



ANOKA COUNTY TRANSPORTATION DIVISION

1440 BUNKER LAKE BLVD NW

ANDOVER, MN 55304

763-324-3176

highwaypermits@anokacountymn.gov

**APPLICATION FOR ANNUAL PERMIT FOR TRANSPORTATION OF OVERSIZE EQUIPMENT ON THE COUNTY HIGHWAY SYSTEM
ALL MOVES MUST BE REPORTED VIA EMAIL OR PHONE**

Company/Contractor Name

Contact Person

Address

Phone Number

Email Address

Permit Dates (Must correspond with valid Certificate of Insurance)

Begins

Expires

Permit Conditions

1. I (we) request permission to move the described vehicle(s) and/or load which exceed the legal limitations or are otherwise not in conformity with the Highway Traffic Regulation Act.
2. I (we) understand that a permit does not authorize or does not in any way apply to the use of license plates and has no effect on the motor vehicle registration or motor vehicle tax laws.
3. The permit holder is responsible for all liability for person injury, property damage, or time lost, which may occur in relation to the movement - in the event any claim is made against the County of Anoka, or any department, division, officer, or employee thereof through, by reason of or in connection with any act or omission, the permit holder shall defend, indemnify, and hold them harmless from any claim.
4. If granted this permit, I (we) do hereby agree to comply with provisions of the permit to take all necessary and reasonable precautions to maintain the safety of this movement and to be responsible for all liability for personal injury or property damage which may occur in connection with this movement, and in the even any claim is made against the County of Anoka, or any department, division, officer, or employee thereof, through, by reason of or in connection with any such act or omission, the permit holder shall indemnify and hold them and each of them harmless from such claim.
5. Further, if granted this permit, I (we) do hereby agree to repair at my (our) own expense and to the satisfaction of the County Engineer, damage to the highways or structures thereon. Work or repair may be done by the County Highway forces at the option of the County Engineer. Cost is to be borne by the permit holder.
6. I (we) also do hereby agree to comply with all regulation, provision, and limitations which apply to this movement if permission is granted, including the permit conditions and special conditions described on this application.
7. I (we) shall adhere to the most current MnDOT General Provisions for any movement within Anoka County.
8. Permission for movement over roads other than county highways must be obtained from local authorities under whose jurisdiction such roads come.

If granted this permit, I (we) agree to terms as outlined on this form and further state that I (we) have read rules and regulations thereon.

Applicant Signature

(typed/electronic signature is accepted)

Date

Permission is granted only with authorized signature - subject to compliance with the provisions of the Minnesota Traffic Regulation Act and under the terms, conditions, and restrictions indicated on this application and/or special provisions specified herein. This permit is subject to revocation upon non-compliance.

Anoka County Authorized Signature

Date

THIS PERMIT MUST BE CARRIED ON VEHICLE DURING TRANSPORTATION - NOT VALID UNLESS SIGNED BY ACTD

ACTD reserves the right to make changes.



Anoka County

MINNESOTA

Respectful. Innovative. Fiscally Responsible

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Please list all known vehicles and equipment - only one permit required per fleet

Make	License Number	State	Type (truck, tractor, semi/trailer, equipment)
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Special Conditions

