

**ANOKA COUNTY**

**MANAGEMENT COMMITTEE AGENDA  
and Meeting of the Anoka County Board of Commissioners\*\***

Commissioners West (Chair), Braastad, Reinert, and Schulte

FOR THE JULY 26, 2022, MEETING

**TIME CHANGE**

8:00 A.M.

County Board Room #705 - Government Center

1. Public Comment: Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.
  
2. In accordance with the Personnel Rules and Regulations, and at the request and recommendation of the respective department heads, consider the following personnel transactions:
  - A. Restructure/replacement/**new** - Administration/Human Resources - effective July 26, 2022 - vacancy due to resignation effective July 12, 2022.  
  
**FROM:** 1.0 FTE Deputy Director, Human Resources - Grade D016, range \$33.40 to \$49.41 per hour. PC#2017003165  
  
**TO:** 1.0 FTE Senior Business Systems Analyst - Grade C013, range \$26.45 to \$44.08 per hour. PC#2017003165  
  
and  
  
1.0 FTE **New** Senior HRMS Master Data Analyst - Grade D014, range \$29.40 to \$44.08 per hour. PC#2022003445

**See attached** position action worksheet.

**If approved by the Management Committee, this item may move directly to the county board for approval on July 26, 2022.**

- B. **New** positions - Human Services/Social Services and Behavioral Health - contingent on Minnesota Department of Human Services Community Living Infrastructure (CLI) grant funding - effective July 26, 2022.

Two 1.0 FTE Social Worker - Grade C012, range \$23.98 to \$35.95 per hour.  
PC#s 2022003447 and 2022003448.

**See attached** position action worksheet.

**If approved by the Management Committee, this item may move directly to the county board for approval on July 26, 2022.**

- C. **New** position - Human Services/Social Services and Behavioral Health - contingent on Minnesota Department of Human Services Community Living Infrastructure (CLI) grant funding - effective July 26, 2022.

1.0 FTE Lead Social Worker - Grade C013, range \$26.45 to \$44.08 per hour.  
PC#2022003446.

**See attached** position action worksheet.

**If approved by the Management Committee, this item may move directly to the county board for approval on July 26, 2022.**

- D. Restructure/replacement - Human Services/Social Services and Behavioral Health - effective July 26, 2022 - vacancies due to a retirement effective April 29, 2022, and a transfer effective October 8, 2021.

**FROM:** .5 FTE Associate Administrative Assistant - Grade A007, range \$15.41 to \$23.72 per hour. PC#2017003264

and

.5 FTE Associate Administrative Assistant - Grade A007, range \$15.41 to \$23.72 per hour. PC#1992001180

**TO:** 1.0 FTE Administrative Assistant - Grade A009, range \$17.97 to \$27.37 per hour. PC#2017003264

**NOTE:** PC#1992001180 to be eliminated.

**See attached** position action worksheet.

**If approved by the Management Committee, this item may move directly to the county board for approval on July 26, 2022.**

- E. Restructure/replacement - Sheriff's Office - effective August 29, 2022 - vacancy due to transfer effective August 27, 2022. PC#1997001785

**FROM:** 1.0 FTE Training Coordinator - Grade B009, range \$17.97 to \$27.37

**TO:** 1.0 FTE Supervisor, Administrative Services - Grade B011, range \$21.72 to \$32.72 pr hour

**See attached** position action worksheet.

- 3. Consider recommending adopting Resolution #2022-M12, A Resolution Approving The Tentative Agreement Between The County Of Anoka And Law Enforcement Labor Services, Inc. Representing The Work Release Unit For The Calendar Years 2022-2024 (Contract #C0009389). **See attached** resolution.

**If approved by the Management Committee, this item may move directly to the county board for approval on July 26, 2022.**

- 4. Consider recommending adopting the following resolutions relating to Anoka County Library donations:
  - A. Resolution #2022-M13, Resolution Accepting Donations from Patrons and Friends of the Anoka County Library (2021). **See attached** resolution.
  - B. Resolution #2022-M14, Resolution Accepting Donations from Patrons and Friends of the Anoka County Library (thru June 2022). **See attached** resolution.
- 5. Consider, for informational purposes only, Contract #C0009378, Employment Agreement with Gregory Frahm-Gilles, for Services as Economic Development Department Director effective August 1, 2022. **See attached** worksheet.
- 6. Consider, for informational purposes, presentations relating to the proposed 2023 budgets for the follow areas:
  - A. County Administration
  - B. Court Appointed Attorneys
  - C. Management Appropriations
  - D. License & Passport Services
  - E. Human Resources

