

# ANOKA COUNTY BOARD AGENDA

FOR THE MAY 14, 2019, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

|             |                  |
|-------------|------------------|
| District #1 | Matt Look        |
| District #2 | Julie Braastad   |
| District #3 | Robyn West       |
| District #4 | Mandy Meisner    |
| District #5 | Mike Gamache     |
| District #6 | Rhonda Sivarajah |
| District #7 | Scott Schulte    |
- Others:
4. Tax claims and abatements.
5. Review of checks issued from Finance and Central Services and from Human Services.
6. Approval of minutes from the April 23, 2019, county board meeting.
7. Chair's remarks.
  - A. Consider, for informational purposes, the 2018 Medical Examiner's Annual Report.
8. Committee reports.
  - A. Management Committee report.
  - B. Transportation Committee report.
  - C. Transportation Committee Chair report.
  - D. Parks Committee report.
9. Consider Resolution #2019-64, Appointment Of The Position Of The County Administrator For Anoka County (Contract #C0007121). **See attached** resolution.

## ANOKA COUNTY

### MANAGEMENT COMMITTEE REPORT

FOR THE May 14, 2019, COUNTY BOARD MEETING

The Management Committee meeting was held on April 23, 2019, at 8:45 a.m. in Master Conference Room #772 of the Anoka County Government Center, Anoka, Minnesota.

Present: **Committee Members** – Commissioner Robyn West (Chair), Commissioner Matt Look, Commissioner Julie Braastad, and Commissioner Mike Gamache

**Others** – Commissioner Scott Schulte; Mike Roff, Employee Relations Director; Jerry Soma, County Administrator; Marcy Crain, Chief Deputy County Attorney; and Teresa Swoyer, Administrative Coordinator

All items were approved by all committee members unless otherwise noted.

#### \*Action Items

1. The Management Committee recommends approving the following personnel transactions:
  - A. **New** Position – Human Services/Public Health & Environmental Services – effective May 14, 2019. PC#2019003327  
  
1.0 FTE Correctional Health Registered Nurse – Grade B111, range \$23.18 to \$39.66 per hour.  
  
**See attached** position action form.
  - B. **New** Position – Human Services/Public Health & Environmental Services – effective May 14, 2019. PC#2019003328  
  
.5 FTE Correctional Health Registered Nurse – Grade B111, range \$23.18 to \$39.66 per hour.  
  
**See attached** position action form.
  - C. **New** Position – Sheriff's Office/Criminal Investigative Division – effective July 1, 2019. PC#2019003330  
  
1.0 FTE Crime Scene Investigator – Grade 2104, range \$39.66 to \$47.00 per hour.  
  
**See attached** position action form.

- D. **New** Position – Sheriff’s Office/Justice Services – effective July 1, 2019.  
PC# 2019003331

1.0 FTE Deputy – Grade 2105, range \$28.33 to \$39.86 per hour.

**See attached** position action form.

- E. **New** Position – Sheriff’s Office/Criminal Investigative Division – effective July 1, 2019.  
PC# 2019003329

1.0 FTE Lieutenant – Grade 2114, range \$50.31 to \$55.23 per hour

**See attached** position action form.

\*Requires board approval.

**Information Items**

2. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, the Management Committee approved the consent items. **See attached** consent items.

3. The Management Committee recommended approving the following personnel transactions:

- A. **New** Position – Sheriff’s Office/Criminal Investigative Division – effective April 27, 2019 – contingent upon SAKI Grant funding. PC#2019003325

1.0 FTE CID Investigator – Grade 2104, range \$39.66 to \$47.00 per hour.

**This matter was referred directly to the county board for action at their meeting of April 23, 2019.**

- B. **New** Position – Sheriff’s Office/Criminal Investigative Division – effective April 27, 2019 - contingent upon SAKI Grant funding. PC#2019003326

1.0 FTE Property Room Technician – Grade B009, range \$17.45 to \$26.57 per hour.

**This matter was referred directly to the county board for action at their meeting of April 23, 2019.**

ANOKA COUNTY

**CONSENT ITEMS**

FROM THE APRIL 23, 2019, MANAGEMENT COMMITTEE MEETING

1. Travel requests at the request and recommendation of the respective department heads in accordance with the Travel and Expense Policies:
  - A. Andrea Egbert, Librarian II - Library - to attend ARSL Annual Conference - Burlington, VT - 3 days, September 2019 - costs, which are 100% funded by MELSA, to include \$275 registration (includes some meals), \$402 lodging, \$93 meals, \$358 air fare, and \$28 mileage.

# POSITION ACTION FORM

Revised 01/2018

|  |   |  |
|--|---|--|
| <b>Department:</b><br>Public Health & Environmental Services |   |  |
| <b>Position effective date:</b><br>05/14/2019                | <b>Management Committee meeting date:</b><br>04/23/2019 | <b>Board meeting date:</b><br>05/14/2019 |

**Action requested:** Establish 1.5 FTE Correctional Health Registered Nurse Positions, Grade 611, Non-Contingent.  
PCNs #2019003327 (1.0 FTE) and #2019003328 (.5 FTE)

**Background:** The Jail Project Mental Health Workgroup was initiated in January of 2018. The mission of the workgroup was to complete an assessment of Mental Health Services within the jail, review the ability for pre-booking diversion of mentally ill individuals and provide recommendations to the Executive Committee.

Currently Correctional Health Nurses work each day from 6:30 a.m. to 11:00 p.m. with no on-site overnight coverage. Currently Officers are responsible to complete the initial Correctional Mental Health Screening Tool with all inmates as part of the booking process. Officers do not have the education and training necessary to identify and provide person centered mental health interventions to high utilizers/repeat inmates who exhibit mental illness upon entering the jail. A safe and efficient intake space has been constructed where the initial screening and medical assessment is completed. Utilizing trained Correctional Health Nurses to complete the initial intake screening tool along with the medical assessment will increase the effectiveness of the jail intake process and support early interventions for inmates who have mental illness.

**Recommendations:** Establish 1.5 FTE Correctional Health Registered Nurse Positions, Grade 611, Non-Contingent  
PCNs 2019003327 (1.0 FTE) and 2019003328 (.5 FTE)

| <b>Funding source:</b>                                  | <b>Budget adjustment current year</b> | <b>Budget adjustment future years</b> |
|---|---------------------------------------|---------------------------------------|
| Budget adjustment - specify amount current/future years | \$69,000.00                           | \$137,997.00                          |

**Funding description:** Anoka County Jail contracts with Public Health Nursing to provide Correctional Health Nursing services in the jail.

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|---|-------------------------------------|
| <b>Submitted by:</b><br>Jonelle Hubbard | <b>Date submitted:</b><br>4/03/2019 |
|---|-------------------------------------|

# POSITION ACTION FORM

Revised 01/2018

|   |   |  |
|---|---|--|
| <b>Department:</b><br>Sheriff's Office        |   |  |
| <b>Position effective date:</b><br>07/01/2019 | <b>Management Committee meeting date:</b><br>04/23/2019 | <b>Board meeting date:</b><br>05/14/2019 |

**Action requested:** Add 1.0 FTE Crime Scene Investigator Position

**Background:** The Crime Scene unit (CSU) is currently staffed with five detectives and one sergeant. This unit responds to calls for service 24/7, 365 days per year. With such a limited number of staff responding on a 24 hour basis, if a member is sick or on vacation it almost always requires all or a portion to be covered by overtime. The unit does cover some of the hours as on-call hours however once called in to service it turns into overtime and more than one staff person may be required depending upon the scene. Currently, the unit does not respond to property crimes during on-call hours (except under extraordinary circumstances). Property crimes can be held for up to two days. Our customer agencies and the public expect that we will respond at all times. In addition, with the advancement of forensics there is an expectation by the public, other law enforcement agencies, defense and prosecuting attorneys and the court system that all measures be taken to collect and analyze any potential evidence. The examinations and forensics tools that are required to process crime scenes to the full extent are time consuming and require additional time even after the scene has been processed. Once completed, the CSU detective now spend days preparing court testimony and then additional days in the courtroom testifying. This places an even greater demand on detectives available time that was not previously required. With the advancement of technology comes the increased ability to locate, analyze and process potential evidence which requires additional advanced training and proficiency testing. All of this requiring more dedicated time beyond the actual call for service per crime scene detective thus creating a workload requiring an additional detective.

**Recommendations:** By adding an additional detective, we will be able to better meet the expectations of the public and our partners through the reduction of on-call hours with additional hours of regular coverage. This will allow us to reduce the times that we must hold a call for service until a detective is on regular duty. This should reduce the number of actual overtime hours needed as the additional hours of coverage would be at straight time and not at overtime rates. Adding an additional detective would not only allow the unit to better respond to calls for service in a timely manner, it adds additional trained staff to the unit who are available to respond during times of multiple, concurring scenes requiring technical and proficient staff.

| <b>Funding source:</b> | Budget adjustment current year | Budget adjustment future years |
|------------------------|--------------------------------|--------------------------------|
| Current budget         | \$0.00                         | \$0.00                         |

**Funding description:** This position will be funded through savings in actual overtime costs and within current budget parameters. No additional funding is requested.

|                      |                                      |
|----------------------|--------------------------------------|
| <b>Submitted by:</b> | <b>Date submitted:</b><br>04/05/2019 |
|----------------------|--------------------------------------|

# POSITION ACTION FORM

Revised 01/2018

|   |   |  |
|---|---|--|
| <b>Department:</b><br>Sheriff's Office        |   |  |
| <b>Position effective date:</b><br>07/01/2019 | <b>Management Committee meeting date:</b><br>04/23/2019 | <b>Board meeting date:</b><br>05/14/2019 |

**Action requested:** Add a 1.0 FTE Deputy position

**Background:** This position would be assigned to the Court Security Unit within the Sheriff's Office. This unit was reduced by two positions back in 2015 due to budget constraints. Since then the courthouse underwent some courtroom renovations during the years of 2016 and 2017 where two to three courtrooms were under construction, therefore not utilized. The judges have made the decision that they will not proceed with court if there is not a court security officer present. We currently have a staffing level of 11 licensed deputies and 6 detention deputies. There is a total of 18 courtrooms that need to be staffed on a daily basis, as well as 2 officers are needed at the security checkpoint. With our current staffing levels, we rely on part time court security officers and overtime to help fill the required workload. In addition, to meet the staffing requirements, we have to pull deputies from other assignments such as transport, warrants or even patrol. Part of the renovations that were made included an in-custody arraignment suite, which opened mid-year 2017, this increased the number of court security officers needed to run the suite, from two to three, causing further staffing shortages.

**Recommendations:** The Sheriff's Office Court Security Unit, in 2016 required 423.5 hours of overtime to meet the courtroom staffing needs. With the increases in the number of courtrooms and the addition of the in-custody arraignment suite, in 2017 the required overtime hours to meet staffing requirements rose to 1,247 hours and 837 hours in 2018. The majority of these hours were for staffing courtrooms. In addition, the amount paid to part time court security officers increased over 7% compared to what was required in 2016. Adding an additional court security deputy will help defer some of these costs, although it will not cancel them out completely.

|                        |                                       |                                       |
|------------------------|---------------------------------------|---------------------------------------|
| <b>Funding source:</b> | <b>Budget adjustment current year</b> | <b>Budget adjustment future years</b> |
| Current budget         | \$0.00                                | \$0.00                                |

**Funding description:** The position will be funded through savings in actual over-time and part-time staff salaries and within current budget parameters. No additional funding is requested.

