

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

May 23, 2023

Chair Look called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Jeff Reinert
	District #4	Scott Schulte
	District #5	Mike Gamache
	District #6	Julie Jeppson
	District #7	Mandy Meisner

Others Present: Rhonda Sivarajah, County Administrator; Brad Johnson, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte made motion accepting the regular claims paid over \$500 for the period ending May 5, 2023, and purchase-card claims paid for the period ending May 5, 2023. (Claims are on file in the County Administration Office.) Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving the minutes from the May 9, 2023, Anoka County board meeting. Commissioner Schulte seconded the motion. Motion carried unanimously.

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Commissioner Braastad presented the Transportation Committee meeting report from the meeting of May 10, 2023.

1. Commissioner Look offered the following resolution and moved its adoption:

### **RESOLUTION #2023-51**

#### **RESOLUTION AUTHORIZING COOPERATIVE AGREEMENT WITH MNDOT RELATED TO EXPANSION/ RECONSTRUCTION OF THE RAMSEY GATEWAY PROJECT (SP 0202-123) (CONTRACT #C0009989)**

WHEREAS, the State of Minnesota (“MnDOT”) and Anoka County (“County”) are partnering in the design of the expansion/reconstruction of US Highway 10/169 in Anoka County, Minnesota (“Highway Project”); and,

WHEREAS, Anoka County, MnDOT, and the City of Ramsey have prepared construction plans and specifications for the US Highway 10/169 corridor through the city of Ramsey, with the design of two grade-separated interchanges at CSAH 56 (Ramsey Boulevard) and CSAH 57 (Sunfish

Lake Boulevard) that will replace the existing at-grade signalized intersections with grade-separated interchanges; and,

WHEREAS, it is advantageous to complete temporary widening of US Highway 10/169 in advance of the mainline and bridge construction project; and,

WHEREAS, MnDOT will provide for payment to the county for the state's share of the project costs for the US Highway 10/169 widening and other associated construction to be performed upon, along, and adjacent to US Highway 10/169, from 0.4 miles east of CSAH 83 (Armstrong Boulevard) to 0.6 miles east of Sunfish Lake Boulevard within the corporate county limits, under State Project No. 0202-123:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize entering into MnDOT Agreement #1052001 (Contract #C0009989) with the State of Minnesota, Department of Transportation, for the purposes stated above.

BE IT FURTHER RESOLVED the Anoka County board chair and county administrator, or their designees, are authorized to execute all documents necessary to complete the transaction, subject to review as to form by the Anoka County Attorney's Office.

(Contract is on file in the Transportation Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

2. Commissioner Look offered the following resolution and moved its adoption:

**RESOLUTION #2023-52**

**RESOLUTION AUTHORIZING  
COOPERATIVE AGREEMENT WITH MNDOT  
RELATED TO EXPANSION/ RECONSTRUCTION OF THE  
RAMSEY GATEWAY PROJECT  
(SP 002-656-001; SP 002-657-003; SP 0202-116)  
(CONTRACT #C0009990)**

WHEREAS, the State of Minnesota ("MnDOT") and Anoka County ("County") are partnering in the design of the expansion/reconstruction of US Highway 10/169 in Anoka County, Minnesota ("Highway Project"); and,

WHEREAS, Anoka County, MnDOT, and the City of Ramsey have prepared construction plans and specifications for the US Highway 10/169 corridor through the city of Ramsey, with the design of two grade-separated interchanges at CSAH 56 (Ramsey Boulevard) and CSAH 57 (Sunfish Lake Boulevard) that will replace the existing at-grade signalized intersections with grade-separated interchanges; and,

WHEREAS, the Highway Project will also include grade separation of the BNSF Railway at Ramsey Boulevard and Sunfish Boulevard, and a new frontage road between Ramsey Boulevard and Sunfish Lake Boulevard; and,

WHEREAS, MnDOT will provide for payment to the county for the state's share of the project costs for the US Highway 10/169 overpass bridge construction and other associated construction to be performed upon, along, and adjacent to US Highway 10/169, from 0.4 miles east of CSAH 83 (Armstrong Boulevard), to 0.6 miles east of Sunfish Lake Boulevard within the corporate county limits, under State Project No. 0202-116:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize entering into MnDOT Agreement #1052605 (Contract #C0009990) with the State of Minnesota, Department of Transportation, for the purposes stated above.

