

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

April 25, 2023

Chair Look called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Jeff Reinert
	District #4	Scott Schulte
	District #5	Mike Gamache

Absent:	District #6	Julie Jeppson
	District #7	Mandy Meisner

Others Present: Rhonda Sivarajah, County Administrator; Brad Johnson, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache made motion accepting the regular claims paid over \$500 for the period ending April 7, 2023, and purchase-card claims paid for the period ending April 7, 2023. (Claims are on file in the County Administration Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad made motion approving the minutes from the April 11, 2023, Anoka County board meeting. Commissioner Schulte seconded the motion. Motion carried.

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Community Corrections Director Dylan Warkentin and Sheriff Brad Wise presented information related to law enforcement and public safety.

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Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2023-42

RECOGNIZING DETENTION DEPUTIES, CORRECTIONAL OFFICERS, AND CORRECTIONAL EMPLOYEES IN ANOKA COUNTY

WHEREAS, the week of May 7, 2023, through May 13, 2023, has been designated as National Correctional Officers Week; and,

WHEREAS, this week is devoted to increasing the public awareness of the excellent job performance by the Anoka County Detention Deputies, Correctional Officers, and staff; and,

WHEREAS, the Anoka County Board of Commissioners is honored to have a group of men and women who are trained professionals and who serve in the County's Jail and Correctional Facilities; and,

WHEREAS, these professionals serve valiantly to provide humane conditions of confinement while ensuring public safety, maintaining facility security, and contributing to offender rehabilitation; and,

WHEREAS, these Detention Deputies, Correctional Officers, and staff provide essential services and exemplify the highest of professional standards by their commitment to protecting the public and the offenders:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby honor these dedicated professionals who supervise inmates at the Anoka County Jail and Community Corrections Facilities and provide special recognition to them during National Correctional Officers Week.

Motion carried. Resolution declared adopted.

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Sheriff Brad Wise presented information related to Peace Officer Week and commended the many peace officers in the county for their contributions and sacrifices made to protect the public.

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Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2023-43

**RECOGNIZING PEACE OFFICER WEEK
IN ANOKA COUNTY**

WHEREAS, the Congress and President of the United States have designated May 15 as National Peace Officers Memorial Day, and the week in which it falls as National Peace Officer Week; and,

WHEREAS, peace officers are our guardians of life and property, defenders of the individual's right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and,

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement agencies and that members recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby recognize the week of May 14, 2023, through May 20, 2023, to be Peace Officer Week in Anoka County.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners calls upon all citizens in this community to honor and show their sincere appreciation for law enforcement officers in this county by deed, remarks, and attitude, and to make every effort to express their thanks to the men and women who make it possible for us to leave our homes knowing we are protected by men and women willing to sacrifice their lives to guard our loved ones, property, and government against all who violate the law.

Motion carried. Resolution declared adopted.

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Washington County Engineer Wayne Sandberg, National Association of County Engineers North Central Regional Vice President, recognized and presented the National Association of County Engineers 2022 Project-Program Manager of the Year Award to Anoka County Transportation Engineering Program Manager Jason Orcutt for his leadership, innovation, and significant work in project management.

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Chair Look stated that Wednesday, April 26, 2023, is Administrative Professionals Day and thanked all the administrative assistants, clerks, and office professionals who work tirelessly behind the scenes to ensure that the daily operations of Anoka County run smoothly.

Commissioner Look presented the Management Committee report from the meeting of April 11, 2023.

1. Commissioner Gamache made motion approving the following:

A. Restructure/fill - Administration/Parks – effective May 6, 2023:

FROM: 1.0 FTE Guest Service Specialist – Grade 24, range \$19.04 to \$24.76 per hour - vacancy due to termination effective March 25, 2023. PC#2018003296

and

Two .725 FTE Interpretive Naturalist - Grade 28, \$23.08 to \$31.16 per hour. PC#s TBD

TO: Two 1.0 FTE Interpretive Naturalist - Grade 28, \$23.08 to \$31.16 per hour. PC#s 2023003468 and 2023003469

NOTE: Remaining .45 FTE of PC#2018003296 to be eliminated.
Two .725 FTE Interpretive Naturalist PC#s TBD also to be eliminated.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Schulte made motion approving Contract #C0009896 with Alerus Financial for COBRA Benefit Administration Services for a three-year term, with an approximate annual cost of \$8,483, including a three-year rate guarantee, contingent upon negotiating a minimum of a 5% performance guarantee, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

