



## ANOKA COUNTY BOARD AGENDA

FOR THE MARCH 10, 2026, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Roll Call:
  - District #1 John Heinrich
  - District #2 Julie Braastad
  - District #3 Jeff Reinert
  - District #4 Scott Schulte
  - District #5 Mike Gamache
  - District #6 Julie Jeppson
  - District #7 Mandy Meisner
4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending January 23, 2026, February 6, 2026, and February 20, 2026. **See attached** action item worksheet.
5. Approval of minutes from the February 17, 2026, county board meeting.
6. Chair's remarks.
  - A. Consider, for informational purposes, an update on Haven for Heroes.
  - B. Consider, for informational purposes, recognition of Lt. James Schilling for receiving the Minnesota Sheriffs' Association's Supervisor of the Year.
7. Committee of the Whole recommendations.
  - A. Management
  - B. Transportation/Parks
8. Consider approving the Anoka County Board of Commissioners Operating Procedures and Guidelines. **See attached** draft Operating Procedures and Guidelines.
9. Consider approving the following relating to appropriations for 2026 Memorial Day and Veterans Day observances:
  - A. Pursuant to Minn. Stat. Sec. 375.35, Anoka County appropriates \$250 to each post of a recognized military service person's organization or society organized, holding charter from Congress or incorporated in this state, for the purpose of defraying Memorial Day and Veterans Day exercise expenses, held within Anoka County, provided a written request is submitted to County Administration by December 31, 2026.

- B. Appropriating, pursuant to Minn. Stat. Sec. 375.34, up to \$3,500 to the Anoka County Veterans Council to aid in the observance of Memorial Day and Veterans Day.
10. Consider appointing Dale Stoesz, representing District #3, to the Library Advisory Board, as recommended by Commissioner Reinert, for a three-year term expiring January 2029. **See attached** committee application.



## ANOKA COUNTY BOARD

### ACTION ITEM

03/10/2026

FINANCE

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$2000 for the period ending 1/23/2026, 02/06/26, and 02/20/26 and purchase-card claims paid for the period ending 1/23/26, 02/06/26 and 02/20/26.
BACKGROUND	Resolution 2019-107 delegated the Finance Department Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.



**Committee of the Whole - Management  
Recommendations for  
March 10, 2026, County Board Meeting**

The Management Committee was held on Tuesday, February 17, 2026, in Conference Room 772 at the Anoka County Government Center.

Committee Members Present: Commissioners Gamache, Reinert, Heinrich, Schulte, Jeppson, and Meisner

Committee Member Absent: Commissioner Braastad

Others Present: Jim Dickinson, Brad Johnson, Bethany Fountain Lindberg, Steph Beito-Ziemer, Cory Kampf, Lindsey Felgate, Brianna Bruzer, Alan Stage, Kate Heffernan, and Teresa Swoyer

The following recommendation is being forwarded to the County Board for approval:

**Consent**

1. Renewing the Workday Human Resources Management System (HRMS) module under Master Services Agreement #SCON26-00000205 in the amount of \$4,355,294.00 for a seven-year period through March 22, 2033. **See attached** worksheet.

**Informational**

2. The committee considered, for informational purposes, an employment agreement with Lisa Guetzkow, and appointing Lisa as the Department Director, Job Training Center, effective February 20, 2026.
3. The committee considered, for informational purposes, a presentation on the Employee Engagement Survey.
4. The committee considered, for informational purposes, Human Resources 2025 Year in Review.



# ANOKA COUNTY BOARD ACTION ITEM

February 17, 2026

Human Resources

ACTION REQUESTED	<p>Recommend Anoka County renew the software contract with Workday for the Human Resources Management System (HRMS) under Master Services Agreement #SCON26-00000205. The renewal term will be aligned with the Workday Finance contract ending March 22, 2033, ensuring consistency across both platforms.</p> <p><b>Negotiated Amount:</b> \$4,355,294.00 over seven years (Annual adjustments CPI: 2.6% &amp; Innovation fee: 3%)</p>
BACKGROUND	<p>In 2021, Anoka County entered a contract with Workday for HRMS services to centralize workforce/employee lifecycle management to securely manage county employee data. The software provides automation and comprehensive processes that include Recruiting, Benefits, Compensation, Absence, Time Tracking, Performance Management, Learning Management and Payroll.</p> <p>In 2023, the County expanded Workday capabilities by adding Financial Management under a separate contract #C0009659.</p> <p>Workday HRMS and Financial Management together provides the county operational efficiencies and a single source of truth for countywide Human Resources, Payroll, and Financial data.</p>
SOLUTIONS	<p>One Master Services Contract aligns HRMS and Finance contract terms and simplifies vendor management and budgeting. It also supports countywide strategic planning and operational efficiency efforts.</p>
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<p>Levy dollars</p>
CONCLUSION	<p>The agreement will include annual subscription payments and extend through March 22, 2033, at which time a new renewal will be negotiated.</p>
RECOMMENDATIONS	<p>Renew the Workday Human Resources Management System (HRMS) module under Master Services Agreement# SCON26-00000205 through March 22, 2033.</p>



**Committee of the Whole - Transportation/Parks  
Recommendations for the  
March 10, 2026 County Board Meeting**

The Committee of the Whole – Transportation/Parks meeting was held on March 3, 2026 at 1:00 p.m. in the Lac qui Parle Conference Room at the Transportation Division Facility.

Committee Members Present: Commissioners Heinrich (Transportation Lead), Reinert (Parks Lead), Gamache, Jeppson, Meisner, Schulte

Committee Members Absent: Commissioner Braastad

Others Present: Jim Dickinson, Dee Guthman, Joe MacPherson, Jerry Auge, Jason Orcutt, Jeff Perry, Andy Soltvedt, Christine Carney, Amy Honer, Jill Kent, Brett Mickelson

The following recommendations are being forwarded to the County Board for approval:

**Consent**

Highway – Commissioner Heinrich

1. Contract #SCON26-00000930, in the amount of \$767,802.75, to JL Theis, Inc., for Project SAP 002-632-022. **See attached** worksheet.
2. Contract #SCON26-00000895, a Professional Services Contract with TKDA, for construction administration services for Project SAP 002-602-014. **See attached** worksheet.
3. Contract #SCON26-00000896, a Professional Services Contract with TKDA, for construction administration services for Project SAP 002-606-015. **See attached** worksheet.

**Action**

Highway – Commissioner Heinrich

4. Resolution #2026-TR05, a resolution authorizing acquisition of Van Buren Street for the Anoka County Jail Project. **See attached** resolution.

