employee Relations Consultant I	Senior Human Resources Business Partner	C012	C013	Human Resources	12/18/2021	2019003343
Butler, Kendra	Employee Relations Coordinator	Human Resources Business Partner	B011	C012	Human Resources	12/18/2021	1992000279
Lucci, Kathie	Enterprise Project Manager	Program Implementation Manager	C013	D016	County Admin	12/18/2021	1992000334
Schwenk, David	Multimedia Communications Coordinator	Audio Visual Technical Manager	C012	C013	Communications	12/18/2021	1996001720

**Employee Relations Department
Recommendations for Reclassification**

Navratil, Justin	Health Planner Policy Analyst	Supervisor, Policy Analyst	C013	D015	PHES	12/18/2021	1998001844
VACANT	Imaging Specialist	Technology Implementation Manager	B110	D116	IT	12/18/2021	2014003044
VACANT	Office Support Assistant	Office Support Specialist	A007	A008	JTC	12/18/2021	2017003199
VACANT	Landscape Planner	Associate Landscape Architect	B011	C012	Parks	12/18/2021	2013003023

**ANOKA COUNTY
INTERNAL AUDIT COMMITTEE REPORT**

FOR THE JANUARY 4, 2022 COUNTY BOARD MEETING

The Internal Audit Committee meeting was held on Thursday, December 16, 2021, in Room #772, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Matt Look, Chair; Commissioner Scott Schulte; Rhonda Sivarajah, County Administrator

Others Present – Randall Vogt, Director, Office of the State Auditor; Juli Mader, Office of the State Auditor; Brenda Pavelich-Beck, Accounting Director, Finance and Central Services; Chuck Denninger, Internal Auditor; Joshua Kent, Manager, Finance and Central Services

Not Present: **Committee Member** – Brian Page, Citizen Member

All items were approved by all committee members unless otherwise noted.

The report of the October 5, 2021 committee meeting was approved as written.

Information Items

1. Randy Vogt and Juli Mader from the Office of the State Auditor (OSA) conducted the entrance meeting for the County's annual audit for the year ended December 31, 2021. The audit report will be completed by June 2022.
2. A draft of the 2022 Audit Plan was presented by the Internal Auditor. Motion was made, seconded and approved to accept the draft of the 2022 Audit Plan. The Plan, as stipulated in the Internal Audit Charter Statement, will be submitted to the county commissioners for comment. Subsequent to the comment period, the committee will consider approval of the Plan at the next meeting.
3. The Internal Auditor provided a verbal report on other areas of audit work; there were no major concerns raised.
4. Commissioner Look stated that he has a potential candidate for the committee to replace Bob Thistle.
5. The next meeting of the Internal Audit Committee will be in March 2022. The meeting was adjourned at 9:25 a.m.

RESOLUTION #2022-9

**RELATED TO THE ESTABLISHMENT
OF MINIMUM SALARIES FOR COUNTY SHERIFF AND COUNTY ATTORNEY**

WHEREAS, the Anoka County Board of Commissioners is required by Minn. Stat. §§ 387.20, subd. 2(b) and 388.18, subd. 2 to set the minimum salary for county sheriff and county attorney at the January meeting prior to the opening of filings for these elected officials; and,

WHEREAS, the applicants may first file for these elective offices on May 17, 2022, for terms commencing January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the following minimum salaries are hereby established for the terms of office commencing January 1, 2023:

Minimum

County Sheriff	\$121,492
County Attorney	\$121,492

RESOLUTION #2022-10

**RESOLUTION ESTABLISHING EXPENSE AMOUNTS
FOR COUNTY COMMISSIONERS FOR 2022**

WHEREAS, pursuant to Minnesota Statute Section 388E.02, each member of the Anoka County Board of Commissioners shall be allowed a sum to be set by the board which shall be payable in equal installments at least once monthly as and for an expense account; and,

WHEREAS, the sum set by the Anoka County Board of Commissioners has not increased since 2004; and,

WHEREAS, actual expenses for commissioners have gone up since 2004 to such a degree that it is necessary and proper to increase commissioners' expense accounts in recognition of increased expenses:

NOW, THEREFORE, BE IT RESOLVED, that in addition to the Anoka County commissioners' annualized salary adopted in Resolution #2021-136, pursuant to the provisions of Minnesota Statute Chapter 375, and Section 383E.02, an expense allowance, in lieu of seven-county metropolitan area mileage and other unreimbursed business-related county expenses, for county commissioners and chair of the county board shall be a maximum of \$7,500 for each commissioner and \$8,500 for the board chair. These expenses shall be treated as reimbursement for expenses as expended and accounted for and compensation for what is not expended and accounted for. Other expenses incurred by/for commissioners while performing their duties outside the seven-county metropolitan area shall be reimbursed or directly paid in the same manner as county employees.

