



Anoka County
LIBRARY

Ideas, Information, Inspiration.

CALL TO MEETING

**LIBRARY BOARD MEETING
LSS BOARD ROOM
707 COUNTY RD 10 NE, BLAINE, MN
April 15, 2019
5:30pm**

Please notify Bonnie Dishon (763-324-1517) if unable to attend.



Anoka County LIBRARY

Ideas, Information, Inspiration.

ANOKA COUNTY LIBRARY BOARD AGENDA

April 15, 2019, 5:30pm

Library Support Services Building

707 County Road 10, Blaine, MN 55434

- A. **Call to Order/ Adoption of the Agenda** Mark Lenz, President

- B. **Friends of the Library Report and Open Forum**
The opportunity to speak during the remainder of the Library Board meeting is reserved for members of the board, staff and invited guests as recognized by the chair for specific points of business. Open Forum will be limited to a total of 15 minutes.

- C. **Review/Accept Meeting Minutes**
 - 1. March Library Board Meeting

- D. **Consent Agenda** Items may be removed from the consent agenda at the request of any member.
 - 1. Receive / Acknowledge Gifts
 - 2. Review/Approve Bills

- E. **Action Items**
 - 1. Johnsville Space Needs Assessment
 - 2. Fines and Fees Review

- F. **Discussion Items**
 - 1. St. Francis Library Update
 - 2. 2019 Work Plan Quarterly Report
 - 3. Director's Report
 - 4. County/ MELSA Report

- H. **Informational Items**
 - 1. Financial Report
 - 2. Reports from Staff
 - 3. Correspondence

- I. **Adjournment**

ANOKA COUNTY LIBRARY
707 COUNTY RD 10 NE
BLAINE, MN 55434

LIBRARY BOARD MINUTES MARCH 2019

The Anoka County Library Board met in the Board Room of the Anoka County Library Support Services Building on Monday, March 18, 2019.

Present were: Library Board Members: Backlund, Greensweig, Keister, Kost, Lenz, Martineau-Dunlop, Schmalzer and Commissioner Meisner.

Also present: Maggie Snow, Director; Jacquie Kramer, Assistant Director; Bonnie Dishon, Library Office Manager; Andrew Wylie, Collections Strategies Manager; Jill Wujcik, Mississippi Library Associate; and Becky Walpole, Crooked Lake Library Branch Manager.

Meeting was called to order by Board President Lenz at 5:31 pm.

AGENDA

On a motion by Kost, second by Keister, the Library Board unanimously adopted the agenda as presented.

FRIENDS OF THE LIBRARY REPORT & OPEN FORUM

Friends had meeting last week and had 4 new people. April meeting will be at Blue Sun Soda Shop.

MINUTES

On a motion by Greensweig, second by Schmalzer, the Library Board unanimously approved the minutes from the February 25, 2019 meeting.

CONSENT AGENDA

On a motion by Keister, second by Backlund, the Library Board unanimously approved the consent agenda as presented to include accepting of gifts and approval of bills as noted.

\$2000.00 from Friends of ACL for branch supply money

\$250.00 from Philolectian Society

\$20.32 from Ben Pfingsten

Volunteer/

Volunteen Hours: Volunteen hours: 157.30

Volunteer hours: 97.50

Bills approved in the amount of: \$430,444.45

ROLL CALL VOTE

	YES	NO
Backlund	x	
Greensweig	x	
Keister	x	
Kost	x	
Lenz	x	
Martineau-Dunlop	x	
Schmalzer	x	

CURRENT BUSINESS

ANNUAL REPORT TO STATE LIBRARY SERVICES (2019-0005)

On a motion by Kost, second by Backlund, the Library Board unanimously agreed to approve the submission of the annual report to State Library Services as revised.

ANOKA COUNTY LIBRARY COMPLETE COUNT COMMITTEE (2019-0006)

Jill Wujcik, from Mississippi Library, discussed the Census count – giving background about the census, why it is important and why the library should be involved and what staff are doing for the Census effort. This is the first year the Census can be completed online – patrons can come to our libraries to use internet to complete. Andrew Wylie discussed a draft proposal to create a Complete Count Committee (CCC) and preparation to present to Anoka County Department Heads to ask for permission to form a CCC for Anoka County.

On a motion by Greensweig, second by Kost, the Library Board unanimously approved the creation of an Anoka County Library Complete Count Committee.

2019 PATRON USE STUDY (2019-0007)

Jacquie Kramer and Andrew Wylie have been working with St. Francis Library staff to pilot a study on how patrons use the library building space. A pilot study was conducted there to test and refine the methodology to be used at other library locations.

On a motion by Kost, second by Schmalzer, the Library Board unanimously approved the 2019 ACL Patron Use Study.

DIRECTOR'S REPORT, COMMITTEE REPORTS & COMMENTS

Snow reported on the MELSA Director search, the committee meets the first week of April. The Hennepin County Library Director search has been put on hold. Currently, it is a statutory

Strategic Goal: Expand Access to Information, Ideas & Stories

Read Across America

North Central patrons celebrated Read Across America with stories and selfies:



Grades 2-3 Book Club

Kids at the Rum River Book Club met to discuss books in The Magic School Bus Rides Again series.



Backlund shared an article on Library Data Privacy.

Snow mentioned there will be a Community Conversation for Johnsville Library on Thursday, March 21st at 4:30. Architects will be at that meeting as well. So far, there have been two meetings with the needs assessment committee. Circulation and usage per square foot at Johnsville shows it is busier than Northtown/Rum River combined. The needs assessment will get some numbers together to put in CIP for the near future.

Library Policy Review Committee – The committee is setting up a regular rotation of reviewing policies. There are policies to take a closer look at sooner due to Centennial Library reopening.

Commissioner Meisner invited everyone to come to the new Fridley City Hall on March 30, 11-12:30 for Coffee and Conversation.

With regard to the County Administrator opening, Commissioner Meisner is advocating for an open job posting process rather than a private appointment by the County Board.

On a motion by Greensweig, second by Keister, the meeting was adjourned at 7:22 pm.

Respectfully submitted,

Bonita Dishon,
Library Office Manager
Clerk to Library Board



Anoka County LIBRARY

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ANOKA COUNTY LIBRARY BOARD CONSENT AGENDA ITEM

April 15, 2019

AGENDA ITEM NO: D-1
AGENDA ITEM: Receive/Acknowledge Gifts

ACTION REQUESTED / RECOMMENDATION:
Accept and acknowledge gifts received during the current month.

BACKGROUND INFORMATION:

Gifts received:
\$50.00 from Audrey Mahr
\$50.00 from Sharon Suoja Strle
\$20.00 from anonymous donor

Volunteer/
Volunteer Hours: Volunteer hours: **202.2**
Volunteer hours: **157.5**

Bills approved in the amount of: \$890,589.28

	YES	NO
Backlund	_____	_____
Greensweig	_____	_____
Keister	_____	_____
Kost	_____	_____
Lenz	_____	_____
Martineau-Dunlop	_____	_____
Schmalzer	_____	_____

ANOKA COUNTY LIBRARY

INVOICES FOR APPROVAL AT THE BOARD MEETING - APRIL 15, 2019

MELSA EQUALIZATON	663.00
LEGACY FUND	3,650.00
BLDG FUND/CEN PROJECT	11,583.68
CAPITAL/CEN PROJECT	693,547.70
OPERATING ACCOUNTS	181,144.90
(INCLUDES \$52.30 DONATIONS)	
TOTAL INVOICES SENT FOR PAYMENT 3/9/19 THRU 4/4/19	890,589.28

