



ANOKA COUNTY BOARD AGENDA

FOR THE JANUARY 27, 2026, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Roll Call:
 - District #1 John Heinrich
 - District #2 Julie Braastad
 - District #3 Jeff Reinert
 - District #4 Scott Schulte
 - District #5 Mike Gamache
 - District #6 Julie Jeppson
 - District #7 Mandy Meisner
4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the periods ending December 26, 2025, and January 9, 2026. **See attached** worksheet.
5. Approval of minutes from the following meetings:
 - A. January 6, 2026, statutory and organizational county board meeting
 - B. January 6, 2026, regular county board meeting
6. Chair's remarks.
 - A. Consider, for informational purposes, an update regarding the Anoka County Opioid Solutions Initiative (ACOSI) and "Faces of Hope" community engagement efforts.
 - B. Consider Resolution #2026-10, Proclaiming January 25-31, 2026, as Medicolegal Death Investigation Professionals Week in Anoka County. **See attached** resolution.
7. Committee of the Whole recommendations.
 - A. Government Operations
 - B. Human Services
 - C. Public Safety
 - D. Transportation/Parks
8. Consider approving Employment Agreement with Jessica Leth, and appointing Jessica as the Deputy Director, Human Services effective January 27, 2026. **See attached** worksheet.



ANOKA COUNTY BOARD

ACTION ITEM

01/27/2026

FINANCE

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| ACTION REQUESTED | Motion for acceptance of the regular claims paid over \$500 for the periods ending 12/26/2025 and 1/09/2026 and purchase-card claims paid for the periods ending 12/26/2025 and 1/09/2026. |
| BACKGROUND | Resolution 2019-107 delegated the Finance Department Manager the authority to pay all claims of the County. |
| SOLUTIONS | Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board. |
| RECOMMENDATIONS | Recommend approval. |

RESOLUTION #2026-10

**PROCLAIMING JANUARY 25-31, 2026, AS
MEDICOLEGAL DEATH INVESTIGATION PROFESSIONALS WEEK
IN ANOKA COUNTY**

WHEREAS, the safety, health, and well-being of the residents of Anoka County depend upon the dedicated service of public safety and public health officials; and,

WHEREAS, the medicolegal death investigation community is comprised of a diverse and highly skilled group of experts, including medical examiners, coroners, medicolegal death investigators, forensic pathologists, forensic autopsy technicians, and administrative support staff; and,

WHEREAS, these professionals play an essential role in the administration of justice and public health by investigating sudden, unexpected, and violent deaths to determine the cause and manner of death with accuracy, scientific rigor, and integrity; and,

WHEREAS, the work performed by these individuals is vital to identifying emerging health threats, monitoring illicit drug trends, informing public policy, and providing the data necessary to prevent future preventable deaths in our communities; and

WHEREAS, beyond the science, these professionals provide a voice for the deceased and offer answers, compassion, and closure to grieving families during some of the most difficult moments of their lives; and

WHEREAS, it is fitting to recognize the resilience, expertise, and silent service of the men and women who work tirelessly behind the scenes to serve the citizens of Anoka County, the State of Minnesota, and the nation:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby proclaims the week of January 25, 2026, through January 31, 2026, as Medicolegal Death Investigation Professionals Week in Anoka County and encourage all residents to recognize the vital contributions of these dedicated professionals and their allies who serve our community with honor and distinction.



**Government Operations
Committee Recommendations for
January 27, 2026, County Board Meeting**

The Government Operations Committee was held on Tuesday, January 13, 2026, at 1:00 p.m. in Conference Room 710 at the Anoka County Government Center.

Committee Members Present: Commissioners Jeff Reinert, Mike Gamache, Scott Schulte, John Heinrich, Julie Jeppson, and Mandy Meisner

Absent: Commissioner Julie Braastad

Others Present: Jim Dickinson, Dee Guthman, Cory Kampf, Pam LeBlanc, Tom Hunt, Jodie Raymond, Christin Carrera, John Lenarz, Bethany Fountain Lindberg, Shane Sheets, Hannah DeFranco, Kathie Lucci, Colleen Haubner, Tonja West-Hafner, Jason Stover, and Tina Pedersen

The following recommendations are being forwarded to the County Board for approval:

Consent

Medical Examiner – Commissioner Braastad

1. Contract #C0012096 with Roseau County and Contract #C0012097 with Lake of the Woods County for Medical Examiner services commencing February 2026. Counties will be billed per capita for services with a term of one-year and will automatically renew for two, two-year terms. In addition, authorization to approve ongoing negotiations to execute tentative agreements with Kittson, Marshall, Norman, Red Lake and Polk counties. **See attached** worksheet.

Community and Government Relations – Commissioner Jeppson

2. Contract #SCON26-00000082 with Miller/Wenhold Capitol Strategies, LLC, for professional lobbying services in an amount not to exceed \$80,000 and a term from January 1 – December 31, 2026. **See attached** worksheet.

Library – Commissioner Jeppson

3. Library Resolution #2026-GO1, Resolution Accepting Donations from Patrons. **See attached** resolution.

Property Records and Taxation – Commissioner Schulte

4. Joint Powers Agreement, Contract #C00000137 with Columbia Heights ISD #13 for election services with Anoka County. **See attached** worksheet.
5. Approval of a one-time (over \$10,000) 2025 Property Tax Penalty Waiver for second-half property taxes in the amount of \$21,358.93 for Infinite Campus Properties, LLC, PIN 13-31-23-34-0002. **See attached** information.

Finance/Administration – *Commissioner Jeppson*

6. Updated Anoka County Master Data Privacy Policy. See attached worksheet and policy.
7. Annual designation of depositories to U.S. Bank N.A., Wells Fargo Bank N.A., and J.P. Morgan Chase N.A. Further, delegate authority to the Finance Department's Chief Financial Officer and their designees to make investments and execute Electronic Funds Transfers. **See attached** worksheet.

Information

8. The committee received department updates.



ANOKA COUNTY BOARD ACTION ITEM

Committee Request

DEPT NAME: Midwest Medical Examiner's Office

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| ACTION REQUESTED | <p>RE: New Medical Examiner Per Capita Contracts</p> <p>Roseau County:</p> <ul style="list-style-type: none">• C0012096 <p>Lake of the Woods County:</p> <ul style="list-style-type: none">• C0012097 <p>Kittson County – Pending Marshall County - Pending Norman County - Pending Red Lake County – Pending Polk County – Pending</p> <p>Consider approving new Per Capita agreements between Anoka County dba Midwest Medical Examiner's Office for medical examiner services in Roseau County, and Lake of the Woods County.</p> <p>Additionally, consider authorization to approve ongoing negotiations to execute tentative agreements with Kittson County, Marshall County, Norman County, Red Lake County, and Polk County, pending final review by the Anoka County Attorney's Office.</p> <p>HR, Risk Management, and the Anoka County Attorney's Office were made aware of the request for services and potential contracting on 12/17/2025. Existing FTEs for Field Investigators will be MN-based and will be trained and hired like the existing St. Louis County field investigators.</p> |
| BACKGROUND | <p>The above counties have expressed interest in appointing Anoka County dba Midwest Medical Examiner's Office for per capita services in their community following the loss of NAME accreditation with UND. Each county is seeking the Midwest Medical Examiner's Office for its dual accreditation status and expedited need to find a new facility to manage deaths in their community.</p> |
| SOLUTIONS | <p>If approved, medicolegal death investigators would be staffed in a central area of NW Minnesota to cover the region, thereby making the per capita model beneficial for both Anoka County and the listed counties requiring ME services.</p> |

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| <p>FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)</p> | <p>Each county will be billed per capita (\$2.71) for medical examiner services in 2026.</p> <p>Roseau County:</p> <ul style="list-style-type: none"> • C0012096 • Per Capita Info <ul style="list-style-type: none"> ○ 2022 population – 15,694 ○ 2023 population – 15,249 <ul style="list-style-type: none"> ▪ Two year average – 15,472 ▪ Per Capita Rate - \$2.71 <ul style="list-style-type: none"> • Total contract for 2026 - \$41,929 <p>Lake of the Woods County:</p> <ul style="list-style-type: none"> • C0012097 • Per Capita Info <ul style="list-style-type: none"> ○ 2022 population – 3,901 ○ 2023 population – 3,779 <ul style="list-style-type: none"> ▪ Two year average – 3,840 ▪ Per Capita Rate - \$2.71 <ul style="list-style-type: none"> • Total contract for 2026 - \$10,406 <p>Kittson County – Pending Marshall County - Pending Norman County - Pending Red Lake County – Pending Polk County – Pending</p> |
| <p>CONCLUSION</p> | <p>The term of the agreement, if approved, will likely commence February of 2026 (Pending ACAO and HR Processing). The agreement will be for one (1) year and will automatically renew for two (2), two (2) year terms.</p> |
| <p>RECOMMENDATIONS</p> | <p>Requesting to approve per capita agreements for the listed counties in NW Minnesota.</p> |



ANOKA COUNTY BOARD ACTION ITEM

January 13, 2026

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| ACTION REQUESTED | Consider approving a Contract with Miller/Wenhold Capitol Strategies, LLC, to provide federal lobbying services to accomplish County policy objectives. |
| BACKGROUND | <p>Miller/Wenhold Capitol Strategies, LLC, has provided Anoka County federal lobbying services for many years. The previous contract for 2024 expired December 31, 2025. This would be a new contract for January 1, 2026, through December 31, 2026, in the amount not to exceed \$80,000. The scope of work items below:</p> <ol style="list-style-type: none">I. SERVICES WITH RESPECT TO THE DESIGNATION OF FEDERAL DISCRETIONARY HIGHWAY FUNDS FOR IMPROVEMENTS TO UNITED STATES HIGHWAY 10/169, INTERSTATE HIGHWAY 35, 35W AND 35E, AND THE NATIONAL HIGHWAY SYSTEM (I.E. TH 65) CORRIDORS.II. SERVICES WITH RESPECT TO ENVIRONMENTAL STREAMLINING FOR TRANSPORTATION PROJECTSIII. SERVICES WITH RESPECT TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, (HUD) FAIR HOUSING ACTIV. SERVICES WITH RESPECT TO TRANSPORTATION RELATED PROJECTS AND ISSUES IMPACTING ANOKA COUNTYV. SERVICES WITH RESPECT TO FEDERAL POLICY IMPACTS ON COUNTY JAIL INMATE HEALTH CARE & RECIDIVISMVI. VA DEATH CERTIFICATES, as applicableVII. MISCELLANEOUS SERVICES TO ADDRESS TOPICS THAT TRANSPIRE OVER THE COURSE OF THE ANNUAL CONTRACT |
| SUPPORTING DOCUMENTATION | The proposed 2026 contract is available upon request in the Community and government relations dept. |
| FUNDING SOURCE | Payment will be out of approved department budget(s). |
| RECOMMENDATIONS | Recommend approval of the 2026 Contract with Miller/Wenhold Capitol Strategies, LLC, for 2026 for professional federal lobbying services. |

RESOLUTION #2026-GO1

**RESOLUTION ACCEPTING DONATIONS FROM
PATRONS**

WHEREAS, patrons of the Anoka County Library have donated the following totaling \$3,132.08 for the months of September through December 2025 in cash to the Anoka County Library:

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| August through November Book Cart | \$1,862.08 |
| Judith Blanchard | \$500.00 |
| Eileen and Terry Hargrave in memory of Elinor Deemer | \$200.00 |
| Tara Langdahl-True in memory of Sherry Langdahl | \$100.00 |
| Tasha Marwitz in memory of Sherry Langdahl | \$200.00 |
| Dennis and Karen Genson in memory of Elinor Deemer | \$100.00 |
| Mark Davidson | \$50.00 |
| Lois Kaye in memory of Elinor Deemer | \$20.00 |
| Andrew Carlson in memory of Margaret Carlson | \$50.00 |
| Stephen and Marilyn Perry | \$50.00 |

WHEREAS, Minn. Stat 465.03 requires the county to accept donations by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the donations of cash.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend grateful appreciation to the patrons for their generous cash donations to the Anoka County Library.



ANOKA COUNTY PROPERTY RECORDS & TAXATION

County Board Meeting Date: January 27, 2026

PROPERTY RECORDS & TAXATION

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| ACTION REQUESTED | Approve Joint Powers Agreement for Election Services to be Provided by Anoka County for Columbia Heights School District 13 |
| BACKGROUND | <p>ISD 13 is holding a special election in 2026. Anoka County provides election services by contract for school districts in the county that schedule odd-year or special elections. This model of service delivery relieves school districts of the responsibility to dedicate and train professional staff to perform duties that happen every two years, and the revenue received by the county supplements the Elections budget, allowing for retention of trained professional election staff from year to year.</p> <p>The special election for ISD 13 will take place on April 14, 2026. For this contract, a base service cost to be paid by the district to the county has been established and is listed below. The base cost for ISD 13 is \$2,000 per polling place. In addition to the base cost, each district receives an itemized billing of approved expenses (postage, printing, legal publication, precinct election worker salaries) post-election.</p> <p>The agreement with ISD 13 is for a term of five months.</p> <p>Jurisdiction: Columbia Heights ISD #13 Contract #: C00000137 Term: January 1, 2026 through May 1, 2026 Amount: \$4000</p> |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | This is a revenue source. For this contract, a base service cost to be paid by the school district to the county has been established and is listed above. The base cost for ISD 13 is \$2,000 per polling place. In addition to the base cost, each district receives an itemized billing of approved expenses (postage, printing, legal publication, precinct election worker salaries) post-election. |
| CONCLUSION and/or RECOMMENDATION | Approve the contracts |
| SUBMITTED BY | Tom Hunt, Elections Director, Anoka County Elections & Voter Registration |



Anoka County

PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

**PROPERTY RECORDS & TAXATION
ABATEMENT REQUEST STATEMENT OF FACTS – OVER \$10K
(M.S. 279.01 and 375.192)**

Parcel/Applicant Information

PIN(s): 13-31-23-34-0002

Commissioner District: 3 - Jeff Reinert

Applicant Name: Brian Page, CFO

Owner Name (if different than above): Infinite Campus Properties LLC

Tax Information

Applicant is requesting the following amounts be abated for tax year(s): 2025

The amount that is being requested for an abatement has been paid in full. The following amount was paid on: 11/11/2025 and 11/12/2025

Tax: \$266,986.55

Penalty: \$21,358.93

Total: \$288,345.48

Total amount of request: \$ 21,358.93

Applicant's reason for request: PENALTY ABATEMENT – OVER \$10K

ONE TIME PENALTY WAIVER REQUEST: Donna Camp-Madigan, accounting manager, called into customer service center and requested a One-Time Penalty Waiver request be emailed. Reason for late tax payment was "New accounting system and new people."

