

**ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (ACHRA)  
MANAGEMENT COMMITTEE  
MEETING OF THE WHOLE**

**AGENDA**

FOR THE MARCH 10, 2026 MEETING

10:15 A.M., or Immediately Following the  
Regional Railroad Authority Board Meeting, Whichever is Later

Conference Room #772 - 7th Floor - Government Center

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.
2. Consider recommending the ACHRA Board of Trustees approve a \$25,000 forgivable loan to the Anoka Technical College Foundation to assist with the purchase of training equipment and authorize the ACHRA Executive Director to enter into an Agreement. **See attached** worksheet and Funding Request Summary.
3. For informational purposes, a discussion of the 2026 3M Open. **See attached** worksheet.
4. Other business.



# ANOKA COUNTY HRA ACTION ITEM

March 3, 2026

HRA

|                          |   |
|--------------------------|---|
| ACTION REQUESTED         | <p>Consider recommending approval of a \$25,000 forgivable loan to the Anoka Technical College Foundation to assist with the purchase of training equipment and Authorize the Executive Director to enter an Agreement for the loan.</p>  |
| BACKGROUND               | <p>The HRA has partnered with the Anoka Technical College Foundation, donors and industry partners effectively several times from 2014 to 2025 and have put the college on the state and national training map for machine trades education. Students have an opportunity to be trained on the same machines they will use once they move into the job market. The equipment is also used heavily as a recruiting tool for the high school students that tour the Machine Trades lab each year.</p> <p>The Anoka Technical College has requested ACHRA to consider funding up to \$25,000 for a Micro Vu Vertex 341 US6X LWD with InSpec Metrology Software and operational stand. This piece of optical metrology equipment is the workhorse of inspection or quality control assurance for manufacturers across the country and worldwide for that matter. They have some optical instruments, but not enough and not of this caliber. To keep the program relevant, they need this in their lab, widely available for student use.</p> <p>They also now also have a degree program focused entirely on quality or inspection. So, between day and evening cohorts of Machine Trades students, they anticipate over 160 students to use this machine.</p> <p>With a total cost of \$59,935, the plan is to leverage \$10,000 seeded by Rick &amp; Jan Meier (secured), \$25,000 from the HRA and \$7,935 of the Machine Trades allotment from the state's legislative leverage program (also secured). The balance would be within reach of a typical "Fund the Need" appeal (approx. \$17,000) at our April 16th Connect the Dots fundraising event.</p> <p>The loan would be reduced by \$5,000 for every 50 students trained on the machine.</p> <p>Of the previous partnerships, Anoka Tech currently has \$15,000 remaining on the older loan and \$25,000 on the 2025 loan. These will be updated after they send the usage reports in July. They have met the terms and conditions the other loans have been forgiven.</p> |
| SUPPORTING DOCUMENTATION | <p>Request from the Technical College Foundation.</p>   |
| FUNDING SOURCE           | <p>Anoka County Housing and Redevelopment administrative funds would be used to fund the loan.</p>  |



## HRA PROJECT FUNDING REQUEST SUMMARY

### Organization Summary

|   |   |
|---|---|
| <b>Organization Name</b>                      | <b>Anoka Technical College Foundation</b>   |
| <b>Project Title</b>                          | <b>Metrology / Inspection Lab Equipment</b>   |
| <b>Project Address(es)</b>                    | Student activity within the Machine Trades’ Metrology/Inspection lab is rapidly increasing. Thus we are in need of additional optical inspection equipment, like that heavily used by our industry partners in biomedical (RMS and Precera), consumer products (Graco and Mate) and aerospace (Tolerance Masters and Howmet). |
| <b>Organization Contact:</b>                  | <b>Pete Gravett</b>   |
| <b>Organization Email &amp; Phone Number:</b> | <a href="mailto:pgravett@anokatech.edu">pgravett@anokatech.edu</a> , (763)234-7568  |
| <b>Organization Address:</b>                  | <b>1355 W Sest HWY 10, Anoka MN 55303</b>   |

### Funding Amount Requested: 25000

|                                    |   |                               |  |
|------------------------------------|---|-------------------------------|--|
| Total budget for the whole project | \$59,935  | Other sources                 | <ol style="list-style-type: none"> <li>1. Connect The Dots Event Fund the Need Appeal</li> <li>2. Donors Rick &amp; Jan Meier (former CEO Meier Tool in Anoka)</li> <li>3. Legislative Leverage Equipment Program</li> </ol> |
| Individuals/Households Served      | 160 students annually, plus high potential for non-credit training as well. | Cost per Individual/Household | Over the lifetime of the device, I estimate under \$10 per student served.   |

Timeline (months) 4 Estimated Start date 12/16/2025 Completion date 4/16/2026

**Project Summary**-What is the project/service accomplishing in less than 100 words? What is your organization doing with the requested funds?

The piece of equipment that we are seeking is a Micro Vu Vertex 341 US6X LWD with InSpec Metrology Software and operational stand. We already have the \$10,000 seed gift from Rick and Jan Meier. I believe that the rest of the fundraising could be completed in a 4-month span with the help of the HRA.