BE IT FINALLY RESOLVED that this resolution is posted on the official county bulletin board and copies be forwarded immediately to each department of the county and the Association of Minnesota Counties.

Anoka County Committee Appointments Application

First Name	Cori
Last Name	Duffy
Date	12/22/2021
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Personnel Board of Appeals
Your county commissioner:	District 6 - Jeff Reinert
Find your commissioner here:	MN Pollfinder
Personal background:	At home mom for 22 years. Currently working part time in Hospice Care. Bachelor of Science in Finance.
Experience relating to position:	If my appointment is renewed, I believe I will have been a member of this Board of Appeals for three terms. Former member, secretary, vice-chair and chair of the Lino Lakes Charter Commission. Twelve years as an election judge, 10 of those as head judge. Worked for Anoka County Elections in 2020 as a temporary elections clerk.
Describe why you are interested in the position:	I like to be involved in my community and have been privileged to serve in various capacities over the years, including on the Personnel Board of Appeals. It's wise to have a third party review disputes within the Personnel Board to make a fair assessment of each case based on the facts.
For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us	

Anoka County Committee Appointments Application

First Name	Virginia
Last Name	Kost
Date	12/8/2021
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Library Board
Your county commissioner:	District 2 - Julie Braastad
Find your commissioner here:	MN Pollfinder
Personal background:	<i>Field not completed.</i>
Experience relating to position:	Renewing my term.
Describe why you are interested in the position:	We still have work to do.
For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us	

Email not displaying correctly? [View it in your browser.](#)

Anoka County Committee Appointments Application

First Name	Belinda
Last Name	Lawrence
Date	12/12/2021
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address:	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Library Board
Your county commissioner:	District 5 - Mike Gamache
Find your commissioner here:	MN Pollfinder
Personal background:	I have lived in Anoka County for 10 years. I am a member of the Coon Rapids Lions, League of Women Voters and other community organizations.
Experience relating to position:	I am a retired Elementary Education teacher. I have an Education Doctorate in Reading and Literacy. I also serve on the YIPA (Youth Intervention Program Association) Executive Board.
Describe why you are interested in the position:	I am interested in working with county library services.
For more information, contact Brenda Vetter at 763-324-4711 or brenda.vetter@co.anoka.mn.us	

In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.

LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

January 4, 2022

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
Application For Homestead			
<u>City of Blaine</u>			
MARY HINES & GENE USELMAN	R30 31 23 24 0046		
395 98TH AVE NE	395 98TH AVE NE	2021	3rd
BLAINE MN 55434-	Blaine MN		West
Reason: Clerical error - hmst not filed. Tax capacity reduced from 1851 to 1645. No change in value. Tax reduced from \$2,203.22 to \$1,988.07			
BUCHLOZ, STEVE & VINTINNER, I	R33 31 23 14 0039		
8956 WACONIA ST NE	8956 WACONIA ST NE	2021	3rd
BLAINE MN 55449-	Blaine MN		West
Reason: Failed to file. Tax capacity reduced from 2908 to 2797. No change in value. Tax reduced from \$3,461.38 to \$3,345.41			
<u>City of Columbia Heights</u>			
TIMARIE WICK	R35 30 24 31 0050		
4019 5TH ST NE	4019 5TH ST NE	2021	4th
COLUMBIA HEI MN 55421-	Columbia Heights MN		Meisner
Reason: Failed to file. Tax capacity reduced from 1818 to 1609. No change in value. Tax reduced from \$2,676.58 to \$2,395.62			
<u>City of Columbus</u>			
JEANNINE SACHS	R24 32 22 23 0003		
PO BOX 605	9148 LAKE DRIVE NE	2021	6th
WYOMING MN 55092-	Columbus MN		Reinert
Reason: Failed to file. Tax capacity reduced from 2398 to 2241. No change in value. Tax reduced from \$3,091.66 to \$2,915.46			