TOTAL INVOICES SENT FOR PAYMENT - 2019 YTD	1,507,962.46
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DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
APRIL 4, 2019								
MELSA EQUALIZATION	FRONTLINE TECHNOLOGIES	INVUS94643	ACCT 14110 LIBRARY	336.20	2380110101	61575	23010001	61575
MELSA EQUALIZATION	T MOBILE	965098942-02/19	ACCT 965098942 LIBRARY	326.80	2380110101	61549	23010001	61549
	TOTAL MELSA EQUALIZATION			663.00				
LEGACY FUND	ARTSERVE	13646	10 DISPLAY BOXES - CEN LIBRARY	3,650.00	2380110101	61549	23011204	61549
	TOTAL LEGACY FUND			3,650.00				
BLDG FUND/CEN PROJECT	BESTER BROS TRSF & STORAGE	7883	MARCH CART RENTAL/CEN PROJECT	5,270.00	4194034001	63010	4117002	63010
BLDG FUND/CEN PROJECT	BRAUN INTERTEC	B161914	PROF SERV/TESTING/CEN PROJECT	5,102.50	4194034001	63010	4117002	63010
BLDG FUND/CEN PROJECT	LEO A DALY	023-10250-001-0000020	PROF SERV/ARCH/CEN PROJECT	1,211.18	4194034001	63010	4117002	63010
	TOTAL BLDG FUND/CEN PROJECT			11,583.68				
CAPITAL/CEN PROJECT	ICS CONSULTING INC	5012	PROF SERVICES/CEN PROJECT	26,408.30	4594097681	63010	4117002	63010
CAPITAL/CEN PROJECT	KUE CONTRACTORS	PAY APPL #6	CONTRACTOR/ CEN PROJECT	667,139.40	4594097681	65120	4117002	65120
	TOTAL CAPITAL/CEN PROJECT			693,547.70				
DONATIONS	AMAZON		PROCUREMENT CARD	22.98	2380115001	61583		
DONATIONS	AMAZON		PROCUREMENT CARD	2.54	2380115001	61583		
DONATIONS	AMAZON		PROCUREMENT CARD	19.78	2380115001	61583		
DONATIONS	AMAZON		PROCUREMENT CARD	7.00	2380115001	61583		
	TOTAL DONATIONS			52.30				
SUPPLIES	AMAZON		PROCUREMENT CARD	118.98	2380114001	61100		
SUPPLIES	AMAZON		PROCUREMENT CARD	325.00	2380121001	61101		
SUPPLIES	AMAZON		PROCUREMENT CARD	395.00	2380110101	61101		
SUPPLIES	AMAZON		PROCUREMENT CARD	9.86	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	7.58	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	9.59	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	14.51	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	21.26	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	4.89	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	289.46	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	44.99	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	7.64	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	4.99	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	9.98	2380114001	61141		
SUPPLIES	AMAZON		PROCUREMENT CARD	(15.68)	2380114001	61149		
SUPPLIES	AMAZON		PROCUREMENT CARD	7.99	2380114001	61149		
SUPPLIES	AMAZON		PROCUREMENT CARD	56.99	2380114001	61149		
SUPPLIES	AMERICAN BUTTON MACHINE		PROCUREMENT CARD	91.76	2380114001	61149		
SUPPLIES	BEST BUY		PROCUREMENT CARD	19.80	2380114001	61141		
SUPPLIES	BLACKBOURN INC	1058832	ACCT 106017 LIBRARY	650.55	2380114001	61141		
SUPPLIES	BLACKBOURN INC	1060014	ACCT 106017 LIBRARY	531.54	2380114001	61141		
SUPPLIES	CINTAS CORP NO 470	4016310747	CUST 12448679 LIBRARY	3.70	2380112001	61120		
SUPPLIES	CINTAS CORP NO 470	4016691895	CUST 12448679 LIBRARY	3.70	2380112001	61120		
SUPPLIES	CINTAS CORP NO 470	4016750925	CUST 12436514 LIBRARY	36.70	2380112001	61120		
SUPPLIES	CINTAS CORP NO 470	4017023461	CUST 12448679 LIBRARY	3.70	2380112001	61120		
SUPPLIES	CINTAS CORP NO 470	4017474003	CUST 12448679 LIBRARY	3.70	2380112001	61120		
SUPPLIES	COTTENS INC	68523	ACCT 456 LIBRARY	39.98	2380112001	61105		
SUPPLIES	DALCO	3418330	CUST 1020025 LIBRARY	547.95	2380112001	61105		
SUPPLIES	DOUGS POWER EQUIPMENT	220165	ACCT 101889 LIBRARY	144.52	2380112001	61105		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
SUPPLIES	HOME DEPOT		PROCUREMENT CARD	113.83	2380112001	61105		
SUPPLIES	HOME DEPOT		PROCUREMENT CARD	16.16	2380112001	61105		
SUPPLIES	HOME DEPOT		PROCUREMENT CARD	9.51	2380112001	61105		
SUPPLIES	HOME DEPOT		PROCUREMENT CARD	13.90	2380112001	61105		
SUPPLIES	MINVALCO INC	154152	ACCT U4923 LIBRARY	1,424.89	2380112001	61105		
SUPPLIES	NORTHERN SANITARY SUPPLY CO IN	194108	CUST A1018 LIBRARY	175.48	2380112001	61105		
SUPPLIES	NORTHERN SANITARY SUPPLY CO IN	194354	CUST A1018 LIBRARY	331.09	2380112001	61105		
SUPPLIES	NORTHERN SANITARY SUPPLY CO IN	194485	CUST A1018 LIBRARY	671.66	2380112001	61105		
SUPPLIES	OFFICE DEPOT		PROCUREMENT CARD	984.42	2380114001	61141		
SUPPLIES	TIERNEY BROTHERS INC	784716	104115 LIBRARY	2,808.70	2380114001	61100		
SUPPLIES	UHL COMPANY	6716	CUST 10060 LIBRARY	508.50	2380112001	61105		
SUPPLIES	WALMART		PROCUREMENT CARD	22.40	2380114001	61141		
	TOTAL SUPPLIES			10,471.17				
REPAIRS/MTC	BRIGHTVIEW		PROCUREMENT CARD	150.00	2380121001	61250		
REPAIRS/MTC	CORVAL CONSTRUCTORS INC	848820	CUST 9754 HVAC MAINT MAR 2019	812.69	2380110101	61250		
REPAIRS/MTC	EGAN	SVC92093	RUM RIVER LIBRARY	362.50	2380141001	61250		
REPAIRS/MTC	ELM USA		PROCUREMENT CARD	223.97	2380114001	61251		
REPAIRS/MTC	GRAINGER		PROCUREMENT CARD	55.68	2380141001	61253		
REPAIRS/MTC	GRAINGER		PROCUREMENT CARD	39.79	2380141001	61253		
REPAIRS/MTC	MINVALCO INC	151908	ACCT U4923 LIBRARY	1,781.43	2380132001	61253		
REPAIRS/MTC	UHL COMPANY	6414	CUST 10060 LIBRARY	654.00	2380121001	61253		
	TOTAL REPAIRS/MTC			4,080.06				
STAFF DEVELOPMENT	COSUGI		PROCUREMENT CARD	2,400.00	2380114001	61355		
STAFF DEVELOPMENT	HEALY, MARY		YMCA KITCHEN RENTAL	60.00	2380110101	61356		
STAFF DEVELOPMENT	METRONET		PROCUREMENT CARD	30.00	2380110101	61356		
STAFF DEVELOPMENT	METRONET		PROCUREMENT CARD	30.00	2380110101	61356		
	TOTAL STAFF DEVELOPMENT			2,520.00				
TRAVEL	ALLERTON HOTEL		PROCUREMENT CARD	18.38	2380110101	61477		
TRAVEL	BOGAN, LAURA		MILEAGE 3/11/19	24.47	2380136001	61475		
TRAVEL	CARLSON, ELLEN		MILEAGE 2/5/19	6.14	2380123001	61475		
TRAVEL	CARLSON, ELLEN		MILEAGE 3/5/19	6.14	2380123001	61475		
TRAVEL	CHOICE TAXI		PROCUREMENT CARD	62.50	2380110101	61476		
TRAVEL	EGBERT, ANDREA		MILEAGE 1/16/19 - 3/26/19	49.18	2380142001	61475		
TRAVEL	HAMPTON CONLEY, ERYN		MILEAGE 3/16/19	10.67	2380132001	61475		
TRAVEL	HEALY, MARY		MILEAGE 2/28/19	25.52	2380134001	61475		
TRAVEL	HEDLUND, OLIVIA		MILEAGE 2/5/19 - 2/27/19	50.92	2380136001	61475		
TRAVEL	KLECKNER, JANET		MILEAGE 1/22/19 - 2/27/19	56.84	2380141001	61475		
TRAVEL	KRAMER, JACQUELINE		MILEAGE 1/2/19 - 2/27/19	114.72	2380110101	61475		
TRAVEL	MURPHY, JORJEAN		MILEAGE 2/28/19	11.60	2380114001	61475		
TRAVEL	MURPHY, JORJEAN		MILEAGE 3/27/19	11.60	2380114001	61475		
TRAVEL	NELSON, CAROL		MILEAGE 3/23/19	51.85	2380136001	61475		
TRAVEL	SCHROEDER, THERESA		MILEAGE 2/1/19 - 2/2/19	28.76	2380122001	61475		
TRAVEL	SCHROEDER, THERESA		PARKING - RIVER CTR	20.00	2380110101	61476		
TRAVEL	TAXI SVC CHICAGO		PROCUREMENT CARD	53.89	2380110101	61476		
TRAVEL	VAN HEUVELN, ERIN		MILEAGE 3/15/19	3.48	2380132001	61475		
TRAVEL	VAN NORMAN, JOAN		MILEAGE 2/28/19	34.80	2380134001	61475		
TRAVEL	VIKING AIRPORT TAXI		PROCUREMENT CARD	53.20	2380110101	61476		
TRAVEL	WAGMAN, PAMELA		MILEAGE 1/10/19 - 3/29/19	158.45	2380110101	61475		
TRAVEL	WAKEFIELD, SUSAN		MILEAGE 3/18/19	6.78	2380142001	61475		
	TOTAL TRAVEL			859.89				
FREIGHT/LIB MATERIALS	BAKER AND TAYLOR	5015390258	ACCT C016998 3 LIBRARY	2.45	2380114001	61495		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
FREIGHT/LIB MATERIALS	BAKER AND TAYLOR	5015401601	ACCT C016998 3 LIBRARY	2.75	2380114001	61495		
FREIGHT/LIB MATERIALS	BAKER AND TAYLOR	5015412341	ACCT C016998 3 LIBRARY	1.64	2380114001	61495		
FREIGHT/LIB MATERIALS	BAKER AND TAYLOR	5015423430	ACCT C016998 3 LIBRARY	4.01	2380114001	61495		
FREIGHT/LIB MATERIALS	VARIOUS VENDORS		PROCUREMENT CARD	182.14	2380114001	61495		
	TOTAL FREIGHT/LIB MATERIALS			192.99				
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10032997	SNOW SVC-ST FRANCIS LIBR 02/19	923.50	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10032998	SNOW SVC-RUM RIVER LIBR 02/19	1,692.50	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10032999	SNOW SVC-NORTHTOWN LIBR 02/19	637.50	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033000	SNOW SVC-LIBRARY LSS 02/19	1,278.50	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033001	SNOW SVC-JOHNNSVILLE LIBR 02/19	860.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033002	SNOW SVC-CROOKED LK LIBR 02/19	675.00	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033042	SNOW SVC-ST FRANCIS LIBR 02/19	650.00	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033043	SNOW SVC-RUM RIVER LIBR 02/19	1,070.00	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033044	SNOW SVC-NORTHTOWN LIBR 02/19	965.00	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033045	SNOW SVC-LIBRARY LSS 2/19	841.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033046	SNOW SVC-JOHNNSVILLE LIBR 02/19	820.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033047	SNOW SVC-CROOKED LK LIBR 02/19	570.00	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033087	SNOW SVC-ST FRANCIS LIBR 02/19	487.00	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033088	SNOW SVC-RUM RIVER LIBR 02/19	1,620.00	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033089	SNOW SVC-NORTHTOWN LIBR 02/19	1,440.00	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033090	SNOW SVC-LIBRARY LSS 02/19	748.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033091	SNOW SVC-JOHNNSVILLE LIBR 02/19	400.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033092	SNOW SVC-CROOKED LK LIBR 02/19	1,195.00	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033127	SNOW SVC-ST FRANCIS LIBR 02/19	610.00	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033128	SNOW SVC-RUM RIVER LIBR 02/19	1,110.00	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033129	SNOW SVC-NORTHTOWN LIBR 02/19	750.00	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033130	SNOW SVC-LIBRARY LSS 02/19	899.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033131	SNOW SVC-JOHNNSVILLE LIBR 02/19	555.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033132	SNOW SVC-CROOKED LK LIBR 02/19	555.00	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033172	SNOW SVC-ST FRANCIS LIBR 02/19	612.50	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033173	SNOW SVC-RUM RIVER LIBR 02/19	1,012.50	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033174	SNOW SVC-NORTHTOWN LIBR 02/19	940.00	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033175	SNOW SVC-JOHNNSVILLE LIBR 02/19	702.50	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033176	SNOW SVC-CROOKED LK LIBR 02/19	717.50	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033219	STACKING SNOW - LIBRARY	600.00	2380133001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033221	SNOW SVC-LIBRARY LSS 02/19	1,043.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033222	SNOW SVC-ST FRANCIS LIBR 02/19	425.00	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033223	SNOW SVC-RUM RIVER LIBR 02/19	1,015.00	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033224	SNOW SVC-LIBRARY LSS 02/19	542.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033225	SNOW SVC-JOHNNSVILLE LIBR 02/19	360.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033226	SNOW SVC-CROOKED LK LIBR 02/19	360.00	2380132001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033273	SNOW SVC-NORTHTOWN LIBR 02/19	360.00	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033274	STACKING SNOW-MISSISSIPPI LIBR	562.50	2380133001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033275	SNOW SVC-ST FRANCIS LIBR 03/19	610.00	2380136001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033276	SNOW SVC-RUM RIVER LIBR 03/19	945.50	2380141001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033277	SNOW SVC-NORTHTOWN LIBR 03/19	1,202.50	2380121001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033278	SNOW SVC-LIBRARY LSS 03/19	960.00	2380111001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033279	SNOW SVC-JOHNNSVILLE LIBR 03/19	770.00	2380137001	61548		
GROUNDSKEEPING	BORDER LINES PAVEMENT MAINTENA	10033280	SNOW SVC-CROOKED LK LIBR 03/19	770.00	2380132001	61548		
	TOTAL GROUNDSKEEPING			35,862.50				
PROGRAMS	AMAZON		PROCUREMENT CARD	12.99	2380110101	61549		
PROGRAMS	CUB FOODS		PROCUREMENT CARD	26.48	2380110101	61549		
PROGRAMS	PRESTO GRAPHICS INC	63093	POSTERS AND SIGNS LIB	42.90	2380110101	61549		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
TOTAL PROGRAMS				82.37				
BOOKS/SOFTWARE	123RF		PROCUREMENT CARD	39.00	2380110101	61575		
