

ANOKA COUNTY LIBRARY  
707 COUNTY RD 10 NE  
BLAINE, MN 55434

## **LIBRARY BOARD MINUTES SEPTEMBER 2023**

The Anoka County Library Board met at the LSS Board room on September 25, 2023. Present were Board Members: Burns, Case, Kost, Orpen, Commissioner Jeppson, and Strombeck arrived at 5:40 p.m.

Absent: Fillbrandt

Present Via Webex: Fast, Judy Soule, Supervisor, Systems Administration; Dana Weigman, Supervisor, Administrative Services

Also, present: Colleen Haubner, Library Director; Benjamin Coburn, Assistant Library Director; Dee Guthman, Deputy County Administrator; Rob Yount, Assistant Anoka County Attorney; Sarah Hawkins, Manager, Collection Development; Erin Straszewski, Manager, Community Engagement; Ronda Bliss, Administrative Assistant.

Meeting was called to order by Board President Orpen at 5:32 p.m. and a quorum was present.

### **AGENDA**

The board unanimously approved the agenda as presented.

### **OPEN FORUM**

There were no members of the public present for the open forum.

### **CONSENT AGENDA**

On a motion by Case, second by Kost the consent agenda was approved unanimously.

August 28, 2023, Library Board Minutes approved.

Gifts for August totaling \$ 745.30 were accepted.

Bills for the month of August totaling \$127,575.33 were paid.

### **LIBRARY IMPACT STORY**

Straszewski presented the library impact story.

### **ACTION ITEMS**

#### **Action Item 2023-005 Adoption of the Library Advisory Board Bylaws**

On a motion by Kost, second by Burns the library Advisory Board Bylaws were adopted and approved unanimously.

Strombeck arrived at 5:40 p.m.

#### **Action Item 2023-006 Election of Officers**

Strombeck motioned to appoint the same officers who served on the previous Library Board: Orpen as President, Kost as Vice President and Fillbrandt as Secretary, for the remainder of 2023, it was seconded by Burns, and approved by a unanimous vote.

### **Action Item 2023-007 Policy Updates**

**Donation Policy** - Case made a recommendation to adopt the donation policy with a change to the third paragraph under Library Advisory Board Involvement to remove "that do not exceed \$5000.00" Burns seconded. The amended Donation policy recommendation was approved unanimously.

**Fines and Fees Policy** – On a motion by Strombeck, second by Case the recommendation to adopt the Fine and Fee policy was approved unanimously.

**Fine and Fee Schedule** – On a motion by Kost, second by Burns the recommendation to adopt the Fine and Fee Schedule was approved unanimously.

**Borrowing Policy** – On a motion by Case, second by Burns the recommendation to adopt the Borrowing policy was approved unanimously.

### **INFORMATION ITEMS**

#### **EMERGENCY CONNECTIVITY FUND UPDATE**

Hawkins provided an update on round 3 of funding through June 2024. 190 hotspots were purchased, replacing outdated hotspots and adding new ones.

#### **SUMMER ADVENTURES**

Straszewski presented the results from the Summer Adventures reading program.

### **LIBRARY DIRECTOR'S REPORT**

1. Program at Johnsville
2. Professional Development for Artists program – Straszewski explained the upcoming program for artists.
3. Budget Overview – we are on track.

### **FUTURE TOPICS**

There were no requests.

Next meeting will be at Northtown meeting room with the Anoka County Board of Commissioners on October 23, 2023, at 5:30 p.m.

### **ADJOURNMENT**

The meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Ronda Bliss  
Administrative Assistant