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
<u>City of Coon Rapids</u>			
SUE ANN JOHNSON 9921 NORWAY ST NW COON RAPIDS MN 55433-	R25 31 24 22 0075 9921 NORWAY ST NW Coon Rapids MN	2021	5th Gamache

Reason: Failed to file. Tax capacity reduced from 1781 to 1569. No change in value. Tax reduced from \$2,045.20 to \$1,851.95

<u>City of Fridley</u>			
REBECCA & KEVIN ELLIOTT 6255 E RIVER ROAD NE FRIDLEY MN 55432-	R15 30 24 44 0006 6255 E RIVER ROAD NE Fridley MN	2021	4th Meisner

Reason: On behalf - failed to file. Tax capacity reduced from 1854 to 1648. No change in value. Tax reduced from \$2,716.58 to \$2,456.50

Application For Value Reduction

<u>City of Columbia Heights</u>			
MANUAL ASUNCION CRIOLLO 2952 CALIFORNIA ST NE MINNEAPOLIS MN 55418-	R35 30 24 44 0004 3912 CENTRAL AVE NE Columbia Heights MN	2021	4th Meisner

Reason: Clerical error. Tax capacity reduced from 2780 to 1635. No change in class. Value reduced from \$278,000 to \$163,500. Tax reduced from \$4,092.90 to \$2,407.15

MICHAEL FRENCH 3900 CENTRAL AVE NE COLUMBIA HEI MN 55421-	R35 30 24 44 0006 3900 CENTRAL AVE NE Columbia Heights MN	2021	4th Meisner
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Reason: Clerical error. Tax capacity reduced from 2994 to 1625. No change in class. Value reduced from \$308,800 to \$171,900. Tax reduced from \$4,420.02 to \$2,237.77

<u>City of Columbus</u>			
JILL & GREGORY NEWVILLE 6843 141ST AVE FOREST LAKE MN 55025-	R28 32 22 34 0002 6843 141ST AVE Columbus MN	2019	6th Reinert

Reason: Clerical error. Tax capacity reduced from 10,679 to 7475. No change in class. Value reduced from \$954,300 to \$695,000. Tax reduced from \$14,555.34 to \$10,248.92

Property Owner	PIN Number and Property Address	Payable Year	Commissioner District
JILL & GREGORY NEWVILLE	R28 32 22 34 0002		
6843 141ST AVE NE	6843 141ST AVE NE	2020	6th
FOREST LAKE MN 55025-	Columbus MN		Reinert

Reason: Clerical error. Tax capacity reduced from 10,955 to 8871. No change in class. Value reduced from \$976,400 to \$809,700. Tax reduced from \$14,068.06 to \$11,424.85

City of Nowthen

JENNIFER & RENE PERKINS	R04 33 25 44 0002		
7300 223RD AVE NW	UNASSIGNED SITUS	2021	1st
NOWTHEN MN 55330-	Nowthen MN		Look

Reason: Clerical Error - use value adjusted. Tax capacity reduced from 1337 to 364. No change in class. Use value reduced from \$133,700 to \$36,400. No change to market value. Tax reduced from \$1059.70 to \$289.36.

JENNIFER & RENE PERKINS	R04 33 25 44 0003		
7300 223RD AVE NW	UNASSIGNED SITUS	2021	1st
NOWTHEN MN 55330-	Nowthen MN		Look

Reason: Clerical Error - use value adjusted. Tax capacity reduced from 1395 to 1282. No change in class. Use value reduced from \$139,500 to \$128,200. No change to market value. Tax reduced from \$1105.68 to \$1015.92.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

December 14, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, other governmental officials, and citizens

* * * * *

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Reinert made motion accepting the regular claims paid over \$500 for the period ending December 3, 2021, and purchase-card claims paid for the period ending December 3, 2021. (Claims are on file in the County Administration Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Look made motion approving the minutes from the December 2, 2021, and December 3, 2021, Anoka County board meetings. Commissioner Reinert seconded the motion. Motion carried unanimously.

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Chair Schulte stated that because of pending and unsettled litigation, the county board will not be commenting on the Rice Creek Watershed District appointment process. He also stated that the public will not have an opportunity to comment today. Comments are welcome at county committee meetings.