Timeline and statement of facts:

05/05/2025: Paid 1st half taxes

05/15/2025: 1st half taxes due

10/15/2025: 2nd half taxes due

11/06/2025: Courtesy letter sent

11/11/2025: Paid 2nd half taxes without penalty

11/12/2025: Taxpayer called into Anoka County Customer Service Center and requested a One-Time Property Tax Penalty Waiver application

11/12/2025: Email sent to taxpayer with One-Time Property Tax Penalty Waiver request attachment

11/12/2025: Paid penalty amount due

11/20/2025: One-Time Waiver form Received, signed by CFO Brian Page

History of late tax payments: None



ANOKA COUNTY BOARD ACTION ITEM

JANUARY 13, 2026

ADMINISTRATION

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| ACTION REQUESTED | Consider recommending approving the attached updated Anoka County Master Data Privacy Policy. |
| BACKGROUND | <p>Anoka County's new GovQA platform for managing public records requests, went live on October 1, 2025. The public-facing portal is now available on the Anoka County website, allowing members of the public to submit requests directly through the system.</p> <p>The attached updated policy reflects changes to the data request process and consolidates the former private and public request policies into a single document.</p> <p>This policy also outlines the authorized fees and related charges associated with fulfilling data requests.</p> |
| SOLUTIONS | |
| CONCLUSION | |
| RECOMMENDED ACTION | Consider recommending approving the attached updated Anoka County Master Data Privacy Policy. |

Anoka County's Master Data Privacy Policy

Introduction:

Anoka County's Data Privacy Policy provides a single location for answers on the policies adopted by the Anoka County Board of Commissioners regarding compliance with Minnesota Chapter 13, the Government Data Practices Act, specifically Minn. Stat. §13.03 and other applicable laws. The Policy will be reviewed annually, in conjunction with the Information Security Policy and other Anoka County Policies.

Anoka County must keep private and confidential data private and confidential while ensuring transparency and public access to all public data. Anoka County requires that its elected officials, appointed officials, employees and agents only access the minimum amount of non-public data necessary to complete their assigned tasks. Permitted access to private data shall be restricted to a business need. Where available, audits and inspection may be utilized to ensure that data is only accessed for a business need. Unnecessary access to private data by elected officials, appointed officials, employees and agents may result in discipline and or criminal penalties. See the Anoka County Personnel Rules and Regulations.

Anoka County Data Practices Policy Pursuant to the Minnesota Government Data Practices Act

The Minnesota Government Data Practices Act at § 13.03 subd. 1 presumes that all government data collected, created, received, maintained or disseminated by a government entity is public unless classified by statute, or temporary classification pursuant § 13.06, or federal law, as nonpublic or protected nonpublic, or with respect to data on individuals, as private or confidential. Minnesota law requires Anoka County to establish procedures to ensure that requests for government data are received and complied with in an appropriate and prompt manner. Anoka County has adopted the Data Privacy Policy for Data Subjects and Data Privacy Policy for Public Data which are incorporated in this master policy. The County has identified responsible authorities for each governmental unit. The following information complies with the requirements of Minn. Stat. §13.03.

Anoka County Data Practices Officials

Responsible Authority

Anoka County Deputy Administrator
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-4707

Alternate Responsible Authority & Compliance Official

HIPAA Privacy Official
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-1813

Anoka County Sheriff's Office Responsible Authority & Compliance Official

Brad Wise, Anoka County Sheriff

Anoka County Public Safety Campus
13301 Hanson Blvd. NW
Andover, MN 55304
763-324-5010

Anoka County Attorney's Office Responsible Authority & Compliance Official

Brad Johnson, Anoka County Attorney
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-5381

Responsible Authorities and Compliance officials may appoint designees to assist in processing requests. The list of designees will be posted on Anoka County's public website. Designees may be updated without revision to this Policy.

Data Requests

Anoka County will comply with Minnesota Statutes Chapter 13 in responding to all data requests. To ensure coordination and timely response, all data requests shall be made utilizing the GovQA platform available on the Anoka County public website, unless an individual requires a legal accommodation. All data requests must be made in writing. Please see below for specific policies relating to requesting private data and public data.

Public Data Request

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are private, confidential or not-public. Government data includes all recorded information of a government entity, including paper, email, CD's, DVDs and photographs.

Anoka County must store all government data so it is easy for members of the public to access public data. The public has the right to look at (inspect), free of charge, all public data that we keep. The public also has the right to get copies of public data but may be required to pay for that data. See Costs below. .

How to Request Public Data

A request for public data must be made in writing. Anoka County utilizes an electronic service to manage and assist with all data requests. All requests must be made through the [Anoka County Data Request Center](#). All communication regarding data requests are to be done within the center. If you have a legitimate barrier that prohibits you from utilizing the electronic center, Anoka County will make accommodations for you to request your data. Please contact the Responsible Authority identified in this Policy.

If Anoka County grants an accommodation for you to request data outside of GovQA, your request must be in writing and include the following data:

- that you, as a member of the public, are making a request for data under the Government Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied.

Anoka County cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. Our data request center allows anonymous communication. However, depending on how you want us to process your request (if, for example, you want us to mail you copies of data), we may need some identifying information about you.

There may be a fee associated with providing the data. Prepayment of all or a portion of the fee before we begin processing your request may be required. Payments are handled through a secure online payment processor.

Private Data Requests

The Government Data Practices Act (Minnesota Statutes, Chapter 13) gives data subjects certain rights related to the collection, creation of and storage of data about them. You are the subject of data when you can be identified from the data and the data is about you. Government data is a term that means all recorded information a government entity has, including paper, email, CD's, DVDs, and photographs.

Anoka County's elected officials, appointed officials, employees and agents may only access the minimum amount of data necessary to do their assigned tasks. Permitted access to private data is restricted to a business need and regular audits and inspection are utilized to ensure that data is only accessed for a business need. Unnecessary access to private data by elected officials, appointed officials, employees and agents may result in discipline and criminal penalties.

Classification of Data about You

Data about you are classified by state law as public, private, or confidential. See below for some examples.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why.

The following is an example of public data about you: *if you are an employee of Anoka County, the fact that you work for Anoka County, your job title, pay and your bargaining unit are public.*

2. **Private data:** We cannot give private data to the public, but you have access when the data are about you (or another for whom you are legally authorized to see their data, such as your children). We can share your private data with you, with someone who has your permission, with our government entity staff who need the data to do their work, and as permitted by law or court order.

The following is an example of private data about you: *your social security number.*

3. **Confidential data:** Neither the public nor you can get access to confidential, even when the confidential data are about you. We can share confidential data about you with our government entity staff who need the data to do their work and to others as permitted by law or court order. We cannot give you access to confidential data.

The following is an example of confidential data about you: *if you file a report alleging child abuse against a third party, your identity is confidential.*

Your Rights under the Government Data Practices Act

Anoka County must maintain all your data so it easy for you to access that data. We may only collect and keep data about you that is permitted by law. As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies. If you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

As a parent, in most cases, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian. Minors have the right to ask Anoka County to withhold data about them to their parent or guardian. If you are a minor, we will tell you that you have this right. We may ask you to put your request in writing and to include the reasons that we should deny access to the data. We will make the final decision about your request based on your best interests. **Note:** Minors do not have this right if the data in question are educational data maintained by an educational agency or institution.

- **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a Tennessee warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice. We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you may use the consent form we provide.

- **Protecting your Data**

The Government Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe.

- **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.

How to Request Private Data

To request data that Anoka County keeps about you, your minor children, or an individual for whom you have been appointed legal guardian, you must make a written request.

All written requests must be made through the [Anoka County Data Request Center](#). All communication regarding data requests are to be done within the center. If you have a legitimate barrier that prohibits you from utilizing the electronic center, Anoka County will make accommodations for you to request your data. Please contact the Responsible Authority identified in this Policy.

If Anoka County grants an accommodation for you to request data outside of the electronic center, your request must include:

- that you are making a request under the Government Data Practices Act (Minnesota Statutes, Chapter 13), as a data subject, for data about you (your children or person for whom you have guardianship);
- whether you would like to inspect the data, have copies of the data, or both;
- a clear description of the data you are requesting; and
- identifying information that proves you are the data subject, or data subject's parent/guardian.

Anoka County requires proof of your identity before we can respond to your request for data. Proof of identity may be requested at the time of submission or after the request is made.

- If you are requesting data about your minor child, you must show proof that you are the minor's parent.
- If you are a guardian, you must show legal documentation of your guardianship.
- In all other circumstances you must provide legal authority for you to access private data.

How We Respond to a Request for Public or Private Data

Upon receiving your request, we will work to process it.

- If the request is for **public data**, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - If it is not clear what data you are requesting, we will ask you for clarification.
 - If we do not have the data, we will notify you via the center, as soon as reasonably possible.
 - If we have the data, but we are not legally permitted to share the data, we will notify you as soon as reasonably possible and tell you why the data cannot be released.
 - We will provide electronic copies through the center upon receipt of payment if required.
 - If inspection is requested, arrange a date, time, and place to inspect data.
 - If you request physical copies of the data, upon receipt of any required payment we will provide copies which you can pick up or we will mail or fax them to you.
 - Notify you we are working on the request and provide you an anticipated date of completion if the request is very large or requires extensive redaction.
- If the request is for **private data**, we will make every effort to provide eligible data to you within ten business days, but some requests are large and require additional time.
 - If it is not clear what data you are requesting, we will ask you for clarification.
 - If we do not have the data, we will notify you in writing within ten business days.
 - If we have the data, but we are not legally permitted to share the data, we will notify you within 10 business days and tell you why the data cannot be released.
 - If we have the data and you are authorized to see it, we will provide electronic copies through the center upon receipt of payment if payment is required.
 - If you request to inspect the data, we will arrange a date, time and place to inspect.
 - If you request physical copies of the data, upon receipt of payment if required, we will provide copies which you can pick up or we will mail or fax them to you.
 - If the request cannot be completed within ten days, we will notify you we are working on the request and provide an anticipated date of completion.

- All requests submitted through the center will provide the responsive data through the center.
- If you are not able to or do not want to access the data through the center you must provide contact information telling us where to send the data.
- If you do not understand the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.
- Anoka County may require that you prepay for the cost of the data as outlined below.
- All data prepared for inspection or provided in a form other than through the center will be maintained for fourteen (14) days. Unless otherwise agreed, you must inspect the data within that time, pay the fee for requested copies, or make other arrangements to view it. If no response is made within fourteen days, the responsive data will no longer be maintained for you and will require a new request.
- The Government Data Practices Act does not require Anoka County to create or collect new data in response to a data request. For example, if the data you request is on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time. If you request us to create summary data, Anoka County will charge a fee which must be paid before the data is created.

The Government Data Practices Act does not require us to answer questions that are not requests for data.

Summary Data Requests:

Summary data are statistical records or reports that are prepared by removing all information that would identify private or confidential data on individuals or in creating a summary document from other public information available within the County. Anoka County is not required to create data to comply with a summary data request. Anoka County will prepare summary data, if possible, if the request is made in writing and the cost of creating the data is pre-paid.

Copy Costs

- Anoka County charges to respond to a data request pursuant to Minnesota Statutes § 13.03 subd. 3 and § 13.04 subd. 3.
- For public data requests Anoka County may charge:
 - \$.25 per page for black and white copies (two sided documents count as two pages) for fewer than 100 paper copies;
 - \$1.00 per page for color copies.
 - For public data requests for 100 or more pages, the actual cost of making copies which includes employee time to search for, gather the data, make the copies, the cost of the materials onto which we are copying the data (CD, DVD, etc.), and mailing costs (if any). The cost does NOT include the time used to redact data from the documents.
 - Electronically disclosed data, including through the center, shall be charged at the actual cost of making electronic copies which includes employee time to search for, gather the data, make the copies, the cost of the materials onto which we are copying the data (CD,

DVD, etc.), and mailing costs (if any). The cost does NOT include the time to redact data from the documents.

- Data subjects who request copies of the data may be charged for the actual costs of making and certifying the copies, regardless of the number of pages.
- Anoka County requires payment for the copies before release and may require prepayment before collecting the data.

Data Inventory

Pursuant to Minnesota Statute §13.025 Anoka County maintains an inventory that contains a description of each category of record, file or process relating to private or confidential data on individuals maintained by Anoka County. The specific description is included in Anoka County Data Retention Policy which is available by contacting the Records Services Coordinator for Anoka County. As Anoka County updates the Data Retention Policy, electronic versions of the policy will be available at its electronic record retention schedule.

Data Retention Policies

In accordance with Minn. Stat. §15.17 and §138.17 subd. 7, Anoka County has adopted retention policies that govern all data possessed by Anoka County. The record retention policies constitute the Anoka County Data Inventory. The retention policies for each division are available upon request or through Anoka County's electronic record retention schedule.

Electronic Mail and Messages

Data and information contained in or attached to electronic messages is not an official transaction of the County. The County's electronic communication systems are meant to be a temporary medium for the transmission of data. All official records required to be maintained pursuant to any applicable statute or regulation will be maintained in an appropriate official record keeping system.

Data Breach

Definitions:

Private Data – is data on an individual that is made private by statute or law and is accessible to the subject of the data.

Confidential Data – is data on individuals that is made not-public by statute or law and is not available to the subject of the data

Breach of the security of the data – means unauthorized access or acquisition of private or confidential county data when the person accessing or acquiring the private or confidential data has the intent to use the data for nongovernmental purposes that compromises the security and classification of the data. Good faith acquisition of or access to government data by an employee, contractor or agent of a government entity for the purposes of the entity is not a breach of the security of the data.

Minn. Stat. § 13.055 subd. 2 requires that Anoka County must adopt a Data Breach Process. Anoka County has adopted the following Process:

...disclose any breach of the security of the data following discovery or notification of the breach. Written notification must be made to any individual who is the subject of the data and whose private or confidential data was, or is reasonably believed to have been, acquired by an unauthorized person and must inform the individual that a report will be prepared under paragraph (b), how the individual may obtain access to the report, and that the individual may request delivery of the report by mail or e-mail. The disclosure must be made in the most expedient time possible and without unreasonable delay.

Upon notification to an employee, public official, or agent that there may have been a breach of the security of private or confidential data, the responsible county employee will follow protocols established by the Responsible Authority.

Anoka County Information Security Policy

Anoka County has adopted the Information Security Policy to comply with the terms and requirements of Minn. Stat. § 13.05 subd. 6 and 325E.61. The terms and conditions of the Information Security Policy apply to all data created, collected, maintained and disseminated by Anoka County. At least annually, pursuant to Minnesota Statutes §13.055 subd. 6, Anoka County shall conduct a comprehensive security assessment of any personal information maintained by Anoka County.

The Anoka County Information Security Policy has been adopted to protect against unauthorized, accidental or intentional access, disclosure, modification or destruction of County information through safeguards.