**Information**

Highway - Commissioner Heinrich

5. The committee reviewed Transportation Division corridor updates and project progress.

Parks – Commissioner Reinert

6. The committee reviewed Parks Department updates.



**ANOKA COUNTY  
TRANSPORTATION / PARKS ACTION ITEM**

March 3, 2026  
TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending award of Contract #SCON26-00000930, in the amount of \$767,802.75, to JL Theis, Inc., for Project No. SAP 002-632-022, the replacement of the traffic control signal system at the intersection of Anoka County CSAH 32/Ramsey County CSAH 1 (85th Avenue/County Road J) and Anoka County CSAH 17/Ramsey County CSAH 51 (Lexington Avenue), in the cities of Blaine and Shoreview.</i></p>																						
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with Ramsey County and the cities of Blaine and Shoreview, hired consultant Kimley-Horn to prepare plans and specifications for the traffic control signal system replacement at the intersection of 85th Avenue/ County Road J and Lexington Avenue. The signal system replacement will include geometric modifications, flashing yellow arrow (FYA) implementation, Accessible Pedestrian Signal (APS) improvements, and ADA pedestrian ramp enhancements.</i></p> <p><i>Anoka County received the following nine (9) bids for this project:</i></p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u><i>Bid Summary:</i></u></th> <th style="text-align: left;"><u><i>Bid Price:</i></u></th> </tr> </thead> <tbody> <tr> <td><i><b>JL Theis, Inc.</b></i></td> <td><i><b>\$ 767,802.75</b></i></td> </tr> <tr> <td><i>Meyer Contracting, Inc.</i></td> <td><i>\$ 776,553.43</i></td> </tr> <tr> <td><i>Ti-Zack Concrete, LLC.</i></td> <td><i>\$ 777,775.24</i></td> </tr> <tr> <td><i>New Look Contracting, Inc.</i></td> <td><i>\$ 788,767.00</i></td> </tr> <tr> <td><i>Forest Lake Contracting, Inc.</i></td> <td><i>\$ 792,811.50</i></td> </tr> <tr> <td><i>Thomas and Sons Construction</i></td> <td><i>\$ 799,633.25</i></td> </tr> <tr> <td><i>Pember Companies, Inc.</i></td> <td><i>\$ 802,921.70</i></td> </tr> <tr> <td><i>Boulder Creek, Inc.</i></td> <td><i>\$ 906,357.55</i></td> </tr> <tr> <td><i>Urban Companies</i></td> <td><i>\$ 1,063,077.90</i></td> </tr> <tr> <td> <i><b>Engineer's Estimate:</b></i></td> <td> <i><b>\$ 844,922.75</b></i></td> </tr> </tbody> </table>	<u><i>Bid Summary:</i></u>	<u><i>Bid Price:</i></u>	<i><b>JL Theis, Inc.</b></i>	<i><b>\$ 767,802.75</b></i>	<i>Meyer Contracting, Inc.</i>	<i>\$ 776,553.43</i>	<i>Ti-Zack Concrete, LLC.</i>	<i>\$ 777,775.24</i>	<i>New Look Contracting, Inc.</i>	<i>\$ 788,767.00</i>	<i>Forest Lake Contracting, Inc.</i>	<i>\$ 792,811.50</i>	<i>Thomas and Sons Construction</i>	<i>\$ 799,633.25</i>	<i>Pember Companies, Inc.</i>	<i>\$ 802,921.70</i>	<i>Boulder Creek, Inc.</i>	<i>\$ 906,357.55</i>	<i>Urban Companies</i>	<i>\$ 1,063,077.90</i>	 <i><b>Engineer's Estimate:</b></i>	 <i><b>\$ 844,922.75</b></i>
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CONTRACT #	#SCON26-00000930																						
DOLLAR AMOUNT OF CONTRACT	\$767,802.75																						
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	County State Aid Highway (CSAH) funds and local city funds.																						
COMMENTS																							
RECOMMENDATION	Recommend approval.																						



ANOKA COUNTY  
TRANSPORTATION / PARKS ACTION ITEM

March 3, 2026  
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval to enter into Contract #SCON26-00000895, a Professional Services Contract with TKDA, for construction administration services for Project SAP 002-602-014, the reconstruction of CSAH 2 (40<sup>th</sup> Avenue) from Main Street to TH 47 (University Avenue) in the city of Columbia Heights.</i>
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the city of Columbia Heights, is finalizing plans to reconstruct 40<sup>th</sup> Avenue from Main Street to TH 47. The improvements include a narrowed roadway width (reduction from 4 to 2 lanes), parking lane with shoulder, drainage system enhancements, ADA improvements, new sidewalks, and a multi-use trail.</i></p> <p><i>Due to current vacancies in the construction department, Anoka County requires additional representatives to deliver our 2026 program. We have requested a proposal from TKDA's team to perform the construction administration and inspection services associated with this project.</i></p> <p><i>TKDA's construction administration services proposal is \$88,600.00. County staff have reviewed the TKDA proposal and recommend approval.</i></p> <p><i>Construction is anticipated to begin in summer 2026.</i></p>
CONTRACT #	<i>#SCON26-00000895</i>
DOLLAR AMOUNT OF CONTRACT	<i>\$88,600.00</i>
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>County State Aid Highway (CSAH) funds, Transportation Advancement Account funds, and other local funds.</i>
COMMENTS	
RECOMMENDATION	<i>Recommend approval.</i>



**ANOKA COUNTY**  
**TRANSPORTATION / PARKS ACTION ITEM**

March 3, 2026  
 TRANSPORTATION DIVISION

<b>ACTION REQUESTED</b>	<p><i>Consider recommending approval to enter into Contract #SCON26-00000896, a Professional Services Contract with TKDA, for construction administration services for Project SAP 002-606-015, the reconstruction of CSAH 6 (Mississippi Street) from CSAH 1 (East River Road) to TH 47, in the City of Fridley.</i></p>
<b>BACKGROUND/HISTORY</b>	<p><i>Anoka County, in partnership with the City of Fridley, has finalized plans to reconstruct Mississippi Street from East River Road to TH 47. The improvements include converting the segment of Mississippi Street from a 4-lane to a 2-lane urban roadway with designated turn lanes, drainage system enhancements, ADA improvements, new sidewalks and a multi-use trail.</i></p> <p><i>Due to current vacancies in the construction department, Anoka County requires additional representatives to deliver our 2026 program. We have requested a proposal from TKDA's team to perform the construction administration and inspection services associated with this project.</i></p> <p><i>TKDA's construction administration services proposal is \$130,200.00. County staff have reviewed the TKDA proposal and recommend approval. Utility relocation will begin in early spring of 2026.</i></p>
<b>CONTRACT #</b>	<p><i>#SCON26-00000896</i></p>
<b>DOLLAR AMOUNT OF CONTRACT</b>	<p><i>\$130,200.00</i></p>
<b>FUNDING SOURCE</b> <small>(Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)</small>	<p><i>County State Aid Highway (CSAH) funds and Transportation Tax</i></p>
<b>COMMENTS</b>	
<b>RECOMMENDATION</b>	<p><i>Recommend approval.</i></p>

