

ANOKA COUNTY BOARD AGENDA

FOR THE AUGUST 12, 2025, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.

2. Pledge of Allegiance.

3. Present:

District #1	John Heinrich
District #2	Julie Braastad
District #3	Jeff Reinert
District #4	Scott Schulte
District #5	Mike Gamache
District #6	Julie Jeppson
District #7	Mandy Meisner

Others:

4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending July 25, 2025. **See attached** action item worksheet.

5. Approval of minutes from the July 22, 2025, county board meeting.

6. Chair's remarks.

7. Committee of the Whole recommendations.

A. Management

B. Transportation/Parks



ANOKA COUNTY BOARD

ACTION ITEM

08/12/2025

FINANCE

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 07/25/2025 and purchase-card claims paid for the period ending 07/25/2025.
BACKGROUND	Resolution 2019-107 delegated the Finance Department Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.



**Committee of the Whole - Management
Recommendations for
August 12, 2025, County Board Meeting**

The Management Committee of the Whole meeting was held on Tuesday, July 22, in Conference Room 772 at the Anoka County Government Center.

Committee Members Present: Commissioners Gamache, Schulte, Reinert, Heinrich, Braastad, Jeppson, and Meisner

Others Present: Jim Dickinson, Steph Beito-Ziemer, Bill Keller, Kari Johnson, Bryan Frantz, and Teresa Swoyer

The following recommendation is being forwarded to the County Board for approval:

Consent

1. Travel Request:
 - A. Jared Belter, Public Safety Telecommunications Supervisor – Administration/ Emergency Communications – to attend National Real Time Crime Center Association Conference – Atlanta, GA – 6 days, September 2025 – costs to include \$700 registration, \$90 parking, \$60 ground transportation, \$360 air fare, \$473 per diem, \$945 lodging, and \$42 mileage.

Chair Meisner closed the meeting at 8:17 a.m, as allowed pursuant to Minnesota Statute Section 13D.05 subd. 3(b), to receive legal advice from the county attorneys and engage in a privileged conversation with legal counsel regarding a settlement agreement.

Committee Members Present: Commissioners Gamache, Reinert, Heinrich, Braastad, Schulte, Jeppson, and Meisner

Others Present: Jim Dickinson, Bill Keller, Kari Johnson, Bryan Frantz, and Teresa Swoyer

1. The committee recommended the following move directly to the county board for approval on July 22, 2025:
 - A. Authorizing Risk Management to settle workers’ compensation claim #23-073 in the amount and terms as discussed with Risk Management.

The committee approved ending the closed meeting at 8:23 a.m. and the meeting was adjourned.



**Committee of the Whole - Transportation/Parks
Recommendations for
August 12, 2025 County Board Meeting**

The Transportation/Parks Committee of the Whole meeting was held on August 5, 2025 at 1:00 p.m. in the Lac qui Parle Conference Room at the Transportation Division Facility.

Committee Members Present: Commissioners Jeppson (Transportation Lead), Reinert (Parks Lead), Braastad, Gamache, Heinrich, Meisner, Schulte

Others Present: Jim Dickinson; Dee Guthman; Joe MacPherson; Jerry Auge; Jeff Perry; Andy Soltvedt; Jason Orcutt; Amy Honer; Jill Kent; Allen Okvist; Jorge Bernal; Karen Blaska; Jason Stover; Yvonne Kirkeide; Tim Lamkin, Bolton & Menk; Chris Bower, MnDOT; Dale Gade, MnDOT

The following recommendations are being forwarded to the County Board for approval:

Consent

Highway – Commissioner Jeppson

1. Resolution #2025-TR26, a resolution authorizing the preparation of a highway right-of-way plat for Project SP 002-623-026. See attached worksheet and resolution.
2. Resolution #2025-TR27, a resolution authorizing acquisition of right-of-way for Anoka County Highway Project SP 002-623-026. See attached worksheet and resolution.
3. Resolution #2025-TR28, a resolution authorizing the preparation of a highway right-of-way plat for Project SP 002-716-026. See attached worksheet and resolution.
4. Resolution #2025-TR29, a resolution authorizing acquisition of right-of-way for Anoka County Highway Project SP 002-716-026. See attached worksheet and resolution.
5. Resolution #2025-TR30, a resolution authorizing the Local Bridge Replacement Program (LBRP) Grant Agreement Terms and Conditions with MnDOT (Anoka County Contract #C0011776, MnDOT Agreement No. 106078) for Project SAP 002-607-032. See attached worksheet and resolution.
6. Resolution #2025-TR31, a resolution to authorize updates to Anoka County's Prioritized Bridge Replacement List and request funding from MnDOT. See attached worksheet and resolution.
7. Contract #C0011743, in the amount of \$2,075,350.93, with Forest Lake Contracting Inc., for Project SP 002-606-014. See attached worksheet.
8. Contract #C0011763, in the amount of \$2,335,524.50, with S.M. Hentges & Sons, Inc., for Project SAP 002-607-032. See attached worksheet.

Parks – Commissioner Reinert

9. Resolution #2025-TR25, a resolution accepting donations to the Anoka County Park System. See attached worksheet and resolution.

Transportation/Parks Committee of the Whole Recommendations
for the Meeting of August 12, 2025

10. Contract #C0011760, an Operations and Maintenance (O&M) Agreement, for Stormwater Facilities with Coon Creek Watershed District, for the Bunker Hills Regional Park - Park Redevelopment Phase 1. See attached worksheet.
11. Contract #C0011770, in the amount of \$2,094,195.00, with Peterson Companies, Inc., for the Bunker Hills Regional Park – Boardwalk Replacement Project. See attached worksheet.

Information

Highway – Commissioner Jeppson

12. The committee authorized the County Engineer to negotiate Contract #C0011775, a Joint Powers Agreement (JPA) with the City of Centerville, for Project SAP 002-597-002, the replacement of Bridge 02J04 on Brian Drive, in City of Centerville.
13. The committee discussed the status of project development for the TH 65 Improvement project from 37th Avenue in the City of St. Anthony to I-694, in the City of Fridley.
14. The committee received and reviewed corridor updates and project progress.
15. A motion was made, seconded and passed, to go into closed session to discuss two matters, one for the Parks Department regarding a real estate transaction and one for the Transportation Division regarding proposed litigation. The closed meeting began at 2:08 PM and concluded at 3:05 PM, at which time the Transportation Committee was reconvened.

Parks – Commissioner Reinert

16. The committee received and reviewed a Parks Department Update.
17. The committee reviewed Parks Department contracts executed since the last meeting.



ANOKA COUNTY BOARD ACTION ITEM

August 5, 2025

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR26, a resolution authorizing the preparation of a highway right-of-way plat, for Project SP 002-623-026, the reconstruction of the intersection of CSAH 23 (Lake Drive NE) and CSAH 62 (Kettle River Boulevard NE), in the City of Columbus.</i>
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the City of Columbus, is developing plans to construct a roundabout at the intersection of Kettle River Boulevard and Lake Drive NE. As part of the construction, the project scope includes closing local city street access connections and adding turn lanes on Kettle River Boulevard at Camp 3 Road. Additional improvements include grading, aggregate base placement, bituminous surfacing, drainage system upgrades, signage installation, and other related infrastructure enhancements. These improvements are intended to enhance traffic flow and improve safety for the traveling public.</i></p> <p><i>To accommodate these improvements, the acquisition of additional right-of-way (ROW), permanent easements, and/or temporary easements will be required.</i></p> <p><i>Construction is currently scheduled for 2027.</i></p>
CONTRACT #	
DOLLAR AMOUNT OF CONTRACT	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>Federal Highway Safety Improvement Program (HSIP), County State Aid Highway (CSAH) and local city funds.</i>
COMMENTS	
RECOMMENDATION	<i>Recommend approval.</i>

RESOLUTION #2025-TR26

**RESOLUTION AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR
PROJECT SP 002-623-026**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length, and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the Anoka County Highway Department proposes to reconstruct the intersection of CSAH 23 (Lake Drive NE) and CSAH 62 (Kettle River Boulevard NE) which will include grading, aggregate base placement, bituminous surfacing, drainage upgrades, signage installation, and other related infrastructure enhancements (the "Project"); and which would necessitate the acquisition of additional lands, easements, and other property interests ("Right-of-Way"); and,

WHEREAS, the County Engineer deems it necessary to proceed with the preparation of a highway right-of-way plat to facilitate the acquisition of the Right-of-Way necessary to construct the Project.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Engineer to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the Right-of-Way necessary for the Project.