BE IT FURTHER RESOLVED the Anoka County board chair and county administrator, or their designees, are authorized to execute all documents necessary to complete the transaction, subject to review as to form by the Anoka County Attorney's Office.

(Contract is on file in the Transportation Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioners thanked city, county, and state elected officials and staff for their efforts during this legislative session in obtaining significant funding for Highway 65 and Highway 10 construction projects.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of May 16, 2023.

1. Commissioner Schulte offered the following resolution and moved its adoption:

**RESOLUTION #2023-53**

**RESOLUTION RELATING TO FINANCING UNDER  
MINNESOTA STATUTES, SECTIONS 469.152 THROUGH 469.165, AS AMENDED,  
ON BEHALF OF NEXUS DIVERSIFIED COMMUNITY SERVICES;  
CALLING FOR A PUBLIC HEARING THEREON**

WHEREAS, Anoka County, Minnesota (the “County”) is authorized by Minnesota Statutes, Sections 469.152 through 469.165, as amended (the “Act”), to issue its revenue obligations to finance projects consisting of properties, real or personal, used or useful in connection with a revenue-producing enterprise, whether or not operated for profit, engaged in providing health care services, including hospitals, nursing homes and related medical facilities; and,

WHEREAS, Nexus Diversified Community Services (the “Corporation”), a Minnesota nonprofit corporation and an organization recognized under section 501(c)(3) of the Internal Revenue Code of 1986 (the “Code”), now proposes that the County issue a revenue note under the Act, in one or more taxable or tax-exempt series, in an amount not to exceed \$7,500,000, to finance a portion of the costs of acquiring real estate and certain personal property located in the City of East Bethel, Minnesota (the “City”), for use as a residential psychiatric treatment facility (the “Project”); and,

WHEREAS, the Corporation will request the City issue a second revenue note, in one or more taxable or tax-exempt series, in an amount not to exceed \$10,000,000, to finance a portion of the costs of the Project. In accordance with the Act, the City will consent to the issuance by the County of its revenue note described herein; and,

WHEREAS, before proceeding with consideration of the Corporation’s request it is necessary for the County to hold a public hearing on the proposal pursuant to the Act; and,

WHEREAS, the Corporation has agreed to pay the one-time, up-front bond application fee of the County, plus the annual administrative fee of the County at closing of the revenue note and each anniversary thereafter, and pay, or upon demand, reimburse the County for payment of, any and all costs incurred by the County in connection with the proposed financing, whether or not the revenue note is issued:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners (Board), does hereby approve the following:

1. This Board shall conduct a public hearing on the proposal that the County issue its revenue note under the Act, in one or more taxable or tax-exempt series, to finance a portion of the Project. Such public hearing shall be held on June 27, 2023, or such later date as agreed to by the county administrator and the Corporation, in consultation with bond counsel to the City, Dorsey & Whitney LLP, and counsel to the County, Kennedy & Graven Chartered. The county administrator is hereby authorized and directed to publish, or to cause to be published, notice of such public hearing in the official newspaper of the County and a newspaper of general circulation of the County, at least fourteen days but not more than 30 days prior to the public hearing, such notice to be in the form required by Section 147(f) of the Code and acceptable to bond counsel to the City, Dorsey & Whitney LLP.
2. The County’s bond counsel under contract, Kennedy & Graven, Chartered, will act as issuer’s counsel, and the county administrator is hereby authorized to engage Dorsey & Whitney LLP, as bond counsel with respect to this conduit revenue bond financing. The Corporation will be

responsible for payment of all legal fees and expenses of counsel in connection with the financing described herein.