Anoka County's Personnel Rules and Regulations

Employee Access to Data Pursuant to Minn. Stat. § 13.05

Pursuant to Minnesota Statute Section 13.05 subd. 5 and Administrative Rule 1205.044 subpart 2, Anoka County employees may not access private, confidential or not-public records or information unless their work assignments reasonably require access to such records. The ability of authorized individuals to enter, update, or access data is limited by role-based access that corresponds to the official duties or training level of the individual as assigned by that employee's supervisor. Regular training and strict personnel consequences in conjunction with random audits relating to an employee's access to data pursuant to the Anoka County Information Security Policy provide additional protection for the private and confidential data on individuals. Unauthorized access may result in discipline up to and including termination as well as potential criminal sanctions.

Each Anoka County employee shall, complete required training relating to Data Privacy and Security. Each employee is notified that they may only access the private, confidential and not-public data that the employee's job duties reasonably require access

Anoka County HIPAA Policies

Anoka County is a Hybrid Entity meaning that some parts of Anoka County are included as a covered entity and subject to the requirements of HIPAA. Anoka County has adopted a HIPAA Policy in compliance with federal requirements which is regularly reviewed and updated. Anoka County complies with the restrictions that govern the Security, Administration and Privacy of HIPAA covered data.

Security

The federal law relating to security of health information can be fully reviewed at [eCFR — Code of Federal Regulations](#).

Privacy

The HIPAA Privacy Rule sets national privacy protections for individuals and obligations for health care providers and health plans. In general, the privacy rule pertains to all individually identifiable health information, whether electronic, oral, or on paper. HIPAA sets a National minimum for protecting an individual's health information, but the rules allow more stringent state laws to supersede the minimum standard.

Anoka County complies with the requirements of the Federal Government's HIPAA and HITECH requirements. Accordingly, Anoka County has adopted privacy policies that comply with the directives of the legislation. A full list of the privacy policies may be found in the Anoka County HIPAA Policies and Procedures.

Administrative

The HIPAA Administrative Requirements can be found at: [eCFR — Code of Federal Regulations](#). Anoka County's Administrative HIPAA policies may be found in the Anoka County HIPAA Policies and Procedures.

Conclusion

This Master Policy complies with requirements of Minnesota Statutes for government entities. Anoka County is passionate about protecting data entrusted to us and strives to honor its commitment to transparency. We remain committed to utilizing all available resources to protect the integrity of data we hold and welcome questions or suggestions.

Exhibit A - Anoka County Data Practices Officials & Designees

Responsible Authority/ Compliance Official

Dee Guthman, Deputy County Administrator
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-4707
Dee.Guthman@anokacountymn.gov

Alternate Responsible Authority & Compliance Official

Tracy Schirmers, HIPAA Privacy Official Designee
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-1813
Tracy.Schirmers@anokacountymn.gov

Anoka County Sheriff's Office Responsible Authority

Brad Wise, Sheriff
Anoka County Public Safety Campus
13301 Hanson Blvd. NW
Andover, MN 55304
763-324-5010
sheriff@anokacountymn.gov

Anoka County Attorney's Office Responsible Authority

Brad Johnson, County Attorney
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-5381
Brad.Johnson@anokacountymn.gov

Data Practices Official for Welfare Data:

Kate Heffernan, Human Services Chief Officer
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-1205 Kate.Heffernan@anokacountymn.gov

Data Practices Official for Veterans Service Records:

John Kriesel, Veteran Services Office Director
Anoka County Government Center
2100 Third Ave.
Anoka, MN 55303
763-324-4502
John.Kriesel@anokacountymn.gov

Anoka County Designees

As authorized by Minn. Stat. §13.03 subd. 2, Dee Guthman, the Anoka County Responsible Authority shall maintain a current list of Anoka County Designees to receive and comply with requests for government data in their respective divisions, units, or departments.

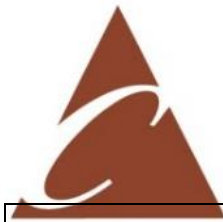
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| County Administration | Dee Guthman |
| Community and Governmental Relations | Tonja West-Hafner |
| Communications | Erik Thorson |
| Compliance & Risk Manager | Bill Keller |
| Emergency Communications | Kari Morrissey |
| Facilities Management and Construction | Andrew Dykstra |
| Finance | Cory Kampf |
| Human Resources | Steph Beito-Ziemer |
| Information Technology | Vijay Naravane |
| Internal Audit | Chuck Denninger |
| Library | Colleen Haubner |
| License and Passport Services | John Lenarz |
| Parks Department | Jeff Perry |

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| Medical Examiner | Dr. Angelique Quinn Piper |
| Medical Examiner's Office | Shane Sheets |

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| Property Records and Taxation Division/Land Commissioner | Pam LeBlanc |
| Elections and Voter Registration | Tom Hunt |
| Property Assessment and Taxation | Alex Guggenberger |
| Vital Statistics | Kristie Olson |

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| Transportation Division | Joe MacPherson |
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| Human Services Division | Kate Heffernan |
| Community Social Services and Behavioral Health | George Borrell |
| Community Corrections | Dylan Warkentin |
| Public Health and Environmental Services | Jonelle Hubbard |
| Job Training Center | Nicole Swanson |
| Economic Assistance | Jessica Leth |



ANOKA COUNTY BOARD ACTION ITEM

January 13, 2026

FINANCE

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| ACTION REQUESTED | Approve the annual designation of depositories to U.S. Bank N.A., Wells Fargo Bank N.A., and J.P. Morgan Chase N.A. Further, delegate authority to the Finance Department's Chief Financial Officer and their designees to make investments and execute Electronic Funds Transfers. |
| BACKGROUND | Anoka County annually designates financial institutions to serve as depositories for county funds and delegates investment authority in accordance with Minnesota Statutes §118A.02 and §385.07. Additionally, the County Board is asked to delegate authority to the Finance Department's Chief Financial Officer and their designees to initiate Electronic Funds Transfers, as provided under Minnesota Statutes §471.38, Subd. 3a. |
| SOLUTIONS | The County currently uses U.S. Bank, Wells Fargo, and J.P. Morgan Chase as depositories, all of which have branches within Anoka County. With the Electronic Funds Transfer designation, this authority will apply to all banks where disbursement accounts exist—currently U.S. Bank, Wells Fargo, and J.P. Morgan Chase. |
| RECOMMENDATIONS | Approve the annual designation of depositories to U.S. Bank N.A., Wells Fargo Bank N.A., and J.P. Morgan Chase N.A. Further, delegate authority to the Finance Department's Chief Financial Officer and their designees to make investments and execute Electronic Funds Transfers. |



**Human Services
Committee of the Whole Recommendations for
January 27, 2026, County Board Meeting**

The Human Services Committee was held on Tuesday, January 20, at 8:30 a.m. in Conference Room 710 at the Anoka County Government Center.

Committee Members Present: Commissioners Heinrich, Braastad, Reinert, Jeppson, Gamache, Schulte, and Meisner

Others Present: Jim Dickinson, Kate Heffernan, Dylan Warkentin, Jessica Leth, Jonelle Hubbard, Nicole Swanson, George Borrell, Peggy McNabb, Nancy Norman, Mariah Gatzow, Tracy Schirmers, Aurore Dorélien, Jenny Geisler

The following recommendations are being forwarded to the County Board for approval:

Consent

1. Resolution #2026-HS-1, Accepting Gifts for Human Services Programs. **See attached** resolution.
2. Resolution #2026-HS-2, Accepting Donations for Anoka County Public Health and Environmental Services. **See attached** resolution.
3. Contract #C0012080 (renewal) with Mediation & Restorative Services, 1201 89th Avenue NE, Suite 3700, Blaine, MN 55434, for homeless prevention services in an amount not to exceed \$412,500 from February 1, 2026, through December 31, 2026. **See attached** worksheet.
4. Contract #C0012081 (renewal) with Family Promise, 363 Coon Rapids Blvd., Coon Rapids, MN 55433, for homeless prevention services in an amount not to exceed \$201,000 from February 1, 2026, through December 31, 2026. **See attached** worksheet.
5. Resolution #2026-HS-3, Accepting Gifts for Community Social Services and Behavioral Health / Children and Family Services. **See attached** resolution.
6. Resolution #2026-HS-4, Accepting Gifts for Community Social Services and Behavioral Health / Children and Family Services. **See attached** resolution.

Informational

7. The committee received a Provider Partnerships Updates and Practice Overview.

RESOLUTION #2026-HS-1
ACCEPTING GIFTS FOR HUMAN SERVICES PROGRAMS

WHEREAS, Anoka County Human Services is contacted each year by a nonprofit organization, Bundles of Love, about donating bundles of a variety of items for newborns, including handmade blankets, infant clothing, diaper bags, baby care products, baby shampoo, diaper wipes, and more; and,

WHEREAS, among the 2025 bundles of love received:

- Anoka County Public Health and Environmental Services distributed for infants in the Family Home Visiting Program.

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, pursuant to Minn. Stat. § 456.03, does hereby formally accept 2025 donations from Bundles of Love for our Human Services Programs.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to Bundles of Love for this generous donation.

**RESOLUTION #2026-HS-2
ACCEPTING DONATIONS FOR
ANOKA COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES**

BE IT RESOLVED that the Anoka County Board of Commissioners, in accordance with Minn. Stat §465.03, does hereby accept the following donations:

A \$5,000 donation from Medica to provide durable medical equipment to families who are Medicaid eligible in circumstances where they are unable to obtain the necessary equipment from their health insurance plan to adequately control their asthma.

A \$730 donation from HealthPartners to provide car seats in situations where families are unable to obtain one through their Medicaid plan.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to these donors.



ANOKA COUNTY HUMAN SERVICES FOCUS
COUNTY BOARD AGENDA ITEM

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| Social Services | | January 20, 2026 |
| Approval to Contract #C0012080 with Mediation & Restorative Services | | ACTION |
| Action Requested | Staff requests approval of Contract #C0012080 with Mediation & Restorative Services, 1201 89th Ave NE Suite 3700, Blaine MN 55434 for purchase of Homeless Prevention services. | |
| Background | <p>In 2023, Minnesota Housing Finance Agency awarded Anoka County an additional Family Homeless Prevention and Assistance Program (FHPAP) of \$1,550,530 for the 2023-2025 biennium, starting June 1, 2024, through September 30, 2025. FHPAP in Minnesota provides financial aid and support to low-income individuals, families, and youth at risk of or experiencing homelessness, covering costs like rent, utilities, security deposits, and moving expenses to help them stabilize housing. Administered by Minnesota Housing, it offers short-term assistance and services like case management, connecting people to other resources to prevent or end homelessness. This additional FHPAP funding created a pathway for Anoka FHPAP to create additional community access points for community members to apply and receive FHPAP services.</p> <p>In January of 2024, Mediation & Restorative Services (MARS) responded to a Request for Proposal by Anoka County for FHPAP Services and were selected and approved to provide services via the FHPAP Selection Committee and FHPAP Advisory in February of 2024. Between July 1, 2024, and September 30, 2025, CSSBH had contracted with Mediation & Restorative Services for homeless prevention services. Due to reductions in MHFA grant funding to Anoka County for FHPAP services for the 2025-2027 biennium, only three of the five approved grantees could be funded. MARS was one of the two agencies not funded for this biennium and the contract expired.</p> <p>The CSSBH department receives Local Homeless Prevention Assistance (LHPA) funding from the MN Department of Revenue in the amount of \$1,484,907 for 2026. Due to the effective use of FHPAP funding, the department has allocated a portion of the LHPA funding to renew the contract with Mediation & Restorative Services for homeless prevention services. Contract Term: February 1, 2026, through December 31, 2026 Contract Maximum: \$412,500</p> | |
| Funding Source (County, State, Federal, or Other) | Minnesota Department of Revenue-Local Homeless Prevention Aid | |
| Prior Action | May 2024 approval of Contract #C0010852 with Mediation & Restorative Services for Family Homeless Prevention and Assistance Program (FHPAP) services. | |
| Recommendation | Staff recommends approval of Contract #C0012080 with Mediation & Restorative Services, 1201 89th Ave NE Suite 3700, Blaine MN 55434 for purchase of Homeless Prevention services with a contract maximum of \$412,500 for February 1, 2026-December 31, 2026. | |
| Submitted By | Timothy Carroll, Lead Program Planner | |
| Approved By | George Borrell, Director, Community Social Services and Behavioral Health | |



ANOKA COUNTY HUMAN SERVICES FOCUS
COUNTY BOARD AGENDA ITEM

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| Social Services | | January 20, 2026 |
| Approval to Contract #C0012081 with Family Promise | | ACTION |
| Action Requested | Staff requests approval of Contract #C0012081 with Family Promise, 363 Coon Rapids Blvd, Coon Rapids, MN 55433 for purchase of Homeless Prevention services. | |
| Background | <p>In 2023, Minnesota Housing Finance Agency awarded Anoka County an additional Family Homeless Prevention and Assistance Program (FHPAP) of \$1,550,530 for the 2023-2025 biennium, starting June 1, 2024, through September 30, 2025. FHPAP in Minnesota provides financial aid and support to low-income individuals, families, and youth at risk of or experiencing homelessness, covering costs like rent, utilities, security deposits, and moving expenses to help them stabilize housing. Administered by Minnesota Housing, it offers short-term assistance and services like case management, connecting people to other resources to prevent or end homelessness. This additional FHPAP funding created a pathway for Anoka FHPAP to create additional community access points for community members to apply and receive FHPAP services.</p> <p>In January of 2024, Family Promise responded to a Request for Proposal by Anoka County for FHPAP Services and were selected and approved to provide services via the FHPAP Selection Committee and FHPAP Advisory in February of 2024. Between July 1, 2024, and September 30, 2025, CSSBH had contracted with Family Promise for homeless prevention services. Due to reductions in MHFA grant funding to Anoka County for FHPAP services for the 2025-2027 biennium, only three of the five approved grantees could be funded. Family Promise was one of the two agencies not funded for this biennium and the contract expired.</p> <p>The CSSBH department receives Local Homeless Prevention Assistance (LHPA) funding from the MN Department of Revenue in the amount of \$1,484,907 for 2026. Due to the effective use of FHPAP funding, the department has allocated a portion of the LHPA funding to renew the contract with Family Promise for homeless prevention services.</p> <p>Contract Term: February 1, 2026, through December 31, 2026 Contract Maximum: \$201,000</p> | |
| Funding Source <small>(County, State, Federal, or Other)</small> | Minnesota Department of Revenue-Local Homeless Prevention Aid | |
| Prior Action | May 2024 approval of Contract #C0010851 with Family Promise for Family Homeless Prevention and Assistance Program (FHPAP) services. | |
| Recommendation | Staff recommends approval of Contract #C0012081 with Family Promise, 363 Coon Rapids Blvd, Coon Rapids, MN 55433 for purchase of Homeless Prevention services with a contract maximum of \$201,000 for February 1, 2026-December 31, 2026. | |
| Submitted By | Timothy Carroll, Lead Program Planner | |
| Approved By | George Borrell, Director, Community Social Services and Behavioral Health | |

RESOLUTION # 2026-HS-3
ACCEPTING GIFTS FOR HUMAN SERVICES PROGRAMS
CHILDREN AND FAMILY SERVICES

WHEREAS, CarePortal's local network of member churches and community partners have responded and met 88 requests donating mattresses, bed frames, box springs, bedding, furniture, clothing (winter items), household and baby items, groceries, cleaning supplies, and more, helping 196 children and their families; and,

WHEREAS, items donated are for personal use by children of all ages and their families who are receiving services from Children and Family Services:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, in accordance with Minn. Stat. § 465.03, does hereby formally accept the items donated by CarePortal's local network of member churches for children receiving services and in particular those that have been placed in foster care.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation for the items donated by CarePortal's local network of member churches and community partners, and for our partnership with CarePortal and CarePortal's Regional Manager, Mark Lenz, and Minnesota Area Director, Tim Heroff.