3. Commissioner Gamache made motion approving Contract #C0009895 with Mercer Health and Benefits LLC, for Retiree Benefit Administration Services for a three-year term, with an approximate annual cost of \$110,000, including a three-year rate guarantee, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Gamache made motion approving the following:

A. New Restructure/fill - Administration/Facilities Management and Construction - effective April 25, 2023 - vacancies due to resignation on April 21, 2023, and termination effective August 26, 2022. PC#s 2017003198 and 2019003336

FROM: Two .6 FTE Custodian - Grade 20, range \$16.45 to \$20.58 per hour.

and

New Two .4 FTE Custodian - Grade 20, range \$16.45 to \$20.58 per hour.

TO: Two 1.0 FTE Custodian - Grade 20, range \$16.45 to \$20.58 per hour.

Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Schulte made motion approving the following:

A. New positions - Human Services/Economic Assistance - contingent on federal, state, and ARPA funding - effective May 22, 2023. PC#s 2023003470, 2023003471, 2023003472, and 2023003473

Four 1.0 FTE Associate Eligibility Specialist - Grade 28, range \$23.08 to \$31.16 per hour.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

3. Commissioner Schulte made motion approving the following:
- A. New/Restructure/fill - Human Services/Public Health & Environmental Services - effective May 6, 2023 - contingent on continued grant funding - vacancy due to promotion effective September 24, 2022. PC#2016003119

FROM: .8 FTE Intake Coordinator - Grade 24, range \$19.04 to \$24.76 per hour
 and
New .2 FTE Associate Program Specialist - Grade 30, range \$25.97 to \$35.05 per hour

TO: 1.0 FTE Associate Program Specialist - Grade 30, range \$25.97 to \$35.05 per hour

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad presented the Transportation Committee report from the meeting of April 12, 2023.

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2023-44

RESOLUTION TO AUTHORIZE UPDATES TO ANOKA COUNTY’S PRIORITIZED BRIDGE REPLACEMENT LIST AND REQUEST FUNDING FROM MnDOT

WHEREAS, Anoka County staff have reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and,

WHEREAS, Anoka County staff have identified an additional bridge within Anoka County that is considered high priority and requires replacement, rehabilitation, or removal and have updated the previously established list which prioritizes this bridge, as identified in the below table; and,

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year	Notes: Existing Structure/New Structure
02519	CSAH 22 -Viking Boulevard	Rum River	45	\$4,600,000	\$2,300,000	0	\$2,300,000	2023	Concrete Bridge/Concrete Bridge

WHEREAS, the Anoka County Highway Department requires authorization to make a request to MnDOT for financial assistance for the eligible approach grading and engineering costs on township bridges, as provided by law:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes adding the above deficient bridge to Anoka County’s previously established list provided in Anoka County Board Resolution #2021-144 for high priority bridges requiring replacement, rehabilitation, or removal.

BE IT FURTHER RESOLVED that the Anoka County Highway Department is authorized to pursue the replacement, rehabilitation, or removal of such high priority bridges as soon as funding becomes available for replacement, rehabilitation, or removal.

BE IT FINALLY RESOLVED that the county engineer, or his designee, is authorized to request financial assistance and enter into any agreements necessary to secure funding from MnDOT for the eligible approach grading and engineering costs on county and township bridges, as provided by law.

Motion carried. Resolution declared adopted.

2. Commissioner Gamache made motion approving Contract #C0009891, a professional services contract with SRF Engineering for the design and environmental documentation services for Project No. SP 002-606-013, intersection improvements at CSAH 6 (Mississippi Street) and CSAH 35 (Central Avenue NE) in the city of Fridley, subject to review by the county attorney as to form and legality.

