

**ANOKA COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (ACHRA)
MANAGEMENT COMMITTEE
and Meeting of the
Anoka County Housing and Redevelopment Authority Trustees****

**Trustee Scott Schulte, Chair
Trustee Robyn West, Vice-Chair
Trustee Matt Look
Trustee Mike Gamache**

AGENDA

FOR THE AUGUST 9, 2022 MEETING

10:15 A.M. or Immediately Following the
County Board Meeting, Whichever is Later

Conference Room #772 - 7th Floor - Government Center

1. **Public Comment:** Public comments are welcome at this time. In consideration of others wishing to speak, please limit comments to 2 minutes. Questions directed to the committee will not be answered immediately; however, whenever possible, all appropriate questions will be responded to in a timely and effective manner by county staff.
2. Consider recommending the ACHRA Board of Trustees hold a public hearing at the August 23 ACHRA Board meeting and approve amending the Program Year 2019 Action Plan to add \$20,000 in CDBG-CV funds for Youthway Ministries for increased demand at the food shelf due to the COVID-19 Pandemic. Application funding request is available for review in the Community Development department. **See attached** worksheet.
3. Consider recommending the ACHRA Board of Trustees hold a public hearing at the August 23 ACHRA Board meeting and approve amending the Program Year 2019 Action Plan to add \$103,409 in CDBG-CV funds for Southern Anoka Community Assistance (SACA) for equipment needed because of increased demand due to the COVID-19 Pandemic. Application funding request is available for review in the Community Development department. **See attached** worksheet.
4. Consider recommending the ACHRA Board of Trustees hold a public hearing at the August 23 ACHRA Board meeting and approve amending the Program Year 2022 Action Plan to allocate funds in the amount of \$35,000 to the Community and Government Relations department for staffing and service delivery costs directly related to carrying out the CDBG housing rehabilitation loan program. Application funding request is available for review in the Community Development department. **See attached** worksheet.
5. Other.

***Actions taken by this committee do not bind the Anoka County Housing and Redevelopment Authority (ACHRA) Board. In addition to the trustees appointed to this committee, additional trustees may attend. Non-committee trustees may choose to participate in the discussions and/or ask questions, but they will **not** vote on any item, nor will they agree to take a specific action on business conducted by the committee. If their attendance and limited participation in the committee meeting is considered a meeting of the ACHRA, this shall serve as notice of an ACHRA Board meeting.*



ANOKA COUNTY HRA ACTION ITEM

August 9, 2022

ACTION REQUESTED	<p>Request the ACHRA Board of Trustees approve amending the Program Year 2019 Action Plan to add:</p> <ul style="list-style-type: none">Youthway Ministries - to provide \$20,000 in CDBG-CV funds to purchase food / delivery fee (\$11,000), supplies (\$1,000), waste disposal (\$1,000) and gas / auto expenses (\$7,000). <p>Request the ACHRA Board of Trustees approve <u>CDBG-CV (COVID-19 funds)</u> allocation of:</p> <ul style="list-style-type: none"><u>\$20,000 for Youthway Ministries.</u> Approve the use of CDBG-CV funds to purchase food / delivery fee (\$11,000), supplies (\$1,000), waste disposal (\$1,000) and gas / auto expenses (\$7,000). The CDBG-CV funds are needed because of increased food shelf demand due to the COVID-19 Pandemic. This public service activity will meet a national objective of low/mod clientele (LMC). <p>Since the request is for CDBG-CV funds (COVID-19 prevention, response, or recovery), a HUD special waiver allows a 5-day public comment period held from August 12, 2022 – August 22, 2022.</p> <p>The public hearing is scheduled for August 23, 2022.</p>
BACKGROUND	<p>Youthway Ministries operates Manna Market a food recovery and distribution program. When the pandemic began the program expanded to a warehouse-sized location in Spring Lake Park and offers food distribution events in Anoka County. Expenses funded are not covered by another funding source (local, state or federal).</p>
SUPPORTING DOCUMENTATION	<p>Application funding request is available for review in the Community Development department.</p>
FUNDING SOURCE	<p>100% CDBG-CV funds provided through the US Department of Housing and Urban Development.</p>



ANOKA COUNTY HRA ACTION ITEM

August 9, 2022

ACTION REQUESTED	<p>Request the ACHRA Board of Trustees approve amending the Program Year 2019 Action Plan to add:</p> <ul style="list-style-type: none">• Southern Anoka Community Assistance (SACA) - to provide \$103,409 in CDBG-CV funds to purchase a forklift (\$32,860), floor scrubber (\$6,949) and a delivery van - electric powered (\$63,600) OR gas (\$60,750). <p>Request the ACHRA Board of Trustees approve <u>CDBG-CV (COVID-19 funds)</u> allocation of:</p> <ul style="list-style-type: none">• <u>\$103,409 for Southern Anoka Community Assistance (SACA)</u>. Approve the use of CDBG-CV funds to purchase a forklift (\$32,860), floor scrubber (\$6,949) and a delivery van - electric powered (\$63,600) OR gas (\$60,750). The equipment is needed because of increased food shelf demand due to the COVID-19 Pandemic. This public service activity will meet a national objective of low/mod clientele (LMC). <p>Since the request is for CDBG-CV funds (COVID-19 prevention, response, or recovery), a HUD special waiver allows a 5-day public comment period held from August 12, 2022 – August 22, 2022.</p> <p>The public hearing is scheduled for August 23, 2022.</p>
BACKGROUND	<p>SACA (Southern Anoka Community Assistance) operates a food shelf located in Columbia Heights. Expenses funded are not covered by another funding source (local, state or federal).</p>
SUPPORTING DOCUMENTATION	<p>Application funding request is available for review in the Community Development department.</p>
FUNDING SOURCE	<p>100% CDBG-CV funds provided through the US Department of Housing and Urban Development.</p>



ANOKA COUNTY HRA ACTION ITEM

August 9, 2022

ACTION REQUESTED	<p>Consider recommending an amendment to the PY 2022 Action Plan to allocate \$35,000 in Community Development Block Grant (CDBG) funds to Anoka County's Community and Government Relations to be used for staffing and service delivery costs directly related to carrying out CDBG housing rehabilitation loan program.</p> <p>In accordance with our Citizen Participation Plan, a 30-day public comment was held July 22, 2022 - August 22, 2022, with a public hearing scheduled for August 23, 2022</p>
BACKGROUND	<p>Anoka County Community Development department administers a CDBG-funded home rehabilitation loan program to income-qualified residents. If awarded, these CDBG funds will pay for staffing costs directly related to administering the county's single-family CDBG home rehabilitation loan program. Currently, the programs administrative expenses are paid with CDBG administrative / planning funds. This is a HUD allowable use of CDBG funds.</p>
SUPPORTING DOCUMENTATION	<p>Application funding request is available for review in the Community Development department.</p>
FUNDING SOURCE	<p>CDBG funding is provided through the US Department of Housing and Urban Development.</p>