RESOLUTION # 2026-HS-4
ACCEPTING GIFTS FOR HUMAN SERVICES PROGRAMS
CHILDREN AND FAMILY SERVICES

WHEREAS, Anoka County Human Services has been contacted by two non-profit organizations Safe Haven Foster Shoppe and Foster One Ministries and about donating items for children involved with child protective services and placed in foster care through Children and Family Services; and,

WHEREAS, Safe Haven Foster Shoppe has donated 74 placement packs filled with essentials such as socks, underwear, pajamas, clothing, shoes, jackets, blankets, diaper bags, backpacks, school supplies, and more for children who are placed in foster care; and,

WHEREAS, Foster One Ministries has donated an assortment of toys, games, crafts, pajamas, winter clothing and boots for 55 children who are involved with child protective services; and,

WHEREAS, items donated are for personal use by children of all ages receiving services from Children and Family Services; and,

WHEREAS, Foster One Ministries, through its partnership with Anoka County, provides direct support and donations for foster families:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, in accordance with Minn. Stat. § 465.03, does hereby formally accept the items donated by Safe Haven Foster Shoppe and Foster One Ministries for children involved with child protective services and those who have been placed in foster care.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation for the items donated by Safe Haven Foster Shoppe and Foster One Ministries and for our partnership with Foster One Ministries.



**Committee of the Whole - Public Safety
Recommendations for
January 27, 2026, County Board Meeting**

The Public Safety Committee meeting was held on Tuesday, January 6, 2026, at 9:00 a.m. in Conference Room 772 at the Anoka County Government Center.

Committee Members Present: Commissioners Braastad, Lead; Heinrich, Reinert, Schulte, Gamache, Jeppson and Meisner

Others Present: Jim Dickinson, Dee Guthman, Bill Jacobson, Brad Johnson, Bethany Fountain Lindberg, Bryan Frantz and Brenda Vetter

The following recommendations are being forwarded to the County Board for approval:

Consent

1. Contract #C0012066, 2026 Law Enforcement Contract with the City of Columbus in the amount of \$547,973 and a term of January 1, 2026, through December 31, 2026. **See attached** worksheet.
2. Contract #C0012091, 2026 Law Enforcement Contract with the City of Oak Grove in the amount of \$1,071,917 and a term of January 1, 2026, through December 31, 2026. **See attached** worksheet.
3. Contract #C0012078, the 2025-2027 Snowmobile Safety Grant between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office, in an amount not to exceed \$22,594.26. **See attached** worksheet.
4. Contract #C0012077, the 2025-2027 Off-Highway Vehicle Grant between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office, in an amount not to exceed \$24,901.84. **See attached** worksheet.
5. Contract #C0012094, the BCA Violent Crime Reduction Unit Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, and the County of Anoka, acting on behalf of its Sheriff's Office, effective upon execution for a term of three years. **See attached** worksheet.
6. Contract #C0012087 with BI2 Technologies, LLC (488 State Road, Suite 1, Plymouth, MA 02360) for the replacement of the Anoka County Sheriff's Office current jail management system. **See attached** worksheet.

Informational

7. Departmental updates.



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

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| ACTION REQUESTED | Approval and execution of the 2026 Law Enforcement Contract with the City of Columbus |
| BACKGROUND | The City of Columbus has contracted with the Sheriff's Office for the performance of law enforcement services since June 1987. This contract is the annual renewal. |
| SOLUTIONS | C0012066 The city agrees to pay the county the sum of \$547,973. Contract services include, but are not limited to: a. 12 hours per day of patrol services b. 24-hour call and general services The term of the contract is January 1, 2026, through December 31, 2026. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | N/A |
| CONCLUSION | The continuation of contracted services provided by the Anoka County Sheriff's Office to the City of Columbus enhances the safety of county residents and has been in place since 1987. |
| RECOMMENDATIONS | Approval and execution of the 2026 Law Enforcement Contract with the City of Columbus. |



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

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| ACTION REQUESTED | Recommend approval and execution of the 2026 Law Enforcement Contract with the City of Oak Grove. |
| BACKGROUND | The City of Oak Grove has contracted with the Sheriff's Office for the performance of law enforcement services since 1997. This contract is the annual renewal for 2026. |
| SOLUTIONS | C0012091 The city agrees to pay the county the sum of \$1,071,917.00. Contract services include but are not limited to: <ul style="list-style-type: none">• 24 hours per day of patrol services• 24-hour call and general services The term is January 1, 2026, through December 31, 2026. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | NA |
| CONCLUSION | The continuation of contracted services provided by the Anoka County Sheriff's Office to the City of Oak Grove enhances the safety of county residents and has been in place since 1997. |
| RECOMMENDATIONS | Approval and execution of the 2025 Law Enforcement Contract with the City of Oak Grove. |



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

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| ACTION REQUESTED | Recommend approval and execution of Contract #C0012078, the 2025-2027 Snowmobile Safety Grant between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office, in an amount not to exceed \$22,594.26. |
| BACKGROUND | The Sheriff's Office applied for the grant with the Commissioner of Natural Resources, which provides reimbursement to counties to cover costs related to: <ul style="list-style-type: none">• Staff time to participate in training classes• Holding local safety training education programs for local participants.• Purchase of snowmobiles for use in patrolling• Trailers, trailer maintenance and repair• Helmets and other protective gear |
| SOLUTIONS | C0012078 The total obligation of the State will not exceed \$22,594.26, with the Sheriff's Office to be reimbursed as follows: <ul style="list-style-type: none">• Up to \$11,297.13 prior to July 1, 2026; and• Up to \$11,297.13 prior to July 1, 2027. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | N/A |
| CONCLUSION | The grant funds provided enhance public safety to the members of Anoka County's Community. |
| RECOMMENDATIONS | Recommend approval and execution of Contract #C0012078, the 2025-2027 Snowmobile Safety Enforcement Grant. |



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

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| ACTION REQUESTED | Recommend approval and execution of Contract #C0012077, the 2025-2027 Off-Highway Vehicle Grant between the State of Minnesota, Commissioner of Natural Resources, and the Anoka County Sheriff's Office, in an amount not to exceed \$24,901.84. |
| BACKGROUND | The Sheriff's Office applied for the grant with the Commissioner of Natural Resources, which provides reimbursement to counties to cover costs related to: <ul style="list-style-type: none">• Training of staff working to enforce OHV-related law, rule, or regulation;• Holding local safety training education programs for local participants.• Purchase of ATVs for use in patrolling, and related equipment. |
| SOLUTIONS | C0012077 The total obligation of the State will not exceed \$24,901.84, with the Sheriff's Office to be reimbursed as follows: <ul style="list-style-type: none">• Up to \$12,450.92 prior to July 1, 2026; and• Up to \$12,450.93 prior to July 1, 2027. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | N/A |
| CONCLUSION | The grant funds provided enhance public safety to the members of Anoka County's Community. |
| RECOMMENDATIONS | Recommend approval and execution of Contract #C0012077, the 2025-2027 Off-Highway Vehicle Safety Enforcement Grant. |



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

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| ACTION REQUESTED | Consider recommending approval and execution of Contract # C0012094, the BCA Violent Crime Reduction Unit Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, and the County of Anoka, acting on behalf of its Sheriff's Office, effective upon execution for a term of three years. |
| BACKGROUND | In September 2024, the Sheriff's Office entered into an agreement with the BCA to partner with the work of the Violent Crime Reduction Unit (VCRU). The VCRU aids in the prevention, investigation, and prosecution of violent crimes, including murder and assaults, the trafficking of illicit drugs and firearms, carjacking, and other violent crimes. |
| SOLUTIONS | The VCRU position received 5 years of funding through previous legislative action. One CID Detective will be assigned to the VCRU. On May 28, 2024, the County Board approved a new detective position (PCN 2024003547) to backfill the vacancy created by the partnership. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | BCA to reimburse the Sheriff's Office the full salary, fringe benefits, and overtime of the assigned detective. BCA to provide supplies and equipment to include a squad vehicle, a body-worn camera, a computer, a cellular phone, and office supplies. |
| CONCLUSION | Participation in the Violent Crime Reduction Unit will assist in reducing crimes and benefit public safety in Anoka County and the state. |
| RECOMMENDATIONS | Consider recommending approval and execution of Contract C0012094, the BCA Violent Crime Reduction Unit Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, and the County of Anoka acting on behalf of its Sheriff's Office, effective upon execution for a term of three years. |



COMMITTEE OF THE WHOLE-PUBLIC SAFETY ACTION ITEM

January 6, 2026

Anoka County Sheriff's Office

| | |
|---|---|
| ACTION REQUESTED | Consider recommending approval and authorization for the execution of Contract #C0012087 with BI2 Technologies, LLC (488 State Road, Suite 1, Plymouth, MA 02360) for the replacement of the Anoka County Sheriff's Office current jail management system. |
| BACKGROUND | The Anoka County Sheriff's Office is seeking to replace its current jail management system (PCI), which has aged and has limitations in functionality and reliability. This system consists of jail management, warrant services processing system, and Justice/Civil Services Processing system. |
| SOLUTIONS | The Sheriff's Office, Community Corrections, and IT worked with BI2 Technologies, LLC to review system requirements and business needs for a new system. From this, a proposal and statement of work, with detailed requirements, were generated and published. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | Approved in the annual budget. The cost is split 60/40 between the Sheriff's Office and Corrections. |
| CONCLUSION | BI2 will maintain support for the PCI version of its jail management system (currently in use by Anoka County) for FY 2026, 2027, and 2028 for \$125,000 per year for each of those three (3) years. BI2 will develop, migrate, and implement its new version of IMATS™ at Anoka County Sheriff's Office at no cost. This will include up to thirty (30) days of on-site training as required. Anticipated go live is June of 2027, where the following goes into effect. 1 st three-year period - \$165,344.00/year = \$495,000.00 2 nd three-year period - \$170,304.00/year = \$510,912.00 3 rd three-year period - \$175,413.00/year = \$526,239.00 Split 60/40 between Sheriff's Office and Corrections |
| RECOMMENDATIONS | Consider recommending approval and authorization for the execution of Contract #C0012087 with BI2 Technologies, LLC (488 State Road, Suite 1, Plymouth, MA 02360) for the replacement of the Anoka County Sheriff's Office current jail management system. |



**Committee of the Whole - Transportation/Parks
Recommendations for the
January 27, 2026 County Board Meeting**

The Committee of the Whole – Transportation/Parks meeting was held on January 13, 2026 at 8:30 a.m. in the Lac qui Parle Conference Room at the Transportation Division Facility.

Committee Members Present: Commissioners Heinrich (Transportation Lead), Reinert (Parks Lead), Braastad, Gamache, Jeppson, Meisner, Schulte

Others Present: Jim Dickinson, Dee Guthman, Joe MacPherson, Jerry Auge, Jason Orcutt, Andy Soltvedt, Christine Carney, Amy Honer, Jill Kent, Rebecca Haug, Andrea Schmid, Nicholas Lahr, John Slusarczyk, Sean Thiel, Lindsay Maldonado, Jorge Bernal, Nicholas Dobda, Allen Okvist

The following recommendations are being forwarded to the County Board for approval:

Consent

Highway – Commissioner Heinrich

1. Resolution #2026-TR01, a resolution establishing the 2026 Spring Road Restrictions on the Anoka County Highway System. **See attached** Resolution and worksheet.
2. Resolution #2026-TR02, a resolution authorizing submittal of a fiscal year 2026 BUILD Grant Funding Application for improvements on the Trunk Highway 65 at CSAH 116 (Bunker Lake Boulevard NE) interchange project and associated improvements, in the cities of Ham Lake and Blaine. **See attached** Resolution and worksheet.
3. Contract #C0012032, a cooperative agreement between Anoka County, Washington County, and the cities of Lino Lakes, Columbus, Hugo, and Forest Lake, for corridor planning associated with the Minnesota Technology Corridor area along I-35E. **See attached** worksheet.
4. Contract #C0011662, a Joint Powers Agreement (JPA) with the City of Andover, for Project SP 002-618-037. **See attached** worksheet.
5. Agreement amendment (BN-00005116) with BNSF Railway for Project SAP 002-606-015. **See attached** worksheet.
6. Contract #C0012088, in the amount of \$609,985.00, to Forest Lake Contracting, Inc., for Project SAP 002-611-042. **See attached** worksheet.

Parks – Commissioner Reinert

7. Contract #C0012100 ratification, effective January 1, 2025 through December 31, 2027, and approve Amendment No. 1 (#C0012100A), which modifies the agreement between Anoka County and the Regents of the University of Minnesota to maintain the existing

funding level while reallocating resources and implement a more sustainable staffing structure. **See attached** worksheet.

Information

Highway - Commissioner Heinrich

8. The committee approved acceptance of the Minnesota Sea Grant Science and Policy Fellowship program and hosting of a program fellow at Anoka County for a one-year term, running from July 2026 through June 2027.
9. The committee authorized the County Engineer to advertise for bids for Project SAP 002-632-022, the replacement of the traffic control signal system at the intersection of Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) and Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue), in the cities of Blaine and Shoreview.
10. The committee reviewed Transportation Division corridor updates and project progress.

GIS – Commissioner Heinrich

11. Transportation Division staff provided a demonstration of the recently launched GIS-based, right-of-way (ROW) permitting application.