3. Approval of this resolution, publication of a public notice and holding of a public hearing on the matters described in this resolution will not bind or obligate the County or this Board to issue its revenue note on behalf of the Corporation. Final approval of the financings described herein will be considered on June 27, 2023, or such later date as agreed to by the county administrator and the Corporation, only after a public hearing on the matter.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2023-54**

**RESOLUTION APPROVING TERMINATION OF CERTAIN DOCUMENTS  
ENTERED INTO WITH WELLS FARGO BANK, NATIONAL ASSOCIATION  
AND METROPOLITAN MOSQUITO CONTROL DISTRICT FOR THE PURPOSE OF  
FINANCING TWO BUILDINGS AND RELATED IMPROVEMENTS  
LEASED BY THE METROPOLITAN MOSQUITO CONTROL DISTRICT  
IN BUNKER HILLS PARK, ANOKA COUNTY, MINNESOTA**

WHEREAS, Anoka County, Minnesota (the “County”) is the fee owner of the real property described on Exhibit A hereto (the “Land”), and pursuant to a Lease, dated March 22, 1984, as amended (the “District Ground Lease”), the County granted a leasehold interest in the Land to the Metropolitan Mosquito Control District (the “District”) for a term of 99 years; and,

WHEREAS, the District previously asked the County to assist in financing the construction, installation and equipping of an approximately 6,070 square foot office building, an approximately 14,863 square foot storage building, and related improvements therefore (collectively, the “Facilities”) on the Land, and to that end, the County and Wells Fargo Bank, National Association (the “Trustee”) entered into a financing transaction involving Certificates of Participation, Series 2007G (Metropolitan Mosquito Control District Project), dated November 28, 2007, (the “Certificates”), issued in the aggregate principal amount of \$2,705,000 pursuant to and secured by a Declaration of Trust, dated as of November 1, 2007 (the “Declaration of Trust”), entered into by the Trustee and joined by the County; and,

WHEREAS, such financing transaction required the Trustee to hold a leasehold interest in the Land and the Facilities and required the County to make lease payments (the “Lease Payments”) for payment of debt service on the Certificates, which the County paid from lease payments made by the District to the County pursuant to the provisions of the District Sublease (as hereinafter defined); and,

WHEREAS, in order to grant the Trustee a leasehold interest in the Land, the District, as sub-lessor (by virtue of its leasehold interest in the Land pursuant to the District Ground Lease), was required to grant its interest in the Land to the County, as sub-lessee, pursuant to a Sub-Ground Lease Agreement, dated as of November 1, 2007, and filed in the Office of the County Recorder on November 29, 2007, as Document No. 1997382.004 (the “Sub-Ground Lease”), which leasehold interest the County, as lessor, then granted to the Trustee, as lessee, pursuant to a Ground Lease Agreement, dated as of November 1, 2007, and filed in the Office of the County Recorder on November 29, 2007, as Document No. 1997382.001 (the “Trustee Ground Lease”); and,

WHEREAS, upon conveyance to the Trustee of such leasehold interest in the Land, the Trustee, as lessor, leased the Land and Facilities to the County, as lessee, under a Lease-Purchase Agreement, dated as of November 1, 2007, and filed in the Office of the County Recorder on November 29, 2007, as Document Number 1997382.002 (the “Lease”), and such Lease established the Lease Payments to be made by the County to the Trustee with respect to the Facilities; and,

WHEREAS, the County subleased the Land and the Facilities to the District, and the District operates the Facilities for its corporate purposes, pursuant to a Sublease Agreement, dated as of November 1, 2007, and filed in the Office of the County Recorder on November 29, 2007, as Document No. 1997382.003 (the “District Sublease”), and such District Sublease established the rent payments to be made by the District to the County with respect to the Facilities; and,