**Need** -Describe the need and who are the people who would be served (100 words or less)

The need stems from the fact that this piece of optical metrology equipment is the workhorse of inspection or quality control assurance for manufacturers across the country and world-wide for that matter. We have some optical instruments, but not enough and not of this caliber. If our program is to stay relevant it ought to be in our lab, widely available for student use. Between day and evening cohorts of Machine Trades students, I anticipate over 160 students to use this machine. We now also have a degree program focused entirely on quality or inspection. These students would have more time on this machine and thus learn additional aspects of its capabilities.

**Project Outcomes** - What is the intended result of funds invested (100 words or less)

Outcomes are as follows:  
160 students for-credit Machine Trades students trained annually.  
40 non-credit students trained annually via our incumbent worker programs run by our Professional Workforce Training department, depending upon availability over and above the needs of the for-credit program.

### Budget Narrative

Provide an explanation of the project budget and funding sources including leveraged funds and how they are applied towards your project and how the amount you are asking for is the minimum needed to get the project competed: (1000-characters)

The budget narrative is as follows.  
  
Expense Narrative: I have sent the estimate from Concept tool via email with this proposal, but the basic breakdown is as follows:  
Micro Vu Vertex 341 US6X LWD with InSpec Metrology Software: \$56,495  
Vertex 341 Stand with cabinet: \$3440  
  
Income Narrative:  
The plan is to leverage \$10,000 seeded by Rick & Jan Meier (secured), \$25,000 from the HRA and \$7935 of the Machine Trades allotment from the state’s legislative leverage program (also secured). This bring the campaign within reach of a typical “Fund the Need” appeal (approx. \$17,000) at our April 16<sup>th</sup> Connect the Dots fundraising event.

### BUDGET

Identify the federal, state, and local leveraging resources used for **the proposed project only**. This information is provided directly to HUD. Proformas can be included (and is encouraged) but will not



substitute this budget form. Budgets should be specific and include all things public funds will be used for.

**\*DO NOT** include your entire operational budget.

| Use of Funds               | Source of Funds (Please list amount and source specifically) |                 |               |                   |             |               |       |
|----------------------------|--|-----------------|---------------|-------------------|-------------|---------------|-------|
| Line Item                  | Requested HRA Funds  | Applicant Funds | Federal Funds | State of MN Funds | Other Funds | Private Funds | Total |
| Micro VU<br>Vertex w/stand | 25000  | 17000           |               | 7935              |             | 10000         | 59935 |
|                            |  |                 |               |                   |             |               |       |
|                            |  |                 |               |                   |             |               |       |
|                            |  |                 |               |                   |             |               |       |
| <b>Total</b>               |  |                 |               |                   |             |               |       |

**Applicant Agency Information**

|   |   |                                       |                                     |                                      |                                 |
|---|---|---------------------------------------|-------------------------------------|--------------------------------------|---------------------------------|
| Type of agency:                               | <input checked="" type="checkbox"/> 501(c)(3) | <input type="checkbox"/> Gov't/Public | <input type="checkbox"/> For Profit | <input type="checkbox"/> Faith-Based | <input type="checkbox"/> Other: |
| Date of incorporation:                        | 2/21/1992                                     |                                       | Federal Tax ID number:              | 36-3494697                           |                                 |
| Agency UEI number:<br>*required prior funding |   |                                       | Annual operating budget:            | \$1,250,000                          |                                 |
| Number of paid staff:                         | 3   |                                       | Number of volunteers:               | 30                                   |                                 |

I certify that the information contained in this application is true and correct and that it contains no misrepresentations, falsifications, intentional omissions, or concealment of material facts and that the information given is true and complete to the best of my knowledge and belief. I further certify that no contracts have been awarded, funds committed, or construction begun on the proposed program, and that none will be prior to issuance of a Release of Funds by the Program Administrator.



Signature of Authorized Official

**Peter Gravett**

Name of Authorized Official

**Development Director, Anoka Technical College Foundation**

Title



## Anoka County Informational Item

### ACHRA

March 10, 2026

|                        |  |
|------------------------|--|
| ACTION REQUESTED       | Discussion and direction on the contract renewal proposal for Anoka County's Hospitality Suite for the 3M Open.  |
| Background/description | <p>In 2018, Anoka County Housing and Redevelopment Authority (ACHRA) executed a seven-year Memorandum of Understanding (MOU) with the 3M Open golf tournament to secure a hospitality suite at the annual tournament event held at TPC Twin Cities in Blaine. The suite has been used for economic development purposes by inviting guests from growing businesses, real estate developers, real estate investors and associated industries to promote the Anoka County region as a place for investment.</p> <p>Tournament staff has requested an extension of the MOU from the ACHRA for years 2026-2030.</p> <p>At the December 2, 2025 meeting, the ACHRA Trustees directed staff to gather more information from other Anoka County departments involved in supporting the tournament. This discussion is to provide an update to that request and seek guidance on the proposed renewal.</p> |
| Amount of contract     | Pending  |
| County Contract Number | TBD  |
| Recommendation         | Discussion and direction to staff is requested. Staff have briefly explored alternative uses for the funds and will be prepared to discuss further.  |