BOOKS/SOFTWARE	ABDO PUBLISHING		PROCUREMENT CARD	3,873.05	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	24.69	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	5.00	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	19.60	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	3.79	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	18.89	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	78.32	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	14.32	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	21.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	34.99	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	32.40	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	15.37	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	13.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	13.59	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.56	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	74.38	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	97.14	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	17.95	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	18.36	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	76.65	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	(0.36)	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	71.94	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	9.99	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	49.97	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	56.32	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	9.49	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	54.74	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.21	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	65.96	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	13.21	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	48.46	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	22.00	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	14.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	12.43	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	90.57	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	28.43	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	42.19	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	36.59	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	53.97	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	7.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	60.68	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	23.21	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	25.21	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	59.37	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	61.62	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	2.50	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.12	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	35.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	9.65	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.51	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.84	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.39	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.04	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	12.67	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.02	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	23.18	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.52	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	75.71	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	8.76	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.37	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	62.07	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	13.10	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	12.27	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	8.96	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	150.54	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	6.97	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	50.27	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	26.91	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.00	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	51.23	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	57.90	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	72.17	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	29.26	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	14.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	35.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	18.66	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	79.99	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	88.52	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	42.50	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	15.95	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	29.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	(4.66)	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	29.93	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	10.87	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	14.39	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	45.48	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	23.88	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	54.09	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	12.98	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.20	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	13.96	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	16.20	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	24.56	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	83.77	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	87.50	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	14.30	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	51.62	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	66.41	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	9.95	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	129.96	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	81.14	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	4.99	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	24.46	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	90.20	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	19.48	2380110101	61575		
BOOKS/SOFTWARE	AMAZON		PROCUREMENT CARD	79.37	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034334398	ACCT L042226 2 LIBRARY	758.30	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034335823	ACCT L031708 2 LIBRARY	700.92	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034343396	ACCT L042226 2 LIBRARY	961.11	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034346894	ACCT L031708 2 LIBRARY	887.84	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034348281	ACCT L579508 2 LIBRARY	348.78	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034352101	ACCT L579508 2 LIBRARY	574.46	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034352840	ACCT L042226 2 LIBRARY	1,552.69	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034358721	ACCT L042226 2 LIBRARY	2,460.08	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034359434	ACCT L031708 2 LIBRARY	636.77	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034361075	ACCT L042226 2 LIBRARY	626.94	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034362781	ACCT L042226 2 LIBRARY	385.84	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034364663	ACCT L421025 2 LIBRARY	578.15	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034365305	ACCT L579508 2 LIBRARY	922.20	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034366471	ACCT L042226 2 LIBRARY	867.37	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034369284	ACCT L042226 2 LIBRARY	909.35	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034371079	ACCT L042226 2 LIBRARY	676.46	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034371717	ACCT L042226 2 LIBRARY	698.01	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034372957	ACCT L031708 2 LIBRARY	622.65	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034374311	ACCT L042226 2 LIBRARY	926.71	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034376627	ACCT L042226 2 LIBRARY	782.05	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034380820	ACCT L579508 2 LIBRARY	1,035.24	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034380903	ACCT L421025 2 LIBRARY	216.43	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034384778	ACCT L042226 2 LIBRARY	2,122.63	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034386112	ACCT L031708 2 LIBRARY	499.65	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034387319	ACCT L042226 2 LIBRARY	1,518.39	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034388381	ACCT L421025 2 LIBRARY	219.73	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034391169	ACCT L042226 2 LIBRARY	496.71	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034394625	ACCT L031708 2 LIBRARY	1,431.46	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034396017	ACCT L579508 2 LIBRARY	890.66	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034397569	ACCT L042226 2 LIBRARY	1,172.02	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034399935	ACCT L042226 2 LIBRARY	710.04	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034400351	ACCT L042226 2 LIBRARY	1,028.57	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034402874	ACCT L042226 2 LIBRARY	1,213.85	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034406043	ACCT L042226 2 LIBRARY	1,483.66	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034406703	ACCT L031708 2 LIBRARY	379.80	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034408159	ACCT L042226 2 LIBRARY	589.54	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034410259	ACCT L031708 2 LIBRARY	707.00	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034411741	ACCT L579508 2 LIBRARY	1,015.96	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	2034412110	ACCT L421025 2 LIBRARY	235.03	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	5015390258	ACCT C016998 3 LIBRARY	245.26	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	5015401601	ACCT C016998 3 LIBRARY	275.49	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	5015412341	ACCT C016998 3 LIBRARY	163.93	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR	5015423430	ACCT C016998 3 LIBRARY	400.63	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H27163740	CUST 40001214 LIBRARY	482.21	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H27666420	CUST 40001214 LIBRARY	109.35	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H27783610	CUST 40001214 LIBRARY	20.96	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H28321450	CUST 40001214 LIBRARY	20.96	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H29063870	CUST 40001214 LIBRARY	19.46	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H29857880	CUST 40001214 LIBRARY	204.89	2380110101	61575		
BOOKS/SOFTWARE	BAKER AND TAYLOR ENTERTAINMENT	H29919410	CUST 40001214 LIBRARY	22.46	2380110101	61575		
BOOKS/SOFTWARE	BARNES & NOBLE		PROCUREMENT CARD	32.38	2380110101	61575		
BOOKS/SOFTWARE	BARNES & NOBLE		PROCUREMENT CARD	19.99	2380110101	61575		
BOOKS/SOFTWARE	BARNES & NOBLE		PROCUREMENT CARD	23.93	2380110101	61575		
BOOKS/SOFTWARE	BIBLIOTHECA LLC	SI0049195-US	CUST 272 LIBRARY	1,137.47	2380110101	61575		
BOOKS/SOFTWARE	BIBLIOTHECA LLC	SI0049197-US	CUST 272 LIBRARY	4,728.68	2380110101	61575		
BOOKS/SOFTWARE	BIBLIOTHECA LLC	SI0049198-US	CUST 272 LIBRARY	3,745.74	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
BOOKS/SOFTWARE	BLACKSTONE LIBRARY		PROCUREMENT CARD	45.00	2380110101	61575		
BOOKS/SOFTWARE	CAPSTONE PRESS INC	150931	CUST 1003361 LIBRARY	5,028.10	2380110101	61575		
BOOKS/SOFTWARE	CCH INC		PROCUREMENT CARD	225.00	2380110101	61575		
BOOKS/SOFTWARE	CENTER POINT LARGE PRINT		PROCUREMENT CARD	150.62	2380110101	61575		
BOOKS/SOFTWARE	CHERRY LAKE PUBLISHING		PROCUREMENT CARD	502.80	2380110101	61575		
BOOKS/SOFTWARE	EBSCO PUBLISHING	1578117	ACCT CG-F-29297-00 LIBRARY	137.78	2380110101	61575		
BOOKS/SOFTWARE	EBSCO PUBLISHING	1905703	ACCT CG-F-29297-00 LIBRARY	58.30	2380110101	61575		
BOOKS/SOFTWARE	EBSCO PUBLISHING	1000097852-1	ACCT CG-S-29297-75 LIBRARY	3,858.00	2380110101	61575		
BOOKS/SOFTWARE	FINANCIAL RATINGS		PROCUREMENT CARD	(11.69)	2380110101	61575		
BOOKS/SOFTWARE	GALE		PROCUREMENT CARD	101.97	2380110101	61575		
BOOKS/SOFTWARE	GALE		PROCUREMENT CARD	59.18	2380110101	61575		
BOOKS/SOFTWARE	GALE		PROCUREMENT CARD	24.04	2380110101	61575		
BOOKS/SOFTWARE	GALE		PROCUREMENT CARD	24.04	2380110101	61575		
BOOKS/SOFTWARE	GALE GROUP, THE	66626084	ACCT 154592 LIBRARY	27.99	2380110101	61575		
BOOKS/SOFTWARE	GALE GROUP, THE	66731287	ACCT 154592 LIBRARY	55.98	2380110101	61575		
BOOKS/SOFTWARE	GALE GROUP, THE	66731695	ACCT 154592 LIBRARY	109.56	2380110101	61575		
BOOKS/SOFTWARE	GALE GROUP, THE	66739825	ACCT 154592 LIBRARY	52.78	2380110101	61575		
BOOKS/SOFTWARE	GOOD NEIGHBORS INC		PROCUREMENT CARD	25.00	2380110101	61575		
