

# ANOKA COUNTY BOARD MEETING

## MINUTES

Government Center  
Anoka, Minnesota

June 14, 2022

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion accepting the regular claims paid over \$500 for the period ending May 20, 2022, and purchase-card claims paid for the period ending May 20, 2022. (Claims are on file in the County Administration Office.) Commissioner Look seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad made motion approving the minutes from the May 24, 2022, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried unanimously.

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The following were recognized for receiving awards from the Minnesota State Bar Association Public Law Section:

- Anoka County Attorney Tony Palumbo received the Douglas K. Amdahl Career Achievement Award.
- Attorney Anne Zimmerman, Anoka County Attorney's Office's Civil Division-Protective Services Unit, received the Public Attorney Award of Excellence in Civil Law.

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Commissioner West presented the Management Committee report from May 24, 2022. All items were of informational nature and required no board action.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner Reinert made motion approving the following personnel transaction:
  - A. Refund/Transfer/Restructure/Fill - PC#1992000354  
**FROM:** 1.0 FTE Budget Director - Finance and Central Services - Grade D017, range \$36.19 to \$53.40 per hour  
**TO:** 1.0 FTE Senior Human Resources Business Partner - Human Resources - Grade C013, range \$26.45 to \$44.08 per hour

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion approving a request by the Attorney's Office for compensation rate adjustments according to the market rate study completed by the Human Resources Department. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte presented the Transportation Committee report from the meeting of June 6, 2022.

**Highway**

1. Commissioner Reinert made motion adopting the following resolution:

**RESOLUTION #2022-81**

**RESOLUTION AUTHORIZING THE PREPARATION OF  
A HIGHWAY RIGHT-OF-WAY PLAT FOR  
PROJECT SAP 002-649-003**

WHEREAS, Minn. Stat. § 160.085, subd. 1 provides that "In order to facilitate the acquisition of right-of-way required for highways, state and county road, authorities may file for record in the office of the county recorder or registrar of titles, in the county in which right-of-way is to be acquired, such orders or resolutions, as required by law, in the form of maps or plats showing the right-of-way by course distance, bearing and arc length and other rights or interests in the land to be acquired as the road authority determines necessary"; and,

WHEREAS, the Anoka County Highway Department proposes to construct certain improvements at the intersection of CSAH 49 (Hodgson Road) and Anoka County CSAH 32/Ramsey County CSAH 1 (County Road J/Ash Street) (the "Project") in the cities of Shoreview and Lino Lakes, which would necessitate the acquisition of additional lands, easements, and other property interests ("Right-of-Way"); and,

WHEREAS, the County Engineer deems it necessary to proceed with the preparation of a Highway Right-of-Way Plat to facilitate the acquisition of the Right-of-Way necessary (Exhibit A) to construct the Project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the County Engineer to have the required survey work conducted and performed, and a plat prepared to facilitate the acquisition of the Right-of-Way necessary for the Project.

BE IT FURTHER RESOLVED that the County Engineer is hereby authorized to charge the cost of the survey work, incidental to the platting process, to the County Road and Bridge Account.

(Exhibit A is on file in the Administration Department.)

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Reinert made motion adopting the following resolution:

**RESOLUTION #2022-82**

**RESOLUTION AUTHORIZING ACQUISITION OF RIGHT-OF-WAY  
FOR ANOKA COUNTY HIGHWAY PROJECT SAP 002-649-003**

WHEREAS, the Anoka County Highway Department proposes to construct improvements to the intersection of CSAH 49 (Hodgson Road) and Anoka County CSAH 32/Ramsey County CSAH 1 (County Road J/Ash Street), in the cities of Shoreview and Lino Lakes, which project is numbered SAP 002-649-003 (the "Project"); and,

WHEREAS, the Project work consists of constructing a roundabout at the intersection of CSAH 49 and Anoka County CSAH 32/Ramsey County CSAH 1 to address the existing skew of the intersection, provide adequate drainage, safe pedestrian accommodations, and associated improvements to provide for the safety of the traveling public; and,

WHEREAS, in addition to the existing easements, certain lands and property interests, including temporary construction easements ("Right-of-Way") are required to construct the Project; and,

WHEREAS, the Right-of-Way necessary for the Project is more particularly described in Exhibit A, which is attached hereto and incorporated herein; and,

WHEREAS, the Anoka County Board of Commissioners was advised by Highway Department staff of the need to begin construction of the Project in the spring of 2023; and,

WHEREAS, to begin construction of the Project in the spring of 2023, Anoka County will require title and possession of the Right-of-Way prior to the filing of an award by the court appointed commissioners pursuant to Minnesota's Quick Take process, under the provisions of Minn. Stat. § 117.042:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the county engineer to proceed to acquire the Right-of-Way deemed necessary for the Project in accordance with Minnesota Statutes.

