

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

June 28, 2022

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; staff, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending June 17, 2022, and purchase-card claims paid for the period ending June 17, 2022. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner made motion approving the minutes from the June 14, 2022, Anoka County board meeting. Commissioner Look seconded the motion. Motion carried unanimously.

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Commissioner West presented the Management Committee report from the meeting of June 14, 2022. All items were of informational nature and required no board action.

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Commissioner Schulte presented the Transportation Committee report from the meeting of June 20, 2022.

Transit

1. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2022-88

ACCEPTING GIFTS

WHEREAS, various organizations in and around Anoka County provided donations to the Anoka County Transportation Division Transit Office, for the purpose of funding the September 28, 2021, MedLink Volunteer Luncheon; and,

WHEREAS, the following organizations donated the specified sums or items to Anoka County for funding of said MedLink Volunteer Luncheon:

Ham Lake Area Chamber of Commerce	\$2,000.00
Ham Lake Lanes	\$1,500.00
Walker The Hartford Men	\$1,500.00
Ham Lake Lanes	\$400.00
Total Donation Amount:	\$5,400.00

WHEREAS, Minn. Stat. § 465.03 requires a county to accept property by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the property in accordance with the donor's terms is in the best interest of Anoka County:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described gifts from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to these various organizations.

Motion carried unanimously. Resolution declared adopted.

Highway

2. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2022-89

**RESOLUTION FOR AUTHORIZATION TO ACQUIRE
PROPERTY FOR FUTURE HIGHWAY PROJECT**

WHEREAS, the Anoka County Transportation Division is continually planning for the improvement of the county highway system to provide for the safety of the traveling public; and,

WHEREAS, occasionally certain lands become available for direct purchase which are deemed necessary for future projects, to prevent future acquisition problems, or to correct difficult areas in existing projects; and,

WHEREAS, the necessary lands, identified as meeting one or more of the above-mentioned criteria, are currently being offered for sale by the owner ("Subject Property"), as more particularly described in Exhibit A; and,

WHEREAS, the Subject Property is necessary for a future road project to improve the intersection of Ash Street/Ramsey County CSAH 1 (County Road J) and CSAH 21 (Centerville Road), in a project to be collectively undertaken by MnDOT, Anoka County, Ramsey County, City of Lino Lakes, and White Bear Township; and,

WHEREAS, the Anoka County Transportation Division will obtain a market value appraisal of the Subject Property, including all improvements, to assist with its acquisition of the Subject Property:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, hereby authorizes the county engineer to negotiate the terms of a purchase agreement to acquire the Subject Property through direct negotiation with the landowner, subject to future cost share agreements and reimbursements from participating jurisdictions, to be set forth in a joint powers agreement.

(Exhibit A is on file in the County Administration Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

3. Commissioner Look made motion approving Contract #C0009320 with WSB Engineering for the design services for Project SP 002-622-041, intersection improvements at CSAH 22 (Viking Boulevard) and CSAH 7 (Rum River Boulevard) in the city of Oak Grove; and further authorizing the chair of the county board and county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Gamache made motion approving Contract #C0009282, Joint Powers Agreement with the City of Andover for Project SAP 002-716-023, left-turn lane improvements at CSAH 116 (Bunker Lake Boulevard) and Martin Street and associated pavement preservation treatments on Bunker Lake Boulevard between CR 18 (Crosstown Boulevard) and CSAH 78 (Hanson Boulevard), in the city of Andover, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert presented the Airports Committee report from the meeting of June 21, 2022.