**RESOLUTION #2026-TR05**

**RESOLUTION AUTHORIZING ACQUISITION  
OF VAN BUREN STREET FOR THE ANOKA COUNTY JAIL PROJECT**

WHEREAS, Anoka County (“the County”) has a critical public need to reconstruct its jail facility and its parking ramp located in downtown Anoka on county-owned land, which requires utilizing a portion of Van Buren Street (collectively, the “Jail Project”); and,

WHEREAS, the County owns the land on both sides of Van Buren Street between Third and Fourth Avenues, and the Jail Project requires a larger footprint than the current facility, making it necessary to incorporate Van Buren Street to meet Department of Corrections standards, support increased capacity, ensure safe inmate movement, and maintain efficient operations; and,

WHEREAS, the segment of Van Buren Street, legally described in Exhibit A and depicted in Exhibit B, is necessary for completion of the Jail Project; and,

WHEREAS, the Anoka County Board of Commissioners has been advised by staff of the need to secure land rights for the Jail Project as soon as possible due to zoning delays caused by the City of Anoka and the imminent, deteriorating condition of the existing jail facility and parking ramp; and,

WHEREAS, to begin construction of the Jail Project, the County will require title and possession of the segment of Van Buren Street legally described in Exhibit A, pursuant to Minnesota’s Quick Take process under the provisions of Minn. Stat. § 117.042; and,

WHEREAS, the City of Anoka adopted Resolution 2024-058 on August 5, 2024, which formally opposed both the Jail Project and the vacation of Van Buren Street, making any County petition to vacate the street futile:

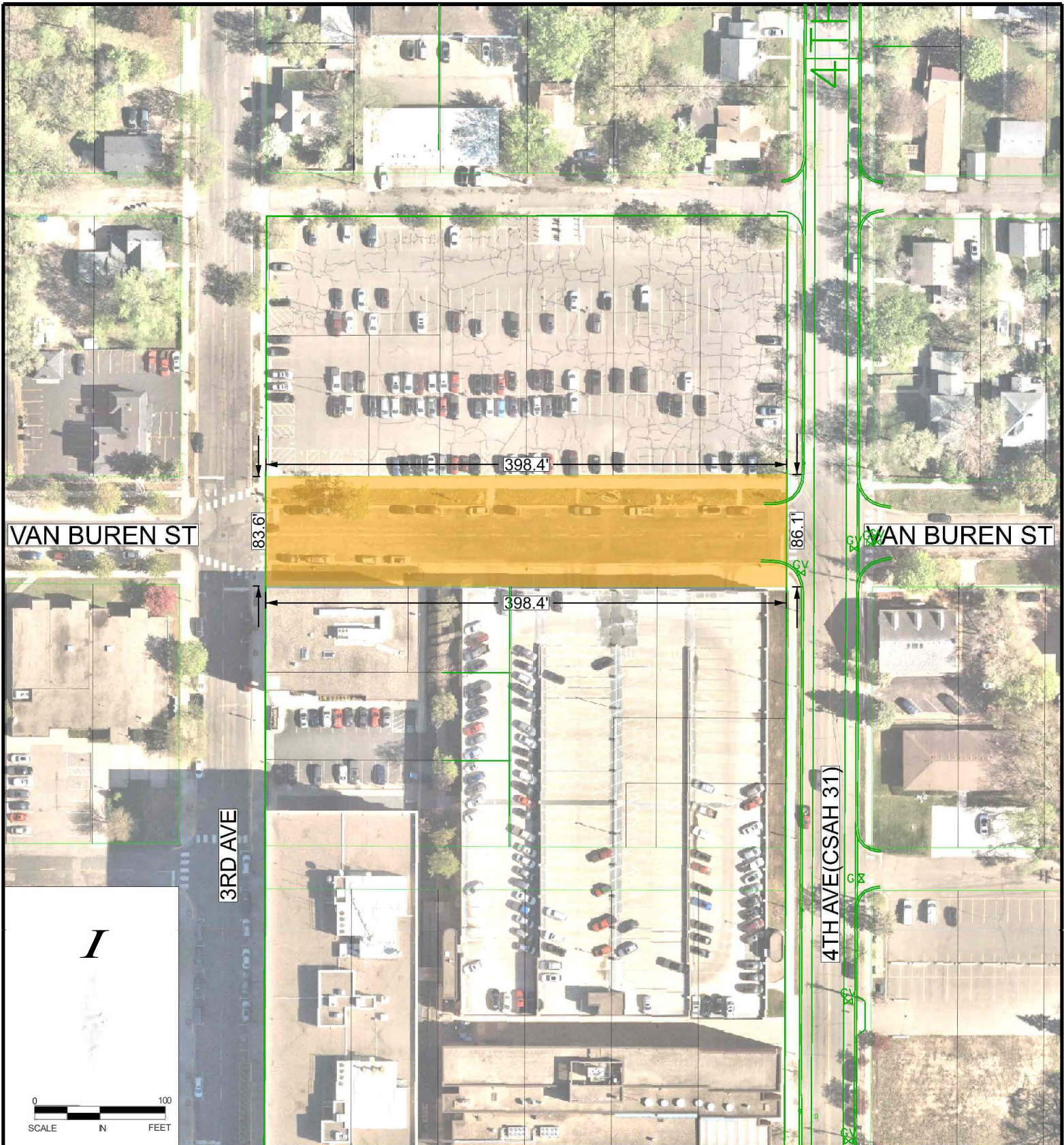
NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Attorney’s Office to proceed to acquire the identified segment of Van Buren Street deemed necessary for the Jail Project, in accordance with Minnesota Statutes and applicable case law.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the public street described above by eminent domain, as the street cannot be obtained through negotiation or vacation, thereby requiring the County to take title and possession prior to the filing of the commissioners’ award pursuant to Minn. Stat. §§ 117.011 and 117.042.

BE IT FINALLY RESOLVED that the County Attorney is requested to file the necessary petition for this acquisition and to prosecute such action to a successful conclusion unless or until it is abandoned, dismissed, or terminated by the County or the Court.

**EXHIBIT A**  
**Legal Description**

That part of Van Buren Street lying easterly of the easterly right-of-way of 3rd Avenue and lying westerly of the westerly right-of-way of 4th Avenue and lying north of Block 12 and lying south of Block 11, CITY OF ANOKA PLAT, Anoka County, Minnesota.