*\*\* Actions taken by this Committee do not bind the County Board. In addition to the County Commissioners appointed to this committee, additional County Commissioners may attend. Non-committee Commissioners may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the County Board, this shall serve as notice of a County Board meeting. This shall also serve as notice of a County Board Meeting for any committee comprised of four or more members of the board.*



# ANOKA COUNTY BOARD ACTION ITEM

July 26, 2022

## HUMAN RESOURCES

<b>ACTION REQUESTED</b>	Request the Management Committee approve and recommend County Board approval to restructure an existing vacant position, Deputy Director, Human Resources; Grade 16, 1.0 FTE, PCN #2017003165; into two lower-graded positions: PCN #2017003165, Grade 13, Senior Business Systems Analyst, 1.0FTE, and PCN #2022003445, Grade 14, Senior HRMS Master Data Analyst, 1.0 FTE.
<b>BACKGROUND</b>	<p>As the Human Resources Department has continued to centralize work from throughout the county within the department itself and prepare for the go-live of the Workday county-wide personnel data management system, its structure has continued to evolve to meet changing business needs in the most effective and efficient ways possible.</p> <p>Present day reliance on two Senior Manager, Human Resources roles – one with responsibility for HRMS and one with responsibility for HR – in partnership with the Chief Human Resources Officer, has created a senior leadership structure, division of labor, and back-up model that is functioning with the highest degree efficiency and effectiveness. As such, review of the vacant Deputy Director, Human Resources position and the best way to utilize it within the department to meet increasing business needs has been carefully analyzed.</p>
<b>SOLUTIONS</b>	Forego replacing the vacant Deputy Director, Human Resources role with a straight replacement and instead restructure the vacant position into two lower-graded positions. Both positions would be posted for internal and external candidates immediately upon approval with the goal of having individuals starting before or as close to the Workday September go-live date as possible.
<b>FUNDING SOURCE</b> (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	Apply budgeted dollars from the existing, vacant Grade 16 role towards this restructure. Finance has completed an analysis of this restructure action and determined the 2022 pro-rated additional expense beyond what is budgeted would be \$9,757. A 2022 budget adjustment is not needed; funding is available from another vacant HR position that faced recruitment challenges/a delay in hiring, which produced savings that would cover this amount in 2022. Going forward, the annualized expense of this restructure would be \$59,379; it is included in the 2023 draft HR budget.
<b>CONCLUSION</b>	The efficiency gained in pursuing this restructure prevents the need for additional Human Resources 2023 personnel requests and is the most fiscally responsible and efficient approach to meeting business needs.

RECOMMENDATIONS	<p>Request the Management Committee approve and recommend County Board approval to restructure an existing vacant position, Deputy Director, Human Resources; Grade 16, 1.0 FTE, PCN #2017003165; into two positions: PCN #2017003165, Grade 13, Senior Business Systems Analyst, 1.0FTE, and PCN #2022003445, Grade 14, Senior HRMS Master Data Analyst, 1.0 FTE.</p> <p>If this request is approved by the Management Committee, this item may move directly to the County Board for approval on July 26, 2022.</p>
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# POSITION ACTION APPLICATION REQUEST