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| <b>Submitted by:</b><br>Sheriff James Stuart | <b>Date submitted:</b><br>04/05/2019 |
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# POSITION ACTION FORM

Revised 01/2018

|   |   |  |
|---|---|--|
| <b>Department:</b><br>Sheriff's Office        |   |  |
| <b>Position effective date:</b><br>07/01/2019 | <b>Management Committee meeting date:</b><br>04/23/2019 | <b>Board meeting date:</b><br>05/14/2019 |

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| <b>Action requested:</b> Add a 1.0 FTE Lieutenant position |
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| <b>Background:</b> The Sheriff's Office CID Lieutenant currently oversees the Drug Task Force and the duties of the Lieutenant in the Criminal Investigations Division. Due to the activities and grant management of the task force the CID Lieutenant has been spending the majority of his time managing the task force which leaves the CID Division short supervision. The national recommendation for law enforcement supervision is 6:1 and currently CID is at 16:1 with two supervisors the Commander and Lieutenant. There are 32 detectives so with the Lieutenant's time being divided with task force it creates a even greater disparity in this ratio. |
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| <b>Recommendations:</b> At the recommendation of the Department of Public Safety State-wide gang /Drug Task Force coordinator, this issue was brought forward to the Drug Task Force Governing Board (comprised of CLEOs from all the participating agencies) and it was agreed that with the complexity of the grant and its tasks that there needs to be a fully dedicated lieutenant overseeing the Task Force. It was agreed that the Task Force Lieutenant would be an employee of the Anoka County Sheriff's Office and that the participating member agencies would contribute 50% of the costs of this position. This allows the CID Lieutenant to act fully in the position that it was originally designed to serve in. |
|---|

| <b>Funding source:</b>     | <b>Budget adjustment current year</b> | <b>Budget adjustment future years</b> |
|----------------------------|---------------------------------------|---------------------------------------|
| Additional revenue or fees | \$0.00                                | \$0.00                                |

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| <b>Funding description:</b> This position will be funded 50% from the other participating agencies in the Drug Task Force and 50% Sheriff's Office. We are not requesting a budget adjustment for this position |
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| <b>Submitted by:</b><br>Sheriff James Stuart | <b>Date submitted:</b><br>04/05/2019 |
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**TRANSPORTATION COMMITTEE REPORT  
FOR THE MAY 14, 2019  
COUNTY BOARD MEETING**

The Transportation Committee meeting was held on Monday, May 6, 2019 at 9:00 a.m. in Conference Room 772 at the Anoka County Government Center in Anoka, MN.

Committee Members Present: Commissioners Schulte (Chair), Look, West, Sivarajah  
Department Staff Present: Doug Fischer, Joe MacPherson, Meghan Mathson, Amy Honer, Jill Kent  
Others Present: Commissioner Mandy Meisner; Christine Carney, Asst. County Attorney; Andrew Dykstra, Director, FM&C; Wes Volkenant, Andover Citizen; Eric Johnson, Transportation Engineer, Bolton & Menk; Greg Lee, City Manager, City of Anoka; Ben Nelson, Engineering Tech., City of Anoka; Mark Anderson, Director of Public Service, City of Anoka

**ACTION ITEMS**

**Highway**

- \*1. The committee recommends approval to enter into Joint Powers Agreement #C0005558 with the City of Columbus for Project SAP 002-654-003, the reconstruction of CSAH 54 (West Freeway Drive) from a point approximately 3,500 feet north of 147<sup>th</sup> Avenue to the new roundabout at CSAH 23 (Lake Drive); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.
- \*2. The committee recommends approval to enter Joint Powers Agreement #C0006648 with the City of Coon Rapids for Project SAP 002-601-050, the replacement of the traffic control signal systems at the intersections of CSAH 1 (Coon Rapids Blvd NW) and Avocet Street NW, and CSAH 1 and Egret Blvd NW, in the City of Coon Rapids; and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality
- \*3. The committee recommends award of Contract #C0007231 to Dresel Contracting Inc., for Anoka County Project SP 002-618-032, the CSAH 18 (Broadway Avenue) shoulder widening and bituminous overlay from CR 19 (Potomac Street) to CSAH 62 (Kettle River Boulevard) in the City of Columbus.

**INFORMATION ITEMS**

**Transit**

4. The committee received and reviewed the Anoka County Transportation Management Organization (TMO) Commute Solutions activity and financial reports for January, February and March 2019.

Transportation Committee Report  
for the May 6, 2019 County Board Meeting  
Page Two

Highway

5. The committee received a presentation from Bolton and Menk and the City of Anoka regarding the status of the City of Anoka's US 10 corridor improvements at Fairoak Avenue, Thurston Avenue, and West Main Street, including project schedule, funding, environmental document preparation, and plan development.
6. The committee authorized the County Engineer to enter into a contract for architectural services for a Public Works and Parks Maintenance Space Needs and Planning Study.
7. The committee reviewed Transportation Division agreements executed since last meeting.
8. The committee reviewed Corridor Updates and Project Progress.
9. The committee received questions and comments from Wes Volkenant, Andover Citizen, regarding the Hanson Boulevard reconstruction project in Andover, and the US 10 Corridor through Anoka.



# ANOKA COUNTY BOARD ACTION ITEM

May 6, 2019

## TRANSPORTATION DIVISION

|                       |   |
|-----------------------|---|
| ACTION REQUESTED      | <i>Consider recommending approval to enter into Joint Powers Agreement #C0005558 with the City of Columbus for Project SAP 002-654-003, the reconstruction of CSAH 54 (West Freeway Drive) from a point approximately 3,500 feet north of 147<sup>th</sup> Avenue to the new roundabout at CSAH 23 (Lake Drive); and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>  |
| BACKGROUND            | <p><i>This project includes the reconstruction of CSAH 54 from a point approximately 3,500 feet north of 147<sup>th</sup> Avenue on a new alignment to the new roundabout at CSAH 23. This project is funded with State Local Road Improvement Program (LRIP) Bond funds. The total cost as bid was approximately \$1.4 million.</i></p> <p><i>Construction began in early April and will be completed by the end of July 2019.</i></p>   |
| PREVIOUS ACTION TAKEN | <p><i>04/04/16 Enter into a Contract with S.E.H. for environmental documentation</i></p> <p><i>05/16/16 PSA with Braun for geotechnical evaluation</i></p> <p><i>08/01/16 Resolution to plat</i></p> <p><i>08/01/16 Resolution to acquire ROW</i></p> <p><i>02/06/17 Negotiate a JPA with Columbus</i></p> <p><i>05/01/17 Resolution to acquire additional ROW</i></p> <p><i>07/17/17 Approval to purchase wetland credits</i></p> <p><i>07/31/17 Negative Declaration on need for EIS</i></p> <p><i>11/05/18 Authorization to advertise for bids</i></p> <p><i>11/05/18 Resolution terminating existing roadway easement on 15201 Zurich St NW</i></p> <p><i>02/19/19 Resolution to enter into LRIP Agreement</i></p> <p><i>03/12/19 Revised Resolution to enter into LRIP Agreement</i></p> |
| COMMENTS              |   |
| RECOMMENDATIONS       | Approval.   |



# ANOKA COUNTY BOARD ACTION ITEM

May 6, 2019

## TRANSPORTATION DIVISION

|                       |   |
|-----------------------|---|
| ACTION REQUESTED      | <i>Consider recommending approval to enter Joint Powers Agreement (#C0006648) with the City of Coon Rapids for Project SAP 002-601-050, the replacement of the traffic control signal systems at the intersections of CSAH 1 (Coon Rapids Blvd NW) and Avocet Street NW, and CSAH 1 and Egret Blvd NW, in the City of Coon Rapids; and authorizing the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>  |
| BACKGROUND            | <p><i>The existing traffic control signal systems at the intersection of CSAH 1 (Coon Rapids Blvd NW) and Avocet Street NW is approximately 45 years old and needs to be replaced. During the winter of 2017/2018, the signal system experienced a power supply surge which deemed the system inoperable for several hours. Due to the age of the equipment, condition of the underground conduits and cables, and proposed Riverwalk development along the south side of Coon Rapids Blvd, it is an opportune time to replace it.</i></p> <p><i>The City of Coon Rapids has requested the addition of a northbound Egret Blvd NW right turn lane at Coon Rapids Blvd. The addition of said turn lane, the desire to install flashing yellow arrow functionality at the intersection, and the associated work along Coon Rapids Blvd creates a great opportunity to upgrade the existing traffic control signal system at Coon Rapids Blvd and Egret Blvd. The replacement of this signal system will be included in the project as well.</i></p> <p><i>Along with the replacement of both signal systems, the proposed development will require the addition of a new eastbound Coon Rapids Blvd right turn lane at Avocet Street NW, Metro Transit bus stop location modifications, lane configuration adjustments between Egret Blvd NW and Avocet Street NW, addition of a westbound Coon Rapids Blvd right turn lane at Coon Rapids Blvd Extension, safety improvements, as well as other drainage system improvements. The existing pavement surface condition along CSAH 1, between Egret Blvd NW and the Coon Rapids Blvd NW/East River Road Junction, will also be improved under this project.</i></p> <p><i>In an effort to limit the impact to the traveling public, compress the construction schedule, and limit redundancy, the City of Coon Rapids and Anoka County are going to coordinate their design efforts and combine all of the work along CSAH 1 into one project. The Joint Powers Agreement (JPA) spells out each agency's responsibilities and costs.</i></p> <p><i>Construction of the replacement signal systems, and associated improvements along CSAH 1 between Egret Blvd NW and the Coon Rapids Blvd NW/East River Road Junction, are proposed for 2019.</i></p> |
| PREVIOUS ACTION TAKEN | <i>8/20/2018 – authorization to negotiate JPA with City of Coon Rapids</i>  |
| COMMENTS              |   |
| RECOMMENDATIONS       | <i>Approval.</i>  |



# ANOKA COUNTY BOARD ACTION ITEM

May 6, 2019

## TRANSPORTATION DIVISION

|                                      |   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
|--------------------------------------|---|---------------------|-------------------|---------------------------------|-----------------------|--------------------------------------|-----------------------|----------------------------------|-----------------------|--------------------------------|---------------------------|
| ACTION REQUESTED                     | <i>Consider recommending award of Contract #C0007231 to Dresel Contracting Inc., for Anoka County Project SP 002-618-032, the CSAH 18 (Broadway Avenue) shoulder widening and bituminous overlay from CR 19 (Potomac Street) to CSAH 62 (Kettle River Boulevard) in the City of Columbus.</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| BACKGROUND                           | <table border="0"> <tr> <td><i>Bid Summary:</i></td> <td><i>Bid Price:</i></td> </tr> <tr> <td><i>Dresel Contracting, Inc.</i></td> <td><i>\$1,443,044.28</i></td> </tr> <tr> <td><i>Forest Lake Contracting, Inc.</i></td> <td><i>\$1,475,311.21</i></td> </tr> <tr> <td><i>Park Construction Company</i></td> <td><i>\$1,743,682.17</i></td> </tr> <tr> <td><br/><i>Engineer's Estimate</i></td> <td><br/><i>\$1,383,102.10</i></td> </tr> </table> | <i>Bid Summary:</i> | <i>Bid Price:</i> | <i>Dresel Contracting, Inc.</i> | <i>\$1,443,044.28</i> | <i>Forest Lake Contracting, Inc.</i> | <i>\$1,475,311.21</i> | <i>Park Construction Company</i> | <i>\$1,743,682.17</i> | <br><i>Engineer's Estimate</i> | <br><i>\$1,383,102.10</i> |
| <i>Bid Summary:</i>                  | <i>Bid Price:</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| <i>Dresel Contracting, Inc.</i>      | <i>\$1,443,044.28</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| <i>Forest Lake Contracting, Inc.</i> | <i>\$1,475,311.21</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| <i>Park Construction Company</i>     | <i>\$1,743,682.17</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| <br><i>Engineer's Estimate</i>       | <br><i>\$1,383,102.10</i>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| PREVIOUS ACTION TAKEN                | <p><i>02/05/2018 – Authorize preparation of highway right-of-way plat</i><br/> <i>04/16/2018 – Authorization to negotiate JPA with City of Columbus</i><br/> <i>04/30/2018 – Authorization to acquire ROW</i><br/> <i>10/15/2018 – Revised authorization to acquire ROW</i></p>   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| COMMENTS                             |   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |
| RECOMMENDATIONS                      | Approval.   |                     |                   |                                 |                       |                                      |                       |                                  |                       |                                |                           |

**TRANSPORTATION COMMITTEE CHAIR REPORT  
FOR THE MAY 14, 2019  
COUNTY BOARD MEETING**

**Government Center  
Anoka, Minnesota**

**ACTION ITEMS**

**Highway**

- \*1. The Chair of the committee recommends approval to enter into an Agreement (#C0007252) with the Minnesota Pollution Control Agency (MPCA) for Project SP 002-678-022, the Hanson Boulevard reconstruction project, from 139<sup>th</sup> Lane/Jay Street to Bluebird Street in the City of Andover; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.