BOOKS/SOFTWARE	HOUCHEN BINDERY		PROCUREMENT CARD	87.25	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	38910449	ACCT 2011296 LIBRARY PO3634	37.14	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	38951256	ACCT 2011296 LIBRARY PO3634	46.11	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	38992305	ACCT 2011296 LIBRARY PO3634	152.24	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	38992306	ACCT 2011296 LIBRARY PO3634	31.12	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39009580	ACCT 2011296 LIBRARY PO3634	1,035.54	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39009581	ACCT 2011296 LIBRARY PO3634	63.51	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39009582	ACCT 2011296 LIBRARY PO3634	10.20	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39041830	ACCT 2011296 LIBRARY PO3634	78.49	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39135204	ACCT 2011296 LIBRARY PO3634	853.25	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39135205	ACCT 2011296 LIBRARY PO3634	14.37	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39162707	ACCT 2011296 LIBRARY PO3634	59.32	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39175758	ACCT 2011296 LIBRARY PO3634	172.80	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39209928	ACCT 2011296 LIBRARY PO3634	496.80	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39209929	ACCT 2011296 LIBRARY PO3634	47.92	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39233689	ACCT 2011296 LIBRARY PO3634	100.59	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39254758	ACCT 2011296 LIBRARY PO3634	29.92	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39280381	ACCT 2011296 LIBRARY PO3634	27.56	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39296587	ACCT 2011296 LIBRARY PO3634	314.58	2380110101	61575		
BOOKS/SOFTWARE	INGRAM LIBRARY SVCS	39311009	ACCT 2011296 LIBRARY PO3634	74.27	2380110101	61575		
BOOKS/SOFTWARE	LEARNING OPPORTUNITIES INC	166190	LIBRARY	2,115.95	2380110101	61575		
BOOKS/SOFTWARE	MATTHEW BENDER		PROCUREMENT CARD	338.00	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST ART FAIRS		PROCUREMENT CARD	37.90	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97008339	PO3635 CUST 2000006792 LIBRARY	339.91	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97017459	PO3635 CUST 2000006792 LIBRARY	493.23	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97043815	PO3635 CUST 2000006792 LIBRARY	379.87	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97046741	PO3635 CUST 2000006792 LIBRARY	14.39	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97048479	PO3635 CUST 2000006792 LIBRARY	993.05	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97070940	PO3635 CUST 2000006792 LIBRARY	905.47	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97076709	PO3635 CUST 2000006792 LIBRARY	752.77	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97080622	PO3635 CUST 2000006792 LIBRARY	44.98	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97082649	PO3635 CUST 2000006792 LIBRARY	287.04	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97106233	PO3635 CUST 2000006792 LIBRARY	708.79	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97110214	PO3635 CUST 2000006792 LIBRARY	892.76	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97110318	PO3635 CUST 2000006792 LIBRARY	283.34	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97113414	PO3635 CUST 2000006792 LIBRARY	42.72	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97135509	PO3635 CUST 2000006792 LIBRARY	215.96	2380110101	61575		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
BOOKS/SOFTWARE	MIDWEST TAPE	97142267	PO3635 CUST 2000006792 LIBRARY	242.91	2380110101	61575		
BOOKS/SOFTWARE	MIDWEST TAPE	97143610	PO3635 CUST 2000006792 LIBRARY	693.43	2380110101	61575		
BOOKS/SOFTWARE	MY DRIVERS MANUALS		PROCUREMENT CARD	117.65	2380110101	61575		
BOOKS/SOFTWARE	OCLC INC	651302	ACCT 01OCLC93000005 LIB	2,215.30	2380114001	61575		
BOOKS/SOFTWARE	PIRAGIS NORTHWOODS		PROCUREMENT CARD	25.73	2380110101	61575		
BOOKS/SOFTWARE	PIRAGIS NORTHWOODS		PROCUREMENT CARD	(0.73)	2380110101	61575		
BOOKS/SOFTWARE	RANDOM HOUSE		PROCUREMENT CARD	10.00	2380110101	61575		
BOOKS/SOFTWARE	RANDOM HOUSE		PROCUREMENT CARD	52.50	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	13.90	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	277.42	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	1,940.54	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	153.60	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	184.88	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	220.80	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	6.95	2380110101	61575		
BOOKS/SOFTWARE	RECORDED BOOKS		PROCUREMENT CARD	125.60	2380110101	61575		
BOOKS/SOFTWARE	SCHOLASTIC		PROCUREMENT CARD	1,919.80	2380110101	61575		
BOOKS/SOFTWARE	THE CHILDS WORLD INC		PROCUREMENT CARD	554.54	2380110101	61575		
	TOTAL BOOKS/SOFTWARE			84,904.89				
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034334398	ACCT L042226 2 LIBRARY	22.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034335823	ACCT L031708 2 LIBRARY	17.35	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034343396	ACCT L042226 2 LIBRARY	18.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034346894	ACCT L031708 2 LIBRARY	38.10	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034348281	ACCT L579508 2 LIBRARY	12.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034352101	ACCT L579508 2 LIBRARY	19.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034352840	ACCT L042226 2 LIBRARY	36.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034358721	ACCT L042226 2 LIBRARY	51.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034359434	ACCT L031708 2 LIBRARY	30.65	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034361075	ACCT L042226 2 LIBRARY	6.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034362781	ACCT L042226 2 LIBRARY	6.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034364663	ACCT L421025 2 LIBRARY	12.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034365305	ACCT L579508 2 LIBRARY	32.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034366471	ACCT L042226 2 LIBRARY	8.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034369284	ACCT L042226 2 LIBRARY	35.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034371079	ACCT L042226 2 LIBRARY	17.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034371717	ACCT L042226 2 LIBRARY	21.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034372957	ACCT L031708 2 LIBRARY	20.30	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034374311	ACCT L042226 2 LIBRARY	15.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034376627	ACCT L042226 2 LIBRARY	20.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034380820	ACCT L579508 2 LIBRARY	32.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034384778	ACCT L042226 2 LIBRARY	61.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034386112	ACCT L031708 2 LIBRARY	19.55	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034387319	ACCT L042226 2 LIBRARY	41.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034388381	ACCT L421025 2 LIBRARY	2.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034391169	ACCT L042226 2 LIBRARY	14.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034394625	ACCT L031708 2 LIBRARY	59.65	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034396017	ACCT L579508 2 LIBRARY	28.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034397569	ACCT L042226 2 LIBRARY	28.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034399935	ACCT L042226 2 LIBRARY	16.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034400351	ACCT L042226 2 LIBRARY	16.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034402874	ACCT L042226 2 LIBRARY	28.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034406043	ACCT L042226 2 LIBRARY	30.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034406703	ACCT L031708 2 LIBRARY	13.10	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034408159	ACCT L042226 2 LIBRARY	14.50	2380114001	61585		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034410259	ACCT L031708 2 LIBRARY	27.50	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034411741	ACCT L579508 2 LIBRARY	35.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR	2034412110	ACCT L421025 2 LIBRARY	1.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H27163740	CUST 40001214 LIBRARY	25.85	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H27666420	CUST 40001214 LIBRARY	4.95	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H27783610	CUST 40001214 LIBRARY	1.10	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H28321450	CUST 40001214 LIBRARY	1.10	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H29063870	CUST 40001214 LIBRARY	1.10	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H29857880	CUST 40001214 LIBRARY	11.00	2380114001	61585		
PROCESSING/LIB MATERIALS	BAKER AND TAYLOR ENTERTAINMENT	H29919410	CUST 40001214 LIBRARY	1.10	2380114001	61585		
PROCESSING/LIB MATERIALS	INGRAM LIBRARY SVCS	39135204	ACCT 2011296 LIBRARY PO3634	11.73	2380114001	61585		
PROCESSING/LIB MATERIALS	INGRAM LIBRARY SVCS	39296587	ACCT 2011296 LIBRARY PO3634	0.69	2380114001	61585		
PROCESSING/LIB MATERIALS	MIDWEST TAPE	97053159	PO3635 CUST 2000006792 LIBRARY	250.90	2380114001	61585		
	TOTAL PROCESSING/LIB MATERIALS			1,219.22				
LIBRARY SERVICES	AMAZON		PROCUREMENT CARD	51.79	2380110101	61599		
LIBRARY SERVICES	GREAT RIVER REGIONAL LIBRARY	03-JAN-2019	PAYMENT FOR LOST ILL MATERIAL	24.98	2380110101	61599		
LIBRARY SERVICES	ROCHESTER PUBLIC LIBRARY	13-NOV-2018	PAYMENT FOR LOST ILL MATERIAL	6.99	2380110101	61599		
LIBRARY SERVICES	UNIVERSITY OF MN	21764116	PAYMENT FEE LOST ILL MATERIAL	15.00	2380110101	61599		
LIBRARY SERVICES	WEBER, PAUL TRAVIS	REFUND	REFUND PAYMENT FOR LOST ITEM	27.99	2380110101	61599		
	TOTAL LIBRARY SERVICES			126.75				
RENTAL	CROSSTOWN SHOPPING CTR INC	APR 2019 LIBRARY	NO CENTRAL LIBR LEASE APR 2019	4,551.13	2380135001	62101		
RENTAL	PITNEY BOWES	3102950978	ACCT 0011741352 LIBRARY	847.62	2380110101	62120		
	TOTAL RENTAL			5,398.75				
UTILITIES	AMAZON		PROCUREMENT CARD	101.46	2380110101	62229		
UTILITIES	CENTENNIAL UTILITIES	71047-03/19	ACCT 71047.00 LIBRARY	20.60	2380134001	62225		
UTILITIES	CENTENNIAL UTILITIES	71047-03/19	ACCT 71047.00 LIBRARY	30.50	2380134001	62227		
UTILITIES	CITY OF BLAINE	4000011-03-19	CUST 4000011-000 LIBRARY	52.58	2380121001	62227		
UTILITIES	CITY OF BLAINE	4000200-03-19	CUST 4000200-000 LIBRARY	56.51	2380111001	62227		
UTILITIES	CITY OF BLAINE	4000602-03-19	CUST 4000602-000 LIBRARY	86.36	2380137001	62227		
UTILITIES	CONNEXUS ENERGY	203085-03/19	ACCT 386179-203085 LIBRARY	1,056.40	2380137001	62226		
UTILITIES	CONNEXUS ENERGY	231009-03/19	ACCT 386181-231009 LIBRARY	868.73	2380111001	62226		
UTILITIES	CONNEXUS ENERGY	231010-03/19	ACCT 386180-231010 LIBRARY	2,204.58	2380121001	62226		
UTILITIES	CONNEXUS ENERGY	312858-03/19	ACCT 386178-312858 LIBRARY	983.04	2380134001	62226		
UTILITIES	STATE OF MN IT SVCS	DV19020374	CUST 100A00205 WAN LIBR FEB 19	1,086.00	2380114001	62275		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	73.50	2380132001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	93.65	2380133001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	73.50	2380134001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	93.60	2380135001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	81.50	2380136001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	73.50	2380137001	62229		
UTILITIES	TDS METROCOM	434-9806-03/19	ACCT 763 434 9806 LIBRARY	73.50	2380141001	62229		
UTILITIES	VERIZON WIRELESS	9825645114	ACCT 286867228-1 LIBRARY	333.87	2380110101	62229		
UTILITIES	VERIZON WIRELESS	9825645114	ACCT 286867228-1 LIBRARY	153.00	2380112001	62229		
UTILITIES	XCEL ENERGY	629832029	ACCT 51-6181280-6 LIBRARY	1,024.62	2380132001	62226		
UTILITIES	XCEL ENERGY	629832029	ACCT 51-6181280-6 LIBRARY	1,545.76	2380133001	62226		
	TOTAL UTILITIES			10,166.76				
PROFESSIONAL SERVICES	BENTZ THOMPSON RIETOW INC	14627	JOHNSVILLE ASSESMENT LIB	6,250.00	2380137001	63010		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016310747	CUST 12448679 LIBRARY	83.32	2380141001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016526377	CUST 12436786 MISSISSIPPI LIBR	77.68	2380133001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016691895	CUST 12448679 LIBRARY	83.32	2380141001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016750113	CUST 12436757 CROOKED LK LIBR	6.40	2380132001	63064		

