



Anoka County

HUMAN SERVICES DIVISION

Community Corrections

Courthouse
Adult Court
Juvenile Court
Juvenile Field

Rum River Human
Service Center
Workhouse
Fahr Building 10
Administration
Building 13

Lino Lakes Juvenile
Center
Anoka County
Secure
Non-Secure
Program
East Central
Regional
Juvenile Center

February 5, 2024

MEMO TO: Anoka County Community Corrections Advisory Board

Judge Sharon Hall	Morgan Whiterabbit
Judge John Dehen	Amir Malik
Judge Dyanna Street	Lt. Kevin Titus
Commissioner Julie Jeppson	Mohammed Farah
Commissioner Scott Schulte	Dr. Roger Worner
Commissioner Mandy Meisner	Cmdr. Sheila Larson
Dr. Ed Evans	Carter Diers
Robert DeRoche	Bryan Lindberg
Thomas Kinney	Cindy Cesare
Pat Carlson	

FROM: Lisa Hallberg, Chair

SUBJECT: Community Corrections Advisory Board Meeting
and Meeting of the Anoka County Board of Commissioners*

Thursday, February 15, 2024 – 12:00 noon
Government Center Room 710 and on Webex

A G E N D A

1. Approval of the January 18, 2024 meeting minutes - attached
2. Old Business
3. New Business
4. Anoka County Community Corrections Comprehensive Plan

copy: Dylan Warkentin, Rick Sells, Corey Kohan, Nate Parker

Contact Tracy Rohloff at 763-324-4979 or Tracy.Rohloff@AnokaCountyMN.gov to request a public WebEx link to the meeting.

** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

Working to Build a Safer Community

Anoka County Courthouse ▲ 2100 3rd Ave., Suite C100 ▲ Anoka, MN 55303 ▲ www.AnokaCountyMN.gov
763-324-4800 ▲ FAX: 763-324-1002

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Anoka County Community Corrections Advisory Board
Meeting Minutes – January 18, 2024

The Anoka County Community Corrections Advisory Board meeting was held on Thursday, January 18, 2024 at 12:00 noon in the Government Center-Room 710 and on Webex.

Board Members Present: Judge Sharon Hall, Judge Dyanna Street, Judge John Dehen, Commissioner Scott Schulte, Commissioner Mandy Meisner, Dr. Ed Evans, Robert DeRoche, Thomas Kinney, Pat Carlson, Morgan Whiterabbit, Amir Malik, Kevin Titus, Dr. Roger Worner, Carter Diers, Bryan Lindberg, Cindy Cesare, Lisa Hallberg

Others Present: Dylan Warkentin, Corey Kohan, Nate Parker, Tracy Rohloff

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Chair Hallberg called the meeting to order at 12:05 PM.

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A motion was made by Robert DeRoche and seconded by Dr. Worner approving the minutes of the November 16, 2023 meeting. The motion passed unanimously.

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Old Business/New Business: None.

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Overview of Community Corrections

Dylan Warkentin and Corey Kohan presented a PowerPoint on the role of Corrections – from arrest to case disposition, sentencing, and community supervision.

The information in this presentation provides a general understanding on the role of Corrections for the board and its newer members, and also prepares the board for the review and approval of the Corrections Department’s Comprehensive Plan at the February meeting. Highlights of the presentation include:

1. The department’s organizational chart by programs was shown.
2. The primary responsibilities of Corrections role and functions is defined in MN Statutes Chapter 244. Authority over Correctional functions comes from the Legislature, District Court, MN Commissioner of Corrections, and County Board of Commissioners. There is collaboration with Courts, Prosecution, and Defense partners. Anoka County Corrections provides court services, community supervision and field services, and manages correctional facilities.
3. MN Statute 244.19, Subd. 3 outlines the powers and duties of probation officers.
 - Act under orders of the Court with general powers of a peace officer.
 - Make investigations of persons required by the Court.
 - Provide the Court with requested information and assistance.
 - Take charge of any person before, during or after trial or hearing, maintain records, and make reports to the Court.
 - Provide probation and parole services in counties served.
 - Initiate programs to prevent delinquency and crime.
 - Promote crime prevention and rehabilitation.
4. Minnesota has three Correctional Delivery Systems.

- Community Corrections Act (CCA) Counties is a state subsidy provided for supervision and court services. The county manages all services. In 2021, CCA provided 71% of all adult probation.
 - County Probation Offices (CPO). The MN Department of Corrections (DOC) provides felony services and some funding for operational costs. The county provides juvenile services and misdemeanor/gross misdemeanor services. In 2021, CPO provided 11% of all adult probation.
 - DOC Contract provides all services under contract with the county. In 2021, DOC provided 18% of all adult probation.
5. The Anoka County Corrections Department's mission and core values provide a purpose and vision for the agency.
 - Safer communities, victim restoration, and client rehabilitation.
 - Reduce risk, harm, and recidivism.
 - Professionalism, ethics, and integrity – Credibility with our clients, stakeholders, and the communities we serve.
 - Ensure inclusion, equity, and fairness in practices – True justice for all.
 - Promote positive behavior change – "Change Agents."
 - Utilize effective, research-based interventions.
 - Strength-based and trauma informed services.
 6. The highest predictive factors of future offenses can be attributed to prior criminal behavior, antisocial attitudes/values/beliefs, antisocial personality and temperament, and negative peers. Strong community supports help to reduce that factor.
 7. The four core competencies/skills sets for probation agents that facilitate offender behavior change are building a professional alliance, engaging in skill practice, providing effective case planning and management, and appropriately using rewards and responses to noncompliance. Discussion continued regarding other services available to enable successful change, including job training resources at the Job Training Center/CareerForce.
 8. Traits of effective corrections professionals include being articulate, attentive, authentic, confident, empathetic, empowering, purposeful, reinforcing, respectful, to name a few.
 9. Anoka County Probation Officers have many responsibilities, to include preparing investigations and reports for the Court, managing caseloads, promoting, and helping to facilitate positive behavior change, providing accountability and support, and completing client contacts in the office and in the community.
 10. A flowchart on the process an offender goes through from arrest to case disposition was shown.
 11. Court services provided by Corrections.
 - Pretrial Bail Assessments
 - Pre-plea criminal history background checks
 - Pre-Sentence Investigations (PSI)
 - Minnesota Sentencing Guidelines (MSG) application
 - Risk/Needs Assessments
 - Specialized Assessments
 - Probation revocation hearing court coverage
 12. Pre-Sentence Investigations are used in plea negotiations. The investigation includes details such as prior record, the defendant's version of the offense, victim impact, mental health and chemical use, and sentencing recommendations by the agent. A diagram of the Minnesota Sentencing Guidelines was shared.

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13. The pretrial assessment tool provides information on the defendant's criminal record, warrant history, victim information, collateral contact, and predatory offender risk. This is a validated tool in Minnesota, and its validity is reassessed every few years.

PowerPoint is available with the Community Corrections Administration Office.

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The meeting adjourned at 1:03 PM.

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Next Meeting: The next Community Corrections Advisory Board meeting will be held on Thursday, February 15, 2024 at 12:00 noon at the Government Center-Room 710 and also through Webex.

Minutes respectfully submitted by Tracy Rohloff.