BE IT FURTHER RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the acquisition of Right-of-Way, as described above that cannot be successfully acquired through negotiation, by eminent domain to enable the county to take title and possession of such lands prior to the filing of an award by the court-appointed commissioners, pursuant to Minn. Stat. §§ 117.011, 117.042, and 163.02, subd. 2.

BE IT FURTHER RESOLVED that the Anoka County Attorney is requested to file the necessary petition and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the county or the court.

(Exhibit A is on file in the Administration Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Look made motion adopting the following resolution:

**RESOLUTION #2022-83**

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT  
FOR A GRANT FROM THE STATE TRANSPORTATION FUND  
(LOCAL ROAD IMPROVEMENT PROGRAM BONDS)**

**SP 002-594-003**

**MNDOT GRANT AGREEMENT NO. 1048670**

**ANOKA COUNTY CONTRACT #C0009040**

WHEREAS, Anoka County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Improvements on U.S. Highway 10/169 at Thurston Avenue, Fair oak Avenue, West Main Street and associated corridor, frontage road, and backage road improvements in the city of Anoka; and,

WHEREAS, the Commissioner of Transportation has given notice that the funding for this project is available; and,

WHEREAS, per 2018 session law, Chapter 214, Article 3, Section 8, \$15,000,000.00 was appropriated for grants to Anoka County for environmental documentation, preliminary engineering, land acquisition, final design engineering, construction and construction engineering, and administration for the local cost shares of the interchanges and overpass on marked U.S. Highway

10/169 at Thurston Avenue, West Main Street, and Fair oak Avenue and the associated frontage, backage, and connecting local streets to support the U.S. Highway 10/169 improvements in the city of Anoka; and,

WHEREAS, the amount of this grant has been determined to be \$5,521,463.49 for construction, construction engineering, and administration for the Project:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes Section 174.52 and will pay any additional amount by which the costs exceed the estimate and will return to Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement, and any amendments thereto, with the Commissioner of Transportation concerning the above-referenced grant.

(Contract is on file in the Highway Department.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Look made motion approving entering into Contract #C0009001, a Joint Powers Agreement with the City of Ramsey for Project SP 002-683-006, improvements at the intersection of CSAH 83 (Armstrong Boulevard NW) and Alpine Drive in the City of Ramsey; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Braastad made motion awarding Contract #C0009297 to Bituminous Roadways Inc., in the amount of \$10,132,719.84, for Project CP 22-13-00, the second phase of the 2022 County-Wide Overlay Program in the cities of Andover, Blaine, Circle Pines, Coon Rapids, Fridley, Lino Lakes and Ramsey, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
6. Commissioner Gamache made motion awarding Contract #C0009296 to Forest Lake Contracting, Inc., in the amount of \$667,873.00 for Project SP 002-601-056, the intersection improvements on CSAH 1 (Coon Rapids Boulevard) at Blackfoot Street in the city of Coon Rapids, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Gamache presented the Parks Committee report from the meeting of June 7, 2022.

1. Commissioner Reinert offered the following resolution and moved its adoption:

**RESOLUTION #2022-84**

**RESOLUTION ACCEPTING GIFT FROM CENTERVILLE LIONS CLUB**

WHEREAS, the Centerville Lions Club donated a gift of \$500 to the Anoka County Parks Department; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the gift of money from the Centerville Lions Club.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the Centerville Lions Club for its generous and valued donation to the Parks Department.

Motion carried unanimously. Resolution declared adopted.