DEPT/ACCT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT	GL KEY	GL OBJECT	JL KEY	JL OBJECT
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016750895	CUST 12436731 NORTHTOWN LIBR	134.22	2380121001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4016750925	CUST 12436514 LIBRARY	14.64	2380111001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4017023461	CUST 12448679 LIBRARY	83.32	2380141001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4017112266	CUST 12436731 NORTHTOWN LIBR	94.57	2380121001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4017290021	CUST 12436794 NO CENTRAL LIBR	6.40	2380135001	63064		
PROFESSIONAL SERVICES	CINTAS CORP NO 470	4017474003	CUST 12448679 LIBRARY	83.32	2380141001	63064		
PROFESSIONAL SERVICES	ELECTRO WATCHMAN INC	324501	CUST 2186 LIBRARY	185.00	2380133001	63067		
PROFESSIONAL SERVICES	ELECTRO WATCHMAN INC	324502	CUST 2186 LIBRARY	185.00	2380141001	63067		
PROFESSIONAL SERVICES	ELECTRO WATCHMAN INC	324504	CUST 2186 LIBRARY	155.00	2380136001	63067		
PROFESSIONAL SERVICES	FORECAST PUBLIC ARTWORKS	1483	ANOKA COUNTY LIBRARY	1,909.00	2380110101	63010		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	838.85	2380111001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	5,012.69	2380121001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	1,461.70	2380132001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	1,307.56	2380133001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	381.67	2380135001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	122.67	2380136001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	1,156.56	2380137001	63064		
PROFESSIONAL SERVICES	PERFECTION PLUS, INC	1129157	LIBRARY CLEANING SVCS MAR 2019	3,855.59	2380141001	63064		
	TOTAL PROFESSIONAL SERVICES			23,488.48				
ADMIN EXPENSE	BACKLUND, LINDA	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	BACKLUND, LINDA	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	GREENSWEIG, DANIEL	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	GREENSWEIG, DANIEL	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	KEISTER, MELANIE	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	KOST, VIRGINIA	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	KOST, VIRGINIA	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	LENZ, MARK	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	LENZ, MARK	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	MARTINEAU DUNLOP, JANICE	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	MARTINEAU DUNLOP, JANICE	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	NORTH METRO CHAMBER OF COMMERCE		PROCUREMENT CARD	25.00	2380110101	63799		
ADMIN EXPENSE	SCHMALZER, SHARON	25-FEB-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	SCHMALZER, SHARON	18-MAR-2019	LIBRARY BOARD MTG PER DIEM	50.00	2380110101	63362		
ADMIN EXPENSE	SCOTT AND ASSOCIATES INC	I-9980	LIBRARY	134.57	2380110101	63799		
ADMIN EXPENSE	SENIOR ISSUES NETWORK	2019 LIBRARY	LIBRARY-EXPO BOOTH	50.00	2380110101	63799		
ADMIN EXPENSE	UNIQUE MANAGEMENT SERVICES INC	501041	PROJ 1704 FDB LIBRARY FEB 2019	859.20	2380110101	63799		
	TOTAL ADMIN EXPENSE			1,718.77				
	MELSA EQUALIZATION			663.00				
	LEGACY FUND			3,650.00				
	BLDG FUND/CEN PROJECT			11,583.68				
	CAPITAL/CEN PROJECT			693,547.70				
	OPERATING EXPENSES			181,144.90				
	(INCLUDES \$52.30 DONATIONS)							
	TOTAL INVOICES SENT FOR PAYMENT 3/9/19 - 4/4/19			890,589.28				