WHEREAS, under the District Sublease, the District is obligated to pay to the County annual rent for use of the Land and the Facilities in an amount equal to the annual debt service for the Certificates, annual expenses payable by the County to the Trustee under the Declaration of Trust, fees related to calculating and reporting rebate under the federal tax rules, rebate payments with respect to

the Certificates, any taxes or other governmental and utility charges payable by the County under the Lease, any fees related to redemption of the Certificates, and fees to reimburse the County for administration of the Land and Facilities; and,

WHEREAS, pursuant to an Access Easement, dated as of November 1, 2007, and filed in the Office of the County Recorder on November 29, 2007, as Document No. 1997382.006 (“Access Easement”), the District, as grantor, granted to the County, as grantee, a perpetual, non-exclusive easement for driveway, access, snow storage, and parking purposes over, under, across and through the Land; and,

WHEREAS, by its terms, the Lease terminates upon the occurrence of the first of certain specified events, including the payment of all Lease Payments due under the Lease, and upon payment of all such Lease Payments, full and unencumbered legal title to the Facilities passes to the County; and,

WHEREAS, the Sub-Ground Lease, the Trustee Ground Lease, and the Access Easement terminate upon termination of the Lease, and the District Sublease terminated on February 1, 2023; and,

WHEREAS, the Trustee has represented that the final Lease Payment due under the Lease was made on or about February 1, 2023, in accordance with the schedule of Lease Payments set forth in the Lease, and therefore the Sub-Ground Lease, the Trustee Ground Lease, the Lease, the District Sublease, and the Access Easement are terminated without further action by any party and full and unencumbered legal title to the Facilities passes to the County; and,

WHEREAS, in order to create a formal record of the termination thereof, forms of documents terminating the Sub-Ground Lease, the Trustee Ground Lease, the Lease, the District Sublease, and the Access Easement (collectively, the “Termination Documents”) for recording purposes and execution by the County have been prepared, and are on file with the County, including: (i) Termination of Sub-Ground Lease Agreement, (ii) Termination of Ground Lease Agreement, (iii) Termination of Lease-Purchase Agreement, (iv) Termination of District Sublease Agreement, and (v) Termination of Access Easement:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners (the “Board”) , does hereby approve the following:

1. The Termination Documents as presented to the Board are hereby in all respects approved, in substantially the forms on file with the County, together with any related documents necessary in connection therewith and the chair and the county administrator are hereby authorized and directed to execute the Termination Documents on behalf of the County.
2. County officials or any other person designated by the County to act on behalf of the County are authorized to take any other actions and execute any other documents required to implement termination of the Sub-Ground Lease, the Trustee Ground Lease, the Lease, the District Sublease, and the Access Easement.

(Exhibit A is on file in the County Administration Office.)

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Schulte made motion approving a total payment in the amount of \$1,957,796 for the 2023 Annual Operating Grant between Metro Transit and Anoka County for the Northstar Commuter Rail. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Schulte made motion approving the following fuel master contracts, subject to review by the county attorney as to form and legality:
  - A. Contract #C0009995 for the purchase of transport deliveries of gasoline, gasohol, diesel, and heating oil with Petroleum Traders Corporation located at PO Box 2357, Fort Wayne, IN 46801, for a 12-month period from June 1, 2023, through May 31, 2024, with the option to renew for four (4) additional 12-month periods.
  - B. Contract #C0009996 for the purchase of tank wagon deliveries of gasoline, gasohol, diesel, and heating oil with Dehn Oil Company located at 6735 141st Ave NW, Ramsey MN 55303, for a 12-month period from June 1, 2023, through May 31, 2024, with the option to renew for four (4) additional 12-month periods.

(Contracts are on file in the Finance Department.)