# ANOKA COUNTY BOARD ACTION ITEM

May 14, 2019

## TRANSPORTATION DIVISION

|                       |  |
|-----------------------|--|
| ACTION REQUESTED      | <i>Consider recommending approval to enter into an Agreement (#C0007252) with the Minnesota Pollution Control Agency (MPCA) for Project SP 002-678-022, the Hanson Boulevard reconstruction project, from 139<sup>th</sup> Lane/Jay Street to Bluebird Street in the City of Andover; and authorizing the Chair of the County Board and the County Administrator to execute said agreement, subject to review by the County Attorney as to form and legality.</i>  |
| BACKGROUND            | <p><i>Due to the sensitivity of the WDE Landfill, and the desire to minimize any potential issues with exposing any unknown hazards associated with the site, County staff have been working with representatives at the MPCA during the development of the Hanson Blvd Reconstruction project. Although the county possesses a permanent roadway easement adjacent to the site, the MPCA is the fee title owner of the property which lies beneath said easement.</i></p> <p><i>As such, and per an existing agreement between Anoka County and the MPCA, any time the easement area is disturbed by utility installation operations, roadway reconstruction operations, or subsurface disturbances, the MPCA must review and provide written authorization to proceed.</i></p> <p><i>The attached agreement is similar to past agreements with the MPCA for work within said easement area. We recommend approval of this agreement.</i></p> |
| PREVIOUS ACTION TAKEN | <p><i>08/01/16 – Auth. Contract #C0005133 with Braun Intertec for geotech services</i></p> <p><i>09/02/16 – Auth. Contract #0005215 with SEH Inc. for environmental services</i></p> <p><i>10/04/16 – Auth. Contract #0005292 with TKDA for bridge eng. Services</i></p> <p><i>10/31/16 – Approval to enter agreement with MPCA for borings along WDE Landfill</i></p> <p><i>12/11/17 –Resolution requesting a variance for trail width across existing bridge.</i></p> <p><i>01/30/18 – Approved acquisition of right-of-way</i></p> <p><i>04/24/18 – Authorization to negotiate JPA with the City of Andover.</i></p> <p><i>06/18/18 – enter JPA with city of Andover</i></p> <p><i>10/15/18 – Authorization to advertise for bids</i></p> <p><i>03/12/19 – Authorization to award project to North Pine Aggregate, Inc.</i></p>   |
| COMMENTS              |  |
| RECOMMENDATIONS       | <i>Approval.</i>   |

PARKS COMMITTEE REPORT  
FOR THE TUESDAY, MAY 14, 2019  
COUNTY BOARD MEETING

The Parks Committee meeting was held on Tuesday, May 7 at the Bunker Hills Activities Center.

Committee Members Present: Commissioner Mike Gamache; Commissioner Matt Look; Commissioner Robyn West

Department Staff Present: Jeff Perry, Parks Director; Andy Soltvedt, Operations & Visitor Services Manager; Cory Hinz, Recreation Services Manager; Karen Blaska, Park Planner

Others Present: Commissioner Mandy Meisner; Christine Carney, Assistant County Attorney; Andrew Dykstra, Director of Facilities Management & Construction; Jerry Covell; Construction Planning & Design Manager; Residents from the cities of Andover and Fridley

**Action Items:**

1. The Committee recommends that the County Board authorize Anoka County Contract #C0007070 for a Joint Powers Agreement with the City of Fridley for Rice Creek West Regional Trail (Locke Park) parkland exchange for the City of Fridley's Civic Campus Redevelopment Area.
2. The Committee recommends that the County Board authorize Anoka County Contract #C0007173 for an Access Agreement with Rice Creek Watershed District for work on Rice Creek within Locke Park, part of the Rice Creek West Regional Trail Corridor.
3. The Committee recommends the County Board award master contracts to three utility locating companies:  
ZoneOne Locating – Anoka County Contract #C0007211  
Dell Comm Inc. – Anoka County Contract #C0007212  
Ground Penetrating Radar Systems (GPRS) – Anoka County Contract #C0007213
4. The Committee recommends that the County Board authorize matching County funds for grant requests to the Minnesota Legacy Fund for a Rum River Habitat Enhancement Initiative in Anoka County.
5. The Committee recommends that the County Board award Anoka County Contract #C0007177 to Chase Studio of Cedar Creek, MO in the amount of \$400,000 or the Exhibit and Displays/Design Build Services for the Wargo Nature Center.

**Committee Action Items:**

6. The Committee reviewed and recommended a wave pool replacement option to the Anoka County Finance Committee, as part of the Capital Improvement Plan process.
7. The Committee reviewed and recommended to postpone securing a professional golf services consultant for Chomonix Golf Course until after evaluating the 2019 operating season.

**Informational Items:**

8. The Committee was informed and provided comment on the schematic layout plan for the Rice Creek Maintenance Building Office Expansion project at Rice Creek Chain of Lakes Park Reserve.
9. The Committee was informed of a parking lot and trail reconstruction projected planned for Bunker Hills Regional Park in Fall 2019.
10. The Committee was informed of a proposed open house for the Rum River Regional Trail realignment located in St. Francis.
11. The Committee was informed of all contracts executed by the Parks Department since the April Parks Committee meeting.
12. The Committee received the monthly Parks Department updates.
13. The Committee received public comments from two county residents.

**COUNTY BOARD ACTION ITEM 1 – AUTHORIZATION OF JOINT POWERS AGREEMENT – CITY OF FRIDLEY**

**Parks Committee**

**Committee Date: May 7, 2019**

**County Board Date: May 14, 2019**

**Action Requested**

For the Committee to recommend to the County Board to authorize a Joint Powers Agreement with the City of Fridley for Rice Creek West Regional Trail (Locke Park) parkland exchange for the City of Fridley's Civic Campus Redevelopment Area (Anoka County Contract C007070).

**Previous Committee / County Board Action**

February 2017 – Authorization of resolution for land exchange  
January 2017 – Committee reviewed and authorized proceeding with parkland exchange  
June 2016 – Committee reviewed City of Fridley's concept proposal for the Columbia Arena area redevelopment.

**Background / Analysis**

In 2017, the Committee approved proceeding with a parkland exchange for the City of Fridley's Civic Campus area development and the County Board authorized Resolution #2017-18 approving the parkland exchange. This parkland exchange came about as mitigation for the City impacting about 1 acre of regional parkland along Rice Creek West Regional Trail for a new roadway as part of the Civic Campus development. The impacted acre is being replaced with an acre in the southeast corner of the development area. The replacement land is of higher quality than the impacted land.

The County has been working with the City to develop a Joint Powers Agreement for the parkland exchange and a regional trail easement. The City of Fridley approved the JPA at their April 22, 2019 City Council meeting.

**Conclusion / Recommendation**

For the Committee to recommend to the County Board to authorize a Joint Powers Agreement with the City of Fridley for Rice Creek West Regional Trail parkland exchange for the City of Fridley's Civic Campus Redevelopment Area (Anoka County Contract C007070).

**Supporting Documents**

JPA and associated exhibits

**Lead Staff**

Karen Blaska, Park Planner

**COUNTY BOARD ACTION ITEM 2 – AUTHORIZATION OF ACCESS AGREEMENT FOR RICE CREEK WATERSHED DISTRICT**

**Parks Committee**

**Committee Date: May 7, 2019**

**County Board Date: May 14, 2019**

**Action Requested**

For the Parks Committee to recommend to the County Board to authorize an Access Agreement with Rice Creek Watershed District for work on Rice Creek within Locke Park, part of the Rice Creek West Regional Trail Corridor (Anoka County Contract # C0007173).

**Previous Committee / County Board Action**

N/A

**Background / Analysis**

Rice Creek Watershed District (District) approached the County with a request for an agreement to allow the District access to Locke Park, part of Rice Creek West Regional Trail Corridor, to conduct restoration activities along Rice Creek. The District is preparing plans and specs to stabilize the eroding streambanks and improve water quality and habitat within the creek corridor and has received Clean Water Legacy Funds for the project. Upon completion of the project, the District will be responsible for maintaining the project for 25 years. There will be no permanent impacts to the facilities or amenities within the park and trail corridor. Paved trails and bridges in the project area may be temporarily impacted during construction, but detour routes will be provided. Construction is anticipated to occur in 2020 and 2021. There will be no cost to Anoka County for this project.

Since the City of Fridley owns the land Locke Park consists of, this will be a three-party agreement between the Watershed District, Anoka County and the City of Fridley. Staff worked with the District, City of Fridley and County Attorney's office to develop an Access Agreement for approval and signature.

**Conclusion / Recommendation**

For the Parks Committee to recommend to the County Board to authorize an Access Agreement with Rice Creek Watershed District for work on Rice Creek within Locke Park, part of the Rice Creek West Regional Trail Corridor (Anoka County Contract # C0007173).

**Supporting Documents**

Agreement  
Exhibit A

**Lead Staff**

Karen Blaska, Park Planner

## COUNTY BOARD ACTION ITEM 3 – AUTHORIZATION OF MASTER CONTRACTS FOR UTILITY LOCATING SERVICES

### Parks Committee

Committee Date: May 7, 2019

County Board Date: May 14, 2019

**Action Requested**

For the Committee to recommend to the County Board to enter into three master contracts with three different utility locating companies.

**Previous Committee / County Board Action**

March 2018 – Authorization of final 1-year utility locate renewal

**Background / Analysis**

The County enters into Master Contracts with various vendors to streamline the purchasing process. In 2014, the County entered into master contracts with two utility locating companies. These were three-year contracts, with the option of two 1-year renewals. The County opted to renew the contacts for the two 1-year renewals. As the end of the renewal period nears, Parks staff worked with the Purchasing Department to issue a new Request for Proposal for utility locating services. Three companies responded. Proposers provided their qualifications, references and rate sheets. Two of the three companies are currently under master contract with the County. Once executed, these contracts will be available for use by all County departments.

