

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

September 26, 2023

Chair Look called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Jeff Reinert
	District #4	Scott Schulte
	District #5	Mike Gamache
	District #6	Julie Jeppson
	District #7	Mandy Meisner

Others Present: Rhonda Sivarajah, County Administrator; Brad Johnson, County Attorney; staff, other governmental officials, and citizens

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Schulte made motion accepting the regular claims paid over \$500 for the period ending September 8, 2023, and purchase-card claims paid for the period ending September 8, 2023. (Claims are on file in the County Administration Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Jeppson made motion approving the minutes from the September 12, 2023, Anoka County board meeting. Commissioner Meisner seconded the motion. Motion carried unanimously.

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The Midwest Regional Forensic Laboratory was recognized for being named a prestigious Project FORESIGHT Maximus Award winner by The American Society of Crime Laboratory Directors for operating at 90 percent or better of peak efficiency. Sheriff Brad Wise presented information relating to the award and introduced Forensic Lab Director Scott Ford, Sherburne County Chief Deputy Steve Doran, and Wright County Captain Eric Kunkel.

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The Job Training Center was recognized for winning the Promising Practices Award from the Minnesota Association of Workforce Boards for the development of their Online Inquiry System. Job Training Center Director Nicole Swanson shared information regarding the system and introduced project team members Senior Business Systems Analyst David Ahsenmacher, Senior Applications Developer Charles Kolstad, and Program Eligibility Supervisor Aimee DeMond.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of September 19, 2023.

1. Commissioner Braastad made motion approving a new Capital Asset Policy to replace the current Fixed Asset Policy within the Anoka County Financial Policies. Commissioner Jeppson seconded the motion. Motion carried unanimously.
2. Commissioner Schulte made motion approving an amendment to the Anoka County Investment Policy within the Anoka County Financial Policies. Commissioner Jeppson seconded the motion. Motion carried unanimously.
3. Commissioner Meisner made motion approving amendments to the Anoka County Travel, Meals, and General Expense Reimbursement Policy within the Anoka County Financial Policies effective January 1, 2023. Commissioner Jeppson seconded the motion. Upon roll call vote, Commissioners Look, Gamache, Jeppson, Meisner, and Reinert voted "yes." Commissioners Braastad and Schulte voted "no." Motion carried.

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Commissioner Reinert presented the Human Services Committee report from the meeting of September 19, 2023, which also acts as the Local Social Services Agency and Health Board.

CONSENT

1. Commissioner Jeppson made motion approving the following, subject to review by the county attorney as to form and legality.

Economic Assistance

- A. Ratifying Medical Assistance and General Assistance medical expense payments for Economic Assistance clients in an amount of \$375,873.16 as identified in the Economic Assistance Client Payments Report for August 2023 on file in Human Services Administration.

Public Health and Environmental Services

- B. Entering into Contract #C0010275, renewal with the Minnesota Department of Human Services for Child and Teen Check-Up administrative services from January 1, 2024, through December 31, 2026, in an amount of \$616,602 for 2024, with the 2025 budget being submitted to the Department of Human Services in the fall of 2024, and the 2026 budget being submitted in the fall of 2025. (Contract is on file in the Human Services Administration Department.)

Commissioner Meisner seconded the motion. Upon roll call vote, motion carried.

COMMUNITY CORRECTIONS

2. Commissioner Jeppson made motion entering into Contract #C0010243, renewal with Conscious Healing Counseling for individual trauma-based therapy, mental health staff training, and case and program consultation, each at a \$125 per hour rate, group dialectical behavior therapy (DBT) skills facilitation at a \$150 per session rate, family-based services at a \$125 per hour rate, and travel reimbursement at a rate of \$40 per round trip for in-home and community-based locations with a contract maximum of \$200,000 for Anoka County Juvenile Center services and \$25,000 for family-based services through our Social Services and Behavioral Health Department and a term of October 1, 2023, through September 30, 2024, with an automatic one-year renewal, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Administration Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Meisner left the meeting at 9:57 a.m.