BE IT FURTHER RESOLVED that the County Engineer is hereby authorized to charge the cost of the survey work, incidental to the platting process, to the County Road and Bridge Account.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR27, a resolution authorizing the acquisition of right-of-way, for Project SP 002-623-026, the reconstruction of the intersection of CSAH 23 (Lake Drive NE) and CSAH 62 (Kettle River Boulevard NE), in the City of Columbus.</i>
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the City of Columbus, is developing plans to construct a roundabout at the intersection of Kettle River Boulevard and Lake Drive NE. As part of the construction, the project scope includes closing local city street access connections and adding turn lanes on Kettle River Boulevard at Camp 3 Road. Additional improvements include grading, aggregate base placement, bituminous surfacing, drainage system upgrades, signage installation, and other related infrastructure enhancements. These improvements are intended to enhance traffic flow and improve safety for the traveling public.</i></p> <p><i>To accommodate these improvements, the acquisition of additional right-of-way (ROW), permanent easements, and/or temporary easements will be required.</i></p> <p><i>Construction is currently scheduled for 2027.</i></p>
CONTRACT #	
DOLLAR AMOUNT OF CONTRACT	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>Federal Highway Safety Improvement Program (HSIP), County State Aid Highway (CSAH) and local city funds.</i>
COMMENTS	
RECOMMENDATION	<i>Recommend approval.</i>

RESOLUTION #2025-TR27

**RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SP 002-623-026**

WHEREAS, the Anoka County Highway Department proposes to reconstruct the intersection of CSAH 23 (Lake Drive NE) and CSAH 62 (Kettle River Boulevard NE) located in the City of Columbus, identified as SP 002-623-026 (the “Project”); and,

WHEREAS, the Project involves the construction of a new roundabout at the intersection of Kettle River Boulevard and Lake Drive NE, adding turn lanes on Kettle River Boulevard at Camp 3 Road, along with grading, aggregate base placement, bituminous surfacing, drainage system upgrades, signage installation, and other related infrastructure enhancements. These improvements are intended to enhance traffic flow and improve safety for the traveling public; and,

WHEREAS, in addition to the existing easements, certain lands and property interests, including temporary construction easements (“Right-of-Way”) are required to construct the Project; and,

WHEREAS, the Right-of-Way necessary for the Project is more particularly described in Exhibit A, which is attached hereto and incorporated herein; and,

WHEREAS, the Anoka County Board of Commissioners was advised by Highway Staff of the need to begin construction in 2027; and,

WHEREAS, to begin construction of the Project in Spring 2027, Anoka County will require title and possession of the Right-of-Way prior to the filing of an award by the court-appointed commissioners pursuant to Minnesota’s Quick Take process, under the provisions of Minn. Stat. § 117.042.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Engineer to proceed to acquire the Right-of-Way deemed necessary for the Project in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of Right-of-Way, as described above that cannot be successfully acquired through negotiation, by eminent domain to enable the county to take title and possession of such lands prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stat. §§ 117.011, 117.042, and 163.02, subd. 2.

BE IT FURTHER RESOLVED that the Anoka County Attorney is requested to file the necessary petition and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

EXHIBIT A
PROJECT SP 002-623-026

PARCEL #	PIN	PHYSICAL ADDRESS
1	22-32-22-24-0005	15308 Lake Dr NE
2	22-32-22-23-0012	15344 Lake Dr NE
3	22-32-22-24-0017	15360 Lake Dr NE
4	22-32-22-24-0018	7624 155th AVE NE
5	22-32-22-24-0002	15430 Lake Dr NE
6	22-32-22-21-0016	7658 155th AVE NE
7	22-32-22-21-0011	7709 155th AVE NE
8	22-32-22-21-0010	15543 Willamette ST NE
9	22-32-22-21-0009	15561 Willamette ST NE
10	22-32-22-21-0008	15611 Willamette ST NE
11	22-32-22-21-0007	15621 Willamette ST NE
12	22-32-22-21-0006	15631 Willamette ST NE
13	22-32-22-21-0005	15641 Willamette ST NE
14	22-32-22-21-0004	15651 Willamette ST NE
15	22-32-22-21-0003	7646 Camp RD NE
16	15-32-22-34-0003	7751 Camp RD NE
17	15-32-22-43-0009	Unassigned Situs Address
18	15-32-22-43-0003	Unassigned Situs Address
19	15-32-22-43-0004	Unassigned Situs Address
20	15-32-22-43-0005	Unassigned Situs Address

PARCEL #	PIN	PHYSICAL ADDRESS
21	15-32-22-43-0006	7847 Camp RD NE
22	15-32-22-43-0007	Unassigned Situs Address
23	15-32-22-43-0008	Unassigned Situs Address
24	15-32-22-44-0003	8023 Lake Dr NE
25	15-32-22-44-0004	8121 Lake Dr NE
26	22-32-22-11-0001	Unassigned Situs Address
27	22-32-22-12-0001	Unassigned Situs Address
28	22-32-22-21-0002	7828 CAMP 3 RD NE
29	22-32-22-24-0012	Unassigned Situs Address
30	22-32-22-24-0011	15339 Lake Dr NE
31	22-32-22-24-0010	15307 Lake Dr NE



ANOKA COUNTY
TRANSPORTATION / PARKS BOARD ACTION ITEM

August 5, 2025

TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR28, a resolution authorizing the preparation of a highway right-of-way plat, for Project SP 002-716-026, the construction of a new interchange at the intersection of TH 65 and CSAH 116 (Bunker Lake Boulevard) and associated improvements, in the cities of Blaine and Ham Lake.</i>
BACKGROUND/ HISTORY	<i>Anoka County, in partnership with MnDOT and the cities of Blaine and Ham Lake, is developing plans to reconstruct the intersection of TH 65 and Bunker Lake Boulevard. The proposed improvements include a grade-separated interchange, construction of roundabouts, grading, aggregate base, bituminous surfacing, drainage improvements, signage, and other associated infrastructure enhancements along Bunker Lake Boulevard and TH 65, all designed to improve traffic flow and enhance safety for the traveling public.</i> <i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements are required for the project.</i> <i>The project is scheduled for construction in 2028.</i>
CONTRACT #	
DOLLAR AMOUNT OF CONTRACT	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	
COMMENTS	
RECOMMENDATION	<i>Recommend approval.</i>

RESOLUTION #2025-TR28

**RESOLUTION AUTHORIZING THE PREPARATION OF
A HIGHWAY RIGHT-OF-WAY PLAT FOR
PROJECT SP 002-716-026**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length, and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the Anoka County Highway Department proposes to construct improvements at the intersection of Trunk Highway 65 (TH 65) and County State Aid Highway 116 (CSAH 116), also known as Bunker Lake Boulevard, located in the Cities of Blaine and Ham Lake, identified as SP 002-716-026 (the "Project"); and which would necessitate the acquisition of additional lands, easements, and other property interests ("Right-of-Way"); and,

WHEREAS, the County Engineer deems it necessary to proceed with the preparation of a highway right-of-way plat to facilitate the acquisition of the Right-of-Way necessary to construct the Project.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Engineer to have the required survey work conducted and performed and a plat prepared to facilitate the acquisition of the Right-of-Way necessary for the Project.