(Contract is on file in the Transportation Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

3. Commissioner Reinert made motion approving Contract #C0009437A, Purchase of Service Agreement Amendment No. 1 with Transportation Collaborative, LLC (TC2), for Project CP 22-23-54, the CSAH 54 Corridor Study in the cities of Centerville and Lino Lakes, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.
4. Commissioner Braastad made motion approving Contract #C0009845 with BNSF Railway Company to replace the existing concrete crossing surface on CSAH 22 (Viking Boulevard) with a new heavy duty concrete crossing surface, in the city of Oak Grove, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.
5. Commissioner Braastad made motion approving the Transportation Committee Report information item regarding Transportation Finance Principles to be used in communicating with legislators regarding the current unfairness of the transportation funding for the five suburban counties (Anoka, Carver, Dakota, Scott, and Washington). Commissioner Reinert seconded the motion. Motion carried unanimously.

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Commissioner Braastad presented the Transportation Committee chair report.

1. Commissioner Schulte made motion authorizing the county engineer to advertise for bids for Project SAP 002-618-034, the replacement of Bridge 02549 on CSAH 18 (Coon Creek Boulevard) over Coon Creek, in the city of Coon Rapids. Commissioner Gamache seconded the motion. Motion carried.

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Chair Look returned to the additional agenda for the board to consider the following two additional recommendations of the Management Committee:

1. Commissioner Reinert made motion approving the following:
 - A. Restructure/fill - Human Services/Public Health & Environmental Services - effective May 6, 2023 - vacancy due to termination effective April 7, 2023. PC#2017003231
FROM: .8 FTE Senior Prevention Outreach Specialist - Grade 30, range \$25.97 to \$35.05 per hour.
and
New .2 FTE Senior Prevention Outreach Specialist - Grade 30, range \$25.97 to \$35.05 per hour.
TO: 1.0 FTE Senior Prevention Outreach Specialist - Grade 30, range \$25.97 to \$35.05 per hour.

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Reinert made motion authorizing the county engineer to place an order for one (1) tandem axle plow truck, (1) single axle plow truck, (1) aerial truck, (1) medium duty truck, one (1) salt mixer, and one (1) deer removal trailer, as provided for in the draft 2024 capital allocation budget, as recommended by the Transportation Committee. Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of April 18, 2023.

1. Commissioner Schulte made motion approving Contract #C0009931 with Morcon Construction, 5151 Industrial Blvd NE, Fridley, MN 55421, for mechanical and electrical work to be done for decentralization efforts at the Rum River Campus, in an amount not to exceed \$2,728,500, with other project expenses to include 7% contingency of \$200,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

2. Commissioner Braastad made motion approving the following master furniture contracts for design, supply, install, and moving; giving the county maximum flexibility, subject to review by the county attorney as to form and legality:

- C0009903 with Alternative Business Furniture (ABF), 6533 Flying Cloud Drive, Eden Prairie, MN 55344, for all services.
- C0009905 with Intereum, Inc., 9800 8th Avenue North, Plymouth, MN, 55441, for all services.
- C0009904 with All Furniture, 6601 Shingle Creek Parkway, Minneapolis, MN 55430, for moving.

(Contracts are on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Reinert presented the Human Services Committee report from the meeting of April 18, 2023, which also acts as the Local Social Services Agency and Health Board.

CONSENT

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

A. Ratifying of Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$452,619.59 as identified in the Economic Assistance Client Payments Report for March 2023 on file in Human Services Administration.

Social Services

B. Entering into Contract #C0008885 (amendment) with Guild, Inc., for homeless street outreach with increased staffing and expanded emergency shelter services from May 1, 2023, through June 30, 2023, with no change to the contract maximum.

Community Corrections

C. Approving the following contracts, grant program allocation renewals, from the Minnesota Department of Corrections for SFY 2024-2025 (July 1, 2023, through June 30, 2025):

#C0009808	Intensive Supervised Release	\$267,800 per year
#C0009809	Remote Electronic Alcohol Monitoring (REAM)	\$16,000 per year
#C0009810	Sex Offender Programming at the Juvenile Center	\$18,325 per year
#C0009897	Alternatives to Incarceration	\$160,000 per year

(Contracts are on file in the Human Services Department.)