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Vice Chair Braastad congratulated and recognized Commissioner Schulte for receiving the Association of Minnesota Counties President's Award.

* * * * *

Vice Chair Braastad also stated that Human Services Division Manager Cindy Cesare received the Association of Minnesota Counties Outstanding Service Award. Cindy will be recognized at a future county board meeting.

* * * * *

The following items came forward on an additional agenda, recommended by the Management Committee:

1. Commissioner Reinert made motion approving the following personnel transaction:
 - A. **New** position - Administration/Library - contingent on Minnesota Arts and Cultural Heritage Legacy grant funding - effective January 1, 2022. PC#2022003438

.5 FTE Library Associate - Grade B010, range \$19.67 to \$29.80 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner West made motion approving career ladder updates for the following areas effective December 14, 2021:
 - A. Transportation Division
 - Highway Engineering
 - Highway Fleet
 - Highway Maintenance
 - Highway Sign Technician
 - Highway Signal Technician
 - Surveyor
 - GIS
 - B. Property Records & Taxation
 - Appraiser
 - C. Human Resources
 - D. License & Passport Services
 - E. Human Services
 - Economic Assistance
 - Community Social Services and Behavioral Health
 - Corrections
 - F. Parks
 - Parks Maintenance & Natural Resources

Commissioner Meisner seconded the motion. Motion carried unanimously.

3. Commissioner Braastad made motion approving the elimination of the unfunded positions listed by PC# below.

1992000016	2017003181	1992000775
2017003166	2017003188	1992000778
2017003180	2017003189	

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

4. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-137

**A RESOLUTION APPROVING THE ARBITRATION AWARD COVERING
THE COLLECTIVE BARGAINING AGREEMENT BETWEEN
THE COUNTY OF ANOKA AND
THE AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES
REPRESENTING THE PROBATION OFFICER/AIDE UNIT
FOR THE CALENDAR YEAR 2021
(CONTRACT #C0009017)**

WHEREAS, representatives of Anoka County and representatives of the American Federation of State, County and Municipal Employees presented unresolved issues to an arbitrator as required by Minn. Stat. Sec. 179A; and,

WHEREAS, the attached document (Exhibit A) summarizes the arbitration award and other agreements between the parties; and,

WHEREAS, the arbitration award is binding on the parties:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the arbitration award and agreements outlined in Exhibit A, and that the chief negotiator for the Anoka County Board of Commissioners is authorized and directed to prepare contract documents incorporating this arbitration award and further, that upon receipt of the two original contracts executed by the Union, the Anoka County board chair, county administrator, Human Resources director, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

(Exhibit A is on file in the Administration Department.)

(Contract is on file in the Human Resources Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2021-138

**RESOLUTION RELATING TO AUTHORIZING SETTLEMENT DOCUMENTS
IN OPIOID LITIGATION, AND OTHER RELATED MATTERS**

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against manufacturers and distributors of prescription opioids related to the opioid crisis; and,

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen, as well as opioid manufacturer Johnson & Johnson, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and,

WHEREAS, there is a deadline of January 2, 2022, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county, but by all Minnesota cities and counties from the settlement funds; and,

WHEREAS, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement (the "State-Subdivision Agreement"); and,

WHEREAS, during negotiations of the State-Subdivision Agreement, representatives of Minnesota's counties prioritized flexibility in how local governments may use settlement funds for opioids abatement and remediation and advocated for counties to receive settlement allocations directly rather than using the distribution mechanism detailed in Minn. Stat. § 256.043, subd. 3(d); and,

WHEREAS, in order to achieve the goals of flexibility and direct allocation, Minn. Stat. § 256.043, subd. 3(d), must be amended to remove a provision which would otherwise appropriate approximately 50 percent of the state's settlement allocation to county social service agencies for statutorily prescribed use(s); and,

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby supports and agrees to the State Subdivision Agreement.

BE IT FURTHER RESOLVED the County of Anoka, Minnesota supports and opts into the multistate settlements with McKesson, Cardinal Health, and AmerisourceBergen, and with Johnson & Johnson.