1. **Right of Way** - when being passed by vehicles in either direction, no portion of equipment, vehicle or load, shall extend beyond the center line of the pavement or traveled way.
2. **Parking on Highway** - in the event of breakdown, vehicles or equipment will be moved off the highway right of way. If not possible to do so immediately, flags and/or flares shall be placed as required by law.
3. **Restricted Road/Bridge** - movement of vehicle/load exceeding posted limits is not authorized.
4. **Hauling Unit** - all extendable units or equipment must be retracted to legal dimensions when not in use for the purpose of transporting an over-dimension load unless otherwise specifically stated on the permit.
5. **Narrow Roads and Bridges** - when traveling narrow roads or crossing narrow bridges where it is not possible to allow two way traffic, flaggers shall be stationed ahead of and behind the vehicles, equipment, or load to warn and direct approaching traffic.
6. **Hours of Movement** - Daily: 9:00 am - 3:00 pm, Saturday: Sunrise - Sunset, Sunday: Sunrise - Noon.
7. **Warning Devices and Equipment** - all flags, flares, lights, and reflectors must comply with legal requirements and limitations.
8. **Use of Flags** - any projection extending more than 3 feet ahead of the front bumper, or 4 feet or more beyond the rear of the bed of a vehicle, or vehicles or combination of vehicles and/or loads exceeding 9 feet in width and/or 60 feet in length, are required to display red, yellow, or orange warning flags. Such flags must be at least 16 inches square and in good repair, securely attached at the extreme tip of overhang, whether front or rear, and at the corners and at the widest points, so as to be clearly visible to approaching or overtaking traffic. Whenever long loads, beams, trusses, poles, or pipe are transported with pole dolly or steering dolly, warning flags shall be attached to the underside of the load, spaced not more than 20 feet apart. Warning lights must be used in lieu of, or in conjunction with flags for night movement.
9. **Use of Signs** - Wide Load, Oversize Load, and Long Load signs must be at least 12 inches wide by 60 inches long, 8 inch high, series C, with 1 and 1/8 inch stroke or larger, black letters on a yellow background. A 7 inch diameter amber or yellow lensed light, having a flash rate of 60 to 90 flashes per minute, and visible at least 500 feet, must be mounted at the end of each required sign. The appropriate sign, with lights flashing simultaneously, is to be mounted at least 5 feet above the road surface on the towing vehicle and on the rear of the trailed vehicle or load. Wide Load or Oversize Load sign is to be used with all vehicles or loads exceeding 10 feet, 6 inches in width. Long Load or Oversize Load sign is to be used with all vehicles or loads exceeding 75 feet in length when width is legal. If illuminated box type sign is used, lamps equal to 50 candlepower or 12.5 volts are to be used. When escort vehicle(s) are required, they shall have the same sign and light requirements as the loaded vehicle(s) they are escorting.
10. **Brake Requirements** - all requirements relating to brakes and method of use must be complied with in accordance with State Law.
11. **Hitches** - the trailers and towed vehicles and equipment are to be hitched in such a manner so they will track on turns and do not whip while being towed.
12. **Trailed Machinery and Equipment** - plows, discs, similar machinery, or equipment must be trailed or towed in such a manner so they do not cut or damage the road surface.
13. **Towing Equipment** - the movement of a load or equipment where the towing vehicle is inadequate or unsafe is not authorized for movement.
14. **Vehicle Combinations** - a combination of vehicles coupled together where there is more than 2 units is not authorized for movement.
15. **Special Wheels, Equipment, Etc.** - a vehicle equipped with cleats, blocks, studs, spikes, or a flange which will damage road surfaces, and steel tired vehicles on bituminous surfaces, except in case of an emergency, are not authorized for movement.
16. **Side Overhang** - an over-width load is to be placed when loaded, on the vehicle as far as possible to the right so as to present the least hazard to the public.
17. **Divisible Load** - an over-legal dimension and/or weight load which is divisible to legal or smaller dimensions and/or weight shall not be an authorized movement as an over-legal-dimension/weight load.
18. **Escort Vehicles** - an escort vehicle may be a passenger car, station wagon, or pickup truck or van in good operating condition. The escort vehicle(s), if required, shall precede the escorted load by not less than 300 feet or more than 700 feet, or, if required, shall follow the escorted load at a safe distance, but shall be close enough to be readily identified with the movement. Permitted vehicle/load and all required escort vehicles shall have radio communications with each other. The permit holder may substitute a police escort vehicle(s) in lieu of other escort vehicle(s). However, such units shall be driven by a full-time municipal police officer, sheriff, or state highway patrol person authorized to direct or regulate traffic throughout the area of the move. The police escort vehicle shall be an emergency vehicle as set forth in Minnesota Statute 169.01, Sub-Division 5, and operated in accordance with Minnesota Statute 169.20, Sub-Division 5.
19. **Legal Limits** - a transportation permit is required for the movement of any vehicle or load over an Anoka County roadway when the legal dimensions and/or gross load weights, as set forth in Minnesota Statutes 169.80 through 169.825 are exceeded.
20. **Insurance** - the owner or operator of towing, trailing, or escort vehicles, or other permit holder, shall have in force during operation of such equipment, a Comprehensive General and Automobile Liability Insurance policy of not less than \$1,000,000, which shall list the County of Anoka as an additional insured. A copy of an insurance certificate evidencing such insurance shall be provided to the County of Anoka prior to the issuance of any permit.
21. **Inspection** - the driver shall carry this permit in the vehicle to which it applies and shall make it available for inspection by any police officer, sheriff, or other representative of Anoka County.
22. **Adequacy** - the granting of this permit shall not be considered as a guarantee of the adequacy of any highway or structure on the route to carry the load.
23. **Alterations** - no permit holder shall remove or alter any traffic signal, warning sign, route marker, guardrail post or cable, warning device, or structure within the highway right of way. Any alteration, removal, or replacement of the above, must be done by, or under the direct supervision of County Transportation Personnel, and expenses incurred shall be paid by the permit holder.
24. **Adverse Weather and Highway Surface Conditions** - movement shall not be started if: visibility is obscured by atmosphere conditions or precipitation; roadways are slippery; traffic movement is impeded by accumulations of precipitation; winds are hazardously high or gusty; any condition exists that makes movement unduly hazardous. If the movement in question has begun and any adverse condition arises that would have prevented the start of the movement, the movement must be stopped until the condition abates and/or specific permission to proceed has been given. If it becomes necessary to interrupt a movement, the permit holder is responsible for taking any precautions necessary to ensure the safe movement of other vehicles using the roadway.

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