

ANOKA COUNTY LIBRARY
707 COUNTY RD 10 NE
BLAINE, MN 55434

LIBRARY BOARD MINUTES FEBRUARY 2022

The Anoka County Library Board met at the Rum River Library Meeting Rooms and via WebEx on February 22, 2022. Present were Board Members: Lenz. Absent: Lawrence

Present via WebEx: Backlund, Fast, Greensweig, Kost, Orpen, and Commissioner West.

Also present via WebEx unless noted: Dee Guthman, Assistant County Administrator; Colleen Haubner, Library Director, in person; Jacquie Kramer, Assistant Library Director; Kathryn Timm, Assistant County Attorney; Erin Straszewski, Community Engagement Manager; Sarah Hawkins, Collection Development Manager; Judy Soule, Library Technical Analyst in person; Dana Weigman, Office Administration Supervisor; Ronda Bliss, Principal Administrative Secretary; David Lam, Library Intern.

Meeting was called to order by Board Vice President Lenz at 5:30 p.m.

ROLL CALL

	Present	Absent
Backlund	x	
Fast		Arrived at 5:34 p.m.
Greensweig	X	
Kost	x	
Lenz	x	
Lawrence		x
Orpen	x	

AGENDA

On a motion by Kost, second by Greensweig, the Library Board approved the agenda as presented.

OPEN FORUM

No members of the public were present for the open forum.

LIBRARY IMPACT STORY

Haubner provided the library impact story on a patron experience at the Crooked Lake Library.

Fast arrived at 5:34 p.m.

ACTION ITEMS

MINUTES

On a motion by Greensweig, second by Fast, the January 24, 2021, Library Board Meeting Minutes were approved as presented.

BILLS

On a motion by Kost, second by Backlund, the Library Board unanimously approved the bills as noted.
Bills approved in the amount of: \$269,458.09

DONATIONS

Gifts received:

On a motion by Backlund, second by Kost, the Library Board unanimously approved the gifts as noted.

Gifts received:

- \$2400.00** from Friends of ACL \$300.00 to each branch for programming and supplies
- \$50.00** from Karen McCulloch for Mississippi branch
- \$100.00** from Karen McCulloch in memory of Darby Nelson
- \$662.58** January Book Cart

Volunteer Hours December: Volunteer Hours: 45
 Volunteer Hours: 66

REMOVAL OF DVD RENTAL FEES (2022-0003)

On a motion by Greensweig, second by Orpen the library board approved by a vote of 5 to 1 the removal of rental fees for DVDs effective April 1, 2022.

INFORMATION ITEMS

MELSA REPORT

There was no report this month.

DIVERSITY AUDIT RESULTS AND NEXT STEPS

Weigman presented the results of the Diversity Audit on the library's print collection conducted by Ingram in December of 2021.

ACL TEAM 2021 WORK PLAN RESULTS

Kramer reviewed the 2021 Work Plan results. She highlighted three areas of the plan: Promote Personal Growth and Learning; Expand Accessibility to Information, Ideas, and Stories; and Foster a Culture of Innovation.

IMPLICIT BIAS TRAINING FOR ACL AND DIVERSITY, EQUITY & INCLUSION 2022 TRAINING PLANS

Kramer reported that all staff participated in the Implicit Bias & Culture training presented by the YMCA. Staff training in Diversity, Equity, and Inclusion will continue throughout the year through monthly virtual discussion board topics, quarterly team activities, and staff trainings.

Timm left at 6:27 p.m.

PERIOD PRODUCT DONATION

Hawkins thanked the National Council of Jewish Women for their donation of period products to the library. These items will be available in all bathrooms, free of charge, throughout our library branches. We can request more when needed.

ANDOVER ON THE GO

Soule reported on the improvements at Andover On-the-Go. The number of lockers has increased from 40 to 60, patrons have 6 days to pick up their items instead of 2, only the lockers with expired holds will

open instead of half or all, and the technology has been upgraded. We are also partnering with the YMCA to promote On-the-Go Library Services.

LEGISLATIVE WEEK FEBRUARY 28 – MARCH 4

Hawkins encouraged all board members to attend the meetings that are scheduled with our representatives this week. If not able to attend, calls, emails, and letters to legislators are ways to show support of the library.

Commissioner West left at 6:41 p.m.

LIBRARY DIRECTOR'S REPORT

Haubner presented the following in her report:

1. Preliminary Financial report for year ending 2021
2. Financial Report for January 2022
3. Wilder Research has been chosen for our Community Needs Assessment and Strategic Planning for 2022-2025
4. Discussion about the Anoka County Library Annual Report – what is the purpose, do we need an annual report to distribute, who is it intended for, what is the preferred format, and what content should be included?

ADJOURNMENT

Upon a roll call vote the meeting was adjourned at 6:59 p.m.

Respectfully submitted,

Ronda Bliss
Principal Administrative Secretary