BE IT FURTHER RESOLVED the County of Anoka, Minnesota authorizes county staff to execute all necessary documents to ensure the County's participation in the multistate settlements, including the Participation Agreement and accompanying Release, and in the State Subdivision Agreement.

BE IT FURTHER RESOLVED the County of Anoka, Minnesota, supports the amending of Minn. Stat. § 256.043, subd. 3(d), to remove a provision which would appropriate approximately 50 percent of the state's settlement allocation to county social service agencies via the existing Opiate Epidemic Response Fund distribution mechanism for statutorily prescribed use(s).

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

* * * * *

The following items came forward on an additional agenda:

Commissioner Gamache presented the Parks Committee report from the meeting of December 10, 2021.

1. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-139

**RESOLUTION OF SUPPORT FOR AQUATIC INVASIVE SPECIES
PREVENTION AID**

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention; and,

WHEREAS, the amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county; and,

WHEREAS, Anoka County is being allocated approximately 1.35 percent of the total, which equates to \$134,440 for 2022; and,

WHEREAS, the legislation requires that Anoka County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds that are intended to reduce or limit the spread of AIS at all access sites within the county; and,

WHEREAS, the county may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county; and,

WHEREAS, any money appropriated by the county to a different entity or political subdivision must be used as required under this section; and,

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby designate oversight of Anoka County's AIS prevention efforts to the Anoka County Parks Department.

BE IT FINALLY RESOLVED that the Anoka County Board of Commissioners delegates to the Anoka County Parks Department the responsibility to prepare, implement, and report annually a plan to allocate the funding in accordance with the above legislation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2021-140

**RESOLUTION OF SUPPORT FOR GRANT APPLICATION FOR
FEDERAL ECONOMIC DEVELOPMENT ADMINISTRATION TRAVEL/TOURISM
GRANT FUNDING (UNDER AMERICAN RESCUE PLAN ACT)
FOR BANFILL LOCKE HOUSE REHABILITATION**

WHEREAS, Anoka County is the owner of the Banfill Locke House, which is a historic building located on the National Register of Historic Places (NRHP) originally built in 1847, and located within Manomin County Park along the Mississippi river; and,

WHEREAS, Banfill Locke House is in need of significant rehabilitation and repair, and the county has identified a potential funding opportunity through the Economic Development Administration (EDA) under the FY 2021 American Rescue Plan Act (ARPA) Travel, Tourism, and Outdoor Recreation funding program, which is a program designed to implement sustainable economic recovery strategies through a variety of non-construction and construction projects and to promote the economic resilience of regions dependent on those industries; and,

WHEREAS, the Parks Department, in coordination with facilities and construction staff, have identified structural rehabilitation and deferred maintenance needed at the Banfill Locke House, which appears appropriate for the federal EDA funding opportunity; and,

WHEREAS, in furtherance of the county's application for funding, Parks Department staff intends to retain a professional architectural/engineering consultant that specializes in historic architecture design and engineering services to assist in completing the EDA Competitive Tourism Grant funding application as outlined in the Notice of Funding Opportunity (NOFO) under ARPA; and,

WHEREAS, the proposed phased rehabilitation project will require a 20 percent county match for all federal funding awarded to reconstruct the building's failing foundation, make significant structural repairs, and rehabilitate the exterior to allow this historic structure to be used as a destination to promote tourism along the Highway 694 corridor and to engage underserved regional populations in the area; and,

WHEREAS, once restored, the county intends the Banfill Locke House to be used as a destination visitor center to connect guests with the historic and cultural significance of the area through interpretative information, regional pedestrian and biking trail access, and recreation opportunities through events, programs, and equipment rental:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby support and authorize the Anoka County Parks Department to work with a retained architectural/engineering consultant to complete and submit an application for grant funding, through the EDA Tourism Grant program, to assist in the structural rehabilitation of the Banfill Locke House.