**Conclusion / Recommendation**

The Parks Committee recommends to the County Board to award master contracts to the following utility locating service companies:

ZoneOne Locating – Anoka County Contract C0007211

Dell Comm Inc. – Anoka County Contract C0007212

Ground Penetrating Radar Systems (GPRS) – Anoka County Contract C0007213

**Supporting Documents**

Contracts are in process with Purchasing/County Attorney's Office pending County Board approval.

**Lead Staff**

Karen Blaska, Park Planner

**COUNTY BOARD ACTION ITEM 4 – AUTHORIZATION OF MATCHING COUNTY FUNDS – MINNESOTA LEGACY FUND GRANT PROGRAMS**

**Parks Committee**

**Committee Date: May 7, 2019**

**County Board Date: May 14, 2019**

**Action Requested**

To recommend to the County Board authorization of matching County funds for grant requests to the Minnesota Legacy Fund for a Rum River Habitat Enhancement Initiative in Anoka County.

**Previous Committee / County Board Action**

December 5, 2018: Authorization to Submit Funding Requests to the Minnesota Legacy Fund

**Background / Analysis**

In December of 2018, the Parks Committee authorized staff to submit funding requests to various Minnesota Legacy Fund Programs for a Rum River Habitat Enhancement Initiative in Anoka County. Since then, Department staff has been working with the Anoka Conservation District in further developing a comprehensive Rum River Habitat Enhancement Strategy that includes quantifying the erosion inventory, identifying project approaches, and proposed financing.

There are a total of 80 erosion sites involving 133 property owners that span just over 7 miles. Combined, the sites contribute more than 7,800 tons per year of sediment into the river.

For this project, one of three general stabilization approaches is proposed for each eroding stretch based on erosion severity, as well as total bank or bluff height. The three stabilization approaches considered are:

1. **Cedar tree revetments:** Anchoring Eastern Red Cedar trees to the toe of the slope to reduce water velocities near the bank to protect against erosion and promote sediment deposition, which and can help rebuild the bank. Revetments are well-suited to lesser erosion problems and are relatively inexpensive to install. They have a 10-year life, but with property maintenance can result in the bank being naturally stabilized within the 10 years.
2. **Bioengineering:** Light toe armoring with minor grading and vegetative bank stabilization. Bioengineering is appropriate to correct active erosion that is not on a severe cutbank, does not threaten critical infrastructure, and does not have a high bluff elevation or extremely steep slopes. The cost of bioengineering per linear foot treated is less than 40% of armoring. Bioengineering is considered more ecologically friendly and consistent with aesthetic goals for scenic waterways.
3. **Armoring:** Hard armoring of the toe of the slope up to the 10-year water level, likely involving significant bank grading. Armoring is necessary for severe cutbanks, steep tall bluffs, or in situations where critical infrastructure is being threatened by active erosion.

**COUNTY BOARD ACTION ITEM 5 – Exhibit and Displays Design/Build Services for Wargo Nature Center**

**Parks Committee**

**Committee Date: May 7, 2019**

**County Board Date: May 14, 2019**

**Action Requested**

For the Parks Committee to recommend to the Board to award contract for the Exhibit and Displays/Design Build Services for the Wargo Nature Center.

**Previous Committee / County Board Action**

September 2013: Authorization to Issue RFP for Master Planning Wargo Nature Center Campus  
November 2013: Authorization to Award Master Plan Contract for Wargo Nature Center Campus  
March 2014: Joseph E. Wargo Nature Center Master Planning Progress Report  
January 2016: Award of Bid for Wargo Nature Center Pedestrian Planning Project  
December 2018: Authorization to Issue RFP for Design/Build Services.

**Background / Analysis**

In 2014, the Wargo Nature Center Master Plan was completed which identified a vision, goals, and strategies, as well as phasing and priorities for future infrastructure enhancements. Goal #3 of the master plan was to improve the entry experience and sense of welcome. As a result, the first phase improved the entry experience by re-working the entrance path and adding interpretive “node” areas. Construction of the nodes was completed in 2016.

This project will complete the nodes by installing interpretive sculptures and information at the existing nodes. In addition, goal #5 of the master plan focuses on improving the drop-in visitor experience, which includes a strategy of bringing nature indoors by adding interactive exhibits in the lobby. Therefore, completing the entrance to the building, and designing a multi-phased plan for interior exhibits/displays is the next step.

Two proposals were received during the solicitation process. Parks staff recommends awarding the contract to Chase Studios of Cedar Creek, MO. Chase Studios submitted the most imaginative and comprehensive proposal that would address the goals of the Wargo Nature Center to improve the visitor experience. Design work would begin in June and is expected to be substantially completed by early 2020.

The project total cost is \$400,000 and will be funded \$50,000 by the Edith Wargo Nature Center Endowment and \$350,000 from a Metro Parks and Trails Legacy Grant.

**Conclusion / Recommendation**

For the Committee to recommend to the Board to award a contract (Anoka County # C0007177) to Chase Studio of Cedar Creek, MO in the amount of \$400,000.

**Supporting Documents**

Exhibits and Displays Design/Build Services Proposal for Wargo Nature Center Anoka County Parks

**Lead Staff**

Cory Hinz, Recreation Services Manager

**RESOLUTION #2019-64**

**APPOINTMENT OF THE POSITION OF THE  
COUNTY ADMINISTRATOR FOR ANOKA COUNTY  
(CONTRACT #C0007121)**

WHEREAS, the existing county administrator has submitted their retirement resignation date of May 30, 2019, thus, leaving a vacancy for the county administrator position effective May 31, 2019; and,

WHEREAS, Rhonda Sivarajah has been a part of Anoka County since December 1990. She was initially hired as a financial worker and then was promoted to that of supervisor. On January 7, 2003, Rhonda Sivarajah was elected as a member of the Anoka County Board of Commissioners. In January 2011 was elected to be chair of the county board and has remained in that position ever since; and,

WHEREAS, in the course of her duties in past years, Rhonda Sivarajah has been involved in numerous workgroups, committees and task forces within the county and the state level. She has not only been a member of the workgroups but has been a leader in many areas throughout her career; and,

WHEREAS, Rhonda Sivarajah has a wealth of experience, knowledge, skills, and leadership abilities that would make her uniquely qualified for the position of county administrator:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners that Rhonda Sivarajah be appointed the county administrator of Anoka County effective May 31, 2019, and the employment contract (#C0007121) for the county administrator position is hereby approved.

*In the event a discrepancy occurs in the description, catalog, etc of the applications, the information contained on the application is to be considered.*

## LIST OF ABATEMENT APPLICATIONS TO BE PRESENTED

**May 14, 2019**

| Property Owner                              | PIN Number and Property Address | Payable Year | Commissioner District |
|---|---------------------------------|--------------|-----------------------|
| <b>Application For Disability Exemption</b> |                                 |              |                       |
| <u>City of Lino Lakes</u>                   |                                 |              |                       |
| <b>Dennis &amp; Sharon Frick</b>            | <b>R19 31 22 23 0034</b>        |              |                       |
| 7025 Sunrise Dr                             | 7025 Sunrise Dr                 | 2019         | 6th                   |
| Circle Pines MN 55014-                      | Lino Lakes MN 55014             |              | Sivarajah             |

Reason: Clerical Error. Tax capacity reduced from 1472 to 192. No change in value. Total tax reduced from \$2,233.85 to \$304.13.

### **Application For Homestead**

|                               |                          |      |          |
|-------------------------------|--------------------------|------|----------|
| <u>City of Andover</u>        |                          |      |          |
| <b>James &amp; Jane Knoll</b> | <b>R28 32 24 22 0008</b> |      |          |
| 14817 Round Lake Blvd NW      | 14817 Round Lake Blvd NW | 2018 | 2nd      |
| Andover MN 55304-             | Andover MN 55304         |      | Braastad |

Reason: Clerical Error. Tax capacity reduced from 2743 to 2617. No change in value. Total tax reduced from \$3,281.03 to \$3,164.78.

|                               |                          |      |          |
|-------------------------------|--------------------------|------|----------|
| <b>James &amp; Jane Knoll</b> | <b>R28 32 24 22 0008</b> |      |          |
| 14817 Round Lake Blvd NW      | 14817 Round Lake Blvd NW | 2019 | 2nd      |
| Andover MN 55304-             | Andover MN 55304         |      | Braastad |

Reason: Clerical Error. Tax capacity reduced from 2989 to 2886. No change in value. Total tax reduced from \$3,497.02 to \$3,404.75.

|                             |                          |      |           |
|-----------------------------|--------------------------|------|-----------|
| <u>City of Circle Pines</u> |                          |      |           |
| <b>Amy Delong</b>           | <b>R25 31 23 41 0229</b> |      |           |
| 26 Ridge Rd                 | 26 Ridge Rd              | 2019 | 6th       |
| Circle Pines MN 55014-      | Circle Pines MN 55014    |      | Sivarajah |

Reason: Clerical Error. Tax capacity reduced from 2502 to 2431. No change in value. Total tax reduced from \$4,059.78 to \$3,965.92.

| Property Owner | PIN Number and<br>Property Address | Payable Year | Commissioner<br>District |
|----------------|------------------------------------|--------------|--------------------------|
|----------------|------------------------------------|--------------|--------------------------|

**Application For Value Reduction**

**City of Lino Lakes**

|                      |                          |      |           |
|----------------------|--------------------------|------|-----------|
| <b>Mark Smith</b>    | <b>R36 31 22 31 0007</b> |      |           |
| 2120 Otter Lake Dr   | 2120 Otter Lake Dr       | 2019 | 6th       |
| Lino Lakes MN 55110- | Lino Lakes MN 55110      |      | Sivarajah |

Reason: Clerical Error. Tax capacity reduced from 14,436 to 11,250. Value reduced from \$1,254,900 to \$1,000,000. Total tax reduced from \$18,483.80 to \$14,461.01.

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

April 23, 2019

Chair Sivarajah called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

|          |             |                  |
|----------|-------------|------------------|
| Present: | District #1 | Matt Look        |
|          | District #2 | Julie Braastad   |
|          | District #3 | Robyn West       |
|          | District #4 | Mandy Meisner    |
|          | District #5 | Mike Gamache     |
|          | District #6 | Rhonda Sivarajah |
|          | District #7 | Scott Schulte    |

Others Present: Jerry Soma, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

\* \* \* \* \*

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, Commissioners Braastad, West, Sivarajah, Gamache, Schulte, and Look voted "yes." Motion carried.

\* \* \* \* \*

Commissioner Schulte made motion approving the review of checks issued from the Finance and Central Services Division and warrants from the Human Services Division, as shown in Appendices A and B. (Appendices are on file in the County Administration Office.) Commissioner Gamache seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioner Meisner arrived at the meeting at 9:32 a.m.

\* \* \* \* \*

Commissioner Look made motion approving the minutes from the April 9, 2019, Anoka County board meeting. Commissioner West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Behavioral Health and Adult Services Manager Denise Kirmis and Adult Protection and Senior Services Supervisor Leslie Lundequam presented information relating to Anoka County adult protection and senior services.

They also announced the Senior Expo event will be held on Saturday, April 27, 2019, from 9 a.m. to noon at Lord of Life Church, 14501 Nowthen Blvd. NW, in Ramsey. Senior Expo Committee members present were recognized.

\* \* \* \* \*

Sheriff James Stuart and Community Corrections Director Dylan Warkentin presented information relating to law enforcement and public safety.