BE IT FURTHER RESOLVED that the County Engineer is hereby authorized to charge the cost of the survey work, incidental to the platting process, to the County Road and Bridge Account.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<p><i>Consider recommending approval of Resolution #2025-TR29, a resolution authorizing the acquisition of right-of-way, for Project SP 002-716-026, the construction of a new interchange at the intersection of Trunk Highway 65 (TH 65) and CSAH 116 (Bunker Lake Boulevard) and associated improvements, in the Cities of Blaine and Ham Lake.</i></p>
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with MnDOT and the Cities of Blaine and Ham Lake, is developing plans to reconstruct the intersection of TH 65 and Bunker Lake Boulevard. The proposed improvements include a grade-separated interchange, the construction of roundabouts, grading, aggregate base, bituminous surfacing, drainage improvements, signage, and other associated infrastructure enhancements along Bunker Lake Boulevard and TH 65, all designed to improve traffic flow and enhance safety for the traveling public.</i></p> <p><i>To facilitate the associated roadway improvements, the acquisition of additional ROW, permanent easements, and/or temporary easements are required for the project.</i></p> <p><i>The project is scheduled for construction in 2028.</i></p>
CONTRACT #	
DOLLAR AMOUNT OF CONTRACT	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	
COMMENTS	
RECOMMENDATION	<p><i>Recommend approval.</i></p>

RESOLUTION #2025-TR29

**RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY
FOR ANOKA COUNTY HIGHWAY PROJECT SP 002-716-026**

WHEREAS, the Anoka County Highway Department proposes to construct improvements at the intersection of Trunk Highway 65 (TH 65) and County State Aid Highway 116 (CSAH 116), also known as Bunker Lake Boulevard, located in the Cities of Blaine and Ham Lake, identified as SP 002-716-026 (the “Project”); and,

WHEREAS, the Project involves the construction of a grade-separated interchange at the intersection of TH 65 and Bunker Lake Boulevard, which will include the construction of roundabouts, grading, aggregate base, bituminous surfacing, drainage improvements, signage, and other associated infrastructure enhancements along Bunker Lake Boulevard and TH 65, all designed to improve traffic flow and enhance safety for the traveling public; and,

WHEREAS, in addition to the existing easements, certain lands and property interests, including temporary construction easements (“Right-of-Way”) are required to construct the Project; and,

WHEREAS, the Right-of-Way necessary for the Project is more particularly described in Exhibit A, which is attached hereto and incorporated herein; and,

WHEREAS, the Anoka County Board of Commissioners was advised by Highway Staff of the need to begin construction in 2028; and,

WHEREAS, to begin construction of the Project in Spring 2028, Anoka County will require title and possession of the Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to Minnesota’s Quick Take process, under the provisions of Minn. Stat. § 117.042.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Engineer to proceed to acquire the Right-of-Way deemed necessary for the Project in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby authorizes the acquisition of Right-of-Way, as described above that cannot be successfully acquired through negotiation, by eminent domain to enable the county to take title and possession of such lands prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stat. §§ 117.011, 117.042, and 163.02, subd. 2.

BE IT FURTHER RESOLVED that the Anoka County Attorney is requested to file the necessary petition and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

EXHIBIT A
PROJECT SP 002-716-026

PARCEL #	PIN	PHYSICAL ADDRESS
1	05-31-23-21-0083	13200 Central Ave NE
2	05-31-23-21-0077	13250 Central Ave NE
3	05-31-23-21-0078	13252 Central Ave NE
4	05-31-23-21-0076	13260 Central Ave NE
5	05-31-23-21-0075	13262 Central Ave NE
6	32-32-23-34-0010	13304 Highway 65 NE
7	32-32-23-34-0042	13326 Highway 65 NE
8	32-32-23-34-0039	1347 133rd LN NE
9	32-32-23-34-0006	13408 Highway 65 NE
10	32-32-23-34-0005	13412 Highway 65 NE
11	32-32-23-34-0045	13440 Highway 65 NE
12	32-32-23-34-0041	13460 Highway 65 NE
13	32-32-23-31-0028	13516 Highway 65 NE
14	32-32-23-31-0026	13536 Highway 65 NE
15	32-32-23-31-0027	13546 Highway 65 NE
16	32-32-23-31-0017	13562 Highway 65 NE
17	32-32-23-34-0036	13340 Highway 65 NE
18	32-32-23-31-0012	13612 Highway 65 NE
19	32-32-23-31-0007	13648 Highway 65 NE
20	32-32-23-31-0005	13660 Highway 65 NE
21	32-32-23-31-0009	1336 Bunker Lake Blvd NE
22	32-32-23-31-0010	1318 Bunker Lake Blvd NE
23	32-32-23-31-0014	1300 Bunker Lake Blvd NE
24	32-32-23-31-0018	1256 Bunker Lake Blvd NE
25	32-32-23-31-0013	1206 Bunker Lake Blvd
26	32-32-23-31-0025	13625 Buchanan ST NE
27	32-32-23-32-0032	Unassigned Situs Address
28	31-32-23-41-0008	Unassigned Situs Address
29	32-32-23-22-0011	701 Bunker Lake Blvd NE
30	32-32-23-23-0002	Unassigned Situs Address

PARCEL #	PIN	PHYSICAL ADDRESS
31	32-32-23-23-0054	Unassigned Situs Address
32	32-32-23-24-0008	13720 Lincoln St NE
33	32-32-23-24-0003	1235 Bunker Lake Blvd NE
34	32-32-23-24-0004	1253 Bunker Lake Blvd NE
35	32-32-23-24-0002	1301 Bunker Lake Blvd NE
36	32-32-23-24-0022	13717 Johnson St NE
37	32-32-23-24-0021	13741 Johnson St NE
38	32-32-23-24-0020	13763 Johnson St NE
39	32-32-23-24-0019	13819 Johnson St NE
40	32-32-23-24-0018	13835 Johnson St NE
41	32-32-23-24-0017	1338 139th Ave NE
42	32-32-23-21-0005	13915 Lincoln St NE
43	32-32-23-21-0004	13941 Lincoln St NE
44	32-32-23-21-0003	Unassigned Situs Address
45	32-32-23-21-0002	14043 Lincoln St NE
46	32-32-23-12-0017	Unassigned Situs Address
47	32-32-23-13-0019	Unassigned Situs Address
48	32-32-23-13-0020	13838 Aberdeen St NE
49	32-32-23-13-0009	13830 Aberdeen St NE
50	32-32-23-13-0010	13762 Aberdeen St NE
51	32-32-23-13-0011	Unassigned Situs Address
52	32-32-23-13-0017	1441 Bunker Lk Blvd NE
53	32-32-23-13-0018	Unassigned Situs Address
54	32-32-23-42-0006	1526 Bunker Lake Blvd NE
55	32-32-23-43-0005	13455 Highway 65 NE
56	32-32-23-43-0024	13352 Aberdeen St NE
57	32-32-23-43-0011	13327 Highway 65 NE
58	32-32-23-43-0001	13319 Aberdeen St NE
59	05-31-23-12-9901	Unassigned Situs Address
60	05-31-23-12-9901	Unassigned Situs Address
61	05-31-23-12-9901	Unassigned Situs Address
62	05-31-23-12-0182	Unassigned Situs Address