1. Commissioner West made motion approving entering into Contract #C0009335, Temporary Use Agreement between the Metropolitan Airports Commission; the County of Anoka (“Sublessor”); and Lynx FBO Anoka, LLC, d/b/a Atlantic Aviation (“Sublessee”), for parking in conjunction with the 3M Open from July 18-26, 2022, with no costs related to this agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the County Administration Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Meisner made motion approving entering into Contract #C0009336, Temporary Use Agreement between the Metropolitan Airports Commission (“MAC”); the County of Anoka (“Sublessor”); and Lynx FBO Anoka, LLC d/b/a/ Atlantic Aviation (“Sublessee”), in conjunction with the Piston Poppers Model Airplane Club for shared use of the Key Air Hangar for office, aircraft/trailer ramp and aircraft parking space with a term of March 31, 2022, through October 31, 2024, with no costs related to this agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of June 21, 2022.

1. Commissioner Look made motion approving Contract #C0008337 in the amount of \$1,957,796 for the 2021 Annual Operating Grant between Metro Transit and Anoka County for the Northstar Commuter Rail, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Schulte made motion to revise and approve Item #2 as follows
 - A. Approving ~~Contract #C0009268~~ a payment in the amount of \$1,957,796 for the 2022 Annual Operating Grant between Metro Transit and Anoka County for the Northstar Commuter Rail.

Commissioner Look seconded the motion.

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After discussion, Commissioner Schulte withdrew his motion. Commissioner Look withdrew his second of the motion.

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Commissioner Schulte made motion approving the amount of \$1,957,796 as full and final payment to the Met Council for the operations of the Northstar Commuter Rail for Anoka County for 2022. Commissioner Look seconded the motion. Upon roll call vote, Commissioners West, Schulte, Gamache, Reinert, Look, and Braastad voted “yes.” Commissioner Meisner voted “no.” Motion carried.

3. Commissioner Gamache made motion approving Contract #C0009332 for decentralization efforts at the Rum River Campus with Wold Architects, 322 Minnesota Street, Suite W2000, Saint Paul, MN

55101, in the amount of \$201,750 and reimburseables not to exceed \$10,000, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert presented the Human Services Committee report from the meeting of June 21, 2022, which also acts as the Local Social Services Agency and Health Board.

CONSENT

1. Commissioner Reinert made motion approving the following, subject to review by the county attorney as to form and legality:

Economic Assistance

- A. Ratifying the Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$313,620.48 as identified in the Economic Assistance Client Payments Report for May 2022 on file in Human Services Administration.
- B. Entering into Contract #C0009324 (renewal) between Economic Assistance and the Anoka County Sheriff's Office for fraud prevention investigation services in an amount of \$326,381 from July 1, 2022, through June 30, 2023.

Human Services Administration

- C. Entering into Contract #C0009309 (renewal) with the Minnesota Department of Human Services, as fiscal agent for the Anoka County Children and Family Council, for continued participation in the Local Collaborative Time Study (LCTS) from July 1, 2022, through June 30, 2027.

Community Corrections

- D. Entering into Contract #C0007988 (joint powers agreement renewal/amendment) with the Minnesota Department of Corrections Work Release Unit to house state work release inmates at the Anoka County Workhouse in an amount of up to \$300,000 from July 1, 2022, through June 30, 2023.

Public Health and Environmental Services

- E. Entering into Contract #C0007216 (amendment/renewal) with the Minnesota Department of Health in an increased amounts of \$171,201 for Public Health Emergency Preparedness and \$88,187 for the Cities Readiness Initiative funding, for a total of \$259,388, from July 1, 2022, through June 30, 2023.

(Contracts are on file in the Human Services Department.)

Commissioner Braastad seconded the motion. Upon roll call vote, Motion carried unanimously.

SOCIAL SERVICES

2. Commissioner Meisner made motion approving entering into Contract #C0008830 (amendment) with Stepping Stone Emergency Housing for emergency shelter services at \$77,747.87 per month from July 1, 2022, through December 31, 2022, in an amount not to exceed \$905,358.66, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner West seconded the motion. Upon roll call vote, Commissioners Reinert, Look, Braastad, West, Schulte, and Meisner voted "yes." Commissioner Gamache abstained. Motion carried.