\*\*

Commissioners Sivarajah, Meisner, Gamache, Schulte, Look, Braastad, and West offered the following resolution and moved its adoption:

**RESOLUTION #2019-50**

**RECOGNIZING DETENTION DEPUTIES, CORRECTIONAL OFFICERS,  
AND CORRECTIONAL EMPLOYEES IN ANOKA COUNTY**

WHEREAS, the week of May 5, 2019, through May 11, 2019, has been designated as National Correctional Officers Week; and,

WHEREAS, this week is devoted to increasing the public awareness of the excellent job performance by the Anoka County detention deputies, correctional officers, and staff, and,

WHEREAS, the Anoka County Board of Commissioners is honored to have a group of men and women who are trained professionals and who serve in the county's jail and correctional facilities; and,

WHEREAS, these professionals serve valiantly to provide humane conditions of confinement while ensuring public safety, maintaining facility security, and contributing to offender rehabilitation; and,

WHEREAS, these detention deputies, correctional officers, and staff provide essential services and exemplify the highest of professional standards by their commitment to protecting the public and the offenders:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners honors these dedicated professionals who supervise inmates at the Anoka County Jail and Community Corrections facilities and provide special recognition to them during National Correctional Officer Week.

Motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioners Braastad, West, Sivarajah, Meisner, Gamache, Schulte, and Look offered the following resolution and moved its adoption:

**RESOLUTION #2019-51**

**RECOGNIZING PEACE OFFICER WEEK  
IN ANOKA COUNTY**

WHEREAS, the Congress and President of the United States have designated May 15 as National Peace Officers Memorial Day, and the week in which it falls as National Peace Officer Week; and,

WHEREAS, peace officers are our guardians of life and property, defenders of the individual's right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and,

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement agencies and that members recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby recognize the week of May 12, 2019, through May 18, 2019, to be Peace Officer Week in Anoka County.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners calls upon all citizens in this community to honor and show their sincere appreciation for law enforcement officers in this county by deed, remarks, and attitude, and to make every effort to express their thanks to the men and women who make it possible for us to leave our homes knowing we are protected by men and women willing to sacrifice their lives to guard our loved ones, property, and government against all who violate the law.

Motion carried unanimously. Resolution declared adopted.

\* \*

Commissioner Sivarajah stated that a Law Enforcement Memorial event is scheduled on May 15, 2019, at noon, in the atrium of the Anoka County Government Center in Anoka.

\* \* \* \* \*

Commissioner West presented the Management Committee report from the meeting of April 9, 2019. All items were of an informational nature and required no board action. (Report is on file in the County Administration Office.)

\* \* \* \* \*

The following items came forward on an additional agenda:

1. Commissioner Braastad made motion approving the following personnel transactions:
  - A. **New** Position - Sheriff's Office/Criminal Investigative Division - effective April 27, 2019 - contingent upon SAKI Grant funding. PC#2019003325.  
1.0 FTE CID Investigator – Grade 2104, range \$39.66 to \$47.00 per hour.
  - B. **New** Position - Sheriff's Office/Criminal Investigative Division - effective April 27, 2019 - contingent upon SAKI Grant funding. PC#2019003326.  
1.0 FTE Property Room Technician - Grade B009, range \$17.45 to \$26.57 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Schulte presented the Transportation Committee Chair report.

**Highway**

1. Commissioner West offered the following resolution and moved its adoption:

**RESOLUTION #2019-52**

**AUTHORIZING THE PREPARATION OF A  
HIGHWAY RIGHT-OF-WAY PLAT FOR PROJECT SAP 002-614-041**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that “In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary”; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to CSAH 14 (125<sup>th</sup> Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2019-53**

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-614-041**

WHEREAS, the Anoka County Highway Department proposes to reconstruct CSAH 14 (125<sup>th</sup> Avenue NE) between Aberdeen Street NE and CSAH 52 (Radisson Road NE) in the city of Blaine, which project is numbered SAP 002-614-041 (hereinafter "Project"); and,

WHEREAS, the Project work consists of grading, aggregate base, bituminous surfacing, drainage, curb and gutter, and signage, and associated improvements on CSAH 14 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desire to begin construction of the Project in the summer of 2020; and,

WHEREAS, to begin construction of the Project in the summer of 2020, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court-appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain, and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stats. §§ 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2019-54**

**AUTHORIZING THE PREPARATION OF A  
HIGHWAY RIGHT-OF-WAY PLAT FOR PROJECT SP 002-611-036**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the County of Anoka is contemplating construction of certain improvements to CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd.) in the city of Coon Rapids, which would necessitate the acquisition of additional right-of-way; and,

WHEREAS, the county highway engineer deems it necessary to require the preparation of a highway right-of-way plat to facilitate the acquisition of the right-of-way necessary to construct the above-referenced project:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County highway engineer is hereby authorized to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the right-of-way necessary for the above-referenced project, and that he is hereby authorized to charge the cost of the work, incidental thereto, to the County Road and Bridge Account.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2019-55**

**AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT SP 002-611-036**

WHEREAS, the Anoka County Highway Department proposes to reconstruct and improve CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CR 3 (Coon Rapids Blvd) in the city of Coon Rapids, which project is numbered SP 002-611-036 (hereinafter "Project"); and,

WHEREAS, the Project work consists of reconstructing an existing 4-lane undivided roadway to a 4-lane divided roadway with turn lanes, multi-use trail, an overpass at the Burlington Northern Santa Fe (BNSF) railroad track, and associated improvements on CSAH 11 to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain land and interests therein are required to construct the Project; and,

WHEREAS, the land and interests therein which are needed to construct the Project are described in Exhibit "A", which is attached hereto (hereinafter "New Right-of-Way"); and,

WHEREAS, the Anoka County Board of Commissioners desires to begin construction of the Project in 2021; and,

WHEREAS, to begin construction of the Project in 2021, the county will require title and possession of the New Right-of-Way prior to the filing of an award by the court-appointed commissioners pursuant to the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby authorizes the county highway engineer to proceed to acquire the New Right-of-Way in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of the New Right-of-Way that cannot be successfully acquired through negotiation by eminent domain, and to take title and possession thereto prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stats. §§ 117.011 and 117.042.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby requests that the Anoka County attorney file the necessary petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

5. Commissioner Meisner made motion entering into Joint Powers Agreement #C0007174 with the City of Fridley for Project 127-020-031 (a sub project of the 2019 County-Wide Overlay Program, Project 19-01-00), to construct a sidewalk along the east side of East River Road between a point 1,800 feet north of I-694 and 61st Way, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
6. Commissioner Braastad made motion approving Contract #C0007184 between Anoka County and WSB Engineering, to provide and assist with construction inspection services for Project SP 002-678-022, the reconstruction of CSAH 78 (Hanson Blvd.) from Jay Street/139th Avenue to Crosstown Boulevard NW (CSAH 18), in the city of Andover, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
7. Commissioner West made motion awarding Contract #C0007202 to Park Construction for Anoka County Project C.P. 19-10-00, the reconstruction of the National Sports Center Parking Lot and Roadway Project in the city of Blaine, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of April 16, 2019.

1. Commissioner Look made motion approving imprest (change) funds for the Surveyors Department of \$100. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Sivarajah presented the Human Services Committee report from the meeting of April 16, 2019, which also acts as the Local Social Services Agency and Health Board.

**CONSENT**

1. Commissioner Sivarajah made motion approving the following, subject to review by the county attorney as to form and legality;

A. Community Corrections

- (1) Accepting the following program allocation renewals from the Minnesota Department of Corrections for SFY 2020 and 2021 (July 1, 2019, through June 30, 2021):

- Contract #C0007179, Remote Electronic Alcohol Monitoring (REAM), \$16,000 per year (+60%)
- Contract #C0007180, Intensive Supervised Release, \$267,800 per year (0%)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

**PUBLIC HEALTH AND ENVIRONMENTAL SERVICES**

2. Commissioner Sivarajah made motion accepting Contract #C0007130, a 2019 Local Recycling Development Grant from the Minnesota Pollution Control Agency (MPCA), in an amount of \$304,412.01 to support recycling programs through 2019, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

3. Commissioner Sivarajah offered the following resolution and moved its adoption:

**RESOLUTION #2019-56**

**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for March 2019: Medical Assistance and General Assistance medical payments in the amount of \$316,649.44 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Sivarajah thanked staff for their work on the Human Services Overview Statistics and Outcome Report that is put out every year. The document provides tracking outcomes and trends and will be available on the county web site.

\* \* \* \* \*

Commissioner Gamache presented the Information Technology Committee report from the meeting of April 15, 2019.

1. Commissioner Gamache made motion approving the acquisition of Next Generation Firewalls (NGFW) for an amount not to exceed \$150,749.64 to offer easier administration, intrusion detection

and prevention, website filtering and reporting, automatic threat migration and anti-malware protection. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion approving Master Contract #C0007110 with Egan Company that will allow us to more easily purchase services related to cabling projects associated with technology initiatives, subject to review by the county attorney as to form and legality. Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Gamache made motion approving Contract #C0007188 between the county and the Joint Law Enforcement Council related to the acquisition and redistribution of used equipment, subject to review by the county attorney as to form and legality. Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Gamache presented the Property Records and Taxation Committee Chair report.

1. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2019-57**

**AUTHORIZING SALE OF NON-CONSERVATION  
TAX-FORFEIT PROPERTY FOR PUBLIC PURPOSE  
IN THE CITY OF EAST BETHEL (PIN 36-33-23-32-0009)**

WHEREAS, Minnesota Statutes, Section 282.01, subd. 1a, provides that non-conservation tax-forfeited land may be sold by the county board for their market value as determined by the county board, to an organized or incorporated governmental subdivision of the state for any public purpose for which the subdivision is authorized to acquire property; and,

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 36-33-23-32-0009 which is legally described as: LOT 10 BLOCK 63 COON LAKE BEACH 3RD MAP, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, the Anoka County Board of Commissioners has by Resolution #2018-143 classified the forfeit property as non-conservation; and,

WHEREAS, the market value of the forfeit property is \$3,600; and,

WHEREAS, the City of East Bethel ("City") has requested that the Anoka County board sell the forfeit property to the City for right-of-way/easement for city streets and roads; and,

WHEREAS, the City is authorized to acquire property for right-of-way/easement:

NOW, THEREFORE, BE IT RESOLVED that pursuant to Minnesota Statutes, Section 282.01, subd. 1a, the Anoka County Board of Commissioners hereby approves and authorizes the sale of the forfeit property to the City for its market value and for an authorized public purpose.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Sivarajah offered the following resolutions and moved their adoption:

**RESOLUTION #2019-58**

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO  
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE  
IN THE CITY OF COLUMBUS (PIN 30-33-22-31-0003)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-31-0003, and legally described as: LOT 27 BREEZY SHORE, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

\* \*

**RESOLUTION #2019-59**

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO  
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE  
IN THE CITY OF COLUMBUS (PIN 30-33-22-31-0004)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-31-0004, and legally described as: LOT 28 BREEZY SHORE, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department ("Governmental Subdivision") to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

\* \*

**RESOLUTION #2019-60**

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO  
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE  
IN THE CITY OF COLUMBUS (PIN 30-33-22-42-0005)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-42-0005, and legally described as: LOT 29 BREEZY SHORE, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

\* \*

**RESOLUTION #2019-61**

**AUTHORIZING CONVEYANCE OF TAX-FORFEIT LAND TO  
GOVERNMENTAL SUBDIVISION FOR CONDITIONAL USE  
IN THE CITY OF COLUMBUS (PIN 30-33-22-42-0006)**

WHEREAS, property identified for tax purposes by the Anoka County Division of Property Records and Taxation as PIN 30-33-22-42-0006, and legally described as: LOT 30 BREEZY SHORE, has forfeited to the State of Minnesota in trust for the taxing districts for the failure to pay ad valorem real estate taxes; and,

WHEREAS, pursuant to Minnesota Statute, Section 282.01, the Anoka County Board of Commissioners has classified the forfeit property as non-conservation; and,

WHEREAS, Minnesota Statute, Section 282.01, subd. 1a, par. (e) authorizes non-conservation tax-forfeited land to be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use, if an application is submitted to the Commissioner of Revenue which includes a statement of facts as to the use of the land and upon the favorable recommendation of the county board of commissioners; and,

WHEREAS, pursuant to the provisions of Minnesota Statute, Section 282.01, subd. 1a, par. (e), an application for conveyance of forfeit property has been made by the Anoka County Highway Department (“Governmental Subdivision”) to the Commissioner of Revenue; and,

WHEREAS, the Anoka County Board of Commissioners has determined that it is advisable that the application be approved and the forfeit property be conveyed to the Governmental Subdivision:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners hereby favorably recommends the application for the conveyance of the forfeit property to the Governmental Subdivision for the authorized public use stated in the application.