Anoka County LIBRARY

Ideas, Information, Inspiration.

ANOKA COUNTY LIBRARY BOARD ACTION ITEM

April 15, 2019

AGENDA ITEM NO:

E-1

AGENDA ITEM:

Johnsville Library Space Needs Assessment

ACTION REQUESTED / RECOMMENDATION:

BACKGROUND INFORMATION:

In fall 2018 Library staff worked with Anoka County Facilities Management and Construction and Anoka County Procurement to create a request for quotes (RFQ) for consulting services for a space needs assessment of Johnsville Library. Through that process the architecture firm of Bentz Thompson Rietow (BTR) was selected.

The purpose of the consultant was to develop a facilities plan, identifying space and facilities needs for the Johnsville Library including surveying and analyzing the present and projected programmatic and space requirements of the library.

Over the last several months a working group of BTR, library staff, and county staff from Finance and Facilities Management have met to discuss current and future needs of Johnsville. In March, members of the group gathered patron input at a community conversation.

Ann Voda and Jonathan Strand from BTR will present their findings and some conceptual solutions at the meeting.



Anoka County LIBRARY

Ideas, Information, Inspiration.

ANOKA COUNTY LIBRARY BOARD ACTION ITEM

April 15, 2019

AGENDA ITEM NO: E-2, 2019-0008
AGENDA ITEM: Fines and Fees Schedule

ACTION REQUESTED / RECOMMENDATION:
Approve updated to the Anoka County Library fee schedule.

BACKGROUND INFORMATION:

As they have done in recent years, the county board will conduct a fee review public hearing to consider adjustments to fees charged for various services. That public hearing is tentatively set for May 28th, 2019 at the County Board Meeting. Following the public hearing, the fee changes will be adopted by resolution.

The current library fee schedule is attached. There are no recommended changes at this time.

	YES	NO
Backlund	_____	_____
Greensweig	_____	_____
Hurh	_____	_____
Keister	_____	_____
Kost	_____	_____
Lenz	_____	_____
Schmalzer	_____	_____

Overdue Materials

Overdue Materials - Adult Material Daily \$ 0.30

Overdue Materials - Juvenile Daily \$ 0.10

Library Sales - (New Merchandise)

Book bags - Plastic \$ 0.50

Book bags - Canvas \$ 10.00

Library Sales - (Used)

Library Sales - (Used) Paperback Adult Trade Books \$ 0.75

Library Sales - (Used) Paperback Adult Mass Market \$ 0.25

Library Sales - (Used) Paperback Juvenile \$ 0.25

Library Sales - Videos \$ 2.00

Library Sales - Audios \$ 1.00

Miscellaneous Fees

Miscellaneous Fees - Video Rental, Entertainment \$ 1.00

Miscellaneous Fees - Copy Fees (Coin Operated Copiers) \$ 0.10

Miscellaneous Fees - Copy Fees (Microfilm Reader Printers) \$ 0.25

Miscellaneous Fees - Copy Fees (Coin Operated Copiers) - Color Copies \$ 0.50

Miscellaneous Fees - Dishonored Check Fee \$ 30.00

Miscellaneous Fees – Non-Resident Library Card \$ 60.00

Miscellaneous Fees - Processing Fee Lost/Unrepairable Damage Print Material \$ 8.00

Miscellaneous Fees - Processing Fee Lost/Unrepairable Damage Media (DVD, Discs) \$ 10.00

Miscellaneous Fees - Lost Library Card Replacement \$ 2.00

Miscellaneous Fees - Referral Fee for Submission of Delinquent Library Card Accounts
over \$25 to Unique Management Services \$ 10.00



Anoka County LIBRARY

Ideas, Information, Inspiration.

April 15, 2019

AGENDA ITEM NO:

F-1

AGENDA ITEM:

St. Francis Library Update

Library Report -St. Francis

TRENDS IN THE SERVICE AREA

- The St. Francis Library has a service area population of over 16,000.
- St. Francis is experiencing residential growth. Construction has begun on two expansion projects: 55 mobile home lots and 12 townhomes will be added to existing developments. Construction of a new subdivision with 200+ single-family homes that will be located just north of the library is underway. A senior living facility of 80-90 units will begin construction in 2019.
- The community passed an \$80 million bond referendum for the local school district, St. Francis Area Schools Independent School District 15. ISD 15 serves over 4,000 students and employs over 800 staff in northern Anoka County and southern Isanti County. Each of their buildings will be undergoing renovations of some sort with the referendum funding.
- Demographics: St. Francis has an estimated population of 7,475. 41% of the population falls in the 25-54 age range with a median age of 33.5. Over 10% of the population is under the age of 5. (2017 American Fact Finder)

LIBRARY ISSUES AND SERVICE TRENDS

- St. Francis library staff continue to think creatively about our limited space. Ongoing requests for meeting space, high computer usage, and consistent storytime attendance factor into decisions about furniture and space use within the library.
- ACL's new mobile hotspots, launched in February, were a big hit with the community. Since the collection was announced in the quarterly Anoka County News (Volume 1-2019) there has been a wait list. Patrons have used the hotspots for everything from updating software on their computers to filing their taxes and playing online video games!
- The library, due to St. Francis' relative rural/isolated location and lack of affordable, local entertainment options, tends to be a destination for families and daycares in the summer. The library started getting calls requesting information about summer programming in February!

