

ANOKA COUNTY

AGENDA

INTERGOVERNMENTAL & COMMUNITY RELATIONS COMMITTEE and Meeting of the Anoka County Board of Commissioners** Commissioners Reinert (Chair), Jeppson (Vice Chair), Braastad and Gamache

**MONDAY, JANUARY 22, 2024
10:30 A.M.**

Anoka County Government Center
Conference Room #710

Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to two minutes. Questions directed to the committee may not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.

Action Items

1. Consider recommending the county board approve Contract #C0009438 with Traverse County, Minnesota for appointed medical examiner services. Costs include \$1,500 in annual administrative fees and additional fees as outlined in the 2024 Midwest Medical Examiner's Office fee schedule with a one-year term beginning March 1, 2024 and automatic renewals for two, 2-year terms. **See attached** worksheet.
2. Consider recommending the county board approve Contract #C0010586 with Douglas County, Wisconsin for referral autopsy services. Costs include \$1,800 in annual administrative fees and additional fees as outlined in the 2024 Midwest Medical Examiner's Office fee schedule with a one-year term beginning February 1, 2024 and automatic renewals for two, 2-year terms. **See attached** worksheet.

Informational Items

3. For informational purposes, Fiscal Disparities and Motor Vehicle Sales Tax will be added to the Actively Lobby section of the 2024 Anoka County Legislative Platform.
4. For informational purposes, the 2024 Anoka County Legislative Delegation meeting will take place at the Blaine Human Services Center, Rooms 202/203 on Monday, January 29, from 8:30 to 10:30 a.m.
5. Department Updates:
 - A. Library
 - B. Medical Examiners
 - C. Veteran Services
 - D. License/Passport Services

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



ANOKA COUNTY BOARD ACTION ITEM

IG Committee

DEPT NAME: Midwest Medical Examiner's Office

ACTION REQUESTED	RE: Anoka County Contract No C0009438 Consider approving a contract between Anoka County dba Midwest Medical Examiner's Office and Traverse County, MN for appointed medical examiner services under the per case model.
BACKGROUND	In early January of 2024, the Traverse County Sheriff contacted the Midwest Medical Examiner's Office and requested a draft per case agreement for Anoka County to provide medical examiner services in their region. As of January 9 th , 2024, the Traverse County Board of Commissioners verbally agreed to move forward with the contracting process to convert from the coroner system to the medical examiner system and have the Midwest Medical Examiner's Office act as their appointed medical examiner.
SOLUTIONS	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	During the initial term of the agreement, Traverse County will be billed a \$125/month administrative fee or \$1500/year. Additionally, Traverse County will be billed \$2500 per autopsy, along with other fees as outlined in the 2024 Midwest Medical Examiner's Office Fee Schedule.
CONCLUSION	The term of the agreement, if approved, will likely commence on March 1, 2024. The agreement will be for one (1) year and will automatically renew for two (2), two (2) year terms.
RECOMMENDATIONS	Approve the contract amendment between Anoka County dba Midwest Medical Examiner's Office and Traverse County, MN for appointed medical examiner services under the per case model.



ANOKA COUNTY BOARD ACTION ITEM

IG Committee

DEPT NAME: Midwest Medical Examiner's Office

ACTION REQUESTED	RE: Anoka County Contract No C0010586 Consider approving a renewal contract between Anoka County dba Midwest Medical Examiner's Office and Douglas County, WI for referral autopsy services.
BACKGROUND	Douglas County, Wisconsin operates under a coroner system and contracts with the Midwest Medical Examiner's Office for autopsy services. As of 2024, Douglas County, Wisconsin is due for a contract renewal that includes updated case averages.
SOLUTIONS	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	During the term of the agreement, Douglas County, Wisconsin will be billed a \$150/month administrative fees or \$1800/year. Additionally, Douglas County, Wisconsin will pay Anoka County, as compensation for autopsy services provided annually, to be billed and paid quarterly based on the average of cases in 2 years. Additional fees may be incurred for neuropathology or cardiac consultations as outlined in the Anoka County Fee Schedule. a. The agreed upon compensation is based upon an average of 34 autopsies per year at \$2,500.00 per autopsy. Compensation for renewals of this agreement under section 3 a. may be increased or decreased accordingly by written agreement by both parties.
CONCLUSION	The term of the agreement, if approved, will likely commence on February 1, 2024. The agreement will be for one (1) year and will automatically renew for two (2), two (2) year terms.
RECOMMENDATIONS	Approve the contract renewal between Anoka County dba Midwest Medical Examiner's Office and Douglas County, Wisconsin for referral autopsy services under the case average model.