

ANOKA COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY
BOARD AGENDA

FOR THE APRIL 26, 2022 MEETING

10:15 A.M. or Immediately Following the
Anoka County Board Meeting
Whichever is Later

County Board Room #705
Anoka County Government Center

1. Chair calls meeting to order.

2. Trustees: Matt Look
Julie Braastad
Robyn West
Mandy Meisner
Mike Gamache
Jeff Reinert
Scott Schulte

Others:

3. Chairs remarks.

*4. Consider approving the minutes from the ACHRA Board Meeting of February 22, 2022. **See attached** minutes.

5. **Public Hearing** – to obtain comments on ACHRA’s proposed use of U.S. Department of Housing and Urban Development (HUD) HOME American Rescue Plan (HOME-ARP) Allocation Plan program funds. **See attached** Notice of Public Hearing and Comment published April 8, 2022.

*6. Consider approving allocating the anticipated amount of \$2,417,581 in HOME-ARP program funds to any or all of HUD’s eligible HOME-ARP activities including:

- A. Acquisition and development of non-congregate shelter units.
- B. Development and support of affordable housing.
- C. Provision of supportive housing.
- D. Tenant-based rental assistance.

7. ACHRA Management report.

New Business

*8. Consider approving a funding request from the City of Ham Lake in the amount of \$938 to cover costs related to regional economic development activities. **See attached** worksheet and resolution from the City of Ham Lake.

*Requires ACHRA Board approval.

**ANOKA COUNTY HOUSING AND REDEVELOPMENT
AUTHORITY MEETING MINUTES**

Government Center
Board Room
Anoka, Minnesota

February 22, 2022

Trustees Present: Scott Schulte (Chair)
 Matt Look
 Robyn West
 Mandy Meisner
 Mike Gamache
 Jeff Reinert

Absent: Julie Braastad

Others Present: Karen Skepper, Community and Government Relations Director; Andrew Jackola, Assistant County Attorney; Dee Guthman, Deputy County Administrator; Cory Kampf, Finance and Central Services Division Manager; Linda Hedstrom, Community Development Program Assistant; Tina Pedersen, Principal Administrative Secretary; staff and citizens

Chair Schulte called the meeting to order at 10:25 a.m.

Trustee Reinert made motion approving the ACHRA minutes from the special board meeting of February 8, 2022. Trustee Gamache seconded the motion. Motion carried.

At 10:27 a.m., Chair Schulte asked Assistant County Attorney Andrew Jackola to conduct a public hearing to obtain comments on housing, community and economic development needs to assist with the development of the Fiscal Year 2022 Annual Action Plan, including proposed CDBG and HOME Program funding.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Community Development Manager Renee Sande presented information regarding the proposed 2022 CDBG and HOME Program funding.

Assistant County Attorney Jackola invited the public to give comment.

There were comments from the following:

- A. Mary Larkin with Apple Tree Dental thanked the trustees for continued funding, noting that this year's funding will enable Apple Tree Dental to serve more clients.
- B. Sarah Caflisch with Lee Carlson Center thanked the trustees for their continued support.
- C. Tessa Wetjen with Neighborhood HealthSource thanked the trustees for their support and noted the funding will be used to provide primary care and well child checks to those in need.
- D. Renee noted she received a letter of thanks from Devin Vander Schaaf of Accessible Space Inc. (ASI, Inc.), and read the letter aloud.

There being no further comments from the public, Assistant County Attorney Jackola closed the public hearing at 10:52 a.m.

* * * * *

At 10:53 a.m., Assistant County Attorney Jackola opened a Public Hearing to obtain comments on the Program Year 2019 Action Plan Amendment with CDBG-CV (COVID) funding recommendation to allocate Entitlement Funds in the amount of \$57,000 to The Salvation Army to provide rent and utility assistance to low-to-moderate income households who continue to be impacted by COVID.

Assistant County Attorney Jackola called on Community Development Manager Renee Sande to provide information, after which Assistant County Attorney Jackola invited the public to give comment.

There being no comments from the public, Assistant County Attorney Jackola closed the public hearing at 10:55 a.m.

Trustee Gamache made motion approving amending the Program Year 2019 Action Plan with a CDBG-CV (COVID) funding recommendation to allocate Entitlement Funds in the amount of \$57,000 to The Salvation Army to provide rent and utility assistance to low-to-moderate income households who continue to be impacted by COVID. Trustee Reinert seconded the motion. Upon roll call vote, motion carried.

