



**Anoka County**  
**LIBRARY**

Ideas, Information, Inspiration.

## **CALL TO MEETING**

**ANOKA COUNTY LIBRARY ADVISORY BOARD**

**Library Support Services Board Room**

**707 County Road 10 NE**

**Blaine, MN 55434**

**members may be participating by interactive technology**

**March 23, 2026**

**5:30 p.m.**

**Please notify library staff (763-324-1500) if unable to attend.**



**ANOKA COUNTY LIBRARY ADVISORY BOARD AGENDA**  
**March 23, 2026, 5:30pm**  
**Library Support Services Board Room**

- A. Welcome & Introductions**
- B. President calls meeting to order/Adoption of the Agenda**
- C. Roll Call**
- D. Open Forum**  
The opportunity for members of the community to speak. The remainder of the Library Board meeting is reserved for members of the board, staff and invited guests as recognized by the chair for specific points of business. Open Forum will be limited to a total of 15 minutes.
- E. Library impact story**
- F. Consent Agenda: SEE ATTACHED minutes, invoices, and gifts.**
  - 1. February minutes, invoices, and gifts
- G. Consider the following information Items**
  - 1. Local Author Fair Report
  - 2. Legislative Update
  - 3. Library Statistics
  - 4. Emerging Reader Kits
  - 5. 2025 MELSA Benefits
- H. Management Team Report**
- I. Proposed Topics for Future Meetings**
- J. Adjournment**

ANOKA COUNTY LIBRARY  
707 COUNTY RD 10 NE  
BLAINE, MN 55434

### **LIBRARY BOARD MINUTES FEBRUARY 2026 - draft**

The Anoka County Library Board met at the LSS Board Room on February 23, 2026. Present were Board Members: Case, Fillbrandt, Kostick, Rohloff, Orpen, and Stoesz.

Also, present: Colleen Haubner, Library Director; Benjamin Coburn, Assistant Library Director; Sarah Hawkins, Assistant Library Director; Erin Straszewski, Community Engagement Manager  
Dana Weigman, Program Services Manager, and Leah Christensen, Assistant County Attorney.

Absent: Fast, Commissioner Jeppson

Meeting was called to order by Board President Orpen at 5:31 p.m. and a quorum was present.

### **AGENDA**

On a motion by Fillbrandt, second by Case the board unanimously adopted the agenda.

### **OPEN FORUM**

There were no members of the public present for the open forum.

### **CONSENT AGENDA**

On a motion by Stoesz, second by Rohloff the consent agenda was adopted unanimously.

January 26, 2026, Library Board Minutes approved.

Gifts for January totaling \$391.21 were accepted.

Bills for the month of January totaling \$327,289.34 were paid.

**LIBRARY IMPACT STORY** was presented by Weigman.

Local author, Wes Irwin's visit to Mississippi Elementary.

### **INFORMATION ITEMS**

1. 2025 Year in Review was presented by Coburn
2. Periodicals information – Hawkins
3. Library Capital Improvement Plan-Haubner
4. Legislative Day – Hawkins
  - a. February 25, 2026, Library Day @ Capitol, 8:30 a.m. – 3:00 p.m.
  - b. 4 legislative priorities this year

### **LIBRARY MANAGEMENT TEAM REPORT**

1. Friends Winter Book Sale-Straszewski
  - a. Next sale at Centennial in May
  - b. Gala October 15th at Courtyards of Andover
2. Local Author Fair - Weigman
  - a. February 28, 2026, will be held at Bunker Hills Activities Center, Keynote address by J. Ryan Stradal
3. Winter Reads update-Weigman

**FUTURE TOPICS**

North Metro TV recommended by Stoesz

The next meeting will be on March 23, 2026, at 5:30 p.m. at the Library Support Services Board Room

**ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Dana Weigman  
Program Services Manager

**Accounts Payable Transactions**

February 1 through February 28

Row Labels	Spend Category as Worktag	Program	Ledger Account	Sum of Debit less Credit
AMAZON BUSINESS	Library Books and Materials	Collection Development	53000:Operational Expenditures	2,561.84
AMAZON BUSINESS	Office Supplies	(blank)	53000:Operational Expenditures	1,005.33
AMAZON BUSINESS	Operating Supplies	(blank)	53000:Operational Expenditures	46.24
AMAZON BUSINESS	Program Expense	801 Do Not Use - Anoka County Library	53000:Operational Expenditures	23.79
AMAZON BUSINESS	Program Expense	Creative Arts	53000:Operational Expenditures	73.05
AMAZON BUSINESS	Program Expense	Literacy	53000:Operational Expenditures	19.98
AMAZON BUSINESS	Program Expense	Literary Events	53000:Operational Expenditures	116.62
AMAZON BUSINESS	Program Expense	Local Artist Exhibits	53000:Operational Expenditures	19.86
AMAZON BUSINESS	Program Expense	Outreach Programs	53000:Operational Expenditures	15.96
AMAZON BUSINESS	Program Expense	STEM	53000:Operational Expenditures	20.85
AMAZON BUSINESS	Program Expense	(blank)	53000:Operational Expenditures	21.14
AMAZON BUSINESS	Program Supplies	Creative Arts	53000:Operational Expenditures	76.96
BLACKSTONE PUBLISHING	Library Books and Materials	Collection Development	53000:Operational Expenditures	319.88
CARVER COUNTY LIBRARY	Miscellaneous Administrative Expense	(blank)	53000:Operational Expenditures	20.99
CENTER POINT LARGE PRINT	Library Books and Materials	Collection Development	53000:Operational Expenditures	224.73
CENTER POINT LARGE PRINT	Library Books and Materials	(blank)	53000:Operational Expenditures	126.45
CHILDRENS THEATRE COMPANY AND SCHOOL	Program Expense	(blank)	53000:Operational Expenditures	400.00
GALE CENGAGE LEARNING	Library Books and Materials	Collection Development	53000:Operational Expenditures	741.76
GAY, JOHN	Program Expense	(blank)	53000:Operational Expenditures	50.00
HLP LLC	Lease - Facilities	(blank)	56000:Contractual Services	8,067.52
HMONG ABC	Library Books and Materials	Collection Development	53000:Operational Expenditures	2,453.72
INGRAM LIBRARY SVCS LLC	Library Books and Materials	Collection Development	53000:Operational Expenditures	29,210.05
INGRAM LIBRARY SVCS LLC	Library Books and Materials	(blank)	53000:Operational Expenditures	909.29
LIBRARY IDEAS LLC	Library Books and Materials	Collection Development	53000:Operational Expenditures	895.12
LIBRARY PASS	Electronic Material	Collection Development	53000:Operational Expenditures	5,687.00
MIDWEST TAPE	Library Books and Materials	Collection Development	53000:Operational Expenditures	3,920.24
OVERDRIVE INC	Library Books and Materials	Collection Development	53000:Operational Expenditures	45,558.18
OVERDRIVE INC	Library Books and Materials	Donations - Library	53000:Operational Expenditures	0.00
PITNEY BOWES GLOBAL FINANCIAL SVC LLC	Leases - Vehicles and Equipment	(blank)	56000:Contractual Services	484.08
PLAYAWAY PRODUCTS LLC	Library Books and Materials	Collection Development	53000:Operational Expenditures	4,055.31
PRINT CENTRAL	Program Expense	Literary Events	53000:Operational Expenditures	88.13
PRINT CENTRAL	Program Expense	(blank)	53000:Operational Expenditures	140.95
SPRINGSHARE LLC	Software Licensing / Subscriptions	Library Technology	56000:Contractual Services	598.50
T MOBILE	Library Books and Materials	Collection Development	53000:Operational Expenditures	963.57
TECH LOGIC CORP	Repair and Maintenance - Equipment and Other	(blank)	56000:Contractual Services	1,584.90
THE WORKS	Program Expense	(blank)	53000:Operational Expenditures	340.00
THOMAS S KLISE COMPANY	Library Books and Materials	Collection Development	53000:Operational Expenditures	46.34
WILLITS, TARA	Program Expense	(blank)	53000:Operational Expenditures	400.00
(blank)	Conferences/Trainings/Meetings	(blank)	53000:Operational Expenditures	664.00
(blank)	Employee Mileage Reimbursement	(blank)	53000:Operational Expenditures	112.40
(blank)	Library Books and Materials	(blank)	53000:Operational Expenditures	128.20
(blank)	Office Supplies	(blank)	53000:Operational Expenditures	1,049.20
(blank)	Operating Supplies	(blank)	53000:Operational Expenditures	104.83
(blank)	Program Expense	(blank)	53000:Operational Expenditures	1,732.14
(blank)	Program Supplies	(blank)	53000:Operational Expenditures	149.99
(blank)	(blank)	(blank)	25800:Sales Tax - Due to State	(486.57)
(blank)	(blank)	(blank)	28500:Suspense	(8.23)
<b>Grand Total</b>				<b>114,734.29</b>



# Anoka County LIBRARY

Ideas, Information, Inspiration.

## ANOKA COUNTY LIBRARY ADVISORY BOARD CONSENT AGENDA ITEM

**March 23, 2026**

**AGENDA ITEM NO:** E  
**AGENDA ITEM:** Receive/Acknowledge Gifts

**ACTION REQUESTED / RECOMMENDATION:**  
Accept and acknowledge gifts received during the current month.

### BACKGROUND INFORMATION:

**Gifts received:**  
\$359.97 February Book Cart

**Volunteer Hours February:** Volunteer Hours: 93.50  
Volunteer Hours:336.75

**Bills approved in the month of February \$114,734.29**

	YES	NO
Case	_____	_____
Fast	_____	_____
Fillbrandt	_____	_____
Kostick	_____	_____
Orpen	_____	_____
Rohloff	_____	_____
Stoesz	_____	_____



Attached are summaries of some of the financially measurable benefits received by the library systems as members of MELSA in calendar year 2025. We hope you will find them helpful for internal use and for presentation to your boards and other stakeholders.

### **#1 MELSA Benefits for Member Library Systems**

The first section of this report includes 1) allocations, funds available to the systems whether entirely used or not by the system in the calendar year; 2) distributions, payments issued directly to the system or transferred to the MELSA Custodial account as requested; and 3) payments to vendors on behalf of the systems where per system costs are identified.

The second section includes collaborative products, services and programs purchased for, or provided to, the library systems by MELSA. The system's percentage of the population of the MELSA region\* was used to assign costs of collaborative purchases to the individual systems where per system costs were not available.

### **#2 State Funded Resources for MELSA Member Library Systems**

This report contains the same information as the first report but is sorted by state funding source and is grouped by related categories of allocations/programs/services.

Administration costs and overhead for MELSA staff to coordinate and/or implement the services or programs are not included in these numbers. Also not included are perks received as a result of MELSA-facilitated community partnerships and promotions.

In addition, these summaries do not reflect access to services provided to the systems from the State of Minnesota available only through participation in the regional library system. Examples include reciprocal borrowing, inter-library loan, the statewide purchase of electronic resources (over 2 million total investment) and other offerings of the Electronic Library of Minnesota (ELM).

Please contact Mona at [mona@melsa.org](mailto:mona@melsa.org) with any questions.

\* source: 2024 Metropolitan Council annual population estimates

# 2025 Benefits to MELSA Member Libraries

## Allocations to systems, or funds paid to vendors on behalf of systems where per system cost is identified:

<i>(Note: system may not have used entire allocation available.)</i>	<u>Anoka</u>	<u>All Systems</u>
LSAF distributions (library operations) (Includes one time addition from interest revenue; year 2 hold harmless for RCL)	\$268,795	\$2,241,836
10% of Equalization shared among earning systems (only SPPL in 2025)		\$42,528
NCIP maintenance allocation (Reimbursing actual costs beginning 2026)	\$3,000	\$24,000
Legacy: system allocations 1/2 of FY25 + 1/2 of FY26 (Actual funds spent may be from prior years' allocations)	\$87,544	\$759,975
RLTA distributions for FY2025		
Priority 1 internet/line access (supplement to E-rate)	\$26,400	\$155,660
Priority 2 allocations for other technology uses	\$36,156	\$308,575
Shared e-book and e-audio collection: annual fees (\$162,000 of the annual fee is available for content purchases)	\$22,500	\$180,000
Catalog enhancements		
Syndetics Display (book covers, reviews, etc.)	\$11,722	\$100,422
Niche Academy (tutorials for electronic resources)	\$3,299	\$26,530
Mobile Application (BiblioApps: HCL, RCL, SPPL; SOLUS + SirsiDynix web connectors: ACL, CCL, DCL, SCL, WCL)	\$15,743	\$121,987
LibCal calendar (events and/or room reservations)	\$2,770	\$22,823
Jobs/Small Business Initiative allocations	\$9,848	\$85,000
Youth/Teen programming allocations	\$22,148	\$192,000
Member library professional development allocations	\$21,289	\$190,000
E-rate consultant (See below for E-rate refunds received directly by the systems in 2025)	\$900	\$8,400
Miscellaneous:		
Member library printing (reciprocal borrowing slips)	\$544	\$3,231
PLA Benchmark (tool to access national library data)	\$403	\$3,225
Library Staff Workshops (Welle de-escalation, People Inc. trainings)	\$832	\$12,304
<b>Allocations to systems, or funds paid to vendors on behalf of systems where per system cost is identified</b>	<b>\$533,893</b>	<b>\$4,478,496</b>

# 2025 Benefits to MELSA Member Libraries

## Systems' share of regional purchases where cost per system is not available:

<i>Using total cost x system's percentage of 2024 regional population</i>	<b><u>Anoka</u></b>	<b><u>All Systems</u></b>
	11.52%	100.00%
Legacy: regionwide programs + admin (1/2 of FY25 + FY26) (Actual funds spent may be from prior years' allocations)	\$34,285	\$297,650
Electronic Resources		
Databases (including LinkedIn Learning, e-magazines)	\$113,296	\$983,585
Homework Help	\$28,797	\$250,000
Employment Help	\$3,484	\$30,250
Shared e-book and e-audio collection: content purchases (Incl \$36,097 from RLTA Priority 1 overage, \$8,621 from unspent JSB funds)	\$120,205	\$1,043,565
Indie Author Project Tools for local authors to create, publish, and share e-books	\$2,194	\$19,045
Delivery service between library systems	\$6,909	\$59,980
Other Youth Services Initiative expenses	\$1,379	\$11,976
Promotions, events participation costs	\$10,573	\$91,788
smARTpass project	\$890	\$7,730
<b>Systems' share of regional purchases where cost per system is not available:</b>	<b>\$322,014</b>	<b>\$2,795,569</b>
<b>Total Benefits from MELSA</b>	<b>\$855,907</b>	<b>\$7,274,065</b>

Refunds received by systems directly from E-rate for funding year July 2024-June 2025 based on actual costs x system's E-rate discount	\$26,400	\$412,012
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LSAF: Library Systems Allocations Fund

Equalization: 15% component of RLBS formula based on county anticipated net tax capacity

NCIP: NISO (National Information Standards Organization) Circulation Interchange Protocol; a software to increase efficiencies in processing interlibrary loans

Legacy: Arts and Cultural Heritage grant funded by sales tax revenue from the Clean Water, Land, and Legacy Amendment.

RLTA: Regional Library Telecommunications Aid, supplement to federal E-rate program

E-rate: Federal telecommunications aid program

smARTpass: regionally coordinated arts access program for library users

# 2025 Benefits to MELSA Member Libraries by Funding Source

## MELSA Support for Member Library Systems from RLBSS Funding

	<u>Anoka</u>	<u>All Systems</u>
<i>Percent of region population</i>	<i>11.52%</i>	<i>100.00%</i>
<b>Payments to libraries to support general operations</b>	<b>\$268,795</b>	<b>\$2,284,364</b>
LSAF distributions	\$268,795	\$2,241,836
Equalization shared among earning systems (only SPPL in 2025)		\$42,528
<b>Support for library technology &amp; interlibrary loan</b>	<b>\$18,743</b>	<b>\$145,987</b>
Mobile Application	\$15,743	\$121,987
NCIP maintenance allocation	\$3,000	\$24,000
<b>Electronic Resources and Downloadable Content (for Children, Teen, and Adult library users)</b>	<b>\$308,268</b>	<b>\$2,656,220</b>
Electronic Resources		
Databases (including LlnkedIn Learning, e-magazines)	\$113,296	\$983,585
Homework Help	\$28,797	\$250,000
Employment Help	\$3,484	\$30,250
Shared e-book and e-audio collection - content purchases	\$120,205	\$1,043,565
Shared e-book and e-audio collection: annual fees	\$22,500	\$180,000
Indie Author Project (author tools and resources)	\$2,194	\$19,045
Catalog Enhancements		
Syndetics Display (book covers, reviews, etc.)	\$11,722	\$100,422
Niche Academy (tutorials for electronic resources)	\$3,299	\$26,530
LibCal calendar (events and/or room reservations)	\$2,770	\$22,823
<b>Workforce/career/small business classes for library users</b>	<b>\$9,848</b>	<b>\$85,000</b>
Jobs/Small Business Initiative	\$9,848	\$85,000
<b>Children and Teen programming and services</b>	<b>\$23,527</b>	<b>\$203,976</b>
Youth/Teen Programming allocations	\$22,148	\$192,000
Other Youth Services expenses	\$1,379	\$11,976
<b>Training and Consulting for library staff</b>	<b>\$23,021</b>	<b>\$210,704</b>
Member library professional development allocations	\$21,289	\$190,000
Library Staff Workshops	\$832	\$12,304
E-rate consultant for systems	\$900	\$8,400
<b>Promotional support and community partnerships</b>	<b>\$11,463</b>	<b>\$99,518</b>
Promotions, events participation costs	\$10,573	\$91,788
smARTpass project	\$890	\$7,730
<b>General operations (library materials delivery, printing, data)</b>	<b>\$7,856</b>	<b>\$66,437</b>
Delivery service between library systems	\$6,909	\$59,980
Member library printing (reciprocal borrowing slips)	\$544	\$3,231
PLA Benchmark (tool to access national library data)	\$403	\$3,225
<b>RLBSS Totals:</b>	<b>\$671,522</b>	<b>\$5,752,205</b>

# 2025 Benefits to MELSA Member Libraries by Funding Source

## From Other State Funding Sources:

	<u>Anoka</u>	<u>All Systems</u>
<b>Arts and Cultural Heritage Fund (Legacy)</b>	<b>121,829</b>	<b>1,057,625</b>
Legacy: systems allocations 1/2 of FY25 + 1/2 of FY26	\$87,544	\$759,975
Legacy: regionwide programs + admin (1/2 of FY25 + FY26) (Actual funds spent may be from prior years' allocations)	\$34,285	\$297,650
<b>Regional Library Telecommunications Aid</b>	<b>62,556</b>	<b>464,235</b>
RLTA distributions for FY2025		
Priority 1 internet/line access (supplement to E-rate)	\$26,400	\$155,660
Priority 2 allocations for other technology use	\$36,156	\$308,575
<b>Other State Totals</b>	<b>\$184,385</b>	<b>\$1,521,860</b>
<b>TOTAL</b>	<b>\$855,907</b>	<b>\$7,274,065</b>

Refunds received by systems directly from E-rate for funding year July 2024-June 2025 based on actual costs x system's E-rate discount	\$26,400	\$462,545
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RLBSS: Regional Library Basic System Support, MELSA's primary funding source

LSAF: Library Systems Allocations Fund

Equalization: 15% component of RLBSS formula based on county anticipated net tax capacity

NCIP: NISO (National Information Standards Organization) Circulation Interchange Protocol; a software to increase efficiencies in processing interlibrary loans

Legacy: Arts and Cultural Heritage grant funded by sales tax revenue from the Clean Water, Land, and Legacy Amendment.

RLTA: Regional Library Telecommunications Aid, supplement to federal E-rate program

E-rate: Federal telecommunications aid program

smARTpass: regionally coordinated arts access program for free and/or discounted admission to metro arts events