

ANOKA COUNTY LIBRARY
707 COUNTY RD 10 NE
BLAINE, MN 55434

LIBRARY BOARD MINUTES JUNE 2022

The Anoka County Library Board met at the Northtown Meeting Room on June 27, 2022. Present were Board Members: Backlund, Fast, Greensweig, Kost, Lenz, and Orpen. Commissioner West and Reinert were also present

Absent: Lawrence

Present via WebEx: Dee Guthman, Assistant County Administrator

Also present: Colleen Haubner, Library Director; Jacquie Kramer, Assistant Library Director; Kathryn Timm, Assistant County Attorney; Yvonne Kirkeide, Budget Manager; Erin Straszewski, Manager, Library Community Engagement; Sarah Hawkins, Manager, Library Collections; Judy Soule, Supervisor, Systems Administration; Dana Weigman, Supervisor, Administrative Services; and Ronda Bliss, Administrative Assistant.

Meeting was called to order by Board President Orpen at 5:30 p.m.

ROLL CALL

	Present	Absent
Backlund	x	
Fast	x	
Greensweig	x	
Kost	x	
Lenz	x	
Lawrence		x
Orpen	x	

AGENDA

On a motion by Lenz, second by Kost, the agenda was approved as presented.

OPEN FORUM

Members of the public that were present for the open forum did not participate.

CONSENT AGENDA

On a motion by Kost, second by Greensweig the consent agenda was approved as presented.

- May 23, 2022, Library Board minutes were approved.
- Gifts of \$10,573.73 were accepted.
- Bills for the month of May totaling \$146,483.37 were paid.

LIBRARY DIRECTOR'S REPORT

Haubner presented the following in her report:

1. 2023 Budget Presentation – the preliminary proposed 2023 budget is asking for a \$412,000.00 increase over 2022's budget.
 - a. Patron engagement software \$27,000/year
 - b. County allocations for Space, IT, PC replacement - \$235,800

- c. Bibliotheca equipment and software upgrade costs - \$111,000
- d. Other increased costs
 - i. Employee Benefits
 - ii. Library computer equipment
 - iii. Staff training
- e. Capital Improvement Plan for 2023
 - i. Crooked Lake Remodel, including exterior refresh
 - ii. Mississippi Ceiling Repair
 - iii. St. Francis exterior refresh and landscape
 - iv. Tuckpointing, parking lots, HVAC, Network improvements

2. Letter to the Board – deferred to the next meeting.

INFORMATION ITEMS

OVERDUE FINE PRESENTATION/DISCUSSION

Straszewski, Hawkins and Kramer presented information on fines and fees. After discussion, more information was requested on other alternatives to removing fines altogether be brought to a future meeting.

PROPOSED FUTURE TOPICS

Statistics on electronic check-outs vs. in house checkouts has been requested by Kost.
Kost requested information on auto renewal option.

ADJOURNMENT

Upon a roll call vote the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Ronda Bliss
Administrative Assistant