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR30, a resolution authorizing Anoka County to enter into Contract #C0011776, a Local Bridge Replacement Program (LBRP) Agreement with MnDOT (Agreement No. 106078) for Project SAP 002-607-032, the replacement of Bridge 02535 on CSAH 7 (Rum River Boulevard NW) over Seelye Brook, in the City of Oak Grove.</i>
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the City of Oak Grove, has developed plans for the replacement of Bridge 02535 on Rum River Boulevard NW. The improvements include replacement of the existing timber bridge with a precast concrete girder bridge and associated bridge approach improvements.</i></p> <p><i>To secure funding for the project, Highway staff applied through the Local Bridge Replacement Program (LBRP), which is administered by the MnDOT State Aid Office. Anoka County has been awarded an estimated \$586,435.50 in LBRP funds to fund a portion of the eligible bridge replacement costs. The estimated LBRP funding amount will be revised once State Aid has reviewed and confirmed the eligible bridge items and costs.</i></p> <p><i>The attached draft LBRP agreement includes provisions related to the funding uses and limitations, agency responsibilities, and reimbursement process.</i></p> <p><i>Construction is expected to begin on August 15, 2025, and continue through fall 2025.</i></p>
CONTRACT #	C0011776
DOLLAR AMOUNT OF CONTRACT	\$586,435.50 (estimated)
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	Local Bridge Replacement Program (LBRP) funds
COMMENTS	
RECOMMENDATION	<i>Recommend approval.</i>

RESOLUTION #2025-TR30

**LOCAL BRIDGE REPLACEMENT PROGRAM GRANT AGREEMENT
GRANT TERMS AND CONDITIONS
SAP 002-607-032**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No.02535; and,

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and,

WHEREAS, the amount of the grant has been determined to be \$586,435.50 by reason of the lowest responsible bid.

NOW THEREFORE BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

**STATE OF MINNESOTA
LOCAL BRIDGE REPLACEMENT PROGRAM
GRANT AGREEMENT**

This Grant Agreement (the “Agreement”) is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and Anoka County ("Grantee"):

Public Entity (Grantee) name, address and contact person:

Anoka County Transportation Department
1440 Bunker Lake Boulevard
Andover, MN 55304

Contact: Joe MacPherson, PE – County Engineer

RECITALS

1. Minn. Stat. § 297A.815, subd. 3(d) and § 174.50, subd. 6-7 authorize State to enter into this Agreement.
2. Grantee has been awarded Local Bridge Replacement Program (LBRP) funds under Minn. Stat. § 174.50, subd. 6-7.
3. Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State. Pursuant to [Minn. Stat. § 16B.98](#), Subd. 1, Grantee agrees that administrative costs must be necessary and reasonable as a condition of this Agreement.
4. Pursuant to [Minn. Stat. § 16B.98](#), Subd. 5(d) and as a condition of this Agreement, Grantee agrees that it must clearly post on Grantee’s website the names of, and contact information for, the organization's leadership and the employee or other persons who directly manage and oversee the grant.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under [Minn. Stat. § 16B.98](#), Subd. 5. As required by [Minn. Stat. § 16B.98](#) Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State’s Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on **December 31, 2029**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices; 11. Workers Compensation; 12. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.
- 1.4 **Exhibits.** Exhibit A: Sources and Uses of Funds Schedule; Exhibit B: Grant Application; and Exhibit C: Grantee Resolution Approving Grant Agreement are attached and incorporated into this agreement.

2 Grantee’s Duties

- 2.1 Grantee will conduct one or more of the following activities in accordance with its grant application, or in the case of legislatively selected projects, in accordance with the enabling session law, which is attached to this Agreement as Exhibit B: (i) constructing or reconstructing a bridge, (ii) abandoning an existing bridge that is deficient and in need of replacement, but where no replacement will be made, or (iii) constructing a road to facilitate the abandonment or removal of an existing bridge determined to be deficient.
- 2.2 Grantee will comply with all required grants management policies and procedures set forth through [Minn. Stat. § 16B.97](#), Subd. 4 (a) (1).
- 2.3 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.

3 Time

3.1 Grantee must comply with all the time requirements described in this Agreement. In the performance of this grant Agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** State will pay for all services performed by Grantee under this Agreement as follows:

4.1.1 **Compensation.** Grantee will be reimbursed for actual, incurred costs that are eligible under Minn. Stat. § 174.38. Grantee shall use this grant solely to reimburse itself for expenditures it has already made to pay for the costs of one or more of the activities listed under section 2.1.

4.1.2 **Sources and Uses of Funds.** Grantee represents to State that the Sources and Uses of Funds Schedule attached as Exhibit A accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. Grantee agrees that it will pay for any costs that are ineligible for reimbursement and for any amount by which the costs exceed State's total obligation in section 4.1.3. Grantee will return to State any amount appropriated but not required.

4.1.3 **Total Obligation.** The total obligation of State for all compensation and reimbursements to Grantee under this Agreement will not exceed **\$650,329.50**.

4.2 Payment

4.2.1 **Invoices.** Grantee will submit state aid pay requests for reimbursements requested under this Agreement. State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and State's Authorized Representative accepts the invoiced services.

4.2.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

4.2.3 **State's Payment Requirements.** State will promptly pay all valid obligations under this Agreement as required by Minn. Stat. § 16A.124. State will make undisputed payments no later than thirty (30) days after receiving Grantee's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Grantee within ten (10) days of discovering the error. After State receives the corrected invoice, State will pay Grantee within thirty (30) days of receipt of such invoice.

4.2.4 **Grant Monitoring Visit and Financial Reconciliation.** During the period of performance, State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.2.4.1 State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided with at least seven (7) calendar days of notice prior to any monitoring visit or financial reconciliation.

4.2.4.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.2.4.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.2.5 **Unexpended Funds.** Grantee must promptly return to State at grant closeout any unexpended funds that have not been accounted for in a financial report submitted to State.

4.2.6 **Closeout.** State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.3 **Contracting and Bidding Requirements.** If Grantee is a municipality as defined by Minn. Stat. § 471.345, Subd. 1, then Grantee shall comply with the requirements of Minn. Stat. § 471.345 for all procurement under this Agreement.

5 Conditions of Payment

All services provided by Grantee under this Agreement must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Grantee will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representatives

6.1 State's Authorized Representative is:

Marc Briese,
Programs Manager,
MnDOT State Aid Office
395 John Ireland Boulevard, MS 500
St. Paul, MN 55155
Office: 651-366-3802
marc.briese@state.mn.us

or his/her successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Joe MacPherson, PE
County Engineer
Anoka County
1440 Bunker Lake Boulevard
Andover, MN 55304
763-324-3199
joe.macpherson@anokacountymn.gov

If Grantee's Authorized Representative changes at any time during this Agreement, Grantee will immediately notify State.

7 Assignment Amendments, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3 **Waiver.** If State fails to enforce any provision of this Agreement, that failure does not waive the provision or State's right to subsequently enforce it.
- 7.4 **Grant Agreement Complete.** This Agreement contains all negotiations and agreements between State and Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.6 **Certification.** By signing this Agreement, Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 Liability

Grantee and State agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of State is governed by the provisions of Minn. Stat. § 3.736. If Grantee is a "municipality" as that term is used in Minn. Stat. Chapter 466, then the liability of Grantee is governed by the provisions of Chapter 466. Grantee's liability hereunder shall not be limited to the extent of insurance carried by or provided by Grantee, or subject to any exclusion from coverage in any insurance policy.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this Agreement or transaction, are subject to examination by State and/or the State

Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 **Government Data Practices**

Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this agreement. The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either Grantee or State.

11 **Workers' Compensation**

Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way State's obligation or responsibility.

12 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13 **Termination; Suspension**

13.1 **Termination by the State.** State may terminate this Agreement with or without cause, upon thirty (30) days' written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2 **Termination for Cause.** State may immediately terminate this grant Agreement if State finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3 **Termination for Insufficient Funding.** State may immediately terminate this Agreement if:

13.3.1 It does not obtain funding from the Minnesota Legislature; or

13.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to Grantee. State is not obligated to pay for any services that are provided after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. State will provide the Grantee notice of the lack of funding within a reasonable time of State's receiving that notice.