LIBRARY SERVICES AND EVENTS

- ISD 15 continues to be a partner for outreach. Over 1,000 middle school students visited St. Francis Library for tours and library card sign-ups this past fall. This spring the elementary school will bring all four of its classes of first graders to the library to learn about Summer Adventures @ Your Library. Olivia currently serves on the district's Race and Cultural Equity interest group. Library staff have received permission to host a table at fall orientation events.
- Our winter Creative Hands program series continues to be successful in its second year. Creative Hands is an adult craft program; St. Francis staff provide supplies and instruction, attendees bring home a beautiful craft project!
- St. Francis Library just wrapped up its second offering of NASA Family Science programs. The program combines lesson plans that come straight from NASA with a collaborative atmosphere where families work together to solve problems and use divergent thinking! One eleven-year-old attendee said of the event, "It was awesome times infinity!"
- St. Francis library has partnered with the Cedar Creek Ecosystem Science Reserve, a nationally renowned ecological research site located in East Bethel, to offer a series of Storywalks and nature programs both at their location and at the library.
- Our partnership with the Anoka County Parks department is especially important in St. Francis. Many of our programs are held offsite, in the Rum River North Park shelter. The Parks department entrusted us with our own key for the building and allows us to use the space free of charge.

ST. FRANCIS LIBRARY AT A GLANCE 2019

YEAR BUILT	1980
SQUARE FEET	2,275
DAYS OPEN	Mon, Wed, 12-8 Tues., Th 10-6 Fri 12-6 Sat 10-2 (closed Saturdays in the summer)
HOURS/WK	42

NUMBER OF PUBLIC COMPUTERS	4
COLLECTION SIZE	41,778

STAFF FTE	2.7
TOTAL STAFF	4
VOLUNTEER HOURS	568

	2015	2016	2017	2018
TOTAL CIRCULATION	58,657	57,320	86,971	72,971
CHILDREN'S CIRCULATION (TOTAL AND % OF TOTAL CIRCULATION)	32,460 55%	32,166 56%	48,480 55%	40,986 56%
REFERNCE	4,498	5,304	4,693	5,096
COMPUTER SESSIONS	2,698	2,251	2,913	2,946
WIRELESS SESSIONS	4,321	4,761	6,955	7,164
ANNUAL VISITS	31,492	32,571	28,828	29,030
CHILDREN'S PROGRAM ATTENDANCE	2,099	1,831	1,847	1,742
ADULT PROGRAM ATTENDANCE	2	0	53	62



Anoka County
LIBRARY

Ideas, Information, Inspiration.

April 15, 2019

AGENDA ITEM NO:

F-2

AGENDA ITEM:

2019 Work Plan Quarterly Report

2019 Work Plan Quarterly Report

Goal 1 Promote Personal Growth and Learning	
<p>Develop Dynamic Programming</p> <ul style="list-style-type: none"> • Offer programs meeting community goals • Offer additional adult programs supporting community health, cultural/social issues, history, economic development • Redefine branding and marketing for services • Using Project Outcome, measure and report value of classes and events 	<p>Quarter 1</p> <ul style="list-style-type: none"> • Offered 746 programs with 11,315 people attending • Staff trained in Project Outcome, began testing for system-wide usage • Curiosity Kitchen classes began at Mississippi and Crooked Lake • Hosted First-time Home Buyers program series • Hosted AARP Tax preparation assistance
<p>Build community around reading and literacy</p> <ul style="list-style-type: none"> • Invigorate focus on readers' advisory services. • Provide more ways for people to have conversations about books and materials from the library's collections. • Promote and encourage established and emerging Anoka County and Minnesota authors, artists, and creators. Collect and share community stories 	<p>Quarter 1</p> <ul style="list-style-type: none"> • Hosted Local Talent Collection at North Central • Book Puzzler program begins at North Central, a combination book discussion and puzzle solving • Mississippi Library began programming at senior housing • Poet Laureate hosted a workshop and poetry slam at Mississippi • Centennial staff host book clubs and conversations at Circle Pines City Hall
<p>Strengthen the library's contribution to youth development and education</p> <ul style="list-style-type: none"> • Join with schools and educational institutions to close the achievement gap. • Increase public awareness of homework help resources • Youth are college and career ready • Offer programming supporting early literacy and reading at grade level by 3rd grade 	<p>Quarter 1</p> <ul style="list-style-type: none"> • Fridley HS library card access project planned • Early Reader Book Clubs introduced • ACCAP Fatherhood Project partnership renewed • Hosted <i>Finding Your Voice: Speaking Truth to Power</i> Great Stories Book Club I at AHS • Summer services for youth planned • Girl Who Code program begins at Rum River, hosted a Code-a-thon for the public. • Anime matinees offered at Johnsville

Goal 2 Expand Access to Ideas, Information and Stories

Build partnerships to make lasting differences in people's lives

- Develop adult volunteer and internship programs (ES)
- Partnerships with community organizations provide access to learning with clear expectations and shared responsibilities (ES, MS)
- Partner with local communities to develop a Census 2020 complete count plan (JW, AW)
- Develop and execute community conversations throughout the county to inform our services, programs and strategic planning (MS)

Quarter 1

- Census Task Force attended workshops held by the State Demographer and MN Library Association.
- Census Complete Count Committee established.
- Public Services Team met with staff from the cities of Anoka, Coon Rapids, and St. Francis.
- Finalized agreement with University Extension for community conversation planning, plan will be completed by May

Develop collections that reflect and inspire the community.

- Build and maintain diverse and relevant collections in popular formats, including expand World Language collections (AW)
- Explore ways we can be more responsive to community demands for new types of lending, both content and format.
- Investigate ways we can use technology to bring local stories, history, and expertise to a larger community. (AW)

Quarter 1

- Bakeware collection for Centennial planned
- Hot Spot collection launched

Deliver convenient patron focused services

- Evaluate open hours and adjust as data and community needs reflect.
- Streamline card registration with MELSA (AW)
- Provide staff training to serve diverse populations (JK)
- Select and install upgraded computer and print management system (BD)
- Catalog interface re-design (AW)
- Local cataloging practices are updated to streamline searching and accessibility (AW)
- Explore Customer Relationship software (ES)

Quarter 1

- Staff Day training plenary session on cultural competencies
- RFP for print management software drafted and timeline developed

Strengthen Communities and Neighborhoods

<p>Bring library services to the people</p> <ul style="list-style-type: none"> • Share resources across multiple, easy to use and convenient platforms. • Actively seek opportunities to support the work of civic groups and service providers and customize information for their use. • Provide spaces and opportunities in the community for residents to exchange ideas, information, and knowledge with each other on issues that matter to their communities • Evaluate Library On-the-Go services (MS, JK) • Select and launch new mobile app (BD, ES, JS) 	<p>Quarter 1</p> <ul style="list-style-type: none"> • Launched new online calendar/scheduling software • Meeting rooms were reserved 2009 times by 623 unique people or groups
<p>Establish the library as a civic focal point and essential resource for communities.</p> <ul style="list-style-type: none"> • Expand services to local business and organizations. • Explore Open+ or similar service for Centennial Library and other locations • Explore having more libraries as polling places 	<p>Quarter 1</p>
<p>Adapt library facilities to serve as catalyst for community engagement and development</p> <ul style="list-style-type: none"> • Complete Johnsville Library needs assessment (MS) • Re-open Centennial Library (MS) • Refresh/replace carpet and furniture at Crooked Lake (DB) • Replace all windows at Library Support Service (DB) • Resurface parking lots at Crooked Lake, Johnsville, Northtown (DB) • Begin St. Francis Library needs assessment (MS) • Re-align Rum River service to a one-desk model (JK) 	<p>Quarter 1</p> <ul style="list-style-type: none"> • Johnsville Library needs assessment completed. • Crooked Lake painted and wallpapered, new carpet installed. • Assessment completed for new windows at LSS • Construction of Centennial continues

Foster a Culture of Innovation

Staff serve as experts in the Community

- Complete staff development needs assessment. (JK)
- All staff utilize professional development to further the mission of the library.

Quarter 1

ACL staff led workshops/trainings at

- Women's Correctional Facility in Shakopee
- Lutheran Early Childhood Educators Conference

Develop and share professional interests and talents.

- Integrate Library collections, services and programs through collaboration and teamwork across work groups.
- Evaluate staffing structure to adapt to changing conditions and respond to emergent opportunities.

Quarter 1

- Conducted Community Conversation at Johnsville
- Staff Day planned for May
- 5 staff attended COSUGI conference

Empower staff with the tools and knowledge to excel in their work.