BE IT FURTHER RESOLVED that if Anoka County is awarded a federal grant, the Anoka County Board of Commissioners authorizes the Parks Department to accept the grant award and to enter into a grant contract with the assigned federal grant administrator/agency responsible for the above referenced grant program.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-141

**RESOLUTION ACCEPTING GIFT FROM
WILD ONES - BIG RIVER BIG WOODS CHAPTER**

WHEREAS, the Big River Big Woods Chapter of Wild Ones donated a gift of \$100 to the Wargo Nature Center, Anoka County Parks Department; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the gift of money from Big River Big Woods Chapter of Wild Ones.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to Big River Big Woods Chapter of Wild Ones for its generous and valued donation to the Wargo Nature Center.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of December 9, 2021.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2021-142

**AUTHORIZING ANOKA COUNTY APPLICATION
FOR 2021 VOTING EQUIPMENT GRANT FUNDING**

WHEREAS, the Office of the Minnesota Secretary of State is currently soliciting applications from local jurisdictions for grants to purchase voting equipment pursuant to Minnesota Statutes section 206.95; and,

WHEREAS, grants of up to \$5,000 per precinct will be made available to purchase optical scan counters, assistive voting devices, electronic rosters, or other approved voting equipment expenses until the appropriation is exhausted; and,

WHEREAS, Anoka County plans to upgrade voting equipment programming and results management software and hardware to be used in all precincts in the county with planned implementation beginning with the 2022 State Primary Election; and,

WHEREAS, jurisdictions must agree to provide a local match at least equal to one-half the amount of the grant received that is used for optical scan counters, assistive voting devices, and other related approved expenses; and,

WHEREAS, applications must be received by 4:00 p.m. December 17, 2021, and funds are expected to be awarded by February 14, 2022, and must be used by April 29, 2022:

NOW THEREFORE BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve the application for the 2021 Minnesota Voting Equipment Grant Account and directs staff to submit the application by the deadline of December 17, 2021.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Schulte presented the Transportation Committee Report from the meeting of December 1, 2021.

1. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2021-143

**RESOLUTION SUPPORTING THE
SAFE ROUTES TO SCHOOL (SRTS)
INFRASTRUCTURE FUNDING APPLICATION
FOR IMPROVEMENTS TO CSAH 11 NEAR THE
COON RAPIDS MIDDLE SCHOOL AND HIGH SCHOOL CAMPUSES**

WHEREAS, the Minnesota Department of Transportation (MnDOT) administers the Safe Routes to School (SRTS) Grant Program, which provides federal funding for projects to improve safety conditions and promote students walking and biking to school; and,

WHEREAS, the statewide solicitation has \$7.5 million available for Safe Routes to Schools (SRTS) infrastructure projects in 2022 and 2023; and,

WHEREAS, the City of Coon Rapids, Anoka County, and the Anoka-Hennepin School District have been working to improve safety and access to the Coon Rapids Middle School and High School campuses; and,

WHEREAS, the proposed SRTS project will work towards increasing safety for students who walk or bicycle to school; and,

WHEREAS, the City of Coon Rapids will be the lead agency and applicant, with Anoka County being a co-sponsoring agency, and agreeing to participate in the local share of costs associated with this project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby support the SRTS funding application for making pedestrian and travel safety improvements on Northdale Boulevard (CSAH 11) near Coon Rapids Middle School and High School.

Motion carried unanimously. Resolution declared adopted.

- Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-144

RESOLUTION TO AUTHORIZE UPDATES TO ANOKA COUNTY'S PRIORITIZED BRIDGE REPLACEMENT LIST AND REQUEST FUNDING FROM MNDOT

WHEREAS, Anoka County staff have reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and,

WHEREAS, Anoka County staff have identified the bridges that are considered high priority within Anoka County, and have updated its previously-established list to prioritize those bridges requiring such replacement, rehabilitation, or removal, as identified in the below table:

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year	Notes: Existing Structure/New Structure
02502	CSAH 28 – Ambassador Blvd NW	Seelye Brook	46*	\$1,125,000	\$1,000,000	0	\$225,000	2023	Timber Bridge/Concrete Box
3310	CSAH 35-Central Ave	Rice Creek	32	\$1,875,000	\$1,500,000	0	\$375,000	2024	Concrete Box/Concrete Box
02534	CR 71 – Bridgestone Rd NW	Seelye Brook	62	\$1,250,000	\$1,000,000	0	\$250,000	2024	Timber Bridge/Concrete Box
02535	CSAH 7 – Rum River Blvd	Seelye Brook	66	\$1,625,000	\$1,300,000	0	\$325,000	2025	Timber Bridge/Concrete Box
02549	CSAH 18 – Crosstown Blvd NW	Coon Creek	56	\$3,125,000	\$2,500,000	0	\$625,000	2023	Concrete Slab Span/Concrete Box

* Bridge 02502 is in the process of rating due to a vehicle accident resulting in bridge damage

; and,

WHEREAS, the Anoka County Highway Department requires authorization to make a request to MnDOT for financial assistance for the eligible approach grading and engineering costs on township bridges, as provided by law:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize adding the above deficient bridges to Anoka County's established list of high priority bridges requiring replacement, rehabilitation, or removal.