13.4 **Suspension.** State may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14 **Data Disclosure**

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

15 **Fund Use Prohibited.** Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified

or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent Grantee from utilizing these funds to pay any party who might be disqualified or debarred after Grantee's contract award on this Project.

16 Discrimination Prohibited by Minnesota Statutes § 181.59. Grantee will comply with the provisions of Minn. Stat. § 181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17 Limitation. Under this Agreement, State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. State may provide technical advice and assistance as requested by Grantee, however, Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

18 Additional Provisions

18.1 Prevailing Wages. Grantee agrees to comply with all of the applicable provisions contained in Minn. Stat. Chapter 177, and specifically those provisions contained in Minn. Stat. § 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, Grantee is not acknowledging or agreeing that the cited provisions apply to the Project.

18.2 E-Verification. Grantee agrees and acknowledges that it is aware of Minn. Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

18.3 Telecommunications Certification. If federal funds are included in Exhibit A, by signing this Agreement, Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), Grantee does not and will not use any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee will include this certification as a flow down clause in any contract related to this Agreement.

18.4 Title VI/Non-discrimination Assurances. Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in Exhibit A, Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.5 Use, Maintenance, Repair and Alterations. The Grantee shall not, without the written consent of the State and

the Commissioner, (i) permit or allow the use of any of the property improved with these grants funds (the “Real Property”) for any purpose other than in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city street or for other uses customarily associated therewith, such as trails and utility corridors, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in section (i), (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If Grantee fails to maintain the Real Property in accordance with this Section, State may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and Grantee irrevocably authorizes State to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by State shall be at its sole discretion, and nothing contained herein shall require State to take any action or incur any expense and State shall not be responsible, or liable to Grantee or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by State pursuant to this Section shall be due and payable on demand by State and will bear interest from the date of payment by State at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

[The remainder of this page has intentionally been left blank.]

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Jim Dickinson
County Administrator

Date: _____

By: _____

Joe MacPherson, PE
County Engineer

Date: _____

By: _____

Christine Carney
Assistant County Attorney

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance as required by Minnesota Statutes § 16A.15 and 16C.05

By: _____

State Aid Programs Manager
(with delegated authority)

Date: _____

**DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT**

By: _____

Date: _____

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LBRP	
LBRP MVLST Grant	\$650,329.50	MVLST Grant Funds:	
SAAS Acct 431			
Other:		Bridge Construction	\$650,329.50
Subtotal	\$650,329.50	Subtotal	\$650,329.50
Public Entity Funds:		Items paid for with Non-	
Matching Funds		LBRP General Fund	
Local Match	\$1,685,195.00	Grant Funds:	
Other:		Bridge Construction	\$1,685,195.00
Subtotal	\$1,685,195.00	Subtotal	\$1,685,195.00
TOTAL FUNDS	\$2,335,524.50	TOTAL PROJECT COSTS	\$2,335,524.50

EXHIBIT B

GRANT APPLICATION

Attach the grant application for the project



APPLICATION FOR BRIDGE FUNDS

State of Minnesota - Department of Transportation
State Aid for Local Transportation

Identification	Project Number	<u>002-607-032</u>	Old Bridge Number	<u>02535</u>
	New Bridge No.	<u>02598</u>	Over	<u>Seelye Brook</u>
	County of	<u>Anoka</u>	Road or Street No.	<u>CSAH 7</u>
	Township of	_____	Road or Street Name	<u>Rum River Blvd</u>
	Municipality of	<u>Oak Grove</u>	Proposed Const Year	<u>2025</u>
	Does the municipality have a population of 5,000 or less? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Eligibility	Local Bridge Planning Index (LPI) <u>59</u>			
	NBI Appraisal Ratings: Deck Geometry <u>6</u> Approach Roadway <u>8</u> Waterway Adequacy <u>9</u>			
	Date of Council/Board action prioritizing this bridge <u>December 14, 2021</u>			
	Is this a road-in-lieu of bridge project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Prioritization	How many people are affected by this deficiency? <u>17,000</u>		What is the ADT on this bridge? <u>5750</u>	
	Describe the economic importance of replacing this bridge.			
	CSAH 7 (Rum River Blvd) is a major collector with current ADT of 5750. It is one of the few roads that provides a north-south travel route through the city of Oak Grove and is the only north-south route between TH 47 and the Rum River. The current ADT on CSAH 7 is 84% of the ADT on TH 47, which is a minor arterial. With continued growth in the cities of Oak Grove, Nowthen and northern Andover it is forecast that traffic on this section of CSAH 7 will increase by 40% over the next 20 years. In 2023, the combined population of Oak Grove and St. Francis was estimated at over 17000. Without this bridge, the existing and future travel demand from residents and businesses will put added pressure on TH 47 (2024 ADT of 6832) and negatively impact response times for emergency service as this section of CSAH 7 provides the shortest connection the only two Rum River crossings in northern Anoka County.			
	Is the road designated or planned to be designated as a Minimum Maintenance road?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	(Attach additional sheets for explanation if necessary)			
Cost Estimate	Is the township net tax capacity less than \$300,000?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Is the bridge listed on the National Register of Historic Places or been determined to be eligible?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	National Register of Historic Places link here: http://www.nps.gov/history/nr/research/			
		Eligible Amount	Ineligible Amount	
	Structure Costs	\$ 1,168,215.00	\$	
Approach Costs	\$	\$ 1,207,230.25		
Engineering Costs	\$	\$		
Total Costs	\$ 1,168,215.00	\$ 1,207,230.25		
Total Project Cost		\$ 2,375,445.25		
Cost Estimate	Digitally signed by Joe MacPherson Date: 2025.06.19 08:25:58 -05'00'		June 19, 2025 Date	
	Joe MacPherson County/City Engineer			
DSAE	DISTRICT STATE AID ENGINEER RECOMMENDATION			
	Replace <input checked="" type="checkbox"/> _____ Defer _____	Digitally signed by Lucas Lortie Date: 2025.06.23 13:30:22 -05'00'		Lucas Lortie District State Aid Engineer Signature
Approval	STATE AID USE ONLY			
		Federal-Aid	\$	
		State-Aid	\$	
		Local/Other	\$	
		Town Bridge	\$	
		Unallocated Town Bridge	\$	
		State Bridge Funds	\$	
	Total	\$		

EXHIBIT C

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

RESOLUTION

Local Bridge Replacement Program Grant Agreement
Grant Terms and Conditions
SAP 002-607-032
August 12, 2025

WHEREAS, **Anoka County** has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No.02535; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be **\$650,329.50** by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Anoka County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper County officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.