* * * * *

Trustee Look made motion to approve early Lease Termination Amendments with Jackson Street property tenants Goldberg Bonding Company, Inc., and Dr. Mark Kleiman. Trustee Gamache seconded the motion. Upon roll call vote, motion carried.

Trustee Gamache made motion to approve early Lease Termination Amendments with Jackson Street property tenants Apex Facility Solutions SBC, and Tenere Home Care Services, LLC. Trustee West seconded the motion. Upon roll call vote, motion carried.

* * * * *

The Anoka County Housing and Redevelopment Authority meeting adjourned at 10:59 a.m.

ATTEST:

**ANOKA COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY**

By: _____
Mike Gamache, its Secretary/Treasurer

By: _____
Scott Schulte, Chair

Motion carried means all trustees in attendance voted affirmatively unless otherwise noted.

ANOKA COUNTY HRA COMBINED NOTICE OF PUBLIC HEARING AND COMMENT

Notice is hereby given that the Anoka County Housing and Redevelopment Authority (ACHRA) will meet on April 26, 2022, at 10:15 a.m. or immediately following the Anoka County Board meeting, whichever is later, for a regularly scheduled ACHRA Board Meeting which includes a public hearing at the Anoka County Government Center, 2100 3rd Avenue, Room 705, Anoka, MN. The purpose of this hearing is to offer the public an opportunity to comment on the ACHRA's proposed use of HUD (U.S. Dept of Housing and Urban Development) HOME American Rescue Plan (HOME-ARP) Allocation Plan program funds. The HOME-ARP Allocation Plan is a document mandated by HUD that outlines local homelessness needs and identifies strategies for addressing them using funds from the HOME-ARP.

In accordance with the Public Participation section of HUD's HOME-ARP program requirements, a 15-day public comment period for the HOME-ARP activities is allowed. Notice is hereby given that April 9, 2022, represents the beginning of a 15-day public comment period during which citizens may make comments on the proposed use of HOME-ARP funds.

The HOME-ARP program is intended to help: 1-Homeless households; 2-Households at risk of homelessness; 3-Households fleeing domestic violence, dating violence, sexual assault, stalking or human trafficking; and 4-Other vulnerable populations.

The ACHRA is considering allocating the anticipated amount of \$2,417,581 in HOME-ARP program funds to any or all of HUD's eligible HOME-ARP activities including: 1-Acquisition and development of non-congregate shelter units; 2-Development and support of affordable housing; 3-Provision of supportive housing; 4-Tenant-based rental assistance. Amount is subject to change.

Persons seeking additional information on the proposed use of HUD HOME-ARP funds, persons submitting written comments, or persons wanting to participate in the Public Hearing must contact Alice Strand at Community and Government Relations, Anoka County, 2100 3rd Avenue, Suite 700, Anoka, MN. Telephone 763-324-4616; Fax: 763-324-5490, or email Alice.Strand@co.anoka.mn.us prior to 4:00 pm on April 25, 2022. We strongly encourage public comments be submitted in writing prior to the hearing.

If you need an accommodation, such as an interpreter or printed material in an alternate format (i.e., Braille or large print) because of a disability, please contact Alice Strand at 763-324-4616 prior to the end of the public comment period or the public hearing date.

/s/ _____
Karen Skepper
ACHRA Executive Director

/s/ _____
Andrew Jackola
Assistant County Attorney

PUBLISH IN: *Anoka County Union*

Friday, April 8, 2022

ANOKA COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY
MANAGEMENT COMMITTEE REPORT

FOR THE APRIL 26, 2022
HOUSING AND REDEVELOPMENT AUTHORITY MEETING

The Anoka County Housing and Redevelopment Authority (ACHRA) Management Committee meeting was held April 12, 2022, in Conference Room - #772, Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Trustee Scott Schulte (Chair); and Trustee Mike Gamache

Absent: Trustee Matt Look and Trustee Robyn West

Others — Trustee Jeff Reinert; Trustee Mandy Meisner; Karen Skepper, Community and Government Relations Director; Cory Kampf, Finance and Central Services Division Manager; Andrew Jackola, Assistant County Attorney; Linda Hedstrom, Community Development Program Assistant; and Tina Pedersen, Principal Administrative Secretary

***Action Item**

- *1. The committee recommends the ACHRA Board of Trustees approve a funding request from the City of Columbia Heights in the amount of \$1,252 to cover costs related to regional economic development activities. **See attached** worksheet and resolution from the City of Columbia Heights.