Upon roll call vote, motion carried unanimously. Resolutions declared adopted.

\* \* \* \* \*

Commissioner Braastad presented the Public Safety Committee report from the meeting of April 16, 2019.

**Sheriff**

1. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2019-62**

**ACCEPTING DEDICATED DONATION  
FROM CHURCH OF ST. TIMOTHY**

WHEREAS, the Anoka County Sheriff's Office received a donation from Church of St. Timothy, Blaine, Minnesota; and,

WHEREAS, Church of St. Timothy donated funds in the amount of \$380.50 for crime prevention purposes to be used by the Anoka County Sheriff's Office; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift of funds by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor's terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does accept the above-described funds from Church of St. Timothy and extends its grateful appreciation.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner West made motion accepting and executing Contract #C0007122, the Sexual Assault Kit Initiative (SAKI) Project 2019 Grant between the State of Minnesota, Commissioner of Public Safety, and Anoka County Sheriff's Office in the amount \$442,052 with a term of February 1, 2019, through August 31, 2021, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion accepting and executing Amendment No. 1 to Contract #C0006964 with Nystrom and Associates for an additional eight hours of on-site mental health services per week for Anoka County Jail inmates, with an estimated cost of \$106,800 per year, subject to review by the county attorney as to form and legality. Contract term is January 1, 2019, through December 31, 2020. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

**Emergency Management**

4. Commissioner Schulte made motion accepting and executing Contract #C0007160, 2016 Urban Areas Security Initiative (UASI) Grant in the amount of \$19,200 with a term of January 1, 2019, through June 30, 2019, subject to review by the county attorney as to form and legality. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

At 10:25 a.m., Chair Sivarajah asked County Attorney Tony Palumbo to conduct a public hearing to obtain comment on revisions to Public Health and Environmental Services ordinances to update descriptions, procedures, and regulations in conformity with Anoka County policies, as well as state and federal laws. Tony Palumbo called the public hearing to order.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Environmental Services Manager Dan Disrud summarized and explained the amendments to the ordinances.

Inquiry was made of the people present as to whether there were any comments or questions from the public. There was no public testimony.

The public hearing was adjourned.

\* \* \* \* \*

Commissioner Schulte made motion adopting the following ordinances to update descriptions, procedures, and regulations in conformity with Anoka County policies, as well as state and federal laws:

- #2019-4 Public Swimming Pool Ordinance, As Amended
- #2019-5 Licensing Ordinance for Food and Lodging Establishments
- #2019-6 Shoreland Management Ordinance

(Ordinances are on file in the County Administration Office.)

Commissioner West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Committee appointments:

1. Commissioner Sivarajah made motion approving the following:
  - A. Appointing Mary Eggert, representing District #4, to the Community Health Advisory Committee for a term expiring December 31, 2021.
  - B. Reappointing the following individuals to the Community Corrections Advisory Board for terms ending April 2021.  
  
Dr. Ed Evans, representing District #1  
Michael McGee, representing District #4  
Commander Dave Pacholl, representing Law Enforcement  
Jerry Pederson, representing Social Services  
Virginia Murphrey, representing Public Defenders
  - C. Reappointing Anthony Wilder and Warren Hoffman to the Coon Creek Watershed District for three-year terms ending May 27, 2022.

Commissioner West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioners Sivarajah, Meisner, Gamache, Schulte, Look, Braastad, and West offered the following resolution and moved its adoption:

**RESOLUTION #2019-63**

**PROCLAIMING APRIL 23, 2019 AS JERRY SOMA DAY**

WHEREAS, Jerry Soma is retiring June 1 after a remarkable career in Anoka County that spanned more than 52 years; and,

WHEREAS, Jerry started with Anoka County July 18, 1966, as a probation officer, was appointed director of the Corrections Department January 31, 1994, was appointed Human Services Division Manager December 19, 1995, and was then appointed county administrator April 30, 2011; and,

WHEREAS, he led efforts to establish the Human Services Center in Blaine, which provides multiple nonprofit human services programs and services; and,

WHEREAS, Anoka County's Enhanced Treatment Program, an award-winning drug and alcohol treatment program centered on helping women who are at risk of losing their children, was established with Jerry's guidance; and,

WHEREAS, Jerry played a key role in establishing the award-winning Anoka County Children and Family Council, which collaborates with area schools, county departments, community agencies, and families to deliver quality child and family development programs; and,

WHEREAS, he helped forge an 11-county partnership to build the East Central Regional Juvenile Center; and,

WHEREAS, throughout his long and successful tenure, Jerry was an influential catalyst for important changes in laws affecting DWI, juvenile detention, regional medium security incarceration, work release, services for county indigent, job training and community health initiatives; and,

WHEREAS, Jerry's involvement was essential to the formation of the Partnerships for Family Success, which is a team composed of staff who have expertise in corrections, social services and economic assistance, that assists families with multiple challenges in becoming self-sufficient and minimizes the possibility of recidivism; and,

WHEREAS, Jerry commends Anoka County employees who have gone above and beyond their job duties with smiley-face-laden "Happy Gram" notes and "How We Serve" articles; and,

WHEREAS, upon Jerry's retirement, his Dictaphone voice recorder must also be retired, as it's now nearly impossible to find replacement parts when it breaks; and,

WHEREAS, Jerry's entire professional career has been dedicated to public service, with his leadership, integrity and commitment to county government being unparalleled; and,

WHEREAS, Jerry will be missed immensely at Anoka County upon his retirement, but he will now have more time to spend with friends and family in Pine City; Arizona; and the other locations he travels to:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners declares April 23, 2019, to be Jerry Soma Day in Anoka County.

Motion carried unanimously. Resolution declared adopted.

\* \*

Commissioners and County Attorney Tony Palumbo thanked Jerry for his many years of service at Anoka County and wished him the best in retirement.

\* \* \* \* \*

The county board meeting was adjourned at 10:47 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Rhonda Sivarajah, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*

APPENDIX A

Commissioner's Report

April 23, 2019

**Over \$500 (Non-Clients)**

**Capital Project Fund**

| Payee                               | Total Amount        |
|-------------------------------------|---------------------|
| COMMERS THE WATER COMPANY           | \$1,462.00          |
| CORVAL CONSTRUCTORS INC             | \$2,110.23          |
| DELL                                | \$157,280.11        |
| KUE CONTRACTORS INC                 | \$412,201.20        |
| LEO A DALY                          | \$1,208.26          |
| MARCO TECHNOLOGIES LLC              | \$1,740.00          |
| MYTHICS INC                         | \$56,658.00         |
| NORTHERN SANITARY SUPPLY CO IN      | \$642.81            |
| WOODCREST BUILDING AND REMODEL      | \$100,255.00        |
| WORKFORCE SOFTWARE LLC              | \$97,056.60         |
| <b>Capital Project Fund - Total</b> | <b>\$830,614.21</b> |

**Central Fleet**

| Payee                        | Total Amount       |
|------------------------------|--------------------|
| BOYER TRUCKS                 | \$3,406.08         |
| CINTAS CORP NO 470           | \$316.82           |
| COTTENS INC                  | \$1,008.09         |
| DIAMOND MOWERS INC           | \$3,029.46         |
| ENDISYS                      | \$28,000.00        |
| FACTORY MOTOR PARTS CO       | \$1,906.58         |
| FASTENAL                     | \$872.65           |
| LITTLE FALLS MACHINE         | \$725.91           |
| NUSS TRUCK AND EQUIPMENT     | \$9,149.49         |
| ROYAL TIRE INC               | \$832.03           |
| RUFFRIDGE JOHNSON EQUIP      | \$833.57           |
| STANDARD SPRING PARTS        | \$830.52           |
| STREET SMART RENTAL          | \$824.00           |
| SUBURBAN TIRE WHOLESALE INC  | \$1,345.70         |
| ZIEGLER INC                  | \$540.43           |
| <b>Central Fleet - Total</b> | <b>\$53,621.33</b> |

**Co-Op Extension**

| Payee                          | Total Amount       |
|--------------------------------|--------------------|
| UNIVERSITY OF MN               | \$57,179.49        |
| <b>Co-Op Extension - Total</b> | <b>\$57,179.49</b> |

**Community Development Fund**

| Payee                                     | Total Amount        |
|---|---------------------|
| ALEXANDRA HOUSE                           | \$29,760.00         |
| ANOKA RAMSEY COMMUNITY COLLEGE            | \$11,281.57         |
| FAMILY PROMISE OF ANOKA COUNTY            | \$12,500.00         |
| MALENKE WATER                             | \$21,109.27         |
| NEW EXTERIORS BY SMA INC                  | \$19,235.60         |
| NEXGEN EXTERIORS INC                      | \$24,999.00         |
| SALVATION ARMY                            | \$5,330.95          |
| SUPERIOR CLASSIC INC                      | \$9,600.00          |
| <b>Community Development Fund - Total</b> | <b>\$133,816.39</b> |

**Debt Service**

| Payee                       | Total Amount      |
|-----------------------------|-------------------|
| US BANK                     | \$3,500.00        |
| <b>Debt Service - Total</b> | <b>\$3,500.00</b> |