Parks – Commissioner Reinert

12. The committee reviewed Parks Department updates.
13. The committee reviewed Parks Department agreements executed since last meeting.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

| | |
|---|--|
| ACTION REQUESTED | <i>Consider recommending approval of Resolution #2026-TR01, a resolution establishing the 2026 Spring Road Restrictions on the Anoka County Highway System.</i> |
| BACKGROUND/ HISTORY | <i>State statute allows for road authorities to establish weight restrictions on its highways. During the spring thaw, roadways are more susceptible to damage from heavy loads due to freeze/thaw cycles and saturated soil conditions which can weaken the base of the roadway structure. Anoka County implements spring road restrictions concurrently with MnDOT. The spring load restrictions remain in place no more than eight weeks.</i> |
| CONTRACT # | NA |
| DOLLAR AMOUNT OF CONTRACT | NA |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | NA |
| COMMENTS | <i>The Spring Road Restrictions Map is updated annually. The roadway segments with spring weight restrictions depicted on the proposed 2026 map are identical to the segments shown on the 2025 spring weight restrictions map.</i> |
| RECOMMENDATION | <i>Recommend approval.</i> |

RESOLUTION #2026-TR01

**RESOLUTION ESTABLISHING
2026 SPRING ROAD RESTRICTIONS**

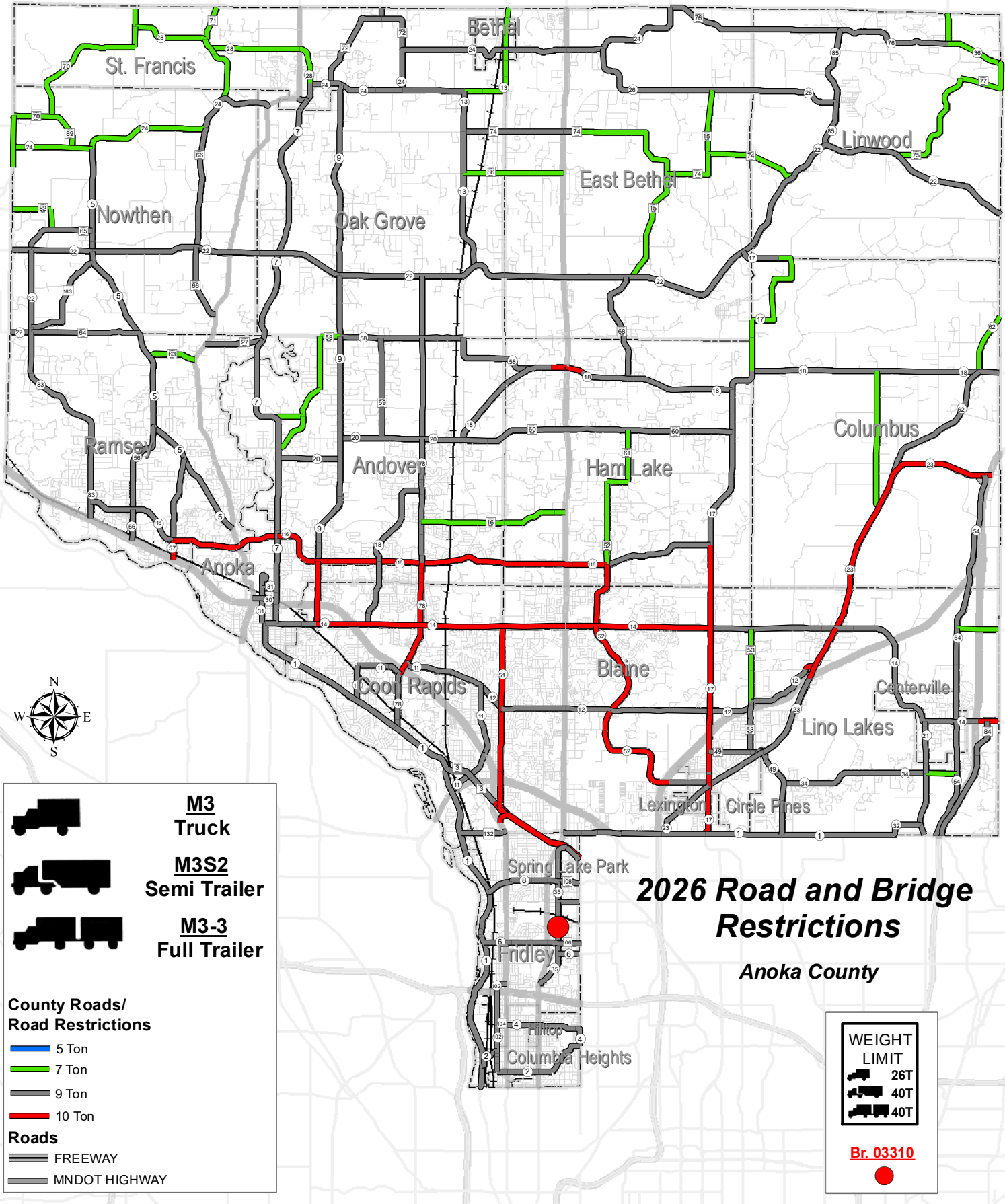
IT IS HEREBY RESOLVED that, upon recommendation of the County Engineer and under the provisions of Minn. Stat. 169.87, Spring Road Restrictions shall be in effect upon the following designated State Aid Highways and County Roads. Such limitations shall not exceed a maximum of Ten (10) Tons or a minimum of Five (5) Tons.

| | 9 Ton Axle Limit |
|---------|------------------|
| CSAH 1 | 9 " " " |
| CSAH 2 | 9 " " " |
| CSAH 3 | 9 " " " |
| CSAH 4 | 9 " " " |
| CSAH 5 | 9 " " " |
| CSAH 6 | 9 " " " |
| CSAH 7 | 9 " " " |
| CSAH 8 | 9 " " " |
| CSAH 9 | 10 " " " |
| CSAH 9 | 9 " " " |
| CSAH 10 | 10 " " " |
| CSAH 11 | 9 " " " |
| CSAH 12 | 9 " " " |
| CSAH 12 | 10 " " " |
| CSAH 13 | 9 " " " |
| CSAH 14 | 9 " " " |
| CSAH 14 | 10 " " " |
| CSAH 14 | 9 " " " |
| CSAH 14 | 10 " " " |
| CR 15 | 7 " " " |
| CR 16 | 7 " " " |
| CSAH 17 | 10 " " " |
| CSAH 17 | 9 " " " |
| CSAH 17 | 7 " " " |
| CSAH 17 | 9 " " " |
| CSAH 18 | 9 " " " |
| CSAH 18 | 9 " " " |
| CR 18 | 9 " " " |
| CSAH 18 | 9 " " " |
| CSAH 18 | 10 " " " |
| CSAH 18 | 9 " " " |
| CR 19 | 7 " " " |
| CSAH 20 | 9 " " " |
| CSAH 21 | 9 " " " |
| CSAH 21 | 9 " " " |
| CSAH 22 | 9 " " " |
| CSAH 23 | 9 " " " |
| CSAH 23 | 10 " " " |
| CSAH 24 | 7 " " " |
| CSAH 24 | 9 " " " |
| CSAH 24 | 9 " " " |
| CSAH 24 | 9 " " " |
| CSAH 24 | 9 " " " |
| CSAH 26 | 9 " " " |
| CR 27 | 9 " " " |
| CSAH 28 | 7 " " " |
| CSAH 30 | 9 " " " |
| CSAH 31 | 9 " " " |
| CSAH 32 | 9 " " " |
| CSAH 34 | 9 " " " |
| CSAH 34 | 7 " " " |
| CSAH 35 | 9 " " " |
| CSAH 36 | 7 " " " |
| CSAH 49 | 9 " " " |
| CR 49 | 9 " " " |
| CSAH 51 | 10 " " " |
| CSAH 52 | 9 " " " |
| CSAH 52 | 10 " " " |
| CR 52 | 7 " " " |
| CR 53 | 9 " " " |

RESOLUTION #2026-TR01

| | | | | | |
|----------|--|----|---|---|---|
| CR 53 | CSAH 12 (Apollo Dr) to CSAH 14 (125 th Ave/Main St) | 7 | " | " | " |
| CSAH 54 | | 9 | " | " | " |
| CR 56 | | 9 | " | " | " |
| CSAH 57 | TH 10 to CSAH 116 (Bunker Lake Blvd) | 10 | " | " | " |
| CR 57 | CSAH 116 (Bunker Lake Blvd) to CSAH 5 (Nowthen Blvd) | 9 | " | " | " |
| CR 58 | CSAH 7 (7 th Ave) to CSAH 9 (Round Lake Blvd)..... | 7 | " | " | " |
| CSAH 58 | CSAH 9 (Round Lake Blvd) to CSAH 18 (Crosstown Blvd)..... | 9 | " | " | " |
| CR 59 | | 9 | " | " | " |
| CR 60 | CSAH 18 (Crosstown Blvd) to TH 65 | 9 | " | " | " |
| CR 60 | TH 65 to CSAH 17 (Lexington Ave)..... | 9 | " | " | " |
| CR 61 | CR 52 (Radisson Rd) to CR 60 (Constance Blvd)..... | 7 | " | " | " |
| CSAH 62 | CSAH 23 (Lake Dr) to CSAH 18 (Broadway Ave)..... | 9 | " | " | " |
| CR 62 | CSAH 18 (Broadway Ave) to East County Line | 7 | " | " | " |
| CR 63 | CSAH 5 (Nowthen Blvd) to TH 47 | 7 | " | " | " |
| CR 64 | | 9 | " | " | " |
| CR 65 | West County Line to CSAH 5 (Nowthen Blvd) | 9 | " | " | " |
| CR 66 | | 9 | " | " | " |
| CR 68 | | 9 | " | " | " |
| CR 70 | | 7 | " | " | " |
| CR 71 | | 7 | " | " | " |
| CR 72 | | 9 | " | " | " |
| CR 73 | | 7 | " | " | " |
| CR 74 | CSAH 13 (Cedar Dr) to TH 65 | 9 | " | " | " |
| CR 74 | TH 65 to CSAH 22 (Viking Blvd)..... | 7 | " | " | " |
| CR 75 | | 7 | " | " | " |
| CR 76 | | 9 | " | " | " |
| CR 77 | | 7 | " | " | " |
| CSAH 78 | CSAH 1 (Coon Rapids Blvd) to CSAH 11 (Northdale Blvd)..... | 9 | " | " | " |
| CSAH 78 | CSAH 11 (Northdale Blvd) to CSAH 116 (Bunker Lake Blvd)..... | 10 | " | " | " |
| CSAH 78 | CSAH 116 (Bunker Lake Blvd) to CSAH 22 (Viking Blvd)..... | 9 | " | " | " |
| CR 82 | | 7 | " | " | " |
| CSAH 83 | TH 10 to CSAH 22 (Baugh St)..... | 9 | " | " | " |
| CR 84 | | 9 | " | " | " |
| CR 85 | | 9 | " | " | " |
| CR 86 | | 7 | " | " | " |
| CR 89 | | 7 | " | " | " |
| CR 102 | | 9 | " | " | " |
| CR 103 | | 9 | " | " | " |
| CR 104 | | 9 | " | " | " |
| CR 106 | | 9 | " | " | " |
| CR 108 | | 9 | " | " | " |
| CSAH 116 | CSAH 83 (Armstrong Blvd) to CSAH/CR 57 (Sunfish Lake Blvd) | 9 | " | " | " |
| CSAH 116 | CSAH/CR 57 (Sunfish Lake Blvd) to CSAH 78 (Hanson Blvd)..... | 10 | " | " | " |
| CSAH 116 | CSAH 78 (Hanson Blvd) to TH 65..... | 10 | " | " | " |
| CSAH 116 | TH 65 to CSAH 52 (Radisson Rd)..... | 10 | " | " | " |
| CSAH 116 | CSAH 52 (Radisson Rd) to CSAH 17 (Lexington Ave)..... | 9 | " | " | " |
| CSAH 131 | | 9 | " | " | " |
| CR 132 | | 9 | " | " | " |
| CR 140 | | 7 | " | " | " |
| CR 158 | | 7 | " | " | " |
| CR 163 | | 9 | " | " | " |

NOTE: CSAH - Indicates County State Aid Highway
 CR - Indicates County Road
 TH - Indicates Trunk Highway



2026 Road and Bridge Restrictions
Anoka County

BRIDGE RESTRICTIONS IN EFFECT 365 DAYS/YEAR
SPRING LOAD RESTRICTIONS
START AND END DATE TO BE DETERMINED



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

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| ACTION REQUESTED | <i>Consider recommending approval of Resolution #2026-TR02, a resolution authorizing Anoka County to submit a funding application through the 2026 Better Utilizing Investments to Leverage Development (BUILD) Grant Program to support the TH65 at CSAH 116 (Bunker Lake Boulevard NE) interchange project and associated improvements, in the cities of Ham Lake and Blaine.</i> |
| BACKGROUND/ HISTORY | <p><i>The U.S Department of Transportation recently released the FY 2026 BUILD Grant Program solicitation, with approximately \$1.5 Billion funding dollars available for eligible projects; the goal is to modernize transportation infrastructure. The TH65 at Bunker Lake Boulevard interchange project meets the eligibility criteria for the BUILD Grant Program and the funds can be utilized to cover project development, construction and right-of-way acquisition funds.</i></p> <p><i>Anoka County has previously applied for this grant opportunity in the FY2025 solicitation and was unsuccessful. The County will revise and resubmit our application requesting \$25 million for improvements at the intersection of TH65 and Bunker Lake Boulevard NE, and other associated improvements.</i></p> <p><i>The application process requires a resolution/letter of support from each local agency in which the project is located. Resolutions/letters of support from the Met Council, MnDOT, the City of Ham Lake, area coalitions, and local chambers of commerce are being requested.</i></p> |
| CONTRACT # | |
| DOLLAR AMOUNT OF CONTRACT | |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | <i>As of January 1, 2026, \$ 10,000,000 have been secured through the 2024 Met Council Regional Solicitation under the strategic Capacity Funding Category and \$1,000,000 have been secured through the Transportation Economic Development Infrastructure (TEDI) program.</i> |
| COMMENTS | |
| RECOMMENDATION | <i>Recommend approval.</i> |

RESOLUTION #2026-TR02

**RESOLUTION AUTHORIZING SUBMITTAL OF A
FISCAL YEAR 2026 BUILD GRANT FUNDING APPLICATION
FOR IMPROVEMENTS ON TRUNK HIGHWAY 65 AT CSAH 116
(BUNKER LAKE BOULEVARD NE)**

WHEREAS, the U. S. Department of Transportation (DOT) announced its latest discretionary funding opportunity through the FY 2026 Better Utilizing Investments to Leverage Development (BUILD) Program, allocating \$1.5 billion to fund projects that will improve safety; environmental sustainability; quality of life; mobility and community connectivity; economic competitiveness and opportunity including tourism; state of good repair; partnership and collaboration; and innovation consistent with DOT's strategic goals; and,

WHEREAS, Trunk Highway 65 (TH 65) is a State Trunk Highway, providing an important north/south transportation corridor in and through Anoka County and the cities of Ham Lake and Blaine; and,

WHEREAS, as traffic volumes increase, existing congestion and serious and fatal crash rates are expected to rise if improvements are not made at this intersection and the adjacent supporting local transportation system; and,