**LEGEND**

- CONST. LIMITS
- EXISTING FEATURES
- PROPOSED FEATURES
- X TREE REMOVAL
- X TREE REMOVAL

**AREAS**

33806 SF

VAN BUREN STREET

**EXHIBIT B**

PARCEL# 001

03/02/26



## **ANOKA COUNTY BOARD OF COMMISSIONERS OPERATING PROCEDURES AND GUIDELINES**

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### **I. Overview**

The County Board functions within the statutory framework of Minnesota law. General duties, powers, and responsibilities are found in Minnesota Statutes Chapters 370, 373, and 375, among others. Minnesota Statutes supersede all bylaws, rules, and policies established by the County Board of Commissioners.

The County Board makes decisions through the adoption of policies, ordinances, and resolutions through votes at public meetings.

### **II. County Board Meetings**

#### *A. Meetings of the Board*

At the first meeting of each year, the County Board shall adopt a schedule of regular County Board meetings and Committee of the Whole (COW) meetings for the year. The schedule may be amended during the year as needed by a vote of the County Board at a regular meeting. Special meetings may be added to the County Board's schedule as necessary to provide for additional public input and participation on specific responsibilities and functions of Anoka County.

As required by law, at the first meeting of the year, the County Board shall provide for the oath of office for its members (if required) and elect a Chair and Vice-Chair for the year.

All regular meetings of the County Board will be conducted at the Anoka County Government Center, 2100 3<sup>rd</sup> Ave. Anoka, Minnesota, unless otherwise stated in the public notice of the meeting.

#### *B. County Board Chair and Vice Chair*

The County Board will rotate the positions of Chair and Vice-Chair among its members. At the first meeting each year, the County Administrator shall provide a document listing the individuals who have served as Chair and Vice-Chair for at least the previous five years, along with their district numbers. Beginning in 2027, the Chair and Vice-Chair positions will be presented based on seniority in office and voted on by the County Board at the annual organizational meeting. Any member may decline to serve; if so, the next most senior member will be offered the opportunity to be considered. To serve as Chair, a member must first have served as Vice-Chair. The sitting Vice-Chair will be advanced to the Board for consideration as Chair the following year, subject to the Board's annual vote.

Members that have a pattern of not following the Guiding Principles contained in section IV below, may at the discretion of a County Board majority, be placed out of the rotation for one year.

C. *Role of the County Board Chair*

The Board Chair is responsible for leading the County Board meetings, including County Board work sessions, in a manner that maintains order and allows for the opportunity for all members and the public (when applicable) to be heard. The Chair may represent the county at legislative hearings and public functions and may act as the chief spokesperson for the county when appropriate. The Board Chair signs resolutions, contracts, letters, and other documents as directed by and on behalf of the County Board. The Board Chair shall review and approve the regular board meeting agenda prior to its publication. The Vice-Chair of the County Board shall take on the responsibilities of the Chair in the Chair's absence.

D. *County Board Procedures/Rules of Order*

Although not adopted formally, the County Board generally utilizes the parliamentary procedures found in the most recent edition of Robert's Rules of Order during the meetings of the County Board. The County Board recognizes that as a small board (seven members), it may benefit from some flexibility from the formalities found in Robert's Rules of Order. The County Board also recognizes that utilizing the procedures found in Robert's Rules of Order allows for the efficient processing of County Board work and promotes decorum.

The meetings of the county commissioners of the County of Anoka shall be conducted in accordance with Robert's Rules of Order (newly revised), with the following specific exceptions:

1. Resolutions presented in writing by any member or members of the County Board including the Chair (in compliance with Section II *I. Requested Resolutions and Proclamations* of this document) shall be acted upon without a second; and upon a resolution being so offered, the Chair shall introduce the discussion in relation to the resolution and put the questions in the same manner as it would if those matters involved a motion after a second has been made to the motion. This rule shall not prevent written resolutions from receiving seconding action prior to its adoption. With the consent of the author, any member(s) may timely join in offering a resolution.
2. The Chair of the County Board may declare meetings of the County Board adjourned, and such declaration shall be effective unless contested by four or more members of the County Board.
3. Nominations to fill vacancies on various boards over which the County Board has appointed authority, including positions to be filled from among membership of the County Board, may be acted upon without a second to such nomination.
4. The Chair of the County Board may make a motion, second a motion made by another member of the County Board and may vote on all matters.
5. Unless a commissioner signifies an abstention or votes in the negative on any given issue, the clerk of the County Board shall be directed to record that each commissioner has voted in the positive on that matter which is before the County Board.
6. The Chair of the County Board shall have the authority to appoint members of the County Board to standing and special committees. Elected commissioners and commissioners-elect will discuss in December of the previous year standing and special committee responsibilities for the subsequent year. Standing and special committee responsibilities will be approved by a majority vote of the County Board at the organizational meeting.

7. Pursuant to Minn. Statutes § 375.07, no business shall be done unless voted for by four or more members of the County Board.
8. Anoka County will provide office space for elected officials. County commissioners may utilize an office on the 7<sup>th</sup> floor of the Anoka County Government Center.
9. The following committees are established as Standing Committees of the Whole of the Anoka County Board and have jurisdiction over the departments or units/areas:

Committee of the Whole - Government Operations

Committee of the Whole - Human Services

Committee of the Whole – Management

Committee of the Whole - Public Safety

Committee of the Whole - Transportation/Parks

In addition, unless otherwise noted on a board item, the County Board requires:

- All motions to be seconded.
- All actions that authorize the spending of funds are to be voted on by a roll call vote.
- All resolutions that authorize a spend of funds are to be voted on by a roll call vote.
- All members are to be recognized by the Chair prior to making a motion or speaking on an issue.
- The use of the amendment process to change or alter a motion or resolution.

*E. Video Recording of Regular County Board Meetings*

In addition to the creation and formal approval of minutes from each County Board meeting, unless otherwise directed by law, all regular meetings of the Anoka County Board of Commissioners are video recorded and livestreamed through the county's website. If a meeting cannot be video recorded, best efforts will be made to capture it with another recording device. The video recordings are not the official minutes of the County Board meeting.

*F. County Board Meeting Minutes*

Following each County Board meeting, official minutes shall be prepared by the County Board clerk. The minutes should identify all the actions and votes taken by the County Board on each item. The minutes are not a verbatim transcript of the meeting, but rather a compilation of the official actions that occurred during the meeting (Minn. Stat. § 331A.01). The official minutes of a meeting shall be adopted at a subsequent meeting and, as required by law, will be retained permanently. County Board meeting summaries shall be published in the official county newspaper, and the official minutes shall be available in the Office of Administration and on the county website.

*G. Public Participation*

The public is invited and encouraged to attend and participate during a public hearing and/or the public input section of the County Board meetings. Notice is provided for all meetings as required by law.