**General Fund**

| Payee                          | Total Amount |
|--------------------------------|--------------|
| ACCURATE RADAR SPECIALTIES     | \$1,050.00   |
| ACE SOLID WASTE INC            | \$7,412.23   |
| ACHIEVE SVCS INC               | \$2,179.43   |
| ACUMEN PSYCHOLOGY              | \$7,110.00   |
| ADRIAN, DAVID                  | \$681.56     |
| ADVANTAGE SIGNS AND GRAPHICS I | \$1,437.24   |
| AFSCME MN COUNCIL 5            | \$1,445.37   |
| ALTERNATIVE BUSINESS FURNITURE | \$13,754.57  |

|                                |                     |
|--------------------------------|---------------------|
| AMERICAN MESSAGING             | <u>\$544.05</u>     |
| AMI IMAGING SYSTEMS INC        | <u>\$11,589.00</u>  |
| ANOKA COUNTY COURT ADMINISTRAT | <u>\$730.00</u>     |
| ANOKA COUNTY FAIR              | <u>\$600.00</u>     |
| ARAMARK                        | <u>\$1,449.80</u>   |
| ASPEN MILLS                    | <u>\$16,760.19</u>  |
| AURORA PLAINS ACADEMY          | <u>\$16,521.30</u>  |
| AUTISM ADVOCACY AND LAW CTR    | <u>\$700.00</u>     |
| BEISSWENGERS                   | <u>\$5,559.19</u>   |
| BOB BARKER CO INC              | <u>\$1,991.27</u>   |
| BORDER LINES PAVEMENT MAINTENA | <u>\$19,002.50</u>  |
| CARDINAL INVESTIGATIONS        | <u>\$2,502.60</u>   |
| CENTERPOINT ENERGY             | <u>\$4,957.59</u>   |
| CENTRAL PENSION FUND           | <u>\$4,794.50</u>   |
| CHAMPLIN POLICE DEPT           | <u>\$2,550.00</u>   |
| CINTAS CORP NO 470             | <u>\$696.81</u>     |
| CITY OF ANOKA                  | <u>\$65,094.24</u>  |
| CITY OF BLAINE                 | <u>\$5,350.00</u>   |
| CITY OF COLUMBIA HEIGHTS       | <u>\$2,550.00</u>   |
| CITY OF COON RAPIDS            | <u>\$5,100.00</u>   |
| CITY OF FRIDLEY                | <u>\$2,550.00</u>   |
| CITY OF RAMSEY                 | <u>\$2,550.00</u>   |
| COMMUNITY SHARES OF MN         | <u>\$704.10</u>     |
| CONNEXUS ENERGY                | <u>\$3,490.07</u>   |
| CONTRACT PHARMACY SVCS INC     | <u>\$4,213.09</u>   |
| CORELOGIC INC                  | <u>\$1,192.12</u>   |
| CORVAL CONSTRUCTORS INC        | <u>\$2,501.48</u>   |
| DELL                           | <u>\$49,610.97</u>  |
| DIVE RESCUE INTL INC           | <u>\$1,400.00</u>   |
| E911 INDEPENDENT EMERGENCY SVC | <u>\$2,200.00</u>   |
| ECM PUBLISHERS INC             | <u>\$4,079.02</u>   |
| ECOSAFE ZERO WASTE USA INC     | <u>\$2,354.15</u>   |
| EGAN                           | <u>\$6,955.86</u>   |
| EMPOWER RETIREMENT             | <u>\$114,231.20</u> |
| FAEGRE AND BENSON LLP          | <u>\$3,825.00</u>   |
| FASTENAL                       | <u>\$873.37</u>     |
| FIFTH AVENUE DENTAL            | <u>\$660.00</u>     |
| FURTHER                        | <u>\$261,164.64</u> |
| GALLS LLC                      | <u>\$558.76</u>     |
| GOODRICH PHARMACY-BLAINE       | <u>\$1,601.65</u>   |
| GRAINGER INC                   | <u>\$4,334.67</u>   |
| GREENHAVEN PRINTING            | <u>\$856.00</u>     |
| GUSE, BRYAN C                  | <u>\$714.03</u>     |
| HALDEN, HAROLD B               | <u>\$550.00</u>     |
| HILLYARD INC                   | <u>\$3,108.46</u>   |
| IDENTISYS                      | <u>\$1,324.72</u>   |
| INDIANHEAD FOODSERVICE DISTRIB | <u>\$1,241.89</u>   |
| INITIAL DEFENSE CUSTOMIZED TRA | <u>\$2,478.00</u>   |
| INTL UNION OF OPERATING ENGINE | <u>\$2,450.00</u>   |
| KI                             | <u>\$9,918.88</u>   |
| KPR PROPERTIES LLC             | <u>\$1,310.39</u>   |
| LANGUAGE LINE SERVICES         | <u>\$1,065.74</u>   |
| LAW ENFORCEMENT LABOR SVCS INC | <u>\$13,460.85</u>  |
| LITIN PAPER COMPANY            | <u>\$979.74</u>     |
| LSC COMMUNICATIONS             | <u>\$15,758.16</u>  |
| MACRO GROUP INC, THE           | <u>\$8,075.00</u>   |
| MAPLE GROVE POLICE DEPARMENT   | <u>\$2,550.00</u>   |
| MCCOLLOR, CARY C               | <u>\$809.68</u>     |
| MCF RED WING                   | <u>\$11,800.00</u>  |
| MERCY HOSPITAL                 | <u>\$5,771.25</u>   |
| METRO LEGAL SVCS INC           | <u>\$917.00</u>     |
| METRO NORTH ADULT BASIC EDUCAT | <u>\$8,448.87</u>   |
| MISTER CARWASH                 | <u>\$914.20</u>     |
| MN HIGHWAY SAFETY CTR          | <u>\$4,675.00</u>   |
| MOBILE VEHICLE INTEGRATION     | <u>\$1,650.00</u>   |
| MOORE MEDICAL CORP             | <u>\$3,340.36</u>   |
| NATIONWIDE RETIREMENT SOLUTION | <u>\$4,172.00</u>   |
| NORTH MEMORIAL AMBULANCE SVC   | <u>\$6,846.55</u>   |
| OBRIEN M EQ, MICHAEL J         | <u>\$11,473.88</u>  |
| ONTRAC                         | <u>\$146.38</u>     |
| ORBIS PARTNERS INC             | <u>\$750.00</u>     |
| PERSONABLE INC                 | <u>\$7,935.00</u>   |

|                                |                       |
|--------------------------------|-----------------------|
| PINEY RIDGE CENTER             | \$12,710.00           |
| PITNEY BOWES                   | \$1,335.84            |
| PITNEY BOWES                   | \$1,041.98            |
| PLUMBMASTER                    | \$1,057.81            |
| PRISONER TRANSPORTATION SVCS O | \$1,741.25            |
| PROFESSIONAL PORTABLE XRAY     | \$394.30              |
| PUBLIC EMPLOYEES RETIREMENT AS | \$740,987.30          |
| REAL ESTATE PUBLISHING CORP    | \$4,500.00            |
| RICHARD G MCGEE LLC            | \$1,232.50            |
| RIVERPLACE COUNSELING CENTER   | \$1,895.00            |
| ROGERS POLICE DEPARTMENT       | \$2,550.00            |
| RS EDEN                        | \$19,506.45           |
| SCC NETWORKS                   | \$1,575.00            |
| SCHULTZ, DANIEL                | \$1,000.00            |
| SEVEN COUNTY PROCESS SERVERS L | \$815.00              |
| SHERBURNE COUNTY MN            | \$65,008.72           |
| SOFTWARE HOUSE INTL INC        | \$197,707.00          |
| SPRINT                         | \$5,449.13            |
| STATE OF MN DHS                | \$10,492.67           |
| STATE OF MN DOC                | \$7,797.98            |
| STATE OF MN HEALTH             | \$1,020.00            |
| STATE OF MN MGMT AND BUDGET    | \$41,154.00           |
| STATE OF MN REVENUE            | \$12,498.20           |
| STRATEGIC DIVERSITY INITIATIVE | \$2,000.00            |
| SZONDY, MARY                   | \$700.00              |
| TESSNEER LAW OFFICE            | \$2,100.00            |
| THE MASTERS TOUCH LLC          | \$23,053.39           |
| UNITED FUND OF MINNEAPOLIS ARE | \$1,193.90            |
| UNITED STATES TREASURY         | \$891.00              |
| VALIC                          | \$23,750.07           |
| VEOLIA ENVIRONMENTAL SVCS      | \$21,699.71           |
| WELLNER AND ISAACSON PLLP      | \$1,361.30            |
| WELLS FARGO                    | \$745.78              |
| XCEL ENERGY                    | \$12,829.25           |
| <b>General Fund - Total</b>    | <b>\$2,034,450.15</b> |

**Hra Fund**

| Payee                   | Total Amount      |
|-------------------------|-------------------|
| US BANK                 | \$1,523.12        |
| <b>Hra Fund - Total</b> | <b>\$1,523.12</b> |

**Human Services Fund**

| Payee                          | Total Amount |
|--------------------------------|--------------|
| ACE SOLID WASTE INC            | \$121.59     |
| ACHIEVE SVCS INC               | \$8,063.03   |
| ADAMS, JILL H                  | \$551.00     |
| ALLINA HOSPITALS AND CLINICS   | \$692.00     |
| ALTERNATIVE BUSINESS FURNITURE | \$393.28     |
| AMERICAN LUNG ASSOCIATION      | \$2,219.02   |
| AURORA PLAINS ACADEMY          | \$16,521.30  |
| B12 TECHNOLOGIES LLC           | \$5,246.00   |
| BUSINESS ESSENTIALS            | \$759.85     |
| CONTRACT PHARMACY SVCS INC     | \$17,221.47  |
| CREMATION SOCIETY OF MINNESOTA | \$1,660.00   |
| CRESCENT TIDE                  | \$830.00     |
| DUQUE, MIRNA                   | \$1,128.00   |
| FIFTH AVENUE DENTAL            | \$512.00     |
| HENNEPIN COUNTY MN             | \$31,047.50  |
| JOHNSON, DONNA                 | \$825.00     |
| LANGUAGE LINE SERVICES         | \$6,444.71   |
| LEE CARLSON FOR MENTAL HEALTH  | \$4,359.56   |
| MENLO CAPITAL PARTNERS LLC     | \$9,469.78   |
| METROPOLITAN CONSERVATION DIST | \$750.00     |
| MN CHILD SUPPORT PYMT CTR      | \$7,679.31   |
| MOORE MEDICAL CORP             | \$1,681.95   |
| NUCLEUS CLINIC                 | \$10,049.00  |
| ONTRAC                         | \$924.32     |
| PINEY RIDGE CENTER             | \$12,710.00  |
| PITNEY BOWES                   | \$150.00     |
| PROFESSIONAL PORTABLE XRAY     | \$1,427.08   |
| SLAVIC TRANSLATION SERVICES    | \$511.50     |
| STATE OF MN DHS                | \$90,728.41  |
| UNIVERSITY OF MN               | \$8,993.96   |