ANOKA COUNTY TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR31, a resolution amending Anoka County's Bridge Priority list.</i>																				
BACKGROUND/ HISTORY	<p><i>The Local Bridge Replacement Program (LBRP) provides transportation funding to local agencies for the reconstruction, rehabilitation and/or removal of bridges or structures on the local City and County roadway system. The program follows Minnesota State Statute 174.50 and is financed by the passage of legislation allocating general obligation bonds and general funds. The program is administered by MnDOT State Aid for Local Transportation.</i></p> <p><i>Anoka County Highway Department staff have been working with City of Centerville staff on the replacement of Bridge 02J04 on Brian Drive over Clearwater Creek (County Ditch 3). Because the City of Centerville currently has a population under 5,000, they are not a State Aid city. To be eligible to receive LBRP funds, Anoka County must sponsor the project for the City of Centerville. Additionally, to support an application for LBRP funds to help the fund said project, the bridge must be added to Anoka County's Bridge Priority List. The bridge structure information is provided below:</i></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 10%;">Old Bridge Number</th> <th style="width: 15%;">Road Number and Name</th> <th style="width: 15%;">Crossing</th> <th style="width: 5%;">LPI</th> <th style="width: 10%;">Total Project Cost</th> <th style="width: 10%;">Township or State Bridge Funds Requested</th> <th style="width: 10%;">Federal Funds</th> <th style="width: 10%;">Local or State Aid Funds</th> <th style="width: 10%;">Proposed Construction Year</th> <th style="width: 20%;">Notes: Existing Structure/New Structure</th> </tr> </thead> <tbody> <tr> <td>02J04</td> <td>Brian Drive (City of Centerville)</td> <td>County Ditch 3 (Clearwater Creek)</td> <td>51</td> <td>\$937,500</td> <td>\$937,500</td> <td>\$0</td> <td>\$0</td> <td>2025</td> <td>Corrugated Metal to a Concrete Box Culvert Bridge</td> </tr> </tbody> </table> <p><i>Approval of this resolution amends Anoka County's Bridge Priority List, which staff utilize when applying for State Bridge Bond funds to assist with funding the repair and/or replacement of high priority structures.</i></p>	Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year	Notes: Existing Structure/New Structure	02J04	Brian Drive (City of Centerville)	County Ditch 3 (Clearwater Creek)	51	\$937,500	\$937,500	\$0	\$0	2025	Corrugated Metal to a Concrete Box Culvert Bridge
Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year	Notes: Existing Structure/New Structure												
02J04	Brian Drive (City of Centerville)	County Ditch 3 (Clearwater Creek)	51	\$937,500	\$937,500	\$0	\$0	2025	Corrugated Metal to a Concrete Box Culvert Bridge												
CONTRACT #																					
DOLLAR AMOUNT OF CONTRACT	<i>TBD</i>																				
FUNDING SOURCE <small>(Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)</small>	<i>Local Bridge Replacement Program (LBRP) funds and local city funds</i>																				
COMMENTS																					
RECOMMENDATION	<i>Recommend approval.</i>																				

RESOLUTION #2025-TR31

**RESOLUTION TO AUTHORIZE UPDATES TO
ANOKA COUNTY’S PRIORITIZED BRIDGE REPLACEMENT LIST
AND REQUEST FUNDING FROM MnDOT**

WHEREAS, Anoka County staff have reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and,

WHEREAS, Anoka County staff have identified an additional bridge within Anoka County that is considered high priority and requires replacement, rehabilitation, or removal and have updated the previously established list which prioritizes this bridge, as identified in the below table; and,

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year	Notes: Existing Structure/New Structure
02J04	Brian Drive (City of Centerville)	County Ditch 3 (Clearwater Creek)	51	\$937,500	\$937,500	\$0	\$0	2025	Corrugated Metal to a Concrete Box Culvert Bridge/

WHEREAS, the Anoka County Highway Department requires authorization to make a request to MnDOT for financial assistance for the eligible approach grading and engineering costs on township bridges, as provided by law.

NOW, THEREFORE BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes adding the above deficient bridge to Anoka County’s previously established list provided in County Board Resolution #2024-23 for high priority bridges requiring replacement, rehabilitation, or removal.

BE IT FURTHER RESOLVED that the Anoka County Highway Department is authorized to pursue the replacement, rehabilitation, or removal of such high priority bridges as soon as funding becomes available for replacement, rehabilitation, or removal.

BE IT FINALLY RESOLVED that the County Engineer, or his designee, is authorized to request financial assistance and enter into any agreements necessary to secure funding from MnDOT for the eligible approach grading and engineering costs on County and township bridges, as provided by law.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0011743, in the amount of \$2,075,350.93 to Forest Lake Contracting Inc., for Project SP 002-606-014, intersection improvements at CSAH 6 (Mississippi Street) and 7th Street NE, in the City of Fridley.</i>								
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the City of Fridley, applied for and was awarded \$1,080,000.00 in Federal Highway Safety Improvement Program (HSIP) funding to construct intersection improvements at Mississippi Street and 7th Street NE. The proposed improvements include the construction of a compact roundabout to improve safety and reduce delay for all modes of travel.</i></p> <p><i>The county received the following three (3) bids for this contract:</i></p> <table><tr><td><i>Bid Summary:</i></td><td><i>Bid Price</i></td></tr><tr><td><i>Forest Lake Contracting Inc.</i></td><td><i>\$2,075,350.93</i></td></tr><tr><td><i>Dresel Contracting, Inc.</i></td><td><i>\$2,241,205.17</i></td></tr><tr><td><i>New Look Contracting, Inc.</i></td><td><i>\$2,325,387.50</i></td></tr></table> <p><i>Engineer's Estimate: \$2,408,380.50</i></p> <p><i>Construction is anticipated to begin in August of 2025.</i></p>	<i>Bid Summary:</i>	<i>Bid Price</i>	<i>Forest Lake Contracting Inc.</i>	<i>\$2,075,350.93</i>	<i>Dresel Contracting, Inc.</i>	<i>\$2,241,205.17</i>	<i>New Look Contracting, Inc.</i>	<i>\$2,325,387.50</i>
<i>Bid Summary:</i>	<i>Bid Price</i>								
<i>Forest Lake Contracting Inc.</i>	<i>\$2,075,350.93</i>								
<i>Dresel Contracting, Inc.</i>	<i>\$2,241,205.17</i>								
<i>New Look Contracting, Inc.</i>	<i>\$2,325,387.50</i>								
CONTRACT #	<i>C0011743</i>								
DOLLAR AMOUNT OF CONTRACT	<i>\$2,075,350.93</i>								
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>Federal HSIP, County State Aid Highway (CSAH), Transportation Advancement Account and City local funds.</i>								
COMMENTS									
RECOMMENDATION	<i>Recommend approval.</i>								



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending award of Contract #C0011763, in the amount of \$2,335,524.50 to S.M. Hentges & Sons, inc., for Project SAP 002-607-032, the replacement of Bridge 02535 on CSAH 7 (Rum River Boulevard NW) over Seelye Brook, in the City of Oak Grove.</i>								
BACKGROUND/ HISTORY	<p><i>Anoka County, in partnership with the City of Oak Grove, has developed plans for the replacement of Bridge 02535 on Rum River Boulevard NW over Seelye Brook. The improvement project includes the replacement of the Seelye Brook timber bridge with a precast concrete girder bridge.</i></p> <p><i>The county received the following two (2) bids for this contract:</i></p> <table data-bbox="511 846 1356 1018"><tr><td><i>Bid Summary:</i></td><td><i>Bid Price</i></td></tr><tr><td><i>S.M. Hentges & Sons, inc.</i></td><td><i>\$2,335,524.50</i></td></tr><tr><td><i>ICON Constructors, LLC</i></td><td><i>\$4,473,160.66</i></td></tr><tr><td><i>Engineer's Estimate:</i></td><td><i>\$2,375,445.25</i></td></tr></table> <p><i>Construction is anticipated to begin in August/September of 2025.</i></p>	<i>Bid Summary:</i>	<i>Bid Price</i>	<i>S.M. Hentges & Sons, inc.</i>	<i>\$2,335,524.50</i>	<i>ICON Constructors, LLC</i>	<i>\$4,473,160.66</i>	<i>Engineer's Estimate:</i>	<i>\$2,375,445.25</i>
<i>Bid Summary:</i>	<i>Bid Price</i>								
<i>S.M. Hentges & Sons, inc.</i>	<i>\$2,335,524.50</i>								
<i>ICON Constructors, LLC</i>	<i>\$4,473,160.66</i>								
<i>Engineer's Estimate:</i>	<i>\$2,375,445.25</i>								
CONTRACT #	C0011763								
DOLLAR AMOUNT OF CONTRACT	\$2,335,524.50								
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>County State Aid Highway (CSAH) and Local Bridge Replacement Program (LBRP) funds</i>								
COMMENTS									
RECOMMENDATION	<i>Recommend approval.</i>								