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

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The following items came forward on an additional agenda:

1. Consider the following items, as recommended by the Management Committee:
  - A. Commissioner Gamache made motion approving Contract #C0009887 with AbsenceSoft, a cloud-based SaaS solution, to manage the leave of absence process, ensure compliance with legal requirements, and improve the employee leave experience, in the amount of \$234,000 for a three-year term effective May 23, 2023, with an option for two 12-month renewal periods, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Resources Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
  - B. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2023-55**

**RESOLUTION RELATING TO THE  
APPOINTMENT OF THE COUNTY HIGHWAY ENGINEER**

WHEREAS, Joe J. MacPherson served Anoka County as assistant county engineer from October 31, 2016, to October 21, 2019; and,

WHEREAS, Joe J. MacPherson has been currently serving as county engineer since October 22, 2019; and,

WHEREAS, Joe J. MacPherson was concurrently serving as Transportation Division Manager since November 12, 2019, and presently as Transportation Chief Officer; and,

WHEREAS, during his tenure with Anoka County, Joe J. MacPherson has distinguished himself by his thoroughness, his professionalism, and his commitment to the transportation needs of the county; and,

WHEREAS, pursuant to Minn. Stat. § 163.07, subds. 1 and 2, the county board is required to appoint and employ a county highway engineer to provide for the services and oversight provided for in Minn. Stat. § 163.07; and,

WHEREAS, Joe J. MacPherson is fully qualified under the licensing and regulatory requirements of the State of Minnesota to be re-appointed county engineer for Anoka County:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby reappoint Joe J. MacPherson as Anoka County Engineer effective May 31, 2023, for a term to expire May 31, 2027.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Schulte made motion authorizing Risk Management to settle workers' compensation claim #22-004 in the amount and terms as discussed with the Attorney's Office and Risk Management. Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert presented the Human Services Committee report from the meeting of May 16, 2023, which also acts as the Local Social Services Agency and Health Board.

**CONSENT**

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Ratifying of Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$325,659.92 as identified in the Economic Assistance Client Payments Report for April 2023 on file in Human Services Administration.
- B. Entering into Contract #C0009983 (grant renewal) with the Minnesota Department of Human Services for Fraud Prevention Investigation (FPI) Program funding in an amount of \$285,000 per year from July 1, 2023, through June 30, 2025.

Social Services

- C. Entering into Contract #C0008468 (amendment) with the Minnesota Department of Human Services for Community Living Infrastructure grant funding in an amount of \$593,338 from July 1, 2021, through June 30, 2025.

Public Health and Environmental Services

- D. Entering into Contract #C0007216 (amendment) with the Minnesota Department of Health in increased amounts of \$171,246 for Public Health Emergency Preparedness and \$97,931 for the Cities Readiness Initiative funding, for a total of \$269,177, from July 1, 2023, through June 30, 2024.
- E. Entering into Contract #C0009899 (renewal) with the Minnesota Department of Health for Temporary Assistance to Needy Families (TANF) in an amount of \$1,285,416 (\$321,354 per year) from July 1, 2023, through June 30, 2027.

Community Corrections

- F. Entering into Contract #C0009897 (renewal) with the Minnesota Department of Corrections for continued participation in the Alternatives to Incarceration grant in amount of \$160,000 per year from July 1, 2023, through June 30, 2025.

(Contracts are on file in the Human Services Department.)

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried.

**JOB TRAINING CENTER**

- 2. Commissioner Meisner made motion accepting (group application) funding from the U.S. Department of Labor and entering into Contract #C0009986 with Career Solutions for the Pathway Home 4 competitive grant in an amount not to exceed \$1,008,670 from July 1, 2023, through December 31, 2026, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.
- 3. Commissioner Jeppson made motion applying for and accepting Information Technology (IT) Implementation and Support Funding, Contract #C0009987, from the Department of Employment and Economic Development (DEED) for the Senior Community Service Employment Program (SCSEP) in a requested amount of \$21,935 from July 1, 2023, through June 30, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

**SOCIAL SERVICES**

- 4. Commissioner Meisner made motion approving Contract #C0009497 (amendment) with Stepping Stone Emergency Housing for emergency shelter services at \$82,591.98 per month from July 1, 2023, through December 31, 2023, in an amount not to exceed \$962,093.15, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.
- 5. Commissioner Meisner made motion approving the following Family Homeless Prevention and Assistance Program (FHPAP) subgrantee contract amendments for housing assistance services through September 30, 2023, subject to review by the county attorney as to form and legality:
  - A. Contract #C0009829, Hope 4 Youth, in an amount not to exceed \$60,100
  - B. Contract #C0008755, The Salvation Army, in an amount not to exceed \$1,057,047
  - C. Contract #C0008756, YMCA of the North, in an amount not to exceed \$448,067

(Contracts are on file in the Human Services Department.)

Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried.

**BEHAVIORAL HEALTH**

6. Commissioner Schulte made motion accepting one-time additional Mental Health Block Grant (MHBG) funding from the Minnesota Department of Human Services, Contract #C0009930, for mobile crisis infrastructure in an amount of \$786,184 through March 31, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

7. Commissioner Braastad made motion approving the following behavioral health contract amendments for expanded Home and Community Based Services through March 31, 2024, subject to review by the county attorney as to form and legality:

- A. Contract #C0009491, Lee Carlson Center for Mental Health and Well-Being, in an amount not to exceed \$693,292.50
- B. Contract #C0009333, Mission Inc., in an amount not to exceed \$442,430
- C. Contract #C0009493, Mental Health Resources, in an amount not to exceed \$71,552

(Contracts are on file in the Human Services Department.)

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

8. Commissioner Meisner made motion approving Contract #C0009542 (amendment) with Canvas Health for mobile mental health crisis response services in an amount not to exceed \$2,286,920.68 from January 1, 2023, through December 31, 2024, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried.

9. Commissioner Jeppson offered the following resolution and moved its adoption:

**RESOLUTION #2023-56**

**ACCEPTING MN HOUSING FUNDING FOR THE  
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM  
(CONTRACT #C0008714-AMENDMENT II)**

WHEREAS, the State of Minnesota has appropriated additional Family Homeless Prevention and Assistance Program funding to Minnesota Housing for FY2023; and,

WHEREAS, Anoka County has met all requirements of the grant application and has been awarded an additional \$750,000 for a total grant award of \$1,579,200 by Minnesota Housing. The grant is to be used to prevent and minimize repeat episodes of homelessness under Minn. Stat. § 462A.204, from October 1, 2021, through September 30, 2023; and,

WHEREAS, in order to accept the grant funds, the county must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby enter into an amended Grant Contract #C0008714 with Minnesota Housing to conduct the Family Homeless Prevention and Assistance Program. The grant must be used to provide street outreach, rental assistance, damage deposits and supportive services to qualified households as outlined in Minn. Stat. § 462A.204. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED that the county administrator be authorized to execute the amended grant contract on behalf of Anoka County.

(Contract is on file in the Human Services Department.)

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of May 16, 2023.

1. Commissioner Schulte made motion approving a purchase from Insight Public Sector, Inc., 13755 Sunrise Valley Drive, Suite 750, Herndon, VA, 20171, for a Criminal Justice Information Services (CJIS) compliant virtual environment, including software, hardware, and professional services in the amount of \$261,787.54, with a change order of \$13,089.00 for a total of \$274,876.54. Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Reinert made motion approving a purchase from Insight Public Sector, Inc., 13755 Sunrise Valley Drive, Suite 750, Herndon, VA, 20171, for the replacement of twelve blade servers and two blade chassis in the amount of \$385,379.94, with a change order of \$19,269.00 for a total of \$404,648.94. Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Gamache presented the Property Records and Taxation Committee chair report.

