

ANOKA COUNTY LIBRARY  
707 COUNTY RD 10 NE  
BLAINE, MN 55434

**LIBRARY BOARD MINUTES MARCH 2022**

The Anoka County Library Board met at the Rum River Library Meeting Rooms and via WebEx on March 28, 2022. Present was Board Member: Orpen

Absent: Greensweig, Backlund, Lawrence

Present via WebEx: Fast, Lenz, Kost, and Commissioner West.

Also present via WebEx unless noted: Dee Guthman, Assistant County Administrator in person; Colleen Haubner, Library Director, in person; Jacquie Kramer, Assistant Library Director; Kathryn Timm, Assistant County Attorney; Becky Walpole, Branch Manager, Crooked Lake Library, in person; Erin Straszewski, Community Engagement Manager; Sarah Hawkins, Collection Development Manager; Judy Soule, Library Technical Analyst in person; Dana Weigman, Office Administration Supervisor; and Ronda Bliss, Administrative Assistant.

Meeting was called to order by Board President Orpen at 5:33 p.m.

**ROLL CALL**

	Present	Absent
Backlund		x
Fast	x	
Greensweig		x
Kost	x	
Lenz	x	
Lawrence		x
Orpen	x	

**AGENDA**

On a motion by Kost, second by Lenz, the Library Board approved the agenda as presented.

**OPEN FORUM**

No members of the public were present for the open forum.

**LIBRARY IMPACT STORY**

Walpole, Branch Manager of Crooked Lake Library, presented the library impact story on the Reading Bridge program that was piloted at her branch.

**ACTION ITEMS**

**MINUTES**

On a motion by Kost, second by Lenz, the February 28, 2022, Library Board Meeting Minutes were approved as presented.

## **BILLS**

On a motion by Kost, second by Fast, the Library Board unanimously approved the bills as noted.

**Bills approved in the amount of:       \$157,394.80**

## **DONATIONS**

### **Gifts received:**

On a motion by Lenz, second by Fast, the Library Board unanimously approved the gifts as noted.

### **Gifts received:**

**\$516.10**       February Book Cart

<b>Volunteer Hours December:</b>	Volunteen Hours:	78.50
	Volunteer Hours:	108.25

## **2021 ANNUAL REPORT FOR STATE LIBRARY SERVICES (2022-0004)**

On a motion by Lenz, second by Kost the Library Board approved the submission of the Annual Report to the State.

## **WILDER RESEARCH STRATEGIC PLAN PROPOSAL (2022-0005)**

On a motion by Kost, second by Fast the library board approved using Wilder Research for help in creating the library's strategic plan and community need assessment. Board members Orpen, Fast, and Kost voted yes. Board member Lenz voted no.

## **INFORMATION ITEMS**

### **CROOKED LAKE BRANCH MANAGER'S REPORT**

Walpole presented the Crooked Lake Branch Manager's report.

### **MELSA UPDATE**

There was no report this month.

### **MELSA Ebook DIVERSITY AUDIT**

Hawkins reviewed the results of MELSA's Diversity Audit that was completed in September 2021. Lenz requested information be presented at an upcoming meeting about the length of holds on electronic materials.

### **LEGISLATIVE MEETINGS RECAP**

Hawkins gave a brief update on the legislative meetings and thanked the library staff, patrons, board, and community members for their participation during legislative week.

### **RECONSIDERATION REQUEST RECAP**

Hawkins reported that the reconsideration committee held its first meeting and the committee responded to their first reconsideration request.

### **EVERY MEAL FOR SPRING BREAK**

Haubner stated that Mississippi, Northtown, Crooked Lake, and Rum River branches participated in Every Meal during spring break.

### **LIBRARY DIRECTOR'S REPORT**

Haubner presented the following in her report:

1. MELSA Benefits report for 2021, funds not spent in 2021 will be carried forward to 2022.
2. Project Update
  - a. Andover on the Go has been updated.
  - b. New Comprise kiosk and printer installed at Crooked Lake Library.
  - c. New blinds for Northtown's youth area have been installed.
  - d. Phase I of the North Central remodel is almost complete, Phase II will start in the fall.
3. Financial Report for February 2022

**ADJOURNMENT**

Upon a roll call vote the meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Ronda Bliss  
Administrative Assistant