COMMUNITY CORRECTIONS

3. Commissioner Braastad made motion approving entering into Contract #C0009289 with Michael O'Brien, M.Eq.L.P., for up to 33 hours of therapeutic services per week at the Anoka County Juvenile Center at an hourly rate that remains equal to that of non-union Anoka County staff from July 1, 2022, through June 30, 2025, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, Motion carried unanimously.

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The following item came forward on an additional agenda.

1. Commissioner West made motion approving Contract #C0009361, renewing the professional and general liability insurance for the East Central Regional Juvenile Center for a policy term of July 1, 2022, to July 1, 2023, at a premium of \$29,752.80, from Gen Star Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Blvd. W, Suite 500, Bloomington, MN 55431, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of June 14, 2022. All items were of informational nature and required no board action.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of June 21, 2022.

1. Commissioner West made motion approving Contract #C0009261 with Lincoln County, Minnesota, for medical examiner's services with a term of one year and automatic renewals for two, two-year terms with Lincoln County billed per autopsy and \$1,500 per year for administrative fees, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2022-90

**RESOLUTION ADOPTING A SPECIAL ASSESSMENT
UNDER THE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM**

WHEREAS, on December 13, 2019, the County of Anoka ("County") entered into a Joint Powers Agreement with the Port Authority of the City of Saint Paul ("Port Authority") to establish a Property Assessed Clean Energy Program ("PACE") in the County for commercial property owners to finance the energy efficiency and conservation improvements to property through the use of special assessments under PACE, pursuant to Minnesota Statutes Sections 216C.435 - 436 and Chapter 429 (collectively "the Act"); and,

WHEREAS, the County has received and approved an application from the Port Authority for an eligible property located in Anoka County, which is approved for financing under the PACE program, as follows:

Property Owner:	Westgate of Andover, LLC
Parcel Numbers:	30-32-24-43-0018
Assessment Details:	\$1,100,000
Term:	19 years, 6.08 percent interest
Interest Accrual Date:	January 1, 2024

WHEREAS, pursuant to the parties' Joint Powers Agreement and the Act, the county board is required to adopt by resolution each assessment under the PACE program, causing the special assessment to become a lien against the property once added to the tax rolls, to be collected by the County on behalf of the Port Authority:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the following:

- (1) The special assessment of the above-described property is hereby adopted and will be added to the County tax rolls for collection.
- (2) After imposition of the special assessment, the County shall collect such assessment and remit it to the Port Authority for repayment of the clean energy loan. The County

will take all actions permitted by law, including but not limited to actions permitted by Minn. Stat. 429.071 subd. 4, to recover the assessment.

BE IT FINALLY RESOLVED, the county administrator, or her designee, is authorized to execute on behalf of the County, any documents necessary to implement the special assessment authorized by this resolution.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Commissioner Meisner presented the Property Records and Taxation Committee report from the meeting of June 21, 2022.

1. Commissioner Meisner offered the following resolution and moved its adoption:

RESOLUTION #2022-91

**AUTHORIZING THE RECONVEYANCE OF
TAX-FORFEIT PROPERTY TO THE STATE OF MINNESOTA
PURSUANT TO MIN. STAT. §282.01, SUBD. 1d.
IN THE CITY OF COLUMBUS (PIN 24-32-22-22-0003)**

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota (“County”), acquired the property identified as PIN 24-32-22-22-0003 in Columbus, Minnesota, when the previous owner forfeited that property due to failure to pay property taxes (the “Subject Property”); and,

WHEREAS, the Anoka County Highway Department held the Subject Property for future highway purposes; and,

WHEREAS, Anoka County has determined that it requires only a portion of the Subject Property for future highway purposes and wishes to reconvey the remainder of the Subject Property back to the State of Minnesota, as legally described in the attached Exhibit A and depicted in Exhibit B:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize and direct the Anoka County board chair and the county administrator to execute the necessary documents to convey that portion of the Subject Property described in Exhibit A to the State of Minnesota to be held in trust as provided by Minnesota Statutes, Section 281.25, with the same effect as if the property had not been conveyed to the County for a public use.