2. Commissioner Reinert offered the following resolution and moved its adoption:

**RESOLUTION #2022-85**

**RESOLUTION OF SUPPORT FOR MASTER PLAN AMENDMENT  
FOR ANOKA COUNTY'S RICE CREEK CHAIN OF LAKES PARK RESERVE**

WHEREAS, Anoka County and the Metropolitan Council share common goals in providing quality natural areas for outdoor recreation; and,

WHEREAS, the County of Anoka ("County") has worked with the Metropolitan Council in a cooperative effort to develop a land exchange plan leading to the County's conveyance of parkland within the Mississippi West Regional Park for highway right-of-way purposes, which constitutes a minor boundary adjustment; and,

WHEREAS, in exchange for the conveyance of land for highway purposes, the County will replace the parcels with land of equal value located adjacent to Rice Creek Chain of Lakes Park Reserve; and,

WHEREAS, the Metropolitan Council requires an updated master plan, including restrictive covenants placed on the replacement parcels, in connection with the boundary changes to the regional parks:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopt the Master Plan Amendment to the Rice Creek Chain of Lakes Park Reserve Master Plan, a copy of which is on file in the Parks Department, and authorizes its submission to the Metropolitan Council for its approval so that park development will be eligible for future Metropolitan Council grant funding.

BE IT FURTHER RESOLVED that Anoka County agrees to work with the Metropolitan Council to record any restrictive covenants as required.

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Metropolitan Council and Anoka County Parks Department.

Motion carried unanimously. Resolution declared adopted.

3. Commissioner Meisner offered the following resolution and moved its adoption:

**RESOLUTION #2022-86**

**RESOLUTION IN SUPPORT OF APPLICATION FOR  
MINNESOTA HISTORICAL AND HERITAGE GRANTS PROGRAM  
FOR BANFILL LOCKE HISTORIC HOUSE REHABILITATION**

WHEREAS, Anoka County is the owner of the Banfill Locke Historic House, also known as the Banfill-Locke House, which is a historic building originally built in 1847, located within Manomin Park along the Mississippi River. Said facility is in need of maintenance and repair; and,

WHEREAS, the Minnesota Historical and Cultural Heritage Grants Program, also known as Legacy Grants, is a competitive process created to provide financial support for projects focused on preserving Minnesota's history and culture through historic preservation and other means; and,

WHEREAS, the Parks Department, in coordination with Facilities Management and Construction staff, have identified projects and deferred maintenance needed at the Banfill-Locke House that staff believe would be appropriate for the Legacy Grants Program; and,

WHEREAS, the identified projects include replacing the siding and roof, which the county intends to pursue; and,

WHEREAS, the Parks Department requests authorization to submit a grant application to the Minnesota Historical Society, Legacy Grants Program, and to accept such funds if awarded, for the rehabilitation and deferred maintenance described above:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the Parks Department to apply for grant funding through the

Minnesota Historical Society for Legacy Grant funding to assist in the rehabilitation and maintenance of the Banfill-Locke House.

BE IT FURTHER RESOLVED that if Anoka County is awarded a grant, the Parks Department is authorized to accept the grant award and may enter into a grant contract with the Minnesota Historical Society for the above referenced project(s), which will require the county’s compliance with all applicable laws, environmental regulations, historic preservation guidelines, and other requirements as stated in the grant agreement.

Motion carried unanimously. Resolution declared adopted.

- 4. Commissioner Reinert made motion awarding Contract #C0009305 to The 106 Group LTD for the Phase II Archaeological evaluation performed for the Rice Creek North Regional Trail Expansion Project from Golden Lake Elementary to Baldwin Park in Circle Pines in the amount of \$102,750, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Public Safety Committee chair report.

**County Administration**

- 1. Commissioner West made motion approving and executing Contract #C0009319, a Memorandum of Understanding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2021 Local Solicitation between the City of Coon Rapids, City of Fridley and Anoka County in the amount of \$24,048, subject to review by the county attorney as to form and legality. (Contract is on file in the County Administration Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

**Sheriff**

- 2. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2022-87**

**ACCEPTING DEDICATED DONATION  
FROM MARK MCDONOUGH**

WHEREAS, the Anoka County Sheriff’s Office has received a donation from Mark McDonough; and,

WHEREAS, Mark McDonough sells and trains canines for law enforcement purposes and charges \$17,500 for the purchase and training of our new canine. Mark McDonough has donated \$10,000, the cost to purchase the new canine, in the form of a reduction in his fees; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the \$10,000 donation is in accordance with the donor’s terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the above-described donation from Mark McDonough and extends its grateful appreciation.

Motion carried unanimously. Resolution declared adopted.

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The county board meeting was adjourned at 10:37 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*