1. Commissioner Schulte offered the following resolution and moved its adoption:

**RESOLUTION #2023-57**

**RESOLUTION REALIGNING A SPLIT RESIDENTIAL PARCEL  
PURSUANT TO MINNESOTA STATUTES SECTION 123A.455  
IN THE CITY OF RAMSEY  
(JEFFREY P. WILSON AND ELIZABETH A. WILSON)**

WHEREAS, Minn. Stat. § 123A.455 provides that an owner of a split residential parcel may file a petition with the county auditor where the parcel is located to transfer part of the parcel into the adjoining school district so that the entire tax parcel would be located within the same school district; and,

WHEREAS, pursuant to Minn. Stat. § 123A.455, within sixty (60) days of receipt of the petition, the county auditor is required to issue an order transferring the affected parcel to one school district as determined by the county board; and,

WHEREAS, on the 20<sup>th</sup> day of April 2023 the Anoka County Auditor received a petition from Jeffrey P. Wilson and Elizabeth A. Wilson, owner(s) of a split residential parcel which is identified as PIN's 08-32-25-43-0006 and 17-32-25-12-0002, and is legally described on the attached Exhibit A (hereinafter "Property"); and,

WHEREAS, the Property currently lies within the boundaries of the following school districts: Independent School District No. 728 (Elk River) and Independent School District No. 11 (Anoka-Hennepin); and,

WHEREAS, the students currently residing on the Property attend the following school district: no students; and,

WHEREAS, the owners of the Property desire to have the split parcel transferred to the following school district: Independent School District No. 728 (Elk River):

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby direct the Anoka County Auditor issue an order transferring the split parcel to school district: Independent School District No. 728 (Elk River).

BE IT FURTHER RESOLVED, that pursuant to Minn. Stat. § 123A.455, the Anoka County Auditor shall notify the affected school districts and the Commissioner of Education for the State of Minnesota of the change in school district boundaries.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Braastad presented the Public Safety Committee report from the meeting of May 10, 2023.

**Emergency Communications**

1. Commissioner Gamache made motion approving Contract #C0000790E, Amendment No. 5 to Antenna Site Use Agreement between Celco Partnership d/b/a Verizon Wireless and Anoka County with an annual lease amount of \$29,000 commencing September 1, 2025, for a 5-year term, subject to review by the county attorney as to form and legality. (Contract is on file in the Emergency Communications Department.) Commissioner Jeppson seconded the motion. Upon roll call vote, motion carried unanimously.

**Sheriff**

2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2023-58**

**ACCEPTING DEDICATED DONATION  
FROM HAM LAKE CHAMBER OF COMMERCE**

WHEREAS, the Anoka County Sheriff's Office has received a donation from the Ham Lake Chamber of Commerce; and,

WHEREAS, the Ham Lake Chamber of Commerce has donated \$2,500 for Freedom Festival security provided by the Anoka County Sheriff Reserve Unit; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donation is in accordance with the donor's terms and is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County, by and through its Board of Commissioners, does hereby accept the above-described donation from the Ham Lake Chamber of Commerce and extends its grateful appreciation.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2023-59**

**ACCEPTING DEDICATED DONATION  
FROM SCOTT MEHL**

WHEREAS, the Anoka County Sheriff's Office has received a donation from Scott Mehl; and,

WHEREAS, Scott Mehl has donated two cases of new factory ammunition for firearms training purposes by licensed staff of the Anoka County Sheriff's Office; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donation is in accordance with the donor's terms and is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County, by and through its Board of Commissioners, does hereby accept the above-described donation from Scott Mehl and extends its grateful appreciation.

Motion carried unanimously. Resolution declared adopted.

4. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2023-60**

**ACKNOWLEDGING THE RETIREMENT AND  
TRANSFER OF OWNERSHIP OF  
ANOKA COUNTY SHERIFF'S OFFICE  
K9 ELI TO SERGEANT MATTHEW O'CONNOR**

WHEREAS, it has been determined that Anoka County Sheriff's Office K9 Eli is no longer a viable resource; and,

WHEREAS, the Sheriff's Office has determined that Eli has no economic value to the county and wishes to retire Eli in a humane fashion; and,

WHEREAS, due to the training that Eli has received as a sheriff's canine and his unique relationship with his handler, Eli is unsuitable as a pet for any owner except his handler:

NOW, THEREFORE, BE IT RESOLVED that pursuant to Minnesota Statute § 373.01, subd. 1(4), effective May 6, 2023, that Anoka County, by and through its Board of Commissioners, does hereby transfer ownership of K9 Eli to his handler, Sergeant Matthew O'Connor. Sergeant O'Connor has agreed to accept ownership, responsibility, and liability of K9 Eli, at no cost to the county.

Motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Braastad presented the Public Safety Committee chair report.

**Sheriff**

1. Commissioner Braastad made motion approving Contract #C0010004, the 2023 State of Minnesota Federal Boating Safety Supplemental Patrol Grant Contract Agreement in the amount of \$10,500 for a term of May 12, 2023, through September 4, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

At 10:46 a.m., Chair Look asked County Attorney Brad Johnson to conduct a public hearing to obtain comments on an amendment to the Anoka County fees. Brad Johnson called the public hearing to order.

Notice of publication (published May 12, 2023) was made a part of the record indicating time and place for the public hearing pursuant to statute.

The fee schedule is on file in the County Administration Office.

There were no comments from the public at the hearing.

The public hearing was adjourned.

\* \*

Chair Look stated that each fee had a reasonable relationship to the cost of such service.

\* \*

Commissioner Gamache offered the following resolution and moved its adoption:

**RESOLUTION #2023-61**

**RELATING TO FEES FOR VARIOUS COUNTY SERVICES,  
INCLUDING FEES RELATED TO PERMITS AND LICENSES  
AND SALES OF MATERIALS TO THE  
PUBLIC AND OTHER GOVERNMENT AGENCIES**

WHEREAS, Minn. Stat. Section 373.41 provides that a county board, after a public hearing, may establish and charge fees for service provided by any county office, official, department, or employee; and,

WHEREAS, various Anoka County ordinances require establishing fees for licenses, permits, or related services by resolution; and,

WHEREAS, the Anoka County Board of Commissioners conducted a public hearing on May 23, 2023, to receive comments regarding the proposed fees:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish the fees as proposed and set forth in the attached exhibit, which fees are to be effective (unless otherwise specified in the exhibit) on May 23, 2023.

BE IT FURTHER RESOLVED that, unless otherwise specified in the attached exhibit, the established fees do not include any applicable tax and the person paying a fee is responsible to pay any applicable sales or other tax in addition to the established fee.

BE IT FURTHER RESOLVED that these fees will continue in effect until changed by the Anoka County Board of Commissioners in accordance with Minn. Stat. Section 373.41.

(Exhibit is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

\* \* \* \* \*

Commissioner Schulte made motion approving Contract #C0010010, renewing the Anoka County Property Insurance from Chubb Group through Arthur J. Gallagher, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of June 1, 2023, to June 1, 2024, for a premium not to exceed \$620,179, subject to review by the county attorney as to form and legality. (Contract is on file in the Risk Management Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Braastad made motion authorizing the Highway Department to settle a contractor lawsuit, Case No. 02-CV-17-244, according to the terms discussed with the Anoka County Attorney's Office. Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Chair Look presented, for informational purposes, his appointment of a 4th commissioner to the following committees:

Finance & Capital Improvements Committee	Commissioner Julie Jeppson
Intergovernmental & Community Relations Committee	Commissioner Mike Gamache

\* \* \* \* \*

Committee appointments:

1. Commissioner Reinert made motion reappointing Thomas Kinney, representing District #3, to the Community Corrections Advisory Board for a 2-year term ending May 2025. Commissioner Meisner seconded the motion. Motion carried unanimously.
2. Commissioner Meisner made motion appointing/reappointing the following to the Adult Mental Health Advisory Committee for three-year terms expiring May 31, 2026:
  - A. Appointing Maria Davis (consumer representative) and Dawn Rutt (community leader representative)
  - B. Reappointing Robert Rowe (consumer representative)

Commissioner Schulte seconded the motion. Motion carried unanimously.

\* \* \* \* \*

The county board meeting was adjourned at 10:47 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Matt Look, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*