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JOB TRAINING CENTER

3. Commissioner Schulte made motion applying for and accepting Minnesota Department of Employment and Economic Development (DEED) grant funds, Contract #C0010233, for the Pathways to Prosperity Program in an amount of \$400,000 from contract approval start date through

June 30, 2025, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Administration Department.) Commissioner Jeppson seconded the motion. Upon roll call vote, Commissioners Braastad, Reinert, Schulte, Look, Gamache, and Jeppson voted “yes.” Commissioner Meisner was absent. Motion carried.

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Commissioner Meisner returned to the meeting at 9:59 a.m.

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4. Commissioner Jeppson offered the following resolution and moved its adoption:

RESOLUTION #2023-106

ACCEPTING GIFTS FOR HUMAN SERVICES

WHEREAS, Anoka County Social Services has received \$3,850 in cash donations from the following ten donor organizations for our Campership Program:

Anoka American Legion Auxiliary	
Edward B. Cutter Post 102.....	\$100
Centered Health Chiropractic.....	\$100
Central Spirits Liquor Store.....	\$500
Coon Rapids Super Senior Club, Inc.	\$350
Coon Rapids Veterans of Foreign Wars Post 9625.....	\$100
Fridley Lions Club Needs Committee	\$1,500
Graphic Finishing Services, Inc.....	\$250
Midwest Best Water Sales, Inc.	\$200
Ole Piper Inn.....	\$500
Waste Connections (ACE).....	\$250

WHEREAS, Anoka County Community Social Services and Behavioral Health has used the cash donations to offset the cost of camp participation for 52 individuals:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, pursuant to Minn. Stat 465.03, does hereby formally accept the cash donation of \$3,850 from ten donor groups.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to these donors for their generous donations.

Motion carried unanimously. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology Committee report from the meeting of September 19, 2023.

1. Commissioner Reinert made motion approving Contract #2010-239E-C0001338E, the 5th Amendment to the Master Services Agreement with Zayo Group, LLC 1821 30th Street, Suite A, Denver, CO 80301 for a fiber network at the Emergency Communications Center and Radio Shop, in the amount of \$255,000.00 with a change order of \$25,500.00 for a total not to exceed \$280,500.00, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Public Safety Committee report from the meeting of September 12, 2023.

Sheriff

1. Commissioner Braastad made motion approving Contract #C0010246, Purchase of Service Agreement for Food Management and Laundry Services for the Anoka County Jail Facility with Aramark Correctional Services for a fixed cost-per-service unit provided for a term of January 1, 2024, through December 31, 2024, with the option to renew for four additional 12-month periods, subject to review

by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.)
Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

County Attorney

2. Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2023-107

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A
GRANT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY,
OFFICE OF JUSTICE PROGRAMS, IN THE AMOUNT OF \$139,514.00 FOR
PROSECUTOR BASED CRIME VICTIM SERVICES IN ANOKA COUNTY
(CONTRACT #C0010239)**

WHEREAS, the Crime Victim Services Grants Unit of the Office of Justice Programs ("OJP"), a division of the Minnesota Department of Public Safety ("State"), has made available grant funding for general crime victim services; and,

WHEREAS, Victim/Witness Services of the Anoka County Attorney's Office ("Grantee") has received notification of a grant award in the amount of \$139,514.00 to be used to expand services for underserved populations, such as elderly and non-English speaking crime victims, for 12 months beginning Oct. 1, 2023; and,

WHEREAS, the Grantee and Anoka County have entered into cooperative agreements with the State and OJP since 2017 to fund services tailored to crime victims; and,

WHEREAS, to accept the grant funds, Anoka County must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby enter into Contract #C0010239, Grant Agreement Number 15POVC-22-GG-00579-ASSI (VOCA 22), with OJP to be used in part to expand crime victim services.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners and the Anoka County Administrator hereby authorize the Anoka County Attorney to execute the grant agreement on behalf of Anoka County.

(Contract is on file in the County Attorney's Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2023-108

**RESOLUTION ADOPTING A
PROPOSED PROPERTY TAX LEVY
FOR PROGRAM YEAR 2024**

WHEREAS, the county board has received numerous budget requests from the various county departments and has reviewed these requests to meet its responsibilities prescribed under Minnesota statutes for the program year 2024; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a variety of tax levy scenarios to the county board; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2024 to be certified to the Anoka County Chief Officer of Property Records and Taxation on or before September 30, 2023:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed certified property tax levy for program year 2024 in the amount of \$163,841,309.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the budget, as prepared by the respective departments and reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners represents the basis for this proposed levy. Final department budgets are subject to approval by the county board and shall be authorized by separate action prior to December 30, 2023, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Chief Officer of Property Records and Taxation on or before September 30, 2023.