Informational Item

2. For informational purposes, Finance and Central Services Division Manager Cory Kampf provided an update on the Cronin building.

*Requires ACHRA Board Approval.



ANOKA COUNTY HRA ACTION ITEM

April 12, 2022

ACTION REQUESTED	<p>Consider Recommending the Anoka County Housing and Redevelopment Authority approve a funding request from the City of Columbia Heights in the amount of \$1,252.</p> <p>Funds will be used to cover the Voluntary Cost Share established for regional economic development activities.</p>
BACKGROUND	<p>The City of Columbia Heights has passed a resolution opting into the economic development activities authorized by state statute.</p>
FUNDING SOURCE	<p>ACHRA levy funds</p>

RESOLUTION NO. 2022-41

A RESOLUTION REQUESTING FUNDS FROM THE ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY TO SUPPORT ECONOMIC DEVELOPMENT ACTIVITIES WITHIN THE CITY OF COLUMBIA HEIGHTS

BE IT RESOLVED BY the City Council (the "Council") of the City of Columbia Heights, Minnesota (the "City") as follows:

WHEREAS, the City is part of Anoka County (the "County"), and such is a rapidly growing and important segment of the Twin Cities Metropolitan Region, made up of rich variety of vital, desirable communities; and

WHEREAS, on June 24, 2017, the Council adopted Resolution 2017-70, a resolution authorizing the approval of participation in the Anoka County Housing and Redevelopment Authority (the "ACHRA") economic development activities; and

WHEREAS, the City is eligible to request funding for projects and programs that meet the requirements of MN Statute 469; and

WHEREAS, the Council, after appropriate examination and review, entered a Memorandum of Understanding and a Voluntary Cost Sharing Agreement on September 24, 2018 (the "Agreements") with the County and municipalities of the County to set goals, create an action plan, and implement shared objectives to promote economic development; and


WHEREAS, the Agreements addressed the need for cost sharing, and the City desires to request funding from the ACHRA to support the economic development activities.

NOW, THEREFORE, BE IT RESOLVED, the City does hereby request that the ACHRA contribute the sum of \$1,252.00, as a voluntary contribution to the economic development activities described in the Agreements.

ORDER OF COUNCIL

Passed this 28th day of March, 2022

Offered by: Jacobs
Seconded by: Murzyn, Jr.
Roll Call: All Ayes, Márquez Simula Absent



Nick Novitsky, Council President

Attest: 

Sara Ion, City Clerk/Council Secretary



ANOKA COUNTY HRA ACTION ITEM

April 26, 2022

ACTION REQUESTED	<p>Consider Recommending the Anoka County Housing and Redevelopment Authority approve a funding request from the City of Ham Lake in the amount of \$938.</p> <p>Funds will be used to cover the Voluntary Cost Share established for regional economic development activities.</p>
BACKGROUND	<p>The City of Ham Lake has passed a resolution opting into the economic development activities authorized by state statute.</p>
FUNDING SOURCE	<p>ACHRA levy funds</p>

RESOLUTION NO. 22-10

**CITY OF HAM LAKE
COUNTY OF ANOKA
STATE OF MINNESOTA**

**RESOLUTION REQUESTING THE USE OF ANOKA COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY FUNDS FOR A PROJECT IN THE CITY OF
HAM LAKE**

WHEREAS, Ham Lake is an Anoka County municipality, and participates in the Anoka County Housing and Redevelopment Authority program; and

WHEREAS, the City is in need of grant funding to assist with the Voluntary Cost Sharing Agreement for Anoka County Economic Development for 2022; and

WHEREAS; this project meets the requirements outlined in State Statute as a housing, redevelopment or economic development activity; and

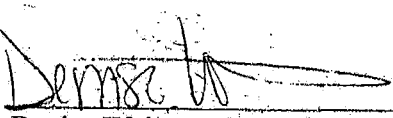
WHEREAS; there are sufficient funds available through the Anoka County Housing and Redevelopment Authority.

NOW THEREFORE BE IT RESOLVED that the City of Ham Lake formally requests a grant in the amount of \$938.00 from the Anoka County Housing and Redevelopment Authority.

Adopted by the City Council of the City of Ham Lake this 21st day of March, 2022.



Michael G. Van Kirk, Mayor



Denise Webster, City Clerk