BE IT FURTHER RESOLVED the Anoka County Board of Commissioners hereby authorizes the Anoka County Highway Department staff to pursue the replacement, rehabilitation, or removal of such high priority bridges as soon as funding becomes available for those activities.

BE IT FINALLY RESOLVED that the Anoka County Engineer or his designee is authorized to request financial assistance and enter into any agreements necessary to secure funding from MnDOT for the eligible approach grading and engineering costs on township bridges, as provided by law.

Motion carried unanimously. Resolution declared adopted.

Commissioner Schulte presented the Transportation Committee chair report.

1. Commissioner Schulte made motion approving Contract #C0009006 (MnDOT Contract # 1048146), the 2022-23 Section 5310 Transit Coordination Assistance Project (TCAP) two-year grant agreement to implement transportation services for enhanced mobility of seniors and individuals with disabilities; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * * * *

Commissioner Reinert presented the Human Services Committee report from the meeting of December 9, 2021, which also acts as the Local Social Services Agency and Health Board.

CONSENT

1. Commissioner Meisner made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Ratifying Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$269,219.49 as identified in the Economic Assistance Client Payments Report for November 2021 on file in Human Services Administration.

Community Corrections

- B. Entering into Contract #C0008995 (renewal) with the Minnesota Department of Corrections for continued participation in the Alternatives to Incarceration grant in amounts of \$80,000 from January 1, 2022, through June 30, 2022, and \$160,000 from July 1, 2022, through June 30, 2023.

(Contracts are on file in the Human Services Department.)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Braastad made motion approving the following, subject to review by the county attorney as to form and legality:

Job Training Center

- A. Entering into Contract #C0008982 (renewal) with Anoka County Communication Action Program (ACCAP) to provide transportation coordination services and develop transportation plans for participants in the Minnesota Family Investment Program (MFIP) and Diversionary Work Program in an amount of \$77,471 from January 1, 2022, through December 31, 2022.

(Contract is on file in the Human Services Department.)

Commissioner Meisner seconded the motion. Upon roll call vote, Commissioners Reinert, Look, Braastad, Schulte, Meisner, and Gamache voted "yes." Commissioner West abstained.

COMMUNITY CORRECTIONS

3. Commissioner Braastad made motion approving the Anoka County Community Corrections 2022 Interim Comprehensive Plan, and enter into Contract #C0008970, Community Corrections Act Subsidy Grant Agreement in amounts of \$5,086,817 (+1.62%) for the period January 1, 2022, through December 31, 2022, and \$5,086,817 (0% from 2022) for the period January 1, 2023, through December 31, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

* * *

4. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-145

ACCEPTING DONATIONS FOR HUMAN SERVICES

WHEREAS, the University of Minnesota Landscape Arboretum has initiated a new program that provides no-cost memberships to individuals and families who are receiving assistance through local government social service agencies; and,

WHEREAS, the University of Minnesota Landscape Arboretum is partnering with local government social service providers to facilitate program promotion and no-cost membership enrollment; and,

WHEREAS, Anoka County Human Services recognizes the benefits of spending time outdoors, getting exercise, learning about nature, and experiencing all the Arboretum has to offer:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, pursuant to Minn. Stat 465.03, does hereby formally accept program participation and enrollment supplies wherein individuals and families receiving assistance can be offered no-cost memberships to the University of Minnesota Landscape Arboretum.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to the donors for this generous donation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Commissioner Gamache presented the Information Technology Committee report from the meeting of December 9, 2021.

1. Commissioner Gamache made motion approving a purchase from Insight Public Sector, Inc., 6820 South Harl Avenue, Tempe, Arizona 85283, in the amount of \$994,335.37 with a 5% change order of \$49,716.77 for a total of \$1,044,052.14 for a Storage Area Network (SAN). Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad presented the Intergovernmental and Community Relations Committee chair report from the meeting of December 2, 2021.