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
PARKS DEPARTMENT

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2025-TR25, a resolution accepting donations to the Parks Department in the amount of \$5,694.23.</i>
BACKGROUND/ HISTORY	<p><i>Throughout the year, the Parks Department is fortunate to receive donations from a variety of generous sources. These donations are either general donations to help with park system operations or are dedicated to a specific project or location.</i></p> <p><i>Anoka County Parks is very grateful for the recognition and support of these donors to further the mission of providing visitors with a high-quality park system.</i></p> <p><i>As noted in the attached resolution, the Parks Department has received \$5,694.23 in donations from a variety of generous sources.</i></p>
CONTRACT #	<i>N/A</i>
DOLLAR AMOUNT OF CONTRACT	
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	
COMMENTS	<i>Donated funds will be utilized for parks operations and maintenance activities.</i>
RECOMMENDATION	<i>Recommend approval.</i>

RESOLUTION #2025-TR25

**ACCEPTING DONATIONS
TO THE ANOKA COUNTY PARK SYSTEM**

WHEREAS, various donors have provided gifts to the Anoka County Parks Department; and,

WHEREAS, the donations will be used to fund the operations and services in dedicated areas of the park system; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor.

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby accepts the gifts from the following donors to the Anoka County Parks Department:

- \$ 30.00 Dedicated to Parks Administration from
Mary Lou Meers, Coon Rapids, MN
- \$ 600.00 Dedicated to Wargo Nature Center from
Daughters of the American Revolution, Coon Rapids, MN
Tami Isaacson, Oak Grove, MN
Lake George Improvement District, St. Francis, MN
- \$ 5,000.00 Dedicated to Natural Resource Management from Mary Rusin, Anoka, MN
- \$ 64.23 Dedicated to Park Services from Unnamed Donors

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the various donors for their generous and valued donations towards operations and services in dedicated areas of the park system.



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
PARKS DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Contract #C0011760, an Operations and Maintenance (O&M) Agreement, for Stormwater Facilities with Coon Creek Watershed District, for the Bunker Hills Regional Park - Park Redevelopment Phase 1.</i>
BACKGROUND/ HISTORY	<i>While developing plans and specifications for the Bunker Hills Regional Park – Park Redevelopment Phase 1 project, certain parcels were identified where Coon Creek Watershed District (CCWD) has authority to enforce certain rules and regulations regarding land use and development. The CCWD requires an Operations and Maintenance Agreement for Stormwater Facilities be signed and recorded on any property identified under the watershed’s authority to ensure continued protection and maintenance of the land.</i> <i>The attached agreement describes the County’s roles and responsibilities associated with the improvements on said parcels.</i>
CONTRACT #	<i>C0011760</i>
DOLLAR AMOUNT OF CONTRACT	<i>No fees associated with O&M Agreement</i>
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>\$4M – Multiple Parks and Trails Legacy Funds (for Redevelopment project)</i>
COMMENTS	<i>N/A</i>
RECOMMENDATION	<i>Recommend approval and delegate authority to County Administrator to execute the O&M Agreement on behalf of the Board.</i>



ANOKA COUNTY
TRANSPORTATION / PARKS ACTION ITEM

August 5, 2025
PARKS DEPARTMENT

ACTION REQUESTED	<i>Consider recommending award of Contract #C0011770, in the amount of \$2,094,195.00 to Peterson Companies, Inc., for the Bunker Hills Regional Park – Boardwalk Replacement Project, in Andover.</i>
BACKGROUND/ HISTORY	<p><i>Anoka County released a request for bids for the reconstruction of the boardwalk on the north end of Bunker Lake. Seven (7) bids were received and opened on July 24th. Peterson Companies was the apparent low bidder with a base bid of \$2,073,845.00. Two alternates were included in the bid package. Bid Alternate 1 is for the reconstruction of the boardwalk using composite decking and Bid Alternate 2 is for the rail cap to be composite. Peterson Companies prices were \$633,970 for Alternate 1 and \$20,350 for Alternate 2.</i></p> <p><i>After review of the bids by the Purchasing Department, Parks staff and the design engineer, we recommend awarding the bid to Peterson Companies, Inc. in the amount of \$2,094,195.00 for the project. This amount includes Bid Alternate 2 only. Alternate 1 is too expensive and is not being accepted.</i></p> <p><i>Total budget for the project is \$2.1M. If approved, construction is anticipated to start immediately upon contract execution. Most of the construction will occur in the winter months to reduce site disturbance; final restoration will occur in Spring 2026.</i></p>
CONTRACT #	<i>#C0011770</i>
DOLLAR AMOUNT OF CONTRACT	<i>\$2,094,195.00</i>
FUNDING SOURCE (Levy dollars, IT fund, building fund, asset preservation, carryover dollars, etc.)	<i>\$2.1M – Active Transportation Funds</i>
COMMENTS	<i>N/A</i>
RECOMMENDATION	<i>Recommend approval.</i>

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

July 22, 2025

Chair Gamache called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	John Heinrich
	District #2	Julie Braastad
	District #3	Jeff Reinert
	District #4	Scott Schulte
	District #5	Mike Gamache
	District #6	Julie Jeppson
	District #7	Mandy Meisner

Others Present: Jim Dickinson, County Administrator; Brad Johnson, County Attorney; staff, and citizens

Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte made motion accepting the regular claims paid over \$500 for the period ending July 11, 2025, and purchase-card claims paid for the period ending July 11, 2025. (Claims are on file in the County Administration Office.) Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion approving the minutes from the July 8, 2025, Anoka County board meeting. Commissioner Schulte seconded the motion. Motion carried unanimously.

Commissioner Schulte made motion approving the following Government Operations Committee of the Whole recommendations from the meeting of July 8, 2025:

Consent

1. Master Contracts for plumbing services for three-year terms and the option to renew for two additional one-year terms for a possible total of five years:
Contract #C0011625 with Corval Constructors Inc., 1633 Eustis St., St. Paul.
Contract #C0011634 with Egan, 7625 Boone Ave. North, Brooklyn Park.
2. Joint Powers Agreement (Contract #C0011733) between Anoka County and St. Francis Independent School District #15 for Election Services with a term from August 1 through December 31, 2025, in the amount of \$6,000.
3. The updated Anoka County Travel, Training and General Reimbursement Policy for employees and elected officials.

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried.