(Exhibits A and B are on file in the County Administration Office.)

Motion carried unanimously. Resolution declared adopted.

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At 10:33 a.m., Chair Schulte asked County Attorney Tony Palumbo to conduct a public hearing to obtain comment on proposed revisions to the Anoka County Shoreland Management Ordinance to update descriptions, procedures, and regulations in conformity with Anoka County policies, as well as state and federal laws. Tony Palumbo called the public hearing to order.

Notice of publication was made a part of the record indicating time and place for the public hearing pursuant to statute.

Public Health and Environmental Services Director Jonelle Hubbard summarized updates to the ordinance.

Inquiry was made of the people present as to whether there were any comments or questions from the public. There was no public testimony. No written comments were received prior to the hearing.

The public hearing was adjourned.

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Commissioner Reinert made motion adopting the following ordinance to update descriptions, procedures, and regulations in conformity with Anoka County policies, as well as state and federal laws:

#2022-1 Shoreland Management Ordinance

(Ordinance is on file in the County Administration Office.)

Commissioner Gamache seconded the motion. Motion carried unanimously.

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Commissioner Braastad made motion approving Contract #C0009353, renewal of commercial automobile insurance with Euclid Public Sector/Hudson Insurance Company through Arthur J. Gallagher Risk Management Services, 3600 American Boulevard West, Suite 500, Bloomington, MN 55431, for a policy term of July 1, 2022, to July 1, 2023, for a premium of \$360,044, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2022-92

**DESIGNATION/AUTHORIZATION FOR APPLICATION FOR FUNDING
AND EXECUTION OF AGREEMENTS RELATING TO THE
DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT
BROADBAND DEVELOPMENT GRANT PROGRAM**

BE IT RESOLVED that Anoka County act as the legal sponsor for project(s) contained in the Broadband Development Grant Program to be submitted on August 4, 2022, and that Susan Vreeland is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Anoka County; and,

BE IT FURTHER RESOLVED that Anoka County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration; and,

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified; and,

BE IT FURTHER RESOLVED that Anoka County has not violated any federal, state or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice; and,

BE IT FURTHER RESOLVED that upon approval of its application by the state, Anoka County may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Anoka County certifies that it will comply with all applicable laws and regulation as stated in all contract agreements:

NOW, THEREFORE, BE IT FINALLY RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby authorize the undersigned to execute such agreements as are necessary to implement the project on behalf of the applicant.

Motion carried unanimously. Resolution declared adopted.

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Committee appointments:

1. Commissioner Braastad made motion appointing Commander Sheila Larson to the Community Corrections Advisory Board as Law Enforcement representative for a two-year term ending June 2024. Commissioner West seconded the motion. Motion carried unanimously.

2. Chair Schulte presented, for informational purposes, his reappointments of the following to the Anoka County Workforce Development Board for two-year terms ending June 30, 2024:
- A. Lori Higgins, Director - MetroNorth Chamber of Commerce
 - B. Stacie Sayre, Director of Corporate Human Resources - Cretex Companies (RMS)
 - C. Rebecca Johnson, Manager - MN Department of Employment and Economic Development (DEED) Vocational Rehabilitation Services
 - D. Patrick McFarland, Director - Anoka County Community Action Program (ACCAP)
 - E. Jessica Lipa, Director of Career and Technical Education - Anoka-Hennepin School District #11
 - F. Jim Nimlos, Instructor/Consultant - Minneapolis Electrical Joint Apprenticeship Training Committee (JATC)
 - G. Jennifer Mudge, Assistant Business Manager - International Brotherhood of Electrical Workers (IBEW) Local Union 292

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The county board meeting was adjourned at 10:45 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.