|  |                     |
|--|---------------------|
| XCEL ENERGY                                  | \$302.96            |
| ZAYZAY, EVELYN                               | \$556.49            |
| <b>Human Services Fund - Total</b>           | <b>\$244,530.07</b> |
| <b>ISF - Insurance</b>                       |                     |
| Payee  | Total Amount        |
| EMPYREAN BENEFIT SOLUTIONS INC               | \$40,471.65         |
| ROGERS AUTO BODY                             | \$2,779.50          |
| SAFELITE GLASS INC                           | \$715.19            |
| UNUM LIFE INSURANCE COMPANY OF               | \$35,962.31         |
| <b>ISF - Insurance - Total</b>               | <b>\$79,928.65</b>  |
| <b>Job Training Center Fund</b>              |                     |
| Payee  | Total Amount        |
| AMERICAN MESSAGING                           | \$30.69             |
| MINNEAPOLIS URBAN LEAGUE                     | \$5,860.15          |
| NORTHEAST CONTEMPORARY SERVICE               | \$1,120.00          |
| VICTORY AUTO SVC AND GLASS                   | \$4,074.00          |
| <b>Job Training Center Fund - Total</b>      | <b>\$11,084.84</b>  |
| <b>Joint Law Enforcement Council</b>         |                     |
| Payee  | Total Amount        |
| CODE4 GROUP                                  | \$1,680.00          |
| <b>Joint Law Enforcement Council - Total</b> | <b>\$1,680.00</b>   |
| <b>Leasehold Properties</b>                  |                     |
| Payee  | Total Amount        |
| ACE SOLID WASTE INC                          | \$40.53             |
| BORDER LINES PAVEMENT MAINTENA               | \$3,070.00          |
| CENTERPOINT ENERGY                           | \$792.44            |
| CITY OF ANOKA                                | \$3,910.66          |
| CORVAL CONSTRUCTORS INC                      | \$684.07            |
| <b>Leasehold Properties - Total</b>          | <b>\$8,497.70</b>   |
| <b>Library Fund</b>                          |                     |
| Payee  | Total Amount        |
| ALTERNATIVE BUSINESS FURNITURE               | \$85.14             |
| BAKER AND TAYLOR                             | \$13,060.42         |
| BIBLIOTHECA LLC                              | \$32,454.00         |
| BLACKBOURN INC                               | \$531.54            |
| BLAINE LOCK AND SAFE                         | \$895.00            |
| BORDER LINES PAVEMENT MAINTENA               | \$6,180.50          |
| CINTAS CORP NO 470                           | \$1,055.05          |
| CITY OF ANOKA                                | \$2,929.03          |
| CONNEXUS ENERGY                              | \$853.37            |
| ELM USA INC                                  | \$924.95            |
| MIDWEST TAPE                                 | \$4,202.68          |
| MINVALCO INC                                 | \$3,011.89          |
| NORTHERN SANITARY SUPPLY CO IN               | \$1,002.75          |
| OCLC INC                                     | \$2,215.30          |
| PITNEY BOWES RESERVE ACCOUNT                 | \$2,000.00          |
| <b>Library Fund - Total</b>                  | <b>\$71,401.62</b>  |
| <b>Medical Examiner</b>                      |                     |
| Payee  | Total Amount        |
| ALLINA HEALTH SYSTEM ALLINA HO               | \$1,600.00          |
| BAUMAN FAMILY FUNERAL HOMES                  | \$750.00            |
| D C LIVERY SERVICE INC                       | \$7,400.00          |
| ECAPITAL LLC                                 | \$612.00            |
| HENNEPIN COUNTY MEDICAL CENTER               | \$697.75            |
| LODOX NA LLC                                 | \$4,466.72          |
| NMS LABS                                     | \$12,783.00         |
| <b>Medical Examiner - Total</b>              | <b>\$28,309.47</b>  |
| <b>Parks And Recreation</b>                  |                     |
| Payee  | Total Amount        |
| ACE SOLID WASTE INC                          | \$1,120.81          |
| ACTIVE NETWORK LLC                           | \$1,095.47          |
| AMERICAN MESSAGING                           | \$16.39             |
| ANOKA COUNTY PETTY CASH                      | \$2,000.00          |
| ASPEN MILLS                                  | \$48.95             |
| BLAINE LOCK AND SAFE                         | \$34.00             |
| BREAKTHRU BEVERAGE MN BEER LLC               | \$1,185.00          |
| CAPITOL BEVERAGE SALES                       | \$2,962.40          |
| CENTERPOINT ENERGY                           | \$1,698.86          |
| CHOMONIX TUESDAY WOMENS LEAGUE               | \$1,360.00          |

|   |                       |
|---|-----------------------|
| CINTAS CORP NO 470                      | \$167.60              |
| CITY OF ANOKA                           | \$166.07              |
| CITY OF FRIDLEY                         | \$2,596.07            |
| COMMERS THE WATER COMPANY               | \$48.20               |
| COUNSILMAN HUNSAKER AQUATICS F          | \$2,487.50            |
| ELECTRIC PUMP                           | \$1,630.00            |
| FASTENAL                                | \$1,032.88            |
| FERRELLGAS                              | \$3,910.80            |
| GOLDEN WEST INDUSTRIAL SUPPLY           | \$608.40              |
| JJ TAYLOR DISTRIBUTING CO OF M          | \$504.50              |
| MN HELICOPTERS INC                      | \$2,700.00            |
| NORTHERN SANITARY SUPPLY CO IN          | \$2,694.04            |
| SAFETY KLEEN                            | \$907.50              |
| SPARTAN PROMOTIONAL GROUP               | \$1,450.72            |
| ST ANDREWS PRODUCTS CO                  | \$621.67              |
| SYSCO FOOD SVCS OF MINN INC             | \$2,304.01            |
| TAHO SPORTSWEAR                         | \$654.50              |
| TUBE PRO INC                            | \$4,621.75            |
| ULINE                                   | \$653.12              |
| XCEL ENERGY                             | \$186.60              |
| <b>Parks And Recreation - Total</b>     | <b>\$41,467.81</b>    |
| <b>Road &amp; Bridge Fund</b>           |                       |
| Payee                                   | Total Amount          |
| ABLE HOSE AND RUBBER                    | \$567.13              |
| ACE SOLID WASTE INC                     | \$180.07              |
| ANOKA COUNTY FAIR                       | \$40.00               |
| BRIMSEK PC, JOHN R                      | \$5,000.00            |
| CALIBER HOME LOANS                      | \$515.00              |
| CENTERPOINT ENERGY                      | \$4,399.04            |
| CENTRAL WOOD PRODUCTS                   | \$1,911.00            |
| CINTAS CORP NO 470                      | \$1,714.57            |
| CITY OF COLUMBIA HEIGHTS                | \$4,394.78            |
| CS MCCROSSAN CONSTRUCTION INC           | \$323,177.10          |
| ENVIROTECH SERVICES INC                 | \$3,322.79            |
| FASTENAL                                | \$1,209.75            |
| GARY CARLSON EQUIPMENT                  | \$1,854.22            |
| HDR ENGINEERING INC                     | \$5,983.12            |
| MILLER WENHOLD CAPITOL                  | \$5,000.00            |
| MORTON SALT                             | \$148,887.84          |
| NORTH PINE AGGREGATE                    | \$76,977.80           |
| NORTH STAR FENCEINC                     | \$38,380.00           |
| SHORT ELLIOTT HENDRICKSON INC           | \$2,592.48            |
| SRF CONSULTING GROUP INC                | \$9,298.73            |
| STREETLIGHT DATA                        | \$5,000.00            |
| TKDA ENGINEERS ARCHITECTS PLAN          | \$5,651.90            |
| TOVSEN, VERNA K                         | \$1,440.00            |
| WAZWAZ, MURAD AND HAYA                  | \$600.00              |
| WSB AND ASSOCIATES INC                  | \$1,915.64            |
| XCEL ENERGY                             | \$396.78              |
| <b>Road &amp; Bridge Fund - Total</b>   | <b>\$650,409.74</b>   |
| <b>Trust &amp; Agency Funds</b>         |                       |
| Payee                                   | Total Amount          |
| DELL                                    | \$1,405.58            |
| FURTHER                                 | \$1,935.38            |
| KEEFE SUPPLY CO                         | \$18,109.60           |
| ONTRAC                                  | \$67.42               |
| SKOG, BARBARA SUE                       | \$745.00              |
| STATE OF MN MGMT AND BUDGET             | \$42,829.72           |
| TRUAX PATIENT SERVICES                  | \$1,875.00            |
| <b>Trust &amp; Agency Funds - Total</b> | <b>\$66,967.70</b>    |
| <b>Overall - Total</b>                  | <b>\$4,318,982.29</b> |

**APPENDIX B**

**COMMISSIONER REPORT**

**April 23, 2019**

General Fund

|                                 |                            |
|---------------------------------|----------------------------|
| ABACUS DIAGNOSTICS INC .....    | 1,830.00                   |
| AMAZON.COM*MW21P6SQ0 AMZN ..... | 571.70                     |
| AMAZON.COM*MW4GB8232 .....      | 1,169.92                   |
| AMERICAN 3B SCIENTIFIC L .....  | 685.52                     |
| AMZN MKTP US*MW3CX7W00 .....    | 641.68                     |
| AMZN MKTP US*MW7V348B0 AM ..... | 599.75                     |
| AMZN MKTP US*MW8OU6M52 .....    | 534.95                     |
| AMZN MKTP US*MZ3EV2CF1 .....    | 641.68                     |
| CDW GOVT #RRD6595 .....         | 1,935.88                   |
| CDW GOVT #RTF2505 .....         | 2,210.88                   |
| CHANNING BETE CO AHA .....      | 632.41                     |
| DELTA AIR 0062366828064 .....   | 547.60                     |
| DMI* DELL K-12/GOVT .....       | 2,378.85                   |
| DUNBAR ARMORED .....            | 2,837.76                   |
| EPPENDORF NORTH AMERIC .....    | 1,880.78                   |
| FASTENAL COMPANY01 .....        | 660.40                     |
| GOVERNMENT FINANCE OFFIC .....  | 6,720.00                   |
| IDU*INSIGHT PUBLIC SEC .....    | 500.40                     |
| IMAGE PRINTING & GRAPHICS ..... | 539.00                     |
| IN *BARNUM GATE SERVICES .....  | 643.75                     |
| MARCO INC .....                 | 1,035.00                   |
| MYDRIVERSMANUALS COM .....      | 754.22                     |
| OFFICE DEPOT #1090 .....        | 6,267.75                   |
| PEAVEY CORP .....               | 809.25                     |
| RENAISSANCE CLEVELAND .....     | 1,215.10                   |
| SCANTASTIK INC .....            | 896.00                     |
| THE HOME DEPOT #8627 .....      | 70,668.11                  |
| TIERNEY BROTHERS, INC .....     | 4,314.55                   |
| VWR INTERNATIONAL INC .....     | 5,409.58                   |
| WWW.LIBERTYSAFE.COM .....       | 1,731.11                   |
| General Fund                    | <b><u>\$121,263.58</u></b> |

Road & Bridge Fund

|                                 |                           |
|---------------------------------|---------------------------|
| AMZN MKTP US*MW5KE48E1 .....    | 504.21                    |
| AMZN MKTP US*MW70S1YE0 .....    | 727.38                    |
| EGAN COMPANY .....              | 985.00                    |
| FASTENAL COMPANY01 .....        | 2,641.94                  |
| GOPHER SIGN COMPANY .....       | 1,771.96                  |
| MOBOTREX INC .....              | 744.00                    |
| OFFICE DEPOT #1090 .....        | 535.00                    |
| TOWN AND COUNTRY FENCE .....    | 925.00                    |
| VOGEL TRAFFIC SERVICES-EZ ..... | 1,886.91                  |
| Road & Bridge Fund              | <b><u>\$10,721.40</u></b> |

Income Maintenance Fund

|                           |                          |
|---------------------------|--------------------------|
| DIRECTPROMOTIONALS .....  | 1,130.03                 |
| KALNYOGA LLC .....        | 773.85                   |
| MARCO INC .....           | 2,038.00                 |
| SQ *LA LECHE LEAGUE ..... | 800.00                   |
| WAL-MART #1562 .....      | 700.00                   |
| Income Maintenance Fund   | <b><u>\$5,441.88</u></b> |

Parks And Recreation

|                              |                          |
|------------------------------|--------------------------|
| BELNICK RETAIL, LLC .....    | 3,959.10                 |
| DAKOTA SUPPLY GROUP .....    | 1,428.36                 |
| FORESTRY SUPPLIERS INC ..... | 612.60                   |
| PROF PLUMBING GROUP .....    | 1,001.88                 |
| Parks And Recreation         | <b><u>\$7,001.94</u></b> |

Trust & Agency Funds

|                          |                          |
|--------------------------|--------------------------|
| ANOKA COUNTY PARKS ..... | 1,500.00                 |
| Trust & Agency Funds     | <b><u>\$1,500.00</u></b> |

**Total Funds Greater Than \$500      \$145,928.80**

In addition to the payments listed      706      additional payments were issued      \$64,707.54