<b>Department</b>		
Community Social Services/Behavioral Health		
<b>Action requested</b> Authorize to create and fill a contingent 2.0 FTE Social Workers		
<b>Background</b>		
<p>The Community Social Services &amp; Behavioral Health Department has applied for \$728,000 in grant funding from the Community Living Infrastructure (CLI) grant released by the Minnesota Department of Human Services on March 14, 2022. If successful, the grant award starts June 1, 2022 and runs through March 31, 2024. Included in this grant request are dollars to fully fund a 2 FTE Housing Resource Specialist (grade 12) positions. The full costs of these 2 FTE positions over the 22 month grant cycle is \$428,200.</p> <p>These two positions will be partnered with the current CLI grant funded Housing Resource Specialist in the Planning &amp; Operation Support Services area to cover the following duties:</p> <p>Assist in administering the "Housing Help Desk", designed to collect and disseminate up to date information on supportive housing options and affordable housing that is available.</p> <p>Provide the screening of individuals and families for Housing Team support services that provide navigation and linkage to resources and services to resolve housing crisis.</p> <p>Coordinate various housing voucher programs across the CSSBH Department in collaboration with the funding agency (ie Metro HRA).</p> <p>Assist in the management of the Housing Support Service program by assuring that state rules and regulations are followed, programs meet requirements, and agreements are properly executed.</p> <p>Utilize the Homeless Information System (HMIS) in the collection of data measurements to support continued grant funding and improved service delivery.</p> <p>Provide technical assistance to human services staff on how to gain access to affordable housing resources and support services for individuals with disabilities and/or low income.</p> <p>Support county social work staff in providing service support regarding housing/homelessness issues.</p> <p>Provide Housing Consultation as part of Housing Stabilization Services.</p> <p>Assist in the operation of the CSSBH department motel/shelter program and utilize resources to facilitate the movement of people from shelter to permanent housing.</p>		
<b>Recommendations</b>		
<p>Authorized to create and fill a contingent 2.0 FTE Social Worker positions.</p> <p>PCN 2022003447 and 2022003448</p>		
<b>Funding source</b>		
	Budget adjustment current year	Budget adjustment future years
Grant funded	\$0.00	\$0.00
<b>Funding description</b>		
Minnesota Department of Human Services, Community Living Infrastructure Grant would fund these 2 FTE contingent positions from June 1, 2022 through March 31, 2024.		

Total Cost new costs for the 2 FTE Social Workers during the entire grant period is \$428,200.

Who to contact with questions

Jerry Pederson

Submitted by

Jerry Pederson

Date submitted

04/19/2020

Revised 04/02/2020

Submit by Email

**ER USE ONLY**

Employee Relations and Finance Budget Workgroup approved

Date approved

# POSITION ACTION APPLICATION REQUEST

<b>Department</b> Community Social Services/Behavioral Health
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<b>Action requested</b>	Authorize to create and fill a contingent 1.0 FTE Lead Social Worker
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<b>Background</b>	<p>The Community Social Services &amp; Behavioral Health Department has applied for \$728,000 in grant funding from the Community Living Infrastructure (CLI) grant released by the Minnesota Department of Human Services on March 14, 2022. If successful, the grant award starts June 1, 2022 and runs through March 31, 2024. Included in this grant request are dollars to fully fund a 1 FTE Lead Social Worker (grade 13) position. The full costs of this position over the 22 month grant cycle is \$244,798.</p> <p>This position will be responsible for supervising 3 FTE Social Workers (Housing Resource Specialists) as 50% of the job responsibilities with the other 50% of their time dedicated to direct service in administering the following duties provided by the Housing Team:</p> <p>Supervise the administration of the "Housing Help Desk", designed to collect and disseminate up to date information on supportive housing options and affordable housing that is available.</p> <p>Oversee the screen of individuals and families for Housing Team support services that provide navigation and linkage to resources and services to resolve housing crisis.</p> <p>Manage and Coordinate various housing voucher programs across the CSSBH Department in collaboration with the funding agency (ie Metro HRA).</p> <p>Assist in the management of the Housing Support Service program by assuring that state rules and regulations are followed, programs meet requirements, and agreements are properly executed.</p> <p>Oversee and utilize the Homeless Information System (HMIS) in the collection of data measurements to support continued grant funding and improved service delivery.</p> <p>Provide technical assistance to human services staff on how to gain access to affordable housing resources and support services for individuals with disabilities and/or low income.</p> <p>Support county social work staff in providing service support regarding housing/homelessness issues.</p> <p>Supervise the operations of providing Housing Consultation as part of Housing Stabilization Services.</p> <p>Oversee the operation of the CSSBH department motel/shelter program and utilize resources to facilitate the movement of people from shelter to permanent housing.</p>
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<b>Recommendations</b>	Authorized to create and fill a contingent 1.0 FTE Lead Social Worker position.  PCN 2022003446
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<b>Funding source</b>	<b>Budget adjustment current year</b>	<b>Budget adjustment future years</b>
Grant funded	\$0.00	\$0.00

<b>Funding description</b>	Minnesota Department of Human Services, Community Living Infrastructure Grant would fund this 1FTE contingent positions from June 1, 2022 through March 31, 2024.
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Total Cost new costs for the 1 FTE 13 Lead Social Worker during the entire grant period is \$244,798.