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

JOB TRAINING CENTER

2. Commissioner Schulte made motion approving Contract #C0009892, application for and acceptance of Department of Employment and Economic Development (DEED) Youth at Work Grant in an amount not to exceed \$294,300 for SFY 2024-2025, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

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3. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2023-45

**ESTABLISHING BUDGET ALLOCATIONS FOR
ANOKA COUNTY OPIOID SETTLEMENT FUNDS**

WHEREAS, Minnesota joined a broad multistate coalition in reaching nationwide settlements with opioid distributors; and,

WHEREAS, approximately \$20 million of funding is being awarded to Anoka County for future opioid remediation activities; and,

WHEREAS, funds received are required to be used in accordance with the Minnesota Opioids State-Subdivision Memorandum of Agreement and may include:

- Treatment
 - Opioid use disorder
 - Support treatment and recovery
 - Address the needs of criminal justice-involved persons
 - Resources and support for prenatal populations, caregivers, and families
- Prevention
 - Prevent over-prescribing
 - Prevent misuse of opioids
 - Harm reduction
 - Support first responders
- Other Strategies
 - Leadership to coordinate project
 - Staff training and infrastructure coordination
 - Grant writing, program evaluation, and reporting requirements

WHEREAS, Anoka County will receive multiple settlement allocations and agreements over a period of up to 18 years, and these settlements are based on the roles of the manufacturers and distributors of opioids in the opioid crisis:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the following budget of the Opioid Settlement Funds:

Treatment	\$ 8,240,000
Prevention	\$ 8,240,000
Other Strategies	\$ 2,120,000
Total	\$18,600,000

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners may adjust this budget at any time as program and project opportunities are identified that positively impact the county.

Motion carried. Resolution declared adopted.

4. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2023-46

**PROCLAIMING MAY 2023
OLDER AMERICANS MONTH IN ANOKA COUNTY**

WHEREAS, Anoka County is a community in which it is estimated more than 59,700 citizens 65 or older make their home; and,

WHEREAS, older Americans of Anoka County are valuable members of our society who are rich with abilities, experience and are a vital part of our communities; and,

WHEREAS, older Americans of Anoka County contribute to the health and well-being of our community through volunteerism; and,

WHEREAS, Anoka County supports and recognizes the valuable contribution which older Americans make through volunteerism by sponsoring the Retired and Senior Volunteer Program since 1973; and,

WHEREAS, policy makers and residents in the county are striving to recognize the evolving needs of our older citizens and their caregivers:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby proclaim the month of May 2023 as Older Americans Month in Anoka County.

Motion carried. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of April 18, 2023. All items were of an informational nature and required no board action.

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Commissioner Braastad presented the Public Safety Committee report from the meeting of April 12, 2023.

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2023-47

**RESOLUTION DECLARING APRIL 30, 2023, AS
THERAPY ANIMAL DAY IN ANOKA COUNTY**

WHEREAS, there are thousands of therapy animal teams serving in communities across the United States; and,

WHEREAS, therapy animal teams in Anoka County play an essential role in improving human health and well-being through the human-animal bond; and,

WHEREAS, therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools, and hospice; and,

WHEREAS, therapy animal teams interact with a variety of people in our community including veterans, seniors, patients, students, and those approaching end of life; and,

WHEREAS, these exceptional therapy animals who partner with their human companions bring comfort and healing to those in need; and,

WHEREAS, Therapy Animal Day in Anoka County encourages the people of Anoka County to celebrate our therapy animals and their human handlers:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby proclaims April 30, 2023, as Therapy Animal Day in Anoka County.

Motion carried. Resolution declared adopted.

2. Commissioner Schulte made motion approving Contract #C0009854, a Memorandum of Understanding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation between the City of Coon Rapids, City of Fridley, and Anoka County in the amount of \$25,324, subject to review by the county attorney as to form and legality. (Contract is on file in County Administration) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

Sheriff

3. Commissioner Reinert made motion approving Contract #C0009885, the 2023 State of Minnesota Annual County Boat and Water Safety Grant Contract Agreement in the amount of \$23,565 for a term of January 1, 2023, through June 30, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried.

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Committee appointments:

1. Commissioner Schulte made motion reappointing Jerry Pederson, representing Social Services, and appointing Lisa Hallberg, replacing Mike Berger as Public Defenders representative, to the Community Corrections Advisory Board for two-year terms ending April 2025. Commissioner Reinert seconded the motion. Motion carried.
2. Chair Look presented, for informational purposes, his appointment of Tara Stormoen Martinez, Anoka Technical College, representing higher education, to the Anoka County Workforce Development Board, replacing Jamie Barthel, for a two-year term ending April 30, 2025.

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The county board meeting was adjourned at 10:38 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Matt Look, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.