WHEREAS, in 2018, the Minnesota Department of Transportation (MnDOT), in coordination with Anoka County, FHWA, and the cities of Blaine, Ham Lake, and Spring Lake Park, led a Planning and Environmental Linkages (PEL) study on TH 65 from 81st Avenue in Spring Lake Park to CSAH 116 (Bunker Lake Boulevard NE) to develop and evaluate corridor improvement alternatives to enhance safety, mobility, community connectivity, and economic competitiveness; and,

WHEREAS, Anoka County, in coordination with MnDOT and cities of Blaine and Ham Lake, is leading the project development efforts for improvements at the intersection of TH65 and CSAH 116; and,

WHEREAS, Anoka County is proposing to submit an application requesting \$25 million in capital funds from the FY 2026 BUILD Program, to construct an interchange at the intersection of TH 65 and CSAH 116 (Bunker Lake Boulevard NE) and associated improvements; and,

WHEREAS, Anoka County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds and adequate planning resources; and,

WHEREAS, Anoka County has not violated any federal, state or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice; and,

WHEREAS, Anoka County confirms if the project cost increases above the amount listed in the application, costs will be covered by Anoka County and local financial partners, and Anoka County certifies that it will comply with all applicable laws, regulations, and rules of the Application.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, authorizes the county engineer to submit an application under the FY 2026 BUILD program, to construct an interchange at the intersection of TH 65 and CSAH 116 (Bunker Lake Boulevard NE) and associated improvements.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

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| ACTION REQUESTED | <i>Consider recommending approval to enter into Contract #C0012032, a cooperative agreement between Anoka County, Washington County, and the cities of Lino Lakes, Columbus, Hugo, and Forest Lake, for corridor planning associated with the Minnesota Technology Corridor area along I-35E.</i> |
| BACKGROUND/ HISTORY | <p><i>The Minnesota Technology Corridor is a joint economic development initiative launched in 2018, spanning over 1,500 acres along the I-35E and I-35W corridors. It involves the cities of Blaine, Centerville, Columbus, Forest Lake, Hugo, and Lino Lakes, in partnership with Washington County CDA, Anoka County Economic Development, and Connexus Energy.</i></p> <p><i>The core focus is the Elmcrest Avenue/24th Avenue/Hornsby Street corridor, a 6.5-mile stretch along I-35E, which is currently unimproved and serves as a jurisdictional boundary between six entities. Due to overlapping jurisdictions, inconsistent long-range plans have created conflicting standards, complicating development and jeopardizing future grant opportunities.</i></p> <p><i>At the November 18, 2025 meeting, the Anoka County Transportation/Parks Committee of the Whole reviewed the agreement and authorized the County Economic Development Director to continue efforts related to the agreement.</i></p> <p><i>Since that time, all four cities have approved the agreement with no changes. The Washington County CDA will consider the agreement at its January 20, 2026 meeting.</i></p> |
| CONTRACT # | <i>#C0012032</i> |
| DOLLAR AMOUNT OF CONTRACT | |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | |
| COMMENTS | |
| RECOMMENDATION | <i>Recommend approval.</i> |



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

| | |
|---|---|
| ACTION REQUESTED | <i>Consider recommending approval to enter into Contract #C0011662, a Joint Powers Agreement (JPA) with the City of Andover, for Project SP 002-618-037, intersection improvements at CSAH 18 (Crosstown Boulevard NW) and CSAH 20 (161st Avenue NW)/CR 60 (Constance Boulevard NW), in the City of Andover.</i> |
| BACKGROUND/HISTORY | <p><i>Anoka County, in partnership with the City of Andover, developed plans for improvements at the intersection of Crosstown Boulevard and 161st Avenue/Constance Boulevard. The existing intersection is a 4-way stop sign controlled intersection. The proposed improvements include construction of a roundabout, pedestrian accommodations, and drainage improvements.</i></p> <p><i>The attached JPA describes the project cost and maintenance responsibilities for each agency. The City of Andover approved the JPA at their December 2, 2025, City Council meeting.</i></p> <p><i>The project is scheduled for construction in the summer of 2026.</i></p> |
| CONTRACT # | <i>C0011662</i> |
| DOLLAR AMOUNT OF CONTRACT | |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | <i>Highway Safety Improvement Program (HSIP) federal funds, County State Aid Highway (CSAH) funds, Municipal State Aid Street (MSAS) funds, and local city funds</i> |
| COMMENTS | |
| RECOMMENDATION | <i>Recommend approval.</i> |



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

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| ACTION REQUESTED | <i>Consider recommending approval to amend the existing agreement (BN-00005116) with BNSF Railway for Project SAP 002-606-015, the reconstruction of CSAH 6 (Mississippi Street) between CSAH 1 (East River Road) to TH 47 below Bridge #02524 and the BNSF Railway, in the City of Fridley.</i> |
| BACKGROUND/ HISTORY | <p><i>Anoka County, in partnership with the City of Fridley, is finalizing plans to reconstruct Mississippi Street from East River Road to TH 47. The improvements include converting the segment of Mississippi Street from an undivided 4-lane roadway to a 2-lane roadway with designated turn lanes, concrete curb and gutter, drainage system enhancements, and other associated improvements to provide for the safety of the traveling public.</i></p> <p><i>The existing agreement was for the construction of Mississippi Street under BNSF Railway. This included the construction of Bridge #02524 and reconstruction of Mississippi Street as part of project SP 002-606-007. The original agreement was signed by Anoka County on December 24, 1974. The purpose of the proposed amendment is to attach the proposed Mississippi Street construction plans to the existing contract to memorialize the new roadway design.</i></p> <p><i>This project is scheduled to begin construction in May of 2026.</i></p> |
| CONTRACT # | <i>N/A</i> |
| DOLLAR AMOUNT OF CONTRACT | <i>N/A</i> |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | <i>N/A</i> |
| COMMENTS | |
| RECOMMENDATION | <i>Recommend approval.</i> |



ANOKA COUNTY TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
TRANSPORTATION DIVISION

| ACTION REQUESTED | Consider recommending award of Contract #C0012088, in the amount of \$609,985.00, to Forest Lake Contracting, Inc., for Project SAP 002-611-042, the replacement of the traffic control signal system at the intersection of CSAH 11 (Northdale Boulevard NW) and Raven Street NW, in the City of Coon Rapids. | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---------------------|------------------|--------------------------------------|---------------------|------------------------|--------------|----------------|--------------|----------------------------|--------------|------------------------|--------------|------------------------------|--------------|-----------------------|--------------|-------------------------------------|--------------|--------------------|--------------|-----------------|--------------|---------------------------------|-------------------------|
| BACKGROUND/ HISTORY | <p>Anoka County, in partnership with the City of Coon Rapids, has developed plans for the replacement of the traffic control signal system at the intersection of Northdale Boulevard NW and Raven Street NW. The signal system replacement will include flashing yellow arrow (FYA) implementation, Accessible Pedestrian Signal (APS) improvements and ADA pedestrian ramp enhancements.</p> <p>Anoka County received the following ten (10) bids for this project:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Bid Summary:</u></th> <th style="text-align: right;"><u>Bid Price</u></th> </tr> </thead> <tbody> <tr> <td>Forest Lake Contracting, Inc.</td> <td style="text-align: right;">\$609,985.00</td> </tr> <tr> <td>Meyer Contracting Inc.</td> <td style="text-align: right;">\$611,375.26</td> </tr> <tr> <td>JL Theis, Inc.</td> <td style="text-align: right;">\$637,124.72</td> </tr> <tr> <td>New Look Contracting, Inc.</td> <td style="text-align: right;">\$644,745.00</td> </tr> <tr> <td>Pember Companies, Inc.</td> <td style="text-align: right;">\$654,854.85</td> </tr> <tr> <td>Thomas and Sons Construction</td> <td style="text-align: right;">\$659,905.25</td> </tr> <tr> <td>Ti-Zack Concrete, LLC</td> <td style="text-align: right;">\$660,103.07</td> </tr> <tr> <td>Collins Electrical Construction Co.</td> <td style="text-align: right;">\$692,222.63</td> </tr> <tr> <td>Boulder Creek Inc.</td> <td style="text-align: right;">\$704,575.00</td> </tr> <tr> <td>Urban Companies</td> <td style="text-align: right;">\$722,687.00</td> </tr> <tr> <td> Engineer's Estimate:</td> <td style="text-align: right;"> \$756,715.00</td> </tr> </tbody> </table> <p>Construction is anticipated to begin in the summer of 2026.</p> | <u>Bid Summary:</u> | <u>Bid Price</u> | Forest Lake Contracting, Inc. | \$609,985.00 | Meyer Contracting Inc. | \$611,375.26 | JL Theis, Inc. | \$637,124.72 | New Look Contracting, Inc. | \$644,745.00 | Pember Companies, Inc. | \$654,854.85 | Thomas and Sons Construction | \$659,905.25 | Ti-Zack Concrete, LLC | \$660,103.07 | Collins Electrical Construction Co. | \$692,222.63 | Boulder Creek Inc. | \$704,575.00 | Urban Companies | \$722,687.00 | Engineer's Estimate: | \$756,715.00 |
| <u>Bid Summary:</u> | <u>Bid Price</u> | | | | | | | | | | | | | | | | | | | | | | | | |
| Forest Lake Contracting, Inc. | \$609,985.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Meyer Contracting Inc. | \$611,375.26 | | | | | | | | | | | | | | | | | | | | | | | | |
| JL Theis, Inc. | \$637,124.72 | | | | | | | | | | | | | | | | | | | | | | | | |
| New Look Contracting, Inc. | \$644,745.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Pember Companies, Inc. | \$654,854.85 | | | | | | | | | | | | | | | | | | | | | | | | |
| Thomas and Sons Construction | \$659,905.25 | | | | | | | | | | | | | | | | | | | | | | | | |
| Ti-Zack Concrete, LLC | \$660,103.07 | | | | | | | | | | | | | | | | | | | | | | | | |
| Collins Electrical Construction Co. | \$692,222.63 | | | | | | | | | | | | | | | | | | | | | | | | |
| Boulder Creek Inc. | \$704,575.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Urban Companies | \$722,687.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineer's Estimate: | \$756,715.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTRACT # | TBD | | | | | | | | | | | | | | | | | | | | | | | | |
| DOLLAR AMOUNT OF CONTRACT | \$609,985.00 | | | | | | | | | | | | | | | | | | | | | | | | |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | County State Aid Highway (CSAH) funds and local city funds | | | | | | | | | | | | | | | | | | | | | | | | |
| COMMENTS | | | | | | | | | | | | | | | | | | | | | | | | | |
| RECOMMENDATION | Recommend approval. | | | | | | | | | | | | | | | | | | | | | | | | |



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

January 13, 2026
PARKS DEPARTMENT

| | |
|---|--|
| ACTION REQUESTED | <i>Consider recommending the ratification of Anoka County Contract #C0012100, effective January 1, 2025, and approve Amendment No. 1 (#C0012100A), which modifies the agreement between Anoka County and the Regents of the University of Minnesota for the provision of local Extension programs and the employment of Extension staff.</i> |
| BACKGROUND/ HISTORY | <p><i>In January 2025, the County entered into a three-year agreement, ending December 31, 2027, with the University of Minnesota Extension (Contract #C0012100) for various programs and employment of Extension staff. The existing agreement should be ratified as it was executed by the Board Chair, but there is no record of the contract going through Committee or the County Board for approval at that time. Ratification validates the existing agreement as of its effective date and allows an amendment to be approved.</i></p> <p><i>At its meeting on November 12, 2025, the University of Minnesota Extension Committee recommended approval of an amendment to the existing agreement between Anoka County and the Regents of the University of Minnesota. The purpose of this amendment is to maintain the existing funding level while reallocating resources to address areas of program growth and implement a more sustainable staffing structure.</i></p> <p>Proposed Changes</p> <ul style="list-style-type: none"> • <i>The amendment converts 0.35 FTE currently allocated to temporary 4-H Youth Development into the Master Gardener position, increasing that position from 0.75 FTE to 1.0 FTE.</i> • <i>Any additional savings resulting from this structural change will be applied to temporary-casual staff for 4-H Youth Development.</i> • <i>The total funding amount under the agreement remains unchanged.</i> <p>Legal Review <i>The proposed amendment has been reviewed and approved by the Anoka County Attorney's Office.</i></p> |
| CONTRACT # | #C0012100 and #C0012100A (amendment) |
| DOLLAR AMOUNT OF CONTRACT | \$1,083,434 |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | County Levy (property tax) |
| COMMENTS | N/A |
| RECOMMENDATION | <i>Recommend ratification of existing contract and approval of amendment.</i> |



ANOKA COUNTY BOARD ACTION ITEM

January 27, 2026

HUMAN SERVICES

| | |
|--|--|
| ACTION REQUESTED | Consider approving Employment Agreement with Jessica Leth, and appointing Jessica as the Deputy Director, Human Services effective January 27, 2026. |
| BACKGROUND | <p>Human Services recently completed a recruitment for the position of Deputy Director, Human Services. This position oversees project management, business and financial analysis, compliance, communication and overall Division operations. It also partners with the Chief Officer to lead strategy for the Division, which includes Community Corrections, Community Social Services and Behavioral Health, Public Health and Environmental Services, Economic Assistance and the Job Training Center.</p> <p>Jessica brings over 20 years of Human Services experience to the position. She has been serving as Director of Economic Assistance for the past four years and previously as frontline staff, supervisor, and manager within that department. Prior experience included work in another smaller county in rural Minnesota. Beyond her department leadership, she has been a driving force in cross-county and state-level initiatives, facilitating cross-county Kaizen improvement sessions, advancing MACSSA priorities and supporting legislative advocacy and policy improvement statewide. She holds a bachelor's degree from Gustavus Adolphus College.</p> |
| SOLUTIONS | County Board approval of an employment agreement with Jessica Leth for the Deputy Director, Human Services position effective January 27, 2026. |
| FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.) | Human Services Division |
| CONCLUSION | Human Services asks that you approve the above-referenced employment agreement. |

ANOKA COUNTY BOARD STATUTORY & ORGANIZATIONAL

MEETING MINUTES

Government Center
Anoka, Minnesota

January 6, 2026

County Administrator Jim Dickinson called the meeting to order at 8:31 a.m. and called for participation in reciting the Pledge of Allegiance.

* * * * *

| | | |
|----------|-------------|-------------------------------------|
| Present: | District #1 | John Heinrich |
| | District #2 | Julie Braastad |
| | District #3 | Jeff Reinert |
| | District #4 | Scott Schulte |
| | District #5 | Mike Gamache (arrived at 8:33 a.m.) |
| | District #6 | Julie Jeppson |
| | District #7 | Mandy Meisner |

Others Present: Jim Dickinson, County Administrator; Brad Johnson, County Attorney; staff, and citizens

* * * * *

County Administrator Jim Dickinson called for nominations for the election of Chair of the County Board for the ensuing year.