Who to contact with questions

Jerry Pederson

Submitted by

Jerry Pederson

Date submitted

04/19/2020

Revised 04/02/2020

Submit by Email

**ER USE ONLY**

Employee Relations and Finance Budget Workgroup approved

Date approved

# POSITION ACTION APPLICATION REQUEST

<b>Department</b> Community Social Services/Behavioral Health
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<b>Action requested</b> Authorize to restructure two .5 FTE Associate Administrative Assistant(AAA) positions (PCN 2017003264) (PCN 1992001180) to a 1.0 FTE Administrative Assistant (AA) position.
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<b>Background</b> <p>Of these two .5 positions, one provided office support to Anoka County's Children and Family Services (CFS) and the other to Behavioral Health and Adult Services (BHAS). The current 20-hour AAA position in CFS was vacated on April 29, 2022. The 20-hour AAA position in BHAS was vacated in October 2021. Several attempts were made to fill the BHAS position but were unsuccessful due to candidate volume and availability. The primary job duties of these positions have included typing juvenile court orders, general office support, unit coverage, document scanning and indexing, and providing back-up office support to the service area. Realignment of office support personnel across the department creates an opportunity to restructure these two vacant positions and assign them fully to CFS.</p> <p>Combining these positions and restructuring them to an AA position would enable job duties to be more streamlined and would provide consistent office support to the Children and Family Services Manager. Currently, there are several duties in Children and Family Services that are pieced together by a number of different staff, and the restructure to this position would provide increased efficiency, consistency, tracking and support.</p> <p>The Children and Family Services (CFS) AA position would be responsible for the following duties:</p> <ul style="list-style-type: none"> <li>• Provide Administrative Support and Office Manager duties for Children and Family Services Manager and service area.</li> <li>• Court Orders: coordinating with the County's Attorney's Office to create and type Juvenile Court Orders.</li> <li>• Maintain SSIS Clearing Log.</li> <li>• Appeals: coordinating with DHS, the County Attorney's Office, and the CFS Manager to track, process, and ensure documents are created and submitted.</li> <li>• Maintain service area SharePoint site.</li> <li>• Organize and manage department data and information.</li> </ul>
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<b>Recommendations</b> Restructure two .5 FTE (PCN 2017003264) (PCN 1992001180) Associate Administrative Assistant positions to 1.0 FTE Administrative Assistant Position.
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Funding source	Budget adjustment current year	Budget adjustment future years
Current budget	\$44,052.00	\$60,645.00

<b>Funding description</b> Currently funded by a mix of County dollars and fees. Funding is available in the 2022 budget and planned for in the 2023 budget.
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<b>Who to contact with questions</b> Jerry Pederson
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<b>Submitted by</b> 	Digitally signed by Jerry Pederson Date: 2022.05.05 12:30:58 -05'00'	<b>Date submitted</b> 05/05/2022
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# POSITION ACTION APPLICATION REQUEST

<b>Department</b> Sheriff's Office
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<b>Action requested</b> Restructure of Training Specialist from grade 9 to 11.
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<b>Background</b>	This position has grown in its supervision duties, from supervising 3 part-time gun permit clerks, to currently supervising 3 full-time employees and 1 part-time employee. The number of transactions that this team processes has significantly increased. From 2017 - 2021 permits to carry has increased by 77%, and permits to purchase has increased by 25%, resulting in over 3,300 additional permits issued. This role provides significant oversight for the gun permit clerks, oversight of a high-liability area within the Sheriff's Office. The gun permit team handles permits to purchase and permits to carry, which have a specific time frame that must be adhered to. If the time frame is not met, permits may be issued by default, which can have a significant impact to the Sheriff's Office, and the community.
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<b>Recommendations</b> We recommend restructuring the Training Coordinator to a grade 11.
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Funding source	Budget adjustment current year	Budget adjustment future years
Current budget	\$0.00	\$0.00

<b>Funding description</b>	No budget adjustments due to salary savings received from incumbent employee transfer to another vacancy that was created due to a retirement. Due to budget request timing aligning with this request, the 2023 budget request will include accurate figures.
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<b>Who to contact with questions</b> Amy Lill
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<b>Submitted by</b>	<b>Date submitted</b>
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Revised 05/19/2020

**Submit by Email**

ER USE ONLY	
<b>Employee Relations and Finance Budget Workgroup approved</b>	<b>Date approved</b>