**

4. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2025-80

REAFFIRMING THE CHIEF OFFICER OF THE PROPERTY RECORDS AND TAXATION DIVISION AS ANOKA COUNTY'S HEAD ELECTIONS OFFICIAL AND SUPPORTING THE USE OF ELECTRONIC ROSTERS IN ANOKA COUNTY ELECTIONS

WHEREAS, the Anoka County Board of Commissioners (the "County Board") has the authority to organize various county offices to promote efficiency in operations and to enhance service to the public pursuant to the laws of the state of Minnesota; and,

WHEREAS, the County Board, by Resolution #2012-38 assigned the duties and responsibilities of the Elections and Voter Registration functions to the Property Records and Taxation Division; and,

WHEREAS, the County Board has designated the Chief Officer (formerly known as the Division Manager) of Property Records and Taxation as the head elections official for all purposes within the meaning of Minnesota's election-related statutes; and,

WHEREAS, the County Board has appointed and delegated to the Chief Officer of Property Records and Taxation the election duties, powers and responsibilities of a county auditor for all federal, state, county, and local elections as appropriate, school board elections as appropriate, and judicial elections which are conducted within the county; and,

WHEREAS, the history of election-related duties assigned to the Chief Officer of Property Records and Taxation and its previous iterations can be found in Resolution #89-72 (changing the positions of County Auditor, County Recorder, and County Treasurer from elected to appointed under the authority of Minn. Stat. § 383E.03); #90-121 (creating the position of Division Manager of Property Records and Taxation and outlining its duties, including many previously assigned to the elected County Auditor and Treasurer); #93-56 (transferring duties of the County Recorder and Registrar of Titles to this division manager); #93-67 (reorganizing the Division of Property Records and Taxation to include duties of the County Recorder and various other duties); #2012-38 (assigning responsibilities for Elections, Vital Records and certain County Auditor duties to this division manager); and #2012-128 (designating the sitting Division Manager of Property Records and Taxation as the local Registrar of Vital Records); and,

WHEREAS, under Minnesota Statute § 201.225, Subd. 1, the head elections official for a county, municipality, or school district that uses electronic rosters in elections is empowered to designate whether some or all of the precincts located in a county must use electronic rosters; and,

WHEREAS, the head elections official in Anoka County for statewide primary and general elections is the Chief Officer of Property Records and Taxation; and,

WHEREAS, the County Board unanimously approved the initial purchase of the Elections Electronic Roster System on March 27, 2018, and began using electronic rosters in the 2018 state primary election and every statewide election since; and,

WHEREAS, Anoka County's head elections official has exercised judgment and discretion to designate that all precincts in Anoka County shall use electronic rosters in all statewide elections:

NOW, THEREFORE, BE IT RESOLVED that the County Board does hereby support and reaffirm the authority of the Chief Officer of Property Records and Taxation as Anoka County's head elections official to carry out the election duties, powers and responsibilities of a county auditor for all federal, state, county, and local elections as appropriate, school board elections as appropriate, and judicial elections that are conducted within the county.

BE IT FURTHER RESOLVED that the County Board affirms that the Chief Officer of Property Records and Taxation, as the head elections official in a statewide election, has the discretion and authority to designate that some or all of the county's precincts use electronic rosters.

BE IT FURTHER RESOLVED that the County Board recognizes that Anoka County's head elections official has designated that all precincts in Anoka County shall use electronic rosters for all statewide elections. The County Board supports and reaffirms the head elections official's judgment and discretion to designate the continued use of electronic rosters in all Anoka County precincts during statewide elections.

Upon roll call vote, Commissioners Schulte, Jeppson, Meisner, Braastad, and Gamache voted "yes." Commissioners Heinrich and Reinert voted "no." Resolution declared adopted.

Commissioner Meisner made motion approving the following Human Services Committee of the Whole recommendations from the meeting of July 16, 2025:

Consent

1. Grant Contract #C0011735 with the Minnesota Department of Health (MDH), 625 Robert St N, St. Paul, MN 55164, for five-year SHIP funding from November 1, 2025, through October 31, 2030, with the first-year award estimated to be \$660,160.
2. Grant Contract #C0011527 (renewal) with the Minnesota Department of Human Services (DHS), 540 Cedar St., St. Paul, MN 55164, for Community Living Infrastructure funding in an amount of \$250,000 from July 1, 2025, through June 30, 2027.
3. Minnesota Department of Corrections (DOC), 1450 Energy Park Drive, #200, St. Paul, MN 55108, Community Supervision Funding Formula Subsidy for FY26 Net Distribution in an amount of \$8,028,465 from July 1, 2025, through June 30, 2026.

4. **Resolution #2025-81:**

**RECOGNIZING PROBATION OFFICERS AND PROBATION OFFICER ASSISTANTS
IN ANOKA COUNTY DURING NATIONAL PRETRIAL,
PROBATION, AND PAROLE SUPERVISION WEEK, JULY 20-26, 2025**

WHEREAS, Community Corrections is an essential part of the justice system; and,
WHEREAS, probation officers and probation officer assistants:

- Uphold the law with dignity while recognizing the right of the public to be safeguarded from criminal activity;
- Are responsible for supervising adult and juvenile offenders in the community and juvenile offenders in correctional facilities;
- Are highly trained professionals who provide evidence-based case management services and facilitate programming for clients involved with the criminal justice system;
- Work in partnership with community agencies and groups;
- Promote prevention, intervention, and advocacy through proven methodologies;
- Provide services, support, and protection for crime victims;
- Advocate community and restorative justice;
- Are a true force for positive change for their clients and within communities:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby celebrate National Pretrial, Probation, and Parole Supervision Week, July 20-26, 2025, and encourages all citizens to honor Community Corrections professionals for their important contributions to public safety.

Commissioner Heinrich seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Schulte made motion approving the following Public Safety Committee of the Whole recommendations from the meeting of July 8, 2025:

Consent

1. Contract #C0011732, the FY2026/FY2027 Radiological Emergency Preparedness Grant Agreement, in an amount not to exceed \$6,000, for a term of July 1, 2025, through June 30, 2027.

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

Commissioner Braastad made motion approving the following Public Safety Committee of the Whole Lead Commissioner recommendation:

1. **Resolution #2025-82:**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM
THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY,
OFFICE OF JUSTICE PROGRAMS, IN THE AMOUNT OF \$139,514.00 FOR
PROSECUTOR BASED CRIME VICTIM SERVICES IN ANOKA COUNTY
(CONTRACT #C0011755)**

WHEREAS, the Crime Victim Services Grants Unit of the Office of Justice Programs (“OJP”), a division of the Minnesota Department of Public Safety (“State”), has made available grant funding for general crime victim services; and,

WHEREAS, Victim/Witness Services of the Anoka County Attorney’s Office (“Grantee”) has received notification of a grant award in the amount of \$139,514.00, to be used to expand services for underserved populations, such as elderly and non-English speaking crime victims, for 12 months beginning Oct. 1, 2025; and,

WHEREAS, the Grantee and Anoka County have entered into cooperative agreements with the State and OJP since 2017 to fund services tailored to crime victims; and,

WHEREAS, to accept the grant funds, Anoka County must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve entering into Grant Agreement Number A-CVS-2026-ANOKAAO-169 with OJP to be used in part to expand crime victim services.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners and the Anoka County Administrator hereby authorize the Anoka County Attorney to execute the grant agreement on behalf of Anoka County.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

The following recommendation from the Management Committee of the Whole was brought forward for approval on an additional agenda.

1. Commissioner Meisner made motion authorizing Risk Management to settle workers’ compensation claim #23-073 in the amount and terms as discussed with Risk Management. Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

Committee appointments:

1. Commissioner Jeppson made motion appointing/reappointing the following to the Community Corrections Advisory Board for terms ending July 2027:
 - A. Appointing Bryan Lindberg, District 1 representative
 - B. Appointing Melissa Westervelt, County Attorney’s Office representative
 - C. Reappointing Kevin Titus, District 7 representative

Commissioner Heinrich seconded the motion. Motion carried unanimously.

2. Chair Gamache presented, for informational purposes, his appointment/reappointments of the following to the Anoka County Workforce Development Board representing the Private Business community for two-year terms ending June 30, 2027:
 - A. Appointment of Jeff Newsom, President/COO of Walters Recycling & Refuse
 - B. Reappointments of:
 - (1) Paul Johnson, President of Aggressive Hydraulics
 - (2) Debby Boyd, Human Resources Director at The John Roberts Company
 - (3) Courtney Mickelson, Human Resources Manager at Ajax Metal Forming Solutions

The county board meeting was adjourned at 10:01 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By:

By:

Jim Dickinson
County Administrator

Michael R. Gamache, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.
All contracts are subject to review by the attorney’s office and are on file in the respective departments.
Resolutions are declared adopted unless otherwise noted and exhibits are on file in the County Administration Office.*