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Commissioner Meisner made motion to amend the resolution by increasing the proposed certified property tax levy for program year 2024 to \$164,967,160.00. Commissioner Jeppson seconded the motion. Upon roll call vote Commissioner Meisner voted "yes." Commissioners Look, Gamache, Jeppson, Braastad, Reinert, and Schulte voted "no." Motion failed.

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Upon roll call vote on the Resolution Adopting A Proposed Property Tax Levy For Program Year 2024 as presented, Commissioners Gamache, Jeppson, Meisner, Schulte, and Look voted "yes." Commissioners Braastad and Reinert voted "no." Motion carried. Resolution declared adopted.

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Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2023-109

**RESOLUTION ADOPTING A
PROPOSED PUBLIC SAFETY TAX LEVY
FOR PROGRAM YEAR 2024**

WHEREAS, the Anoka County Board has authority under, Minnesota Statute 383E.21, subdivision 1, to levy property taxes for public safety improvements and equipment, to finance the cost of designing, constructing, and acquiring countywide projects, benefitting both Anoka County and the municipalities located within Anoka County; and,

WHEREAS, The Joint Law Enforcement Council has determined it does not have any current projects that need funding and is not requesting any funding for 2024; and,

WHEREAS, County Administration and the Finance & Central Services Division have recommended a tax levy to the county board as follows; and,

WHEREAS, these recommendations have been duly considered by the Anoka County Board of Commissioners in establishing a proposed tax levy for program year 2024 to be certified to the Anoka County Chief Officer of Property Records and Taxation on or before September 30, 2023:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby establish a proposed Public Safety property tax levy for program year 2024 in the amount of \$0.

BE IT FURTHER RESOLVED by the Anoka County Board of Commissioners that the proposed levy has been reviewed by County Administration, the Finance & Central Services Division, and the county board of commissioners. This levy is subject to final approval by the county board and shall be authorized by separate action prior to December 30, 2023, following a public meeting on the proposed budget and levy.

BE IT FINALLY RESOLVED that a certified copy of this resolution is forwarded to the Anoka County Chief Officer of Property Records and Taxation on or before September 30, 2023.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

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Chair Look stated that the Anoka County Board of Commissioners will hold a public meeting on November 30, 2023, at 6:00 p.m., at which the budget and levy for 2024 will be considered, and at which the public will have the opportunity to speak on the 2024 proposed budget.

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Committee appointments:

1. Commissioner Gamache made motion approving the following related to the Community Corrections Advisory Board for 2-year terms expiring September 2025:
 - A. Reappointing Morgan Whiterabbit, representing District 5.
 - B. Appointing Amir Malik, representing District 6.

Commissioner Reinert seconded the motion. Motion carried unanimously.

2. Commissioner Jeppson made motion appointing Rita Cho, as a community health representative, to the Adult Mental Health Advisory Committee for a three-year term expiring September 2026. Commissioner Braastad seconded the motion. Motion carried unanimously.

3. Commissioner Braastad made motion appointing Commissioner Matt Look as the county board representative on the Fogerty Ice Arena Board of Directors for the remainder of 2023, replacing Blair Buccicone, pursuant to Real Property Lease Agreement (Contract #2008-0151). Commissioner Schulte seconded the motion.

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Commissioner Meisner made motion to postpone the appointment to the Fogerty Ice Arena Board of Directors. Commissioner Reinert seconded the motion. Commissioners Reinert, Jeppson and Meisner voted “yes.” Commissioners Braastad, Schulte, Look, and Gamache voted “no.” Motion failed.

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On the motion appointing Commissioner Matt Look as the county board representative on the Fogerty Ice Arena Board of Directors for the remainder of 2023, Commissioners Braastad, Schulte, Look, and Gamache voted “yes.” Commissioners Reinert, Jeppson and Meisner voted “no.” Motion carried.

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The county board meeting was adjourned at 11:26 a.m.

ATTEST: **COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Matt Look, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.