**RESOLUTION #2022-M12**

**A RESOLUTION APPROVING THE TENTATIVE AGREEMENT  
BETWEEN THE COUNTY OF ANOKA AND  
LAW ENFORCEMENT LABOR SERVICES, INC.  
REPRESENTING THE WORK RELEASE UNIT  
FOR THE CALENDAR YEARS 2022-2024  
(CONTRACT #C0009389)**

WHEREAS, representatives of Anoka County and representatives of Law Enforcement Labor Services, Inc. representing the work release unit of the Anoka County Community Corrections Department have negotiated a three year labor agreement for the term January 1, 2022, through December 31, 2024; and,

WHEREAS, the attached document (Exhibit A) summarizes the substantive agreement between the parties:

NOW, THEREFORE, BE IT RESOLVED that the County Board approves the tentative agreement and that the Chief Negotiator for the Anoka County Board is authorized and directed to prepare contract documents incorporating this tentative agreement and further, that upon receipt of the three original contracts executed by the Union, the Anoka County Board Chair, County Administrator, Chief Human Resources Officer, labor negotiator and other appropriate individuals be authorized and directed to execute the original contracts.

To: Anoka County Board of Commissioners  
From: Scott Lepak, Chief Labor Negotiator  
Date: July 15, 2022  
Re: Work Release Unit Tentative Agreement

Representatives of the County and Law Enforcement Labor Services, Inc. reached a mediated tentative agreement covering the work release bargaining unit. These negotiations were undertaken to replace the prior collective bargaining agreement which expired on December 31, 2021. The union notified the County on July 13, 2022 that it ratified the tentative agreement.

**The major substantive changes to the prior contract are as follows:**

1. Duration. Three years – January 1, 2022 through December 31, 2024. This is the same duration as the highway and parks agreement as well as the five ratified agreements in the Sheriff's Office.
2. Wages.

2022

Eliminate longevity program.

Increase existing minimums and maximums by \$1.75 per hour.

Placement will occur as follows:

- Incumbents currently receiving longevity will have it added to base pay.
- All incumbents will move into the new range at existing rates except as noted otherwise.

Movement within the new ranges will occur as follows:

- For employees not currently receiving longevity, increase base wage by \$1.75/hour.
- For employees currently receiving longevity, increase base wage by \$1/hour.
- Additional adjustments for internal equity as noted.

**EXPERIENCE | TRUST | RESULTS**

Charles M. Seykora  
Beverly K. Dodge  
James D. Hoeff  
\* Joan M. Quade  
\* John T. Buchman  
Scott M. Lepak  
William F. Huefner

Bradley A. Kletscher  
Timothy D. Erb  
Karen K. Kurth  
Adriel B. Villarreal  
Tammy J. Schemmel  
Carole Clark Isakson  
Joseph J. Deuhs, Jr.

Jennifer C. Moreau  
Herm-L. Talle  
David R. Schaps  
Thomas R. Wentzell  
Lindsay K. Fischbach  
Nicole R. Wiebold  
Tyler W. Eubank

Bobbi Hermanson-Albers  
Eric C. Ordahl  
Stephany J. Elmer  
Georgia S. Kellogg  
\* Also Licensed  
in Wisconsin

Of Counsel  
Jeffrey S. Johnson  
Michael F. Hurley  
Elizabeth A. Schading  
James H. Wills

Note that back pay will only be made to individuals employed with the County as of the date of ratification of the tentative agreement by the County.

### 2023

Effective the first full pay period in January, the existing start and top rate will increase by three percent (3%). There will not be a corresponding adjustment except as required to move employees below the new range minimum.

Effective the first full pay period in January, the Employer shall provide up to a three percent (3%) merit increase calculated on base.

### 2024

Effective the first full pay period in January, the existing start and top rate will increase by three percent (3%). There will not be a corresponding adjustment except as required to move employees below the new range minimum.

Effective the first full pay period in January, the Employer shall provide up to a three percent (3%) merit increase calculated on base.