During the public input section (at the end of the Regular County Board meeting), visitors may share their comments or concerns on any issue that is the responsibility or function of Anoka County Government, whether the issue is listed on an agenda or not. People who wish to address the County Board are requested to sign in before the meeting begins; the County Board clerk or the County Administrator will notify the County Board Chair. The County Board Chair will ask speakers to come to the podium, state their name and city of residence, and present

comments. Comments must be addressed exclusively to the County Board Chair and the full County Board of Commissioners. Comments addressed to individual County Board members will not be allowed. Individuals are encouraged to limit their presentation to no more than two minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant or repetitive, overly argumentative, or if it is not relevant to an issue that is part of Anoka County's responsibilities.

#### *H. Disruption of Meeting*

If any meeting of the County Board is willfully interrupted or disrupted by a person or group of people to render the orderly conduct of the meeting unfeasible, the Board Chair may recess the meeting or order the person or group willfully interrupting the meeting to leave the meeting or be removed from the meeting.

#### *I. Requested Resolutions and Proclamations*

The Anoka County Board of Commissioners is a nonpartisan body that does not advocate for or against positions or policies that do not have a direct, unambiguous, and explicit relationship to the county's programs, services, policies, or budget.

The County Board may consider resolutions regarding state or federal policy that are directly related to the county budget, programs, and services. The County Board may also consider proclamations or resolutions that honor individuals who have served in public office, public awareness campaigns, or arts and cultural celebrations.

The County Board will not consider resolutions or proclamations related to the following:

- Expressing an opinion on matters of political or ideological controversy.
- Expressing an opinion on issues generally identified and known as supported by one political party and/or opposed by a political party.
- Expressing an opinion or position on topics that have no direct, unambiguous, and/or explicit relationship to the County's programs, services, policies, or budget.

This policy does not and is not intended to impact an individual Anoka County Commissioner's First Amendment rights or any other rights under the Constitution of the United States of America or the State of Minnesota. This policy also does not and is not intended to impact the Anoka County Board of Commissioners' responsibility to collectively and actively advocate for fiscal and public policy to support Anoka County's mission and constituents.

A request for a County Board action on a proclamation or resolution of support should be made to the County Administrator or other staff in the Office of Administration. Staff shall consult the guidelines and determine the appropriateness of the request. The county will provide a reply to the requester. These guidelines do not prevent anyone from being heard or bringing their concerns to the County Board. Anyone may contact an individual County Board member(s) or appear before the County Board under public comments.

### **III. County Board Agenda**

#### *A. Preparation and Distribution*

It is the responsibility of the County Administrator to prepare the proposed agenda and supporting material for each meeting of the County Board. The proposed agenda is shared with

the Board Chair prior to distribution for their review and approval. The County Board agenda must be published for the public to view at least three business days prior to the County Board meeting. The County Board agenda should be shared with the County Board members and department directors a day prior to publication to the public.

*B. County Board Agenda Preview*

The County Administrator shall prepare and distribute to County Board members weekly a preview of upcoming board items, actions, and workshops. The preview does not include all County Board actions and items but is intended to provide advance notice of significant items and issues that will be coming before the County Board.

*C. Requests for Agenda Items*

Individual County Board members may make a request to the Board Chair or County Administrator for an item to be placed on an upcoming County Board meeting agenda. If, after a request has been made, the item has not been placed on an agenda, the County Board member may make a request at a regular meeting of the County Board during their commissioner report or County Administration for the item to be added to an upcoming agenda. If there is consensus from the County Board or an affirmative vote of the County Board to direct the item to be placed on an upcoming agenda, the item shall be placed on an agenda by the County Administrator.

*D. Orders of Business*

The order of business for each regular meeting of the County Board shall be as follows:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Consider Regular Claims
5. Approval of Minutes
6. Chair's Remarks
7. Committee Reports
8. Regular Agenda Items
9. Commissioner Reports
10. Other business
11. Adjournment

Any Committee of the Whole meetings or work sessions to be held on the same day as a County Board meeting shall be either prior to or after the adjournment of the regular meeting.

*E. County Board Committees of the Whole*

The County Board regularly utilizes Committees of the Whole (COW) meetings to review county issues and items that may appear on subsequent regular County Board agendas. Committees of the Whole meetings are open to the public and noticed pursuant to Minnesota Statutes Chapter 13D. The public is invited and can attend Committees of the Whole meetings; there is a public input opportunity at the beginning of each meeting. The following are the Standing Committees of the Whole:

**-Government Operations**

**-Human Services**

**-Management**

**-Public Safety**

**-Transportation/Parks**

COW meetings will be conducted in available conference rooms and may be rotated to various sites. COW meetings are where divisions/departments/offices present and answer questions regarding activities and requests of the County Board. The COW will make recommendations for the next regular County Board meeting. From each meeting, a COW **recommendation report will be presented at the next County Board meeting for appropriate action.**

*F. Committee of the Whole Recommendation Report Consent Agenda*

The consent agenda will consist of routine agenda items that are not likely to require additional debate and discussion. Examples include, but are not limited to, contract approvals and renewals, appointments to citizen boards and commissions, and policies or actions previously reviewed and recommended by a COW.

A County Board member may ask for an item to be removed from the consent agenda to allow for discussion, debate, and an individual vote on that item.

*G. Closed sessions*

The County Board or COW may only meet in closed session as allowed under state law. Examples include meetings for purposes of labor negotiations, discussion of physical or information technology security briefings and reports, review of appraisals related to property acquisition, discussion of active litigation, and providing direction related to labor negotiation strategy.

Closed sessions, except for those closed under the attorney-client privilege, must be recorded and retained as required by state statute.

No members who are part of closed-session discussions shall disclose the content of those discussions until or unless the information becomes public under state statute.

*H. Commissioner Reports*

Commissioner Reports are intended as an opportunity for County Board members to update other members and the public on county activities and issues. Commissioner Reports should be brief and summary in nature.

Reports may include topics and issues of county significance from advisory boards or committees that County Board members are appointed to by the County Board. Commissioners should refrain from reporting on partisan or election-related activities or events, except for reporting on county election administration activities or events.

*I. General Meeting Guidelines & Expectations*

County Board members shall preserve order and decorum during meetings and follow the rules of the governing body.

The Board Chair or the assigned COW Chair shall preside over debate, ensuring equality and fairness in the discussion. The Chair should be referred to as “Chair (last name)” and members of the County Board should be addressed as “Commissioner (last name)”.

The County Administrator, or their designee, attends and participates in all County Board meetings and COW meetings. The County Administrator, or their designee, may participate in

the discussion, answer questions from County Board members, and recommend actions or resolutions to an issue as appropriate.

A County Board member desiring to speak shall address the Chair and not proceed until being recognized.

A County Board member, once recognized, shall not be interrupted when speaking, unless it is to call that member to order, or to ask the member to stop, cease, or pause speaking by the Board Chair. No member shall interrupt another in debate without her/his consent. To obtain such consent, a member shall first address the Board Chair.

Upon recognition of the Board Chair, the County Board member making the motion has precedence to address the County Board first in discussion to explain the reason or reasons why the motion was made. The member who seconded the motion may be called upon next for discussion. Subsequently, any member may address the County Board.

County Board members should show respect for other viewpoints and refrain from verbal attacks on other County Board members, county staff, or members of the public. County Board members should be allowed adequate time to present their views and opinions. Discussion should be confined to the current issue or policy being debated.

County Board members should be prepared to contribute meaningfully by reviewing materials prior to the meeting.

County Board members should actively participate by contributing ideas, asking questions, sharing their perspectives, and focusing on finding the best solution for the county.

County Board members should stay on topic, communicate respectfully, and avoid interruptions.

Following the adoption of a position or decision by the full County Board, that position becomes the position of the County Board.

#### **IV. Guiding Principles**

##### *A. Ethical Actions and Considerations*

Effective county government operations require leadership from the elected County Board members, which is to be respected by the public and staff. Anoka County expects its employees to abide by its Personnel Rules and Regulations, which include the Respectful Workplace Policy, the Sexual Harassment Policy, Social Media Policy and other pertinent policies. While Personnel Rules and Regulations do not apply to County Board members, County Board members are expected to operate and communicate in a respectful and ethical manner in all interactions with the public, county staff, and other County Board members.

In execution of their official duties, all County Board members shall strive to:

- Adhere to the laws, rules, and policies that govern the county.
- Maintain and respect the confidentiality of private and confidential information.
- Avoid discrimination against any person based on race, color, creed, religion, national origin, sex, gender identity, marital status, disability, status regarding public assistance, sexual orientation, familial status, or age; and others defined by law.
- Comply with the ethical obligations imposed by law, including Minnesota Statutes 10A.07 (Conflicts of Interest), Chapter 13D (Open Meeting Law), 10A.071 (Gift Prohibition), 382.18 (Interest in Contracts), 471.87-.895 (Sales, Contracts, & Gifts), including when

appropriate, disclosing conflicts of interest, abstaining from decision making, eliminating conflicts of interest, and declining gifts.

- Work to create a positive environment in public meetings.
- Allow citizens, staff, or colleagues to have sufficient opportunity to present their views.
- Support and represent the decisions by the County Board when speaking on behalf of the county to federal, state, or local officials. A member may note that they did not support the position when the vote was taken, but that the vote by the County Board is the county position.
- Remain focused on the County Board's role of setting the direction and policy for the county and understanding the county staff's role in managing county operations and implementing County Board direction.
- The County Board will maintain accountability for member conduct through a formal censure process. In the event that a member's actions are deemed inappropriate or inconsistent with the County Board's established standards, the County Board may initiate proceedings to issue a censure through discussion at a County Board work session. Approval of a formal public censure requires a supermajority vote, defined as two-thirds ( $\frac{2}{3}$ ) of the County Board's voting members at a regular County Board meeting. This process ensures that disciplinary actions are applied fairly, transparently, and with broad consensus.

*B. Interacting with Department Heads and County Staff*

County employees work for the county and at the direction of the County Board, not at the direction of individual County Board members. Individual County Board members should not give direct orders to or supervise county employees, unless directed to by the County Board.

County Board members are encouraged to work with county staff to address constituent questions and concerns. Requests for assistance can be made to the County Administrator, Deputy County Administrator, or support staff in the Office of Administration.

If a County Board member contacts a department head related to a constituent request or county issue, it is requested that the County Board member inform the County Administrator or Deputy County Administrator to ensure a timely response.

If a County Board member contacts a county staff person within a department, it is requested that the County Board member also notify or inform the chief officer or department head prior to contacting the staff person. If the contact is made by email, the County Board member should copy the chief officer or department head.

Unless it is an emergency or an issue requires immediate attention, a County Board member should refrain from contacting staff by phone or text message (except for the County Administrator or Deputy County Administrator) outside of normal work hours (8 a.m.-4:30 p.m. Monday through Friday).

A County Board member may send an email outside of normal work hours to a staff person with the expectation that staff will follow up or reply by the following business day.

In the event of any emergency or urgent matter arising, county staff should utilize a phone call or text message to communicate with a County Board member, when possible. Email should not be utilized, especially after normal working hours or over a weekend.

It is expected and acceptable for County Board members to communicate directly with county staff related to issues of scheduling or the operations of committees, boards, or commissions

on which they serve, and when working directly with a staff person who has been assigned to support the County Board member in addressing a constituent question or concern.

It is expected that County Board members will review and respond to county staff emails to their county email within two business days of receipt.

It is expected that County Board members should regularly check voicemail messages on their county office and mobile phone and ensure their voicemail inbox has sufficient space to accept new messages.

*C. Accountability*

It is the responsibility of County Board members to hold each other accountable for acting in a respectful and ethical manner. A County Board member should discuss with another member if they feel a comment, statement, action, or behavior of that member does not meet the expectations laid out in this section. After communicating or attempting to communicate with the other member, a member may notify the County Board Chair if they feel another member's actions contradict this section.

*D. Other*

County Board members may choose to utilize the county's Employee Assistance Program (EAP). EAP provides confidential, short-term counseling at no cost for personal concerns that may affect your work (or home) life.

State law provides official immunity to protect County Board members from lawsuits based on discretionary actions performed in the course of their official duties. Official immunity may not protect a County Board member if a member acts outside the scope of their duties.

The County Board shall review this document annually, and the County Board shall adopt its operating procedures and guidelines each year during the first meeting in January.

# Anoka County Committee Appointments Application

**\*\*information on this application may become public\*\***

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First Name Dale

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Last Name Stoesz

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Date Submitted 2/9/2026

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Street Address

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Apt #

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City

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State

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Zip

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Phone

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Fax

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E-mail

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Business Name

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Business Address

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Business Phone

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Business Fax

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Business E-mail

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Board/Commission applying for: Library Board

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Your county commissioner: District 3 - Jeff Reinert

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Find your commissioner here: [MN Pollfinder](#)

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Personal background: Lino Lakes City Council, 12 years, North Metro TV Executive Board 12 years, P&Z 2 years. Employed in a family run business in manufacturing

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Experience relating to position: City council and North Metro TV board

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Describe why you are interested in the position: I am interested in this position because I feel my experience and skills will benefit this library board and I want to discover how the library of the future can benefit Lino Lakes and other Anoka county communities. I want to serve others.

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For more information, contact Brenda Vetter at 763-324-4711 or [brenda.vetter@anokacountymn.gov](mailto:brenda.vetter@anokacountymn.gov).

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# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

February 17, 2026

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:                District #1                John Heinrich  
                              District #3                Jeff Reinert  
                              District #4                Scott Schulte  
                              District #5                Mike Gamache  
                              District #6                Julie Jeppson  
                              District #7                Mandy Meisner

Absent:                 District #2                Julie Braastad

Others Present:        Jim Dickinson, County Administrator; Brad Johnson, County Attorney; staff, and citizens

\*\*\*\*\*

Commissioner Meisner made motion approving the minutes from the January 27, 2026, Anoka County board meeting. Commissioner Jeppson seconded the motion. Motion carried.

\*\*\*\*\*

Parks Department Communications Supervisor Nicole Greenwell was recognized for receiving the Horizon Award from the Minnesota Recreation and Park Association for her innovative contributions to the field of parks and recreation.

\*\*\*\*\*

The following recommendations were brought forward from the Government Operations Committee of the Whole meeting of February 10, 2026:

### Action

1. Commissioner Jeppson made motion approving Contract #SCON26-00000716, Master Agreement with SirsiDynix for the Symphony Integrated Library System (ILS) used to manage operations, in the amount of \$785,570.55 with a term of five years. Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners Schulte, Gamache, Jeppson, Meisner, and Heinrich voted "yes." Commissioner Reinert voted "no." Motion carried.

### Consent

2. Commissioner Gamache made motion approving Contract #SCON26-00000733 with Schumacher Elevator, 2995 Lone Oak Circle, Suite 1, Eagan, as the lowest responsible bidder to include alternate #1 for jack replacement, not to exceed \$199,240 for 2150 building elevator modernization with a contingency request of 10 percent (\$20,000). Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

\*\*\*\*\*

Commissioner Meisner made motion approving the following Human Services Committee of the Whole recommendations from the meeting of February 10, 2026:

### Consent

1. Grant Contract #AWP-100007 with the Anoka County Children and Family Council (ACCFC), 2100 Third Avenue, Anoka, MN 55303, to provide structured training to parents of truants focusing on empowering parental authority and building positive family dynamics, leading to less truancy, in an amount not to exceed \$50,000 from September 1, 2026, through August 31, 2027.

2. **Resolution #2026-18:**

**PROCLAIMING MARCH 2026 AS  
DEVELOPMENTAL DISABILITIES AWARENESS MONTH  
IN ANOKA COUNTY**

WHEREAS, the National Association of Councils on Developmental Disabilities, the national membership association for the 56 Governor-appointed State Councils on Developmental Disabilities (DD Councils) across the United States and its territories, proclaims March as Developmental Disability Awareness Month; and,

WHEREAS, Anoka County is a community in which approximately 6,000 citizens have been diagnosed with a developmental disability; and,

WHEREAS, individuals with developmental disabilities are valuable members of our society who are rich with abilities and experience and are a vital part of our communities; and,

WHEREAS, those with developmental disabilities contribute to the health and well-being of our community through full integration and inclusion in all parts of our society; and,

WHEREAS, Anoka County supports that people with developmental disabilities can exercise their full rights and responsibilities as citizens; and,

WHEREAS, Developmental Disabilities Awareness Month provides opportunities for individuals and families to share their experiences and knowledge with others so we all may be made more aware of how developmental disabilities affect all our lives:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby proclaim the month of March 2026 as Developmental Disabilities Awareness Month in Anoka County.

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried.

\* \* \* \* \*

Commissioner Meisner presented the Management Committee of the Whole report from the meeting of January 27, 2026. All items were informational.

\* \* \* \* \*

Commissioner Jeppson made motion approving the following Public Safety Committee of the Whole recommendations from the meeting of February 10, 2026:

**Consent**

1. Contract #CCON26-000483, 2026 Law Enforcement Contract with Linwood Township in the amount of \$316,542.00 and a term of January 1, 2026, through December 31, 2026.
2. **Resolution #2026-19:**

**ACCEPTING DEDICATED DONATION FROM  
THE ANOKA COUNTY CRIME PREVENTION COALITION**

WHEREAS, the County of Anoka, on behalf of the Anoka County Sheriff's Office, has received \$4,500 from the Anoka County Crime Prevention Coalition to support the Sheriff's Office Explorer post; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the funds by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the above-described funds and extends its grateful appreciation to the Anoka County Crime Prevention Coalition.

3. **Resolution #2026-20:**

**RESOLUTION TO ADOPT THE 2025 ANOKA COUNTY  
HAZARD MITIGATION PLAN**

WHEREAS, Anoka County recognizes the threat of natural hazards to people and property within Anoka County; and,

WHEREAS, Anoka County has prepared a hazard mitigation plan, hereby known as the 2025 Anoka County Hazard Mitigation Plan in accordance with Federal laws, including

the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and,

WHEREAS, the 2025 Anoka County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within Anoka County from the impacts of future hazards and disasters; and,

WHEREAS, adoption by the Anoka County Board of Commissioners demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Anoka County Hazard Mitigation Plan, and,

WHEREAS, approval of the 2025 Anoka County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Anoka County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby support the hazard mitigation planning effort and wishes to adopt the 2025 Anoka County Hazard Mitigation Plan.

Commissioner Heinrich seconded the motion. Upon roll call vote, motion carried.

\*\*\*\*\*

The following recommendations were brought forward from the Transportation/Parks Committee of the Whole meeting of February 3, 2026:

Commissioner Gamache made motion approving the following (Contract #SCON26-00000914):

**Consent**

1. **Resolution #2026-21:**

**RESOLUTION AUTHORIZING GRANT AGREEMENT WITH MnDOT  
FOR THE STATE FUNDED PROGRAM FOR  
INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA)  
DISCRETIONARY GRANT ASSISTANCE  
SP 002-589-002**

WHEREAS, Anoka County has applied to the Minnesota Commissioner of Transportation for a grant from the State Program for IIJA Assistance; and,

WHEREAS, the Minnesota Commissioner of Transportation has given notice that funding for this project is available; and,

WHEREAS, the amount of the grant has been determined to be \$30,000.00, by reason of the lowest responsible bid:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby agrees to the terms and conditions of the grant consistent with Minnesota Laws 2023, Chapter 68, Article 1, Section 2, Subdivision 5(a), and will pay any additional amount by which the cost exceeds the estimate and will return any amount appropriated for the project but not required. The Anoka County Board Chair and County Administrator are authorized to execute a grant agreement and any amendments thereto with the Minnesota Commissioner of Transportation concerning the above-referenced grant.

2. Contract #C0012089 to D & D Contracting, LLC in the amount of \$1,919,070.86, for Project SP 002-618-037, intersection safety improvements at CSAH 18 (Crosstown Boulevard NW) and CSAH 20 (161st Avenue NW)/CR 60 (Constance Boulevard NW), in the city of Andover.

3. Contract #SCON26-00000875, a Crossing Surface Installation Agreement with BNSF Railway (BNSF Contract #BF-20603874) for Project SAP 002-618-041.

4. **Resolution 2026-22:**

**ACCEPTING DONATIONS  
TO THE ANOKA COUNTY PARK SYSTEM**

WHEREAS, various donors have provided gifts to the Anoka County Parks Department; and,

WHEREAS, the donations will be used to fund the operations and services in dedicated areas of the park system; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby accepts the gifts from the following donors to the Anoka County Parks Department:

- \$ 1,978.00 Dedicated to Operations and Maintenance  
from Nick Roberts, White Bear Lake, MN
- \$ 25,000.00 Dedicated to Wargo Nature Center  
from Connexus Energy, Ramsey, MN
- \$ 55.00 Dedicated to Natural Resource Management  
from Jean Moe, Coon Rapids, MN

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the various donors for their generous and valued donations towards operations and services in dedicated areas of the park system.

- 5. Contract #SCON26-00000730, a contract with Wruck Sewer and Portable Rental LLC of Becker, MN, in the amount of \$48,907.77 annually beginning May 1, 2026, to provide portable restrooms and associated servicing.

Commissioner Heinrich seconded the motion. Upon roll call vote, motion carried.

\* \* \* \* \*

Commissioner Jeppson made motion approving an employment agreement with Lisa Guetzkow, and appointing Lisa as the Department Director, Job Training Center, effective February 20, 2026. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

\* \* \* \* \*

Commissioner Schulte offered the following resolution and moved its adoption:

**RESOLUTION #2026-23**

**RESOLUTION ESTABLISHING THE ANOKA COUNTY ATTORNEY'S  
COMPENSATION FOR 2026**

WHEREAS, pursuant to law and custom, by annual resolution the Anoka County Board sets the salary of the Anoka County Attorney; and,

WHEREAS, on December 16, 2025, the Anoka County Board adopted Resolution #2025-141 approving the County Attorney's annual salary for 2026 increase by 6 percent. That increase set the 2026 County Attorney's annual salary at \$238,585. In addition, pursuant to Minnesota Statute § 388.18 Subd. 5(3), the County Attorney shall have an expense allowance of \$8,500 in lieu of in-state mileage and other unreimbursed travel expenses necessary in the performance of the duties of the office. That expense allowance shall be treated as additional compensation except to the extent for which the funds are expended and accounted for; and,

WHEREAS, the Anoka County Board reviewed and compared various 2026 County Attorney salaries throughout Minnesota and has determined to update the County Attorney salary for 2026 to be more comparable to market for County Attorneys whose duties and responsibilities are more similarly situated:

NOW, THEREFORE, BE IT RESOLVED, that based on the Board's review, the County Attorney's annual salary for 2026 shall be increased by \$8,500, the expense allowance of \$8,500, in lieu of in-state mileage, and other unreimbursed travel expenses necessary in the performance of the duties of the office shall be eliminated. That market adjustment shall set the 2026 County Attorney's annual salary at \$247,085. The new salary and elimination of expense allowance of \$8,500 in lieu of in-state mileage and other unreimbursed travel expenses necessary in the performance of the duties of the office will take effect on the first full pay period following this resolution's approval.

BE IT FURTHER RESOLVED that the County Attorney shall be entitled to the same benefits as provided other Anoka County employees, except for flexible time off and extended medical benefit.

BE IT FINALLY RESOLVED that this resolution is posted on the official county bulletin board and copies be forwarded immediately to each department of the county and the Association of Minnesota Counties.

Upon roll call vote, Commissioners Heinrich, Schulte, Gamache, and Meisner voted "yes." Commissioners Reinert and Jeppson voted "no." Motion carried. Resolution declared adopted.

\*\*\*\*\*

Commissioner Schulte offered the following resolution and moved its adoption:

**RESOLUTION #2026-24**

**RESOLUTION ESTABLISHING THE ANOKA COUNTY SHERIFF'S  
COMPENSATION FOR 2026**

WHEREAS, pursuant to law and custom, by annual resolution the Anoka County Board sets the salary of the Anoka County Sheriff; and,

WHEREAS, on December 16, 2025, the Anoka County Board Resolution adopted #2025-141 approving the County Sheriff's annual salary for 2026 increase by 6 percent. That increase set the 2026 County Sheriff's annual salary at \$227,094; and,

WHEREAS, the Anoka County Board reviewed and compared various 2026 County Sheriff salaries throughout Minnesota and has determined to update the County Sheriff salary for 2026 to be more comparable to market for County Sheriffs whose duties and responsibilities are more similarly situated:

NOW, THEREFORE, BE IT RESOLVED, that based on the Board's review, the County Sheriff's annual salary for 2026 shall be increased by 4 percent. That market adjustment shall set the 2026 County Sheriff's annual salary at \$236,178. The new salary will take effect on the first full pay period following this resolution's approval.

BE IT FURTHER RESOLVED that the County Sheriff shall be entitled to the same benefits as provided other Anoka County employees, except for flexible time off and extended medical benefit.

BE IT FINALLY RESOLVED that this resolution is posted on the official county bulletin board and copies be forwarded immediately to each department of the county and the Association of Minnesota Counties.

Upon roll call vote, Commissioners Heinrich, Schulte, Gamache, and Meisner voted "yes." Commissioners Reinert and Jeppson voted "no." Motion carried. Resolution declared adopted.

\*\*\*\*\*

Commissioner Jeppson made motion appointing Commissioner Heinrich to the 2026 Anoka County Extension Committee, replacing Commissioner Jeppson. Commissioner Meisner seconded the motion. Motion carried.

\*\*\*\*\*

Committee appointments:

1. Commissioner Reinert made motion appointing Janet Hegland to the Rice Creek Watershed District Board of Managers, replacing Steve Wagamon, for a term ending January 17, 2028. Commissioner Jeppson seconded the motion. Motion carried.
2. Commissioner Heinrich made motion approving the following, as recommended by the Human Services Committee of the Whole:
  - A. Appointing Amy Furth, representing District 1, to the Community Health Advisory Committee for a term ending December 31, 2028.
  - B. Appointing Jeff Alberts, as a mental health professional, to the Adult Mental Health Advisory Committee for a three-year term ending February 28, 2029.
  - C. Appointing Sarah Jacobs, as a consumer, to the Children's Mental Health Advisory and Coordination Council for a term ending March 31, 2029.

Commissioner Gamache seconded the motion. Motion carried.

3. Chair Schulte presented, for informational purposes, his reappointment of Molly Liberto to the Anoka County Workforce Development Board for a two-year term ending January 31, 2028, as recommended by the Human Services Committee of the Whole.

\*\*\*\*\*

The county board meeting was adjourned at 10:18 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By:

By:

\_\_\_\_\_  
Jim Dickinson  
County Administrator

\_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.  
All contracts are subject to review by the attorney's office and are on file in the respective departments.  
Resolutions are declared adopted unless otherwise noted and exhibits are on file in the County Administration Office.*

DRAFT