



Anoka County

HUMAN SERVICES DIVISION

Community Corrections

Courthouse
Adult Court
Juvenile Court
Juvenile Field

Rum River Human
Service Center
Workhouse
Fahr Building 10
Administration
Building 13

Lino Lakes Juvenile
Center
Anoka County
Secure
Non-Secure
Program
East Central
Regional
Juvenile Center

February 6, 2023

MEMO TO: Anoka County Community Corrections Advisory Board

Judge Spencer Sokolowski	Morgan Whiterabbit
Judge Sharon Hall	Thomas Kinney
Judge John Dehen	Cmdr. Sheila Larson
Judge Dyanna Street	Dr. Roger Worner
Commissioner Mandy Meisner	Carter Diers
Commissioner Julie Jeppson	Bryan Lindberg
Commissioner Scott Schulte	Michael Berger
Dr. Ed Evans	Cindy Cesare
Robert DeRoche	Jerry Pederson
Michael McGee	

FROM: Don Kjonaas, Chair

SUBJECT: Community Corrections Advisory Board Meeting
and Meeting of the Anoka County Board of Commissioners*

Thursday, February 16, 2023 – 12:00 noon
Government Center Room 710 and on Webex

AGENDA

1. Approval of the January 19, 2023 meeting minutes - attached
2. Old Business
3. New Business
4. 2023 Interim Comprehensive Plan

copy: Dylan Warkentin, Rick Sells, Corey Kohan, Nate Parker

Contact Tracy Rohloff at 763-324-4979 or Tracy.Rohloff@AnokaCountyMN.gov to request a public WebEx link to the meeting.

** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*

Working to Build a Safer Community

Anoka County Courthouse ▲ 2100 3rd Ave., Suite C100 ▲ Anoka, MN 55303 ▲ www.AnokaCountyMN.gov
763-324-4800 ▲ FAX: 763-324-1002

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**Anoka County Community Corrections
Advisory Board Meeting Minutes – January 19, 2023**

The Anoka County Community Corrections Advisory Board meeting was held on Thursday, January 19, 2023 at 12:00 noon in the Government Center - Room 710 and on Webex.

Board Members Present: Judge Spencer Sokolowski, Judge John Dehen, Commissioner Julie Jeppson, Don Kjonaas, Dr. Ed Evans, Robert DeRoche, Michael McGee, Morgan Whiterabbit, Thomas Kinney, Cmdr. Sheila Larson, Dr. Roger Worner, Bryan Lindberg, Jerry Pederson

Others Present: Jeff Holmberg, Dylan Warkentin, Rick Sells, Corey Kohan, Tracy Rohloff

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Chair Kjonaas called the meeting to order at 12:03 PM.

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A motion was made by Dr. Worner and seconded by Judge Sokolowski approving the minutes of the November 17, 2022 meeting. The motion passed unanimously.

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New/Old Business: None.

Introductions were made. Commissioner Julie Jeppson was welcomed to the Corrections Advisory Board.

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Facility Audits / PREA Review

Dylan Warkentin presented a PowerPoint on recent facilities' audits and provided a review of the Prison Rape Eliminated Act (PREA) in Corrections' Juvenile Center and Workhouse facilities. PREA is a federal law that unanimously passed both houses of Congress in 2003. The purpose of the Act is to create zero tolerance for any form of sexual abuse or assault in federal, state, or local correctional settings.

Corey Kohan continued the presentation. Highlights of the presentation include:

- Governance of the Anoka County Workhouse falls under Minnesota State Statutes and Federal Law including PREA. The Minnesota Department of Corrections (DOC) oversees licensing and inspections of the Workhouse. Medical policies, Workhouse policies, and procedures are included in the DOC inspection and PREA audits.
 - Minnesota Administrative Rule 2911 – Operational Standards for Jail Facilities includes standards for staffing, training, policies and procedures, medical records, inmate welfare, food service, security, and environmental and personal/medical health.
 - Facility licensing and inspections are performed by the DOC Inspection and Enforcement Unit. Health and fire safety inspections are performed annually. PREA audits are performed every three years by a certified federal auditor.
 - Supervisory staff conduct monthly internal quality control audits which includes ensuring staff adherence to policy and procedures, well-being checks and headcounts, direct observation and camera review, and safety and security checks. The Workhouse follows the DOC licensing requirement of annual training for staff, contractors, and volunteers.
- Governance of the Anoka County Juvenile Center (ACJC) falls under Minnesota State Statutes and Federal Law including PREA. The Minnesota Department of Corrections (DOC) oversees licensing and inspections of the ACJC. Medical policies, ACJC policies, and procedures are included in the DOC inspection and PREA audits.

- Minnesota Administrative Rule 2960 – Operational Standards for Juvenile Facilities includes standards for staffing, training, policies and procedures, medical records, inmate welfare, food service, security, and environmental and personal/medical health.
- Facility licensing and inspections are performed by the DOC Inspection and Enforcement Unit. Health and fire safety inspections are performed annually. PREA audits are performed every three years by a certified federal auditor.
- Supervisory staff conduct monthly internal quality control audits which includes ensuring staff adherence to policy and procedures, well-being checks and headcounts, direct observation and camera review, and safety and security checks. The Workhouse follows the DOC licensing requirement of annual training for staff, contractors, and volunteers.
- The Prison Rape Elimination Act is a federal law that unanimously passed both houses of Congress. PREA applies to public or private confinement facilities and includes any form of sexual abuse, sexual contact, voyeurism and sexual harassment in the form of inmate-on-inmate and staff-on-inmate sexual assault. PREA defines minimum standards to protect constitutional rights of inmates. States can do more if a state has set higher standards. PREA protect constitutional rights of inmates.
- PREA standards include:
 - Zero tolerance policy, accountability of corrections officials who fail to detect, prevent, reduce and punish inmate sexual abuse/assault, and protect the 8th Amendment rights against cruel and unusual punishment.
 - Prevention planning, responsive planning, training and education, screening for risk of sexual victimization and abusiveness, investigations, discipline, medical and mental health care.
 - Develop national standards, increase data collection, and standardize the definitions used for collecting data.
- The positive impacts of PREA include: victim-centered legislation, consistent policy and practices, promote a healthy and safe organizational culture, focus on prevention and safety, staff education/training.
- All inmates, no matter how long they are in jail, will have the PREA rights explained to them as part of their initial intake.

PowerPoint is available with the Community Corrections Administration Office.

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The meeting adjourned at 1:07 PM.

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Next Meeting: The next Community Corrections Advisory Board will be held on Thursday, February 16, 2023 at 12:00 noon at the Government Center–Room 710 and also through Webex.

Minutes respectfully submitted by Tracy Rohloff.