1. Commissioner Braastad made motion approving the 2022 Anoka County Legislative Platform. Commissioner Reinert seconded the motion. Motion carried unanimously.

Commissioner Braastad presented the Public Safety Committee chair report.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-146

**ACCEPTING DEDICATED DONATION
FROM THE COSS FAMILY FOUNDATION**

WHEREAS, the Anoka County Sheriff's Office received a donation from the Coss Family Foundation; and,

WHEREAS, the Coss Family Foundation donated funds in the amount of \$20,000 for support of the K9 Program: training, equipment, purchase, or maintenance; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described funds from the Coss Family Foundation and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-147

**ACCEPTING DEDICATED DONATION
FROM JANET FEENEY AND DANIEL A. FEENEY, DVM, MS, ACVR**

WHEREAS, the Anoka County Sheriff's Office received a donation from Janet Feeney and Daniel A. Feeney, DVM, MS, ACVR; and,

WHEREAS, Janet Feeney and Daniel A. Feeney, DVM, MS, ACVR donated funds in the amount of \$2,500 for support of the K9 Program: training, equipment, purchase, or maintenance; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described funds from Janet Feeney and Daniel A. Feeney, DVM, MS, ACVR and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Braastad made motion approving the following 2022 Law Enforcement Contracts for a term of January 1, 2022, through December 31, 2022, subject to review by the county attorney as to form and legality:

- A. Contract #C0008979 with the City of Nowthen in the amount of \$324,085
- B. Contract #C0008777 with City of Columbus in the amount of \$409,190

(Contracts are on file in the Sheriff's Office.) Commissioner West seconded the motion. Upon roll call vote, Commissioners Gamache, Reinert, Braastad, West, Schulte, and Meisner voted "yes." Commissioner Look voted "no." Motion carried.

4. Commissioner Braastad made motion approving and executing Contract #C0008987, FY2022 Off-Highway Vehicle Safety Grant Contract between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office with a total obligation of the State of Minnesota not to exceed \$24,766 for expenses incurred between July 1, 2021, and June 30, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

- Commissioner West offered the following resolution and moved its adoption:

RESOLUTION #2021-148

**RESOLUTION APPOINTING DAVID M. ZIEGLMEIER
AS COUNTY SURVEYOR AND APPROVING HIS EMPLOYMENT AGREEMENT
(CONTRACT #C0009005)**

WHEREAS, the Anoka County Board of Commissioners (the "County Board") has the authority to appoint a County Surveyor by resolution pursuant to Minn. Stat. § 389.011, subd. 2(1); and,

WHEREAS, the County Board believes that appointment of the County Surveyor will continue the efficiency of county government and the delivery of services to the public; and,

WHEREAS, David M. Zieglmeier has served as the Acting County Surveyor since May 22, 2021 and has demonstrated that he has the necessary skills and experience to be an effective County Surveyor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby appoint David M. Zieglmeier to serve as County Surveyor and is considered a department head within Anoka County government, effective December 14, 2021.

BE IT FURTHER RESOLVED that the appointee shall serve in accordance with the terms of an employment agreement that is on file in the Human Resources Department.

BE IT FURTHER RESOLVED that the duties of the County Surveyor may be amended at any time in accordance with Paragraph VI(B) of the employment agreement without affecting the validity of this resolution.

(Contract is on file in the Human Resources Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Committee appointments:

1. Commissioner Braastad made motion reappointing the following individuals to the Community Corrections Advisory Board to 2-year terms ending December 2023:

- A. The Honorable Judge Dyanna Street, Judicial Representative
- B. Robert DeRoche, Jr., District 2 Representative

Commissioner Look seconded the motion. Motion carried unanimously.

2. Commissioner Reinert made motion reappointing David Matteson and appointing Kevin Kane to the Emergency Medical Services Council, both representing Medical Transportation, to 3-year terms expiring December 31, 2024. Commissioner Look seconded the motion. Motion carried unanimously.

3. Commissioner West made motion reappointing Steve Wagamon to the Rice Creek Watershed District Board of Managers to a 3-year term ending January 17, 2025. Commissioner Gamache seconded the motion. Motion carried unanimously.

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The county board meeting was adjourned at 10:57 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.