### 3. Remove Article 8, Section 7(C) as not consistent with current practice:

Section 7. Employees that are regularly scheduled, by their department head, to work a shift during evening hours shall be paid a six dollar (\$6.00) per shift night differential provided that:

- A. At least four (4) hours of the night shift are worked after 6:00 p.m. and before 6:00 a.m. of the following day.
- B. Employees working overtime shall not be considered eligible to receive shift differential in addition to overtime pay.
- C. ~~Weekends which are normally scheduled as part of the workweek for an employee will not entitle the employee to a shift differential.~~

**RESOLUTION #2022-M13**

**RESOLUTION ACCEPTING DONATIONS FROM  
PATRONS AND FRIENDS OF THE ANOKA COUNTY LIBRARY**

WHEREAS, patrons and Friends of the Anoka County Library have donated the following totaling \$15,506.22 for 2021, in cash to the Anoka County Library:

Dale and Tara Kaisershot	65.00
(Ann) Karen Engel	50.00
Sharon and Edward Peckels	50.00
Anonymous	8.00
Marilyn Perry	40.00
Anonymous	50.00
Anonymous	3.00
Becky Lynn Machar-Teny	10.95
Anonymous	10.00
Catherine Karie	100.00
Anonymous	5.00
Emanuel Witherspoon	10.00
Alexis McAllister	4.00
Anoka Women of Today	25.00
Kelly & Todd Jones	50.00
Anonymous	42.00
Nicholas Stone	10.00
Iris & Adeline Christensen	100.00
Anonymous @ NCL	18.00
Anonymous @ MIS	2.00
Kathy Paakh	25.00
Janet Bragelman	200.00
Susan Jedlicka	5.00
Alan & Cheryl Margoles	75.00
Edward Cleary & Dana Moorhead	50.00
Kline family	175.00
Charles & Ruth Hyser	50.00
Karen McCulloch	50.00
Donna Tomczak	100.00
St Paul Area Assoc of Realtors	250.00
Brad & Debra Behr	60.00
Edward & David Sunde	50.00
Kathleen Molitor & John Kratz	50.00
Catherine Karie	50.00
George & Kathleen Severdrup	100.00
Grayson Lindahl	25.00
Erling & Yolanda Fugelso	200.00
Goodwill Donation Box/Book Carts	\$3,078.27
Friends of Anoka County Library	360.00

Friends of Anoka County Library	\$2,400.00
Friends of Anoka County Library	\$7,500.00

WHEREAS, Minn. Stat 465.03 requires the county to accept donations by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the donations of cash.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend it grateful appreciation to the Friends of Anoka County Library, and patrons for their generous cash donations to the Anoka County Library.



**RESOLUTION #2022-M14**

**RESOLUTION ACCEPTING DONATIONS FROM  
PATRONS AND FRIENDS OF THE ANOKA COUNTY LIBRARY**

WHEREAS, patrons and Friends of the Anoka County Library have donated the following totaling year to date as of June 30, 2022, \$15,899.61 in cash to the Anoka County Library:

Sharon & Edward Peckels	\$50.00
Karen (Ann) Engel	\$50.00
Jerry Kolton	\$10.00
Karen McCulloch	50.00
Karen McCulloch	\$100.00
Catherine Karie	\$100.00
Frank Clements	\$15.00
Keaton Zizow	\$15.00
Goodwill Donation Box/Book Carts	\$3,109.61
Friends of Anoka County Library	\$2,400.00
Friends of Anoka County Library	\$10,000.00

WHEREAS, Minn. Stat 465.03 requires the county to accept donations by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the donations of cash.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the Friends of Anoka County Library, and patrons for their generous cash donations to the Anoka County Library.



# ANOKA COUNTY MANAGEMENT COMMITTEE INFO ITEM

July 26, 2022

Administration

ACTION REQUESTED	Consider, for informational purposes only, Employment Agreement with Gregory Frahm-Gilles, for Services as Economic Development Director effective August 1, 2022.
BACKGROUND	<p>The Economic Development Director is responsible for strategic planning, administration and execution of programs developed to position Anoka County as a great place to grow and expand both small and large businesses. In support of Anoka County's mission and vision, this position leads partnership efforts by establishing strong relationships with cities, chambers, businesses and regional economic development partners and ensures marketing and branding efforts support the economic growth of Anoka County.</p> <p>The position is open because of the recent resignation of Samantha Markman. Therefore, the county needs to fill this position.</p>
SOLUTIONS	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	Admin Budget
CONCLUSION	
RECOMMENDATIONS	Consider, for informational purposes only, Employment Agreement with Gregory Frahm-Gilles, for Services as Economic Development Director effective August 1, 2022.