

ANOKA COUNTY

**INFORMATION TECHNOLOGY (IT) COMMITTEE AGENDA
and Meeting of the Anoka County Board of Commissioners****

Commissioners Gamache (Chair), Reinert (Vice Chair), Schulte

FOR THE TUESDAY, APRIL 18, 2023, MEETING

10:30 A.M.

Conference Room #710 - Government Center

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.

INFORMATIONAL ITEMS:

2. Consider, for informational purposes, a presentation on Microsoft licensing options.
3. Consider, for informational purposes, a discussion regarding a Memo of Understanding (MOU) with PCs for People.

ADDITIONAL ITEMS:

4. Next scheduled meeting is Tuesday, May 16, 2023.
5. Adjourn

*** Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will not vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



ANOKA COUNTY IT COMMITTEE INFORMATIONAL ITEM

April 18, 2023

INFORMATION TECHNOLOGY

| | |
|------------------|---|
| ACTION REQUESTED | Susan Vreeland, Chief Information Officer, is requesting the IT Committee consider, for informational purposes, a presentation on Microsoft licensing options. |
| BACKGROUND | <p>In 2009, the County entered into an agreement with Microsoft to purchase an enterprise agreement for licensing the County's servers, file, print and email functionality. This also provided for the licensing needed for the County's PC operating systems and Microsoft Office licenses required for workstations.</p> <p>Since 2009 the county has made a strategic investment of more than \$9M toward our Microsoft solution.</p> |
| SOLUTIONS | As a result of the initial agreement and our continued use of this mission critical technology, the County is required to renew its agreement, in accordance with the state contract, in May of 2024. |
| CONCLUSION | The County utilizes the State contract as the vehicle to renew its agreement for Microsoft products through Insight Public Sector our value-added reseller, utilizing the efficient processes of the State's already negotiated contract with Microsoft. By using the State's contract to continue our licensing platform, we can ensure the best pricing and continued functionality of this technology. |
| RECOMMENDATIONS | <p>A formal recommendation is not required at this time, but further discussion will occur during the IT operating budget presentation in June 2023.</p> <p>Thank you for your consideration. If you have any questions, please contact the Chief Information Officer, Susan Vreeland.</p> |



ANOKA COUNTY IT COMMITTEE INFORMATIONAL ITEM

April 18, 2023

INFORMATION TECHNOLOGY

| | |
|------------------|---|
| ACTION REQUESTED | Susan Vreeland, Chief Information Officer, is requesting the IT Committee consider, for informational purposes, a discussion regarding a Memo of Understanding (MOU) with PCs for People. |
| BACKGROUND | <p>PCs for People is a not-for-profit corporation established to provide low-cost computers, electronic technology and equipment, and affordable broadband internet to low-income individuals and organizations by refurbishing usable retired computers from businesses and individuals.</p> <p>The County has partnered with PCs for People for over a decade to recycle county laptops, monitors, desktops, printers, hard drives, batteries and other electronic devices being retired while still having usable life.</p> <p>As a result of our continued use of this partnership, PCs for People has received over 5,500 devices from the County and has distributed over 4,200 of them back to County residents, supporting over 10,700 people including 5,700 children.</p> |
| SOLUTIONS | Due to the nature of much of the information contained within the electronic assets, Anoka County asks partnering agencies recognize the need to comply with strict standards to ensure the protection of Anoka County's sensitive data. Many of the electronic assets contain law enforcement data which requires strict adherence to BCA requirements. |
| CONCLUSION | By signing an MOU, PCs for People, the partnering agency, agrees to work with Anoka County to ensure the safety of Anoka County data as well as compliance with all necessary requirements. |
| RECOMMENDATIONS | <p>Susan Vreeland, Chief Information Officer, is requesting the IT Committee consider, for informational purposes, an update to the Memo of Understanding (MOU) with PCs for People.</p> <p>Thank you for your consideration. If you have any questions, please contact the Chief Information Officer, Susan Vreeland.</p> |