Commissioner Heinrich nominated and moved for Commissioner Schulte to serve as Chair of the County Board for 2026. Commissioner Schulte stated he would accept the nomination to serve as Chair and was willing and able to fulfill the responsibilities of that office. Commissioner Braastad seconded the motion.

* * * * *

Commissioner Gamache arrived at 8:33 a.m.

* * * * *

Jim Dickinson called (three times) for further nominations for the election of Chair of the County Board. There being no further nominations, Mr. Dickinson closed nominations.

* *

Jim Dickinson called for a vote for the election of Commissioner Schulte to be County Board Chair for 2026. After brief comments by Commissioner Reinert, Commissioners Heinrich, Braastad, Gamache, Jeppson, and Meisner voted "yes." Commissioner Reinert voted "no." Motion carried.

* * * * *

Chair Schulte thanked the county board members for their support in electing him as chair for 2026 and stated he looks forward to working with the board with a unified approach.

* * * * *

Chair Schulte called for nominations for the election of Vice Chair of the County Board for the ensuing year.

Commissioner Gamache nominated and moved for Commissioner Meisner to serve as Vice Chair of the County Board for 2026. Commissioner Meisner stated she would accept the nomination to serve as Vice Chair and was willing and able to fulfill the responsibilities of that office. Commissioner Jeppson seconded the motion.

* *

Chair Schulte called (three times) for further nominations. There being no further nominations, Chair Schulte stated that nominations were closed.

* *

Chair Schulte called for a vote for the election of Commissioner Meisner to be the County Board Vice Chair for 2026. Commissioners Heinrich, Braastad, Gamache, Jeppson, and Schulte voted "yes." Commissioner Reinert voted "no." Motion carried.

* * * * *

Commissioner Reinert and Meisner offered the following revised resolution and moved its adoption:

RESOLUTION #2026-1

**ESTABLISHMENT OF RULES AND PROCEDURES
FOR THE ANOKA COUNTY BOARD OF COMMISSIONERS
FOR 2026**

WHEREAS, the board of county commissioners of the County of Anoka is called upon to make numerous decisions necessitating various parliamentary procedures:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that the meetings of the county commissioners of the County of Anoka shall be conducted in accordance with Robert's Rules of Order (newly revised) with the following specific exceptions:

1. Resolutions presented in writing by any member or members of the board including the chair shall be acted upon without a second, and upon a resolution being so offered, the chair shall introduce the discussion in relation to the resolution and put the questions in the same manner as it would if those matters involved a motion after a second has been made to the motion. This rule shall not prevent written resolutions from receiving seconding action prior to its adoption. With the consent of the author, any member(s) may timely join in offering a resolution.
2. The chair of the county board may declare meetings of the county board adjourned and such declaration shall be effective unless contested by four or more members of the board.
3. Nominations to fill vacancies on various boards over which the county board has appointed authority, including positions to be filled from among membership of the county board, may be acted upon without a second to such nomination.
4. The chair of the board may make a motion, second a motion made by another member of the board, and may vote on all matters.
5. Unless a commissioner signifies an abstention or voted in the negative on any given issue, the clerk of the board shall be directed to record that each commissioner has voted in the positive on that particular matter which is before the board.
6. ~~The chair of the board shall have the authority to appoint members of the board to standing and special committees.~~ Elected commissioners and commissioners-elect will discuss in December of previous year standing and special committee responsibilities for the subsequent year. Standing and special committee responsibilities will be approved at the organizational meeting.
7. Pursuant to Minn. Statutes § 375.07, no business shall be done unless voted for by four or more members of the board.
8. Anoka County will provide office space for elected officials. County commissioners may utilize an office on the 7th floor of the Anoka County Government Center.

~~Office #792 on the 7th floor of the Anoka County Government Center shall be designated as the official County Board Chair's Office.~~
9. The following committees are established as Standing Committees of the Whole of the Anoka County Board and have jurisdiction over the following designated departments or units/areas:

| COMMITTEE | DEPARTMENT/UNIT | DIVISION |
|---|---|-----------------------------|
| Committee of the Whole - Government Operations Focus | | |
| | Airport | Administration |
| | Community and Governmental Relations | Administration |
| | Facilities Mgmt. and Construction | Administration |
| | Finance | Administration |
| | Information Technology | Administration |
| | Library | Administration |
| | License and Passport Services | Administration |
| | Medical Examiner | Administration |
| | Veteran Services | Administration |
| | Administrative and Records Services | Property Records & Taxation |
| | Elections & Voter Registration | Property Records & Taxation |
| | Property Assessment | Property Records & Taxation |
| | Taxation & Technical Services | Property Records & Taxation |
| | Wetlands | Property Records & Taxation |
| Committee of the Whole - Human Services Focus | | |
| | Community Corrections | Human Services |
| | Public Health & Environmental Services | Human Services |
| | Community Social Services | Human Services |
| | Behavioral Health | Human Services |
| | Economic Assistance | Human Services |
| | Job Training Center | Human Services |
| Committee of the Whole - Management Focus | | |
| | County Administration | Administration |
| | Human Resources | Administration |
| | Communications | Administration |
| | Compliance & Risk Management | Administration |
| | Strategic Planning & Data Management | Administration |
| Committee of the Whole - Public Safety Focus | | |
| | Attorney (non-jurisdictional participant) | |
| | Sheriff (non-jurisdictional participant) | |
| | Emergency Communications | Administration |
| | Emergency Management | Administration |
| Committee of the Whole - Transportation/Parks Focus | | |
| | Highway | Transportation |
| | Transit | Transportation |
| | GIS | Transportation |
| | County Surveyor | Transportation |
| | Parks | Administration |

10. The following committees are established as Special Committees to advise the county board on particular issues when determined appropriate:

- Benefits and Compensation Committee
- Internal Audit Committee
- Investment Review Committee

11. All matters to be acted upon by the county board shall be forwarded to the county administrator who will forward each matter to the appropriate committee of the county board who, upon review and discussion, will forward recommendations to the county board for action by the county board. This would not preclude, at the discretion of the county administrator, certain items customarily handled directly by the county board or items of an urgent nature being placed directly on county board agendas without forwarding through committee.

BE IT FURTHER RESOLVED that the second and fourth Tuesdays of the month be established as regular county board meeting days with the following exceptions:

- January 13, which meeting will be held on January 6, 2026
- A meeting will not be held on February 10, 2026
- February 24, which meeting will be held on February 17, 2026

A meeting will not be held on November 24, 2026
December 8, which meeting will be held on December 1, 2026
December 22, which meeting will be held on December 15, 2026

BE IT FURTHER RESOLVED that the meetings are to begin at 9:30 a.m. at 2100 3rd Avenue, Government Center, County Board Room #705, Anoka, Minnesota, unless otherwise designated.

BE IT FURTHER RESOLVED that these rules and procedures shall continue to be applicable to meetings of the Anoka County board until reconsidered in whole or in part.

BE IT FINALLY RESOLVED that copies of this resolution be forwarded to each chief officer/department and unit head of Anoka County and posted on the official county bulletin board.

Motion carried on the resolution as revised. Resolution declared adopted.

* * * * *

Commissioner Jeppson offered the following resolution and moved its adoption:

RESOLUTION #2026-2

RELATING TO DESIGNATION OF PUBLIC MEETING NOTICE FACILITY

WHEREAS, the Anoka County Board of Commissioners, in carrying out their official functions during the year of 2026, will hold numerous and varied meetings to consider the business of Anoka County government in various places in and about Anoka County; and,

WHEREAS, it is the expressed intent of the Anoka County Board of Commissioners to hold such meetings in an open and public forum; and,

WHEREAS, it is the expressed interest of the Anoka County Board of Commissioners to provide public notification of said meetings:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that the county bulletin board located on the first floor of the Government Center is hereby designated as the public notification facility of all county meetings involving the Anoka County Board of Commissioners and/or its various and sundry committees. As a convenience to the public, meeting notices will also be placed on the Anoka County website.

BE IT FURTHER RESOLVED that the county administrator be directed to post notices of all meetings in sufficient time prior to said meeting to allow for adequate public notice.

BE IT FINALLY RESOLVED that copies of this resolution be forwarded to each division manager/department head of Anoka County and posted on the official bulletin board.

Motion carried. Resolution declared adopted.

* * * * *

Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2026-3

RESOLUTION IDENTIFYING ANOKA COUNTY LOCAL OFFICIALS

BE IT RESOLVED that the Anoka County Board of Commissioners hereby declares in addition to persons who hold the elective offices in Anoka County, persons in the positions of Anoka County Administrator, Anoka County Deputy County Administrator, Anoka County Library Director, Anoka County Chief Financial Officer, Anoka County Chief Transportation Officer, Anoka County Chief Property Records & Taxation Officer, Anoka County Chief Information Officer; Anoka County Chief Communications Officer; and Anoka County Chief Human Resources Officer are Anoka County local officials pursuant to the provisions of Minn. Stat. Chap. 10A.

BE IT FURTHER RESOLVED that other provisions of Anoka County Resolution #91-11 remain in effect.

BE IT FINALLY RESOLVED that this resolution supersedes all prior resolutions.

Motion carried. Resolution declared adopted.

* * * * *

Commissioner Heinrich offered the following resolution and moved its adoption:

RESOLUTION #2026-4

ESTABLISHING 2026 SPECIAL BOARD OF APPEAL AND EQUALIZATION

WHEREAS, pursuant to prior law, county boards in the state of Minnesota, and more particularly the county board of Anoka County, were required to constitute themselves as a Board of Appeal and Equalization (hereinafter called Board); and,

WHEREAS, Minnesota Statutes § 274.13 provides that the county board of any county may appoint a Special Board of Appeal and Equalization (hereinafter called Special Board) to which it may delegate all the powers and duties previously imposed upon it therein and may determine the number and identity of members of the Special Board, the compensation and the expenses to be paid, and the terms of office of each member:

NOW, THEREFORE, BE IT RESOLVED that pursuant to the provisions of Minnesota Statute § 274.13, subdivision 2, a Special Board is hereby established to be composed of the following members:

- | | |
|-------------------------------|---------------------------|
| District #1 - Becky LaZerte | District #5 - Jim Cormier |
| District #2 - Joan Krogstad | District #6 - Sue Juneau |
| District #3 - Michael Ruhland | District #7 - Pat Grengs |
| District #4 - Jerry Teeson | |

The chair of the Special Board shall be designated by the county board chair.

BE IT FURTHER RESOLVED that said Special Board shall serve commencing June 22, 2026, with a second meeting scheduled for June 26 or June 29 or such other time as the Board shall determine, until they adjourn on or before the close of business on June 30, 2026.

BE IT FURTHER RESOLVED that the county board hereby delegates its powers and duties as the Board to the Special Board.

BE IT FURTHER RESOLVED that members of the Special Board shall be compensated at the rate of \$75 for each day of service at a meeting of the Special Board, except those appointees who are a certified licensed appraiser or licensed real estate agent who shall be compensated at the rate of \$125 for each day of service at a meeting of the Special Board. In addition, the members of the Special Board shall receive \$20 for each hour worked on Special Board matters outside the days of meetings of the Special Board up to a maximum of \$200, plus mileage at the rate paid county employees.

BE IT FINALLY RESOLVED that copies of this resolution be forwarded to the chair and members of the Special Board, the county assessor, the Property Records and Taxation chief officer, and the county attorney.

Motion carried. Resolution declared adopted.

* * * * *

Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2026-5

**RESOLUTION APPOINTING HEARING OFFICERS
PURSUANT TO ADMINISTRATIVE PROCEDURES ORDINANCE**

BE IT RESOLVED by the Anoka County Board of Commissioners that, pursuant to Anoka County Administrative Procedures Ordinance #2018-3, Dee Guthman, Deputy County Administrator,

is hereby appointed to act as the Hearing Officer during 2026 for contested cases involving Anoka County.

Motion carried. Resolution declared adopted.

Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2026-6

RESOLUTION CONCERNING EMPLOYER CONTRIBUTION TOWARD MEDICAL INSURANCE COVERAGE FOR RETIREES

WHEREAS, it has been the long-standing position of the Anoka County Board of Commissioners to recognize retired employees of Anoka County for faithful and dedicated service to the citizens of Anoka County while in the county’s employment; and,

WHEREAS, one of these forms of recognition previously established by the Anoka County Board of Commissioners as a matter of policy is the extension of county group medical insurance programs to those persons who were newly hired in a regular county position on or before January 5, 2007, and have retired after at least 10 years of benefit-eligible, county service; and,

WHEREAS, if an employee was newly hired in a regular county position on or before January 5, 2007, and left employment, the county continues to recognize the retiree status for persons rehired in a regular county position on or before June 1, 2019, and have retired after at least 10 years of benefit-eligible, county service; and,

WHEREAS, the Anoka County Personnel Rules and Regulations describe the conditions under which the county intends to fund all or part of medical care benefits for eligible retirees; and,

WHEREAS, there is a need to confirm the funding for the county’s desire to contribute to eligible retirees’ medical insurance premiums, for at least the length of the current budgetary cycle:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners authorizes the following contributions toward medical insurance coverage for eligible retirees with the requisite amounts of benefit-eligible service:

| EMPLOYER’S CONTRIBUTION TO RETIREE’S MEDICAL INSURANCE COVERAGE | | |
|--|--|--|
| Years of Benefit-Eligible Service | Individual Medical Insurance Coverage | Family Medical Insurance Coverage |
| 10 - 15 | One-half of the employer’s contribution for single coverage each month. | One-half of the employer’s contribution for single coverage each month. |
| 16 - 21 | Full amount of the employer’s contribution for single coverage each month. | Full amount of the employer’s contribution for single coverage each month. |
| 22 - 29 | Full amount of the employer’s contribution for single coverage each month. | Full amount of the employer’s contribution for single coverage each month. |
| 30 or more | Full amount of the employer’s contribution for single coverage each month. | Full amount of the employer’s contribution for single coverage each month. |

BE IT FURTHER RESOLVED that in no event shall the county’s contribution exceed the cost of the retiree’s medical insurance premium.

BE IT FURTHER RESOLVED that this resolution does not affect pre-existing employment contracts.

Motion carried. Resolution declared adopted.

Commissioner Heinrich offered the following resolution and moved its adoption:

RESOLUTION #2026-7

**RELATED TO THE ESTABLISHMENT
OF MINIMUM SALARIES FOR COUNTY SHERIFF AND COUNTY ATTORNEY**

WHEREAS, the Anoka County Board of Commissioners is required by Minn. Stat. §§ 387.20, subd. 2(b) and 388.18, subd. 2 to set the minimum salary for county sheriff and county attorney at the January meeting prior to the opening of filings for these elected officials; and,

WHEREAS, the applicants may first file for these elective offices on May 19, 2026, for terms commencing January 1, 2027.

NOW, THEREFORE, BE IT RESOLVED that the following minimum salaries are hereby established for the terms of office commencing January 1, 2027:

| | <u>Minimum</u> |
|-----------------|----------------|
| County Sheriff | \$192,566.40 |
| County Attorney | \$192,566.40 |

Motion carried. Resolution declared adopted.

Commissioner Jeppson offered the following resolution and moved its adoption:

RESOLUTION #2026-8

**RESOLUTION AWARDING THE BID FOR
PUBLICATION OF THE ANOKA COUNTY FINANCIAL STATEMENT
AND THE OFFICIAL PROCEEDINGS OF THE
ANOKA COUNTY BOARD**

WHEREAS, the bids received for publication of the county's financial statement and official proceedings of the county board have been reviewed to ensure that the bid award best serves the public interest based on cost, circulation numbers, geographic circulation area, and publishing deadlines that impact timely publication:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby award the bid for the publication of the Anoka County Financial Statement and the Official Proceedings of the Anoka County Board as follows:

- Legal Publications and Advertisements or Description of Advertisements**

| | |
|----------------------|--------------------|
| ECM Publishers, Inc. | Contract #C0012070 |
|----------------------|--------------------|
- Publication of Delinquent Real Estate Taxes**

| | |
|----------------------|--------------------|
| ECM Publishers, Inc. | Contract #C0012070 |
|----------------------|--------------------|
- Publication of County Board Meeting Minutes (Summary)**

| | |
|----------------------|--------------------|
| ECM Publishers, Inc. | Contract #C0012070 |
|----------------------|--------------------|
- Printing of the Tabloid Reporting the County's Annual Financial Statement (Printing the tabloid for 1st and 2nd Insertion and Publication)**

| | |
|----------------------|--------------------|
| ECM Publishers, Inc. | Contract #C0012070 |
|----------------------|--------------------|

5. **First Insert and Publication of the Financial Statement**

ECM Publishers, Inc. Contract #C0012070

6. **Insertion/Distribution of the Second Publication of the Financial Statement**

Press Publications (Quad) Contract #C0012069

7. **Publication of Board of Appeal Minutes (Summary)**

ECM Publishers, Inc. Contract #C0012070

8. **Publication of Special Legal Publications & Advertisements or Description of Advertisements**

ECM Publishers, Inc. Contract #C0012070

BE IT FURTHER RESOLVED that pursuant to Minnesota Statutes Section 331A.12, the Anoka County Board of Commissioners designates notices, advertisements for bids, and any other legal publication for transportation projects may be published on the Anoka County website, www.anokacountymn.gov/ or www.anokacountymn.gov/338/Advertisements-for-Bid, in addition to or in place of any other required form of publication.

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to each newspaper and to the division managers and department heads of Anoka County.

Upon roll call vote, motion carried. Resolution declared adopted.

* * * * *

Commissioner Braastad made motion approving appointments to the following metropolitan boards, commissions, and committees for Program Year 2026, as negotiated by all commissioners:

| | 2026 Appointments |
|---|---|
| Anoka Co./Blaine Airport Joint Powers Board | Reinert (Co-Chair) Jeppson (Alternate) |
| Coon Creek Watershed Dist. Advisory Committee | Joe MacPherson |
| Metropolitan Council: Transportation Advisory Bd. | Jeppson Heinrich (Alternate) |
| Metropolitan Emergency Services Board (MESB) | Gamache Meisner |
| MESB - Executive Committee | Gamache |
| MELSA/MetroNet | Jeppson |
| Metropolitan Mosquito Control District Board | Heinrich Reinert Meisner |
| Metropolitan Mosquito Control District Exec. Board | Reinert |
| North TH 65 Corridor Coalition (JPA #2006-0576) | Jeppson Braastad (Alternate) |
| Regional Haulers Licensing Board | Gamache Jeppson (Alternate) |
| State Community Health Serv. Advisory Committee | Meisner Jonelle Hubbard (Alternate) |
| Utilities Transmission Issues - Designated Liaison | Joe MacPherson |

Commissioner Meisner seconded the motion. Motion carried.

* * * * *

Chair Schulte made the following board chair appointments for program year 2026, as negotiated by all commissioners:

A. Committee of the Whole Responsible (Lead) Commissioner

| | <u>2026 Appointments</u> |
|---|---------------------------------|
| Committee of the Whole - Government Operations | |
| Airport | Reinert |
| Community and Governmental Relations | Braastad |
| Facilities Mgmt and Construction | Schulte |
| Finance | Jeppson |
| Information Technology | Gamache |
| Library | Jeppson |
| License and Passport Services | Schulte |
| Medical Examiner | Braastad |
| Property Records and Taxation | Schulte |
| Veteran Services | Reinert |
| | |
| Committee of the Whole - Human Services | Meisner |
| Committee of the Whole - Management | Meisner |
| Committee of the Whole - Public Safety | Braastad |
| Committee of the Whole - Transportation/Parks | |
| Transportation | Heinrich |
| Parks | Reinert |

B. Other County Committees for Program Year 2026:

| | |
|---|---|
| Board of Oversight of Court-Appointed Attorneys | Braastad Schulte |
| Children & Family Council Governing Board | Meisner |
| Community Corrections Advisory Board | Gamache Meisner Schulte (Alternate) |
| Community Health Advisory Committee | Meisner |
| Joint Law Enforcement Council (Contract #2008-0279) | Braastad Meisner |
| Law Library Board of Trustees | Schulte Braastad (Alternate) |
| Library Advisory Board Liaison (Term Concurrent w/MELSA) | Jeppson Meisner (Alternate) |
| Workforce Development Board | Schulte Meisner |

Chair Schulte made the following board chair appointments for program year 2026, as negotiated by all commissioners:

| | <u>2026 Appointments</u> |
|---|--------------------------------------|
| A. <u>Special Topic Committees:</u> | |
| Anoka County-Blaine Airport Advisory Commission (ACBAAC) <i>(Local community stakeholder group addressing noise issues and MAC/Airport updates)</i> | Reinert |
| Benefits and Compensation | Schulte (Chair) Braastad |

East Central Regional Juvenile Center Advisory Bd.
(Formerly Juvenile Center Advisory Board)

Reinert
Heinrich (Alternate)
Dylan Warkentin (Alternate)

Historical Society Liaison

Heinrich

Investment Review Committee

Schulte
Jim Dickinson
Cory Kampf

Midwest Regional Forensic Laboratory Advisory Board

Public Safety Committee Chair
Schulte (Alternate)
Sheriff Wise (**Chair**)
Chief Deputy Jacobson (Law Enforcement Representative)
Facility Supv. (ex-officio)

Regional Economic Development Executive Committee

Gamache
Jeppson
Jim Dickinson (Staff)
G. Frahm-Gilles (Staff)

B. The Responsible (Lead) Commissioner in the Following Topic Areas:

Insurance/Retirement

Schulte
Reinert (alternate)

Real Estate

Schulte

Commissioner Jeppson made motion approving appointments to the following committees for Program Year 2026, as negotiated by all commissioners:

2026 Appointments

Anoka County Extension Committee

Jeppson
Meisner
Jeff Perry (Staff)

Internal Audit Committee

(Jurisdiction over Anoka County annual audit plan and other activities as defined in the current Office of Internal Auditing Charter Statement.)

Co. Board Chair Schulte
Braastad (**Chair**)
County Administrator
Ryan Hardin (Citizen - General)
Brian Page (Citizen - Finance Professional)

Commissioner Meisner seconded the motion. Motion carried.

Commissioner Braastad made motion approving the following county board appointments to the Anoka County Regional Railroad Authority for Program Year 2026:

2026 Commissioner Appointments

- | | |
|--------------------------------|-------------------------------|
| 1. Commissioner John Heinrich | 5. Commissioner Mike Gamache |
| 2. Commissioner Julie Braastad | 6. Commissioner Julie Jeppson |
| 3. Commissioner Jeff Reinert | 7. Commissioner Mandy Meisner |
| 4. Commissioner Scott Schulte | |

Commissioner Heinrich seconded the motion. Motion carried.

Commissioner Jeppson made motion approving the following appointments relating to the Association of Minnesota Counties (AMC), as negotiated by all commissioners:

Ten (10) AMC Voting Delegates/District 10:

2026 Delegates

- | | |
|--------------------------------|----------------------------------|
| 1. Commissioner John Heinrich | 6. Commissioner Julie Jeppson |
| 2. Commissioner Julie Braastad | 7. Commissioner Mandy Meisner |
| 3. Commissioner Jeff Reinert | 8. County Administrator |
| 4. Commissioner Scott Schulte | 9. Transportation Chief Officer |
| 5. Commissioner Mike Gamache | 10. Human Services Chief Officer |

AMC Board of Directors:

2026 Directors

Jeppson Meisner (Alternate)

AMC District 10 Executive Committee

2026 Directors

Jeppson Meisner (Alternate)

AMC Policy Committees

| | |
|---------------------------------|----------------------|
| Environment & Natural Resources | Gamache |
| General Government | Schulte |
| Health & Human Services | Meisner Reinert |
| Public Safety | Braastad Heinrich |
| Transportation & Infrastructure | Jeppson |

Commissioner Meisner seconded the motion. Motion carried.

* * * * *

Commissioner Heinrich made motion approving the following appointments to the Minnesota Inter-County Association (MICA) Board of Directors for Program Year 2026, as negotiated by all commissioners:

Gamache Heinrich Jeppson (Alternate)

Commissioner Gamache seconded the motion. Motion carried.

* * * * *

Commissioner Braastad made motion approving the following appointments of voting delegates to the National Association of Counties (NACo) Annual Conference for 2026, as negotiated by all commissioners:

Meisner (Delegate) Reinert (1st Alternate) Gamache (2nd Alternate)

Commissioner Gamache seconded the motion. Motion carried.

* * * * *

For informational purposes, the terms of the trustees of the Anoka County Housing and Redevelopment Authority (ACHRA) in accordance with Minn. Stat. § 469.006, subd. 1, which states that all housing and redevelopment authority trustees shall be appointed by the county board for a term of office of five years, and in accordance with ACHRA Resolution #2007-73, which states that the term will be coterminous with that commissioner’s term on the county board are as follows:

| | <u>Term Expiring</u> |
|----------------|----------------------|
| Julie Braastad | December 31, 2027 |
| Jeff Reinert | December 31, 2027 |
| Scott Schulte | December 31, 2028 |
| John Heinrich | December 31, 2029 |
| Mandy Meisner | December 31, 2029 |
| Mike Gamache | December 31, 2029 |
| Julie Jeppson | December 31, 2029 |

* * * * *

Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2026-8

APPOINTMENT OF COUNTY AGRICULTURAL INSPECTOR

WHEREAS, provision is made in Minnesota Statutes § 18.80, subd. 1, in the regulation thereunder, for the appointment of a county agricultural inspector:

NOW, THEREFORE, BE IT RESOLVED that Anoka County Natural Resources Specialist Quinn Palar is hereby appointed as Anoka County Agricultural Inspector for 2026, without compensation.

BE IT FURTHER RESOLVED that the county agricultural inspector may attend the Annual Shortcourse and other regional or district conferences held during the year.

BE IT FURTHER RESOLVED that the county agricultural inspector is authorized to contract for an assistant weed inspector to assist with the control of noxious weeds, in an amount not to exceed \$2,500 in 2026.

BE IT FINALLY RESOLVED that a copy of this resolution shall be forwarded to the Minnesota Commissioner of Agriculture, 90 West Plato Boulevard, St. Paul, Minnesota 55107.

Motion carried. Resolution declared adopted.

* * * * *

Committee appointments:

1. Commissioner Braastad made motion appointing Oak Grove Mayor Weston Rolf and Andover Mayor Jamie Barthel to the Joint Law Enforcement Council for one-year terms expiring January 2027, as recommended by Sheriff Wise, pursuant to Joint Law Enforcement Council Agreement (Contract #2008-0279). Commissioner Gamache seconded the motion. Motion carried.

* * * * *

Commissioner Gamache made motion approving the following appointments to the Anoka County Canvassing Board through December 31, 2026, pursuant to Minnesota Statutes § 204C.31:

| | | |
|---------|---------|---------------------|
| Gamache | Reinert | Jeppson (alternate) |
|---------|---------|---------------------|

Commissioner Meisner seconded the motion. Motion carried.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By:

Jim Dickinson
County Administrator

By:

Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.
All contracts are subject to review by the attorney's office as to form and legality and
are on file in the respective departments.*

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

January 6, 2026

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

| | | |
|----------|-------------|----------------|
| Present: | District #1 | John Heinrich |
| | District #2 | Julie Braastad |
| | District #3 | Jeff Reinert |
| | District #4 | Scott Schulte |
| | District #5 | Mike Gamache |
| | District #6 | Julie Jeppson |
| | District #7 | Mandy Meisner |

Others Present: Jim Dickinson, County Administrator; Brad Johnson, County Attorney; staff, and citizens

Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending December 12, 2025, and purchase-card claims paid for the period ending December 12, 2025. (Claims are on file in the County Administration Office.) Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion approving the minutes from the December 16, 2025, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried unanimously.

Chair Schulte expressed optimism for 2026 and the challenges of the next year. He emphasized his commitment to being part of the solution and encouraged board members to join him in approaching their work in a more unified way. He shared that he and the Vice Chair plan to bring forward a new leadership model to strengthen teamwork and problem-solving within Anoka County. He also noted that a new process will be discussed for selecting future county board chairs and vice chairs to improve planning and continuity.

Vice Chair Meisner stated that she supports implementing a rotating chair process, noting that such a system removes politics from the equation and prioritizes serving the public. She is excited to be part of a leadership team committed to a non-partisan approach.

Commissioner Meisner presented the Management Committee of the Whole report from the meeting of December 16, 2025. All items were informational.

Commissioner Jeppson made motion approving the following as recommended by the Transportation Committee of the Whole Lead Commissioner:

1. Awarding Contract #C0012042, in the amount of \$4,556,829.30, to North Pine Aggregate, Inc., for Project No. SAP 002-622-037.

Commissioner Heinrich seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte presented the Internal Audit Committee report from the meeting of December 15, 2025. All items were of an informational nature.

The following item came forward on an additional agenda:

1. Commissioner Gamache made motion appointing Commissioner Meisner to the 2026 Anoka County Canvassing Board, replacing Commissioner Reinert. Commissioner Heinrich seconded the motion. Motion carried unanimously.

Commissioner Gamache congratulated Commissioners Schulte and Meisner on their new roles as Chair and Vice Chair of the County Board. He also thanked the board for their support over the past 2 years during his county board chairmanship.

The county board meeting was adjourned at 9:47 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By:

By:

Jim Dickinson
County Administrator

Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.
All contracts are subject to review by the attorney's office and are on file in the respective departments.
Resolutions are declared adopted unless otherwise noted and exhibits are on file in the County Administration Office.*