- Complete patron usage study (JK, AW)
- Circulation Manual re-write (AW)
- Explore streamlining staff efficiencies with self-checks, smart returns, and AMH machines

Quarter 1

- Patron Usage Study designed and piloted at St. Francis
- Circulation Manual Re-write workgroup formed
- Pilot projects for Northtown materials handling system begin

Branches by Quarter 2019

Total materials circulated

	Q1	Q2	Q3	Q4	YTD Total
AC History Ctr	381				381
Andover	3,030				3,030
Centennial	10,134				10,134
Crooked Lake	47,167				47,167
Johnsville	77,251				77,251
LSS	10,046				10,046
Mississippi	27,329				27,329
North Central	20,736				20,736
Northtown	125,985				125,985
Ramsey	443				443
Rum River	117,997				117,997
St. Francis	17,279				17,279
Total	457,778				457,778

Children's materials circulated

	Q1	Q2	Q3	Q4	YTD Total
	58				58
	1,067				1,067
	5,887				5,887
	23,197				23,197
	46,043				46,043
	2,682				2,682
	12,128				12,128
	10,424				10,424
	59,892				59,892
	133				133
	60,715				60,715
	9,175				9,175
Total	231,401				231,401

Registrations

	Q1	Q2	Q3	Q4	YTD Total
	167				167
	543				543
	674				674
	339				339
	184				184
	975				975
	1,071				1,071
	128				128
Total	4,081				4,081

Total Reference

	Q1	Q2	Q3	Q4	YTD Total
Centennial	-				-
Crooked Lake	1,236				1,236
Johnsville	744				744
Mississippi	1,344				1,344
North Central	600				600
Northtown	5,736				5,736
Rum River	6,540				6,540
St. Francis	792				792
Total	16,992				16,992

Visits

	Q1	Q2	Q3	Q4	YTD Total
	-				-
	19,206				19,206
	24,711				24,711
	18,504				18,504
					-
	49,290				49,290
	35,079				35,079
					-
Total	146,790				146,790

Meeting room use by outside groups

	Q1	Q2	Q3	Q4	YTD Total
	-				-
	114				114
	130				130
	142				142
					-
	1,364				1,364
	259				259
					-
Total	2,009				2,009

Public computer logins

	Q1	Q2	Q3	Q4	YTD Total
Centennial	-				-
Crooked Lake	3,288				3,288
Johnsville	2,556				2,556
Mississippi	4,094				4,094
North Central	718				718
Northtown	9,339				9,339
Rum River	4,969				4,969
St. Francis	799				799
Total	25,763				25,763

Hours of computer use

	Q1	Q2	Q3	Q4	YTD Total
	-				-
	130,925				130,925
	75,508				75,508
	147,259				147,259
	21,658				21,658
	416,690				416,690
	275,451				275,451
	21,851				21,851
Total	1,089,342				1,089,342

Wireless Users

	Q1	Q2	Q3	Q4	YTD Total
	60				60
	726				726
	875				875
	669				669
	404				404
	2,770				2,770
	1,931				1,931
	217				217
Total	7,652				7,652

Volunteer hours

	Q1	Q2	Q3	Q4	YTD Total
Centennial	0				0
Crooked Lake	92.25				92.25
Johnsville	93				93
Mississippi	0				0
North Central	35.5				35.5
Northtown	119.5				119.5
Rum River	110.25				110.25
St. Francis	13				13
Total	463.5				463.5

Volunteen hours

	Q1	Q2	Q3	Q4	YTD Total
	0				0
	38				38
	78.5				78.5
	0				0
	4				4
	199.95				199.95
	420.8				420.8
	55.25				55.25
Total	796.5				796.5

Branches by Quarter 2019

Children's programs

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	32				32
Centennial	0				0
Crooked Lake	46				46
Johnsville	42				42
Mississippi	24				24
North Central	25				25
Northtown	146				146
Rum River	65				65
St. Francis	34				34
Total	414				414

Children's program attendance

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	689				689
Centennial	0				0
Crooked Lake	905				905
Johnsville	577				577
Mississippi	182				182
North Central	336				336
Northtown	3038				3038
Rum River	1394				1394
St. Francis	357				357
Total	7478				7478

Teen programs

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	9				9
Centennial	0				0
Crooked Lake	19				19
Johnsville	5				5
Mississippi	16				16
North Central	4				4
Northtown	13				13
Rum River	54				54
St. Francis	10				10
Total	130				130

Teen program attendance

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	316				316
Centennial	0				0
Crooked Lake	116				116
Johnsville	22				22
Mississippi	69				69
North Central	28				28
Northtown	627				627
Rum River	627				627
St. Francis	62				62
Total	1867				1867

Adult programs

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	22				22
Centennial	0				0
Crooked Lake	12				12
Johnsville	9				9
Mississippi	27				27
North Central	8				8
Northtown	86				86
Rum River	28				28
St. Francis	10				10
Total	202				202

Adult program attendance

	Q1	Q2	Q3	Q4	YTD Total
ACL Offsite	127				127
Centennial	0				0
Crooked Lake	68				68
Johnsville	56				56
Mississippi	124				124
North Central	67				67
Northtown	539				539
Rum River	191				191
St. Francis	52				52
Total	1224				1224



Anoka County LIBRARY

Ideas, Information, Inspiration.

ANOKA COUNTY LIBRARY BOARD INFORMATION ITEM

April 15, 2019

AGENDA ITEM NO: F-3
AGENDA ITEM: Director's Report

ACTION REQUESTED / RECOMMENDATION:

Information and Discussion

Upcoming Dates

Thursday, May 9 all libraries will be closed for staff professional development workshop.
Saturday, June 29 is the working date for Centennial Library grand re-opening celebration.

Summer Adventures

Anoka County Library will debut our new summer reading program, Summer Adventures, on June 1, 2019. The program offers Anoka County youth the opportunity to become explorers of their communities, encouraging them through the use of staff developed field guides to engage in a variety of activities ranging from reading books, trying STEM experiments, attending music and performing arts programs, volunteering, and exploring the parks. Youth will have the opportunity to engage fully with the library and their community, as well as win prizes including books and tickets to places like the State Fair, Twins' games, and Bunker Beach.

Emergency Procedures

We are working with our cell phone carrier to provide a low-cost option for emergency phones for the buildings when internet connections are lost. Our phone system is VoIP and without internet service we have no method of communicating with staff. Simple cell phones will be purchased with a monthly plan allowing unlimited shared minutes between devices.

City Council Presentations

In a coordinated effort to learn more about the communities we serve, last fall the library's public services supervisors began visiting with local city government staff. Beginning in May branch managers and I are scheduled to present library information at city council meetings. By providing regular updates to the staff and elected officials in our communities, we will be opening new communication channels for reaching potential patrons, aligning service delivery with community priorities, and demonstrating the value and utility of library services.

Jurassic Park Escape Room

A great time was had at the Jurassic Park Escape Room in Mississippi. We had a full house for our first session and about half for our second, with 14 attendees total. Neither group made it off the island in time, but we had tons of fun trying. Acharie, our student staff member, was an *amazing* T-rex for us, and had some of the participants a little worried...



Club Book

Northtown Library hosted award-winning novelist, poet, and poignant chronicler of the modern Native American experience Linda LeGarde Grover as part of the Club Book reading series. Grover introduced her new book, *In the Night of Memory*, to a full house.

A Northtown regular patron arrived and told staff "I went to college with her brother!" and was overjoyed when he shook her hand, she said remembered him and told him that her brother was coming.

Audience comments included: "We are teachers and we teach her book "The Road Back to Sweetgrass" as part of our curriculum. Our students are jealous that we get to meet her."



Strategic Goal: Strengthen Communities and Neighborhoods

ACL Outreach to the Shakopee Correctional Facility

For the last five years, Andrea Smith, the Librarian at the Minnesota Correctional Facility-Shakopee has been hosting Chautauqua assemblies. This education opportunity for those incarcerated there offers over 40 workshops, presented by volunteers from the community over the course of a week. Each year, over 200 women take part in the classes offered. This year, Stacey Hendren and Becky Walpole took a NASA Family Science lesson to the Chautauqua.

Becky Walpole reported: "The 25 attendees ranged in age from 21-54. We were surprised the class was so popular. Though we really didn't know what to expect, it was wonderful to see the ladies so engaged in the material and creatively interacting with each other through the lesson. There was lots of laughter, sharing of ideas and information coming from a wide range of background knowledge and educational experiences.

Even though we only introduced ourselves as working in Anoka County Libraries, two of the participants made connections. "Do you know that library across from the Northtown Mall? That's a beautiful library!" "My daughter goes to the library in Blaine and the one in Coon Rapids. I'm so proud of her."

Lutheran Early Childhood Educators Conference

Jill Wujcik and Dana Weigman presented "100 (titles) in 75 (min)" at the Lutheran Early Childhood Educators conference March.

Strategic Goal: Expand Access to Information, Ideas & Stories

Books by Mail

The Anoka County Library mails books, free of charge, to eligible county residents who cannot get to their community libraries.

And Books by Mail business is booming. In March 686 items were requested and 132 packages were sent. The previous record was 558 items requested and 110 packages sent in August 2018.

In 2016, a monthly average of 230 items were being requested and 57 packages were being sent. In 2015 there were approximately 80 active Books by Mail users. Currently there are